



# Dorchester Town Council

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11 January 2022

**Agenda** for the meeting of the **Policy Committee**, which will be held via Zoom video conferencing on **Monday 17 January 2022 at 7.00pm**.

You will be able to join the meeting at <https://us02web.zoom.us/j/84449333177>

Adrian Stuart  
Town Clerk

## Public Attendance and Speaking at the Meeting

The Chairman has discretion to allow members of the public to speak at the meeting. If you wish to speak please **contact the Clerk by 9.00am on the morning of the meeting**. We ask speakers to confine their comments to the matter in hand and to be as brief as is reasonably possible.

## Member Code of Conduct: Declaration of Interests

Members are reminded that it is their responsibility to disclose interests where appropriate. A Member who declares any interest must leave the room. A Member who declares a registerable interest as a Council nominee to a partner organisation may first address the meeting as a member of the public.

## Membership of the Committee

Mayor G. Jones and Councillors B. Armstrong-Marshall, R. Biggs, A. Chisholm, T. Harries, J. Hewitt, F. Hogwood and S. Hosford (Chairman).

1. Apologies, Declarations of Interest & Signing of Minutes
  - To confirm that the Chair may sign Minutes of the meeting of 15 November 2021, adopted by Council on 22 November 2021.
  - To approve the Minutes of the Special meeting of 13 December 2021.
2. Financial Update at 31 December 2021 A
3. Medium Term Financial Strategy and Revenue Budget 2022/23 B
4. To **RECOMMEND** the Calendar of Meetings 2022-23 to Council C

## **Dorchester Town Council**

**Special meeting of the Policy Committee held at  
The Cricket Pavilion, Weymouth Avenue, Dorchester.**

**13 December 2021**

**Present:** The Mayor (Councillor G. Jones) and Councillors B. Armstrong-Marshall, R. Biggs, A. Chisholm, T. Harries, J. Hewitt, F. Hogwood and S. Hosford (Chairman).

**Apologies:** None

**In Attendance** Councillors S. Biles, L. Fry, F. Kent Ledger, D. Leaper and M. Rennie

### **15. Public Bodies (Admission to Meetings) Act 1960**

#### **Resolved**

That in view of the fact that publicity would be prejudicial to the public interest by reason of the confidential nature of the following matters the public and press representatives be excluded from this meeting during their discussion.

### **16. Staffing Matter**

The Chairman of the Committee reported on a Council staffing matter.

#### **Resolved**

That delegated powers be given to a working group of Cllrs Hosford, Leaper and Fry

- to take appropriate professional advice and support as required
- to resolve the staffing matter discussed

Chairman

## DORCHESTER TOWN COUNCIL

POLICY COMMITTEE – 17 JANUARY 2022

FINANCIAL UPDATE AT 31 DECEMBER 2021

### 1. Financial Position

- Month 9 spend (Appendix 1) £29k under :
  - £20k under on Outdoor Events
  - £20k under on Outdoor Staff
  - £13k grant to Citizens Advice for Employment Service
  - £5k over on Vehicles and Equipment
  - £3k lost hire income due to Borough Gardens House being closed
  - All other under and overspends net £10k under

• Cash Position	<b>£000</b>	
Lloyds Bank Current Account	565	Nil interest
Payden Global	900	c. 0.50% return
National Savings and Investments	7	0.01% interest
CCLA Deposit Account	850	0.05% interest
<b>Total Cash</b>	<b>2,322</b>	<b>(31 October £2,392k)</b>

Notes:

- £250k s106 received for arts-related works to Municipal Buildings
- £35k paid out re Dorchester West Railway Ramp (£10k DTC Reserve, £25k held on behalf of Friends of Dorchester West).
- Debt over 30 days = £0, 0 debtors (31 October £543, 7 debtors).
- Payments list 1 November to 31 December 2021 on website. Supporting vouchers available from Financial Controller
  - **RECOMMENDED TO COUNCIL** that the Payments list, totalling £407,560.62 is approved.

### 2. Citizens Advice Grant

- November Policy Cttee identified intention to support general work of CACD
- Discussion held with CACD using 2021/22 Accounts as basis for grant evaluation. Attended by the Chair of Policy Committee. Notes of discussion available from Town Clerk
- **RECOMMENDED TO COUNCIL**
  - That £8,000 grant, CPI linked, is awarded each year for 3 years from 1 April 2022, to be reviewed at the end of the period
  - That CACD are encouraged to develop their outreach service on Poundbury
- 2022/23 Budget prepared on the above assumption

Nigel Hayes  
Financial Controller

APPENDIX 1

MANAGEMENT REPORT AT 31 DECEMBER 2021

By Spend Type	Budget £000	Profile £000	Actual £000	-Under/Over £000
Staff	735	552	530	-22
Capital Financing	39	37	37	-0
Other Payments	556	390	390	-0
To Specific Reserves	309	309	309	0
Income	-122	-76	-83	-7
<b>Net Budget</b>	<b>1,516</b>	<b>1,212</b>	<b>1,183</b>	<b>-29</b>
By Service	Budget £000	Profile £000	Actual £000	-Under/Over £000
Allotments	-7	-6	-3	3
Parks & Open Spaces	104	85	83	-1
Cemeteries	-2	6	2	-4
Corp. & Dem. Manage.	37	28	22	-6
Cultural & Twinning	71	53	45	-8
Municipal Buildings	257	194	194	-0
Other Services	233	217	218	1
Office Team	379	295	298	3
Outdoor Services	445	339	323	-16
<b>Net Budget</b>	<b>1,516</b>	<b>1,212</b>	<b>1,183</b>	<b>-29</b>
Earmarked Reserves with budgeted Expenditure In Year	Budget £000	Profile £000	Actual £000	-Under/Over £000
Cemeteries	30	0	0	0
Municipal Buildings	1,758	802	802	0
Parks Premises	0	0	16	16
Play Equipment	0	0	2	2
Public Realm	278	1	1	0
Vehicles & Equipment	20	20	22	2
Dorchester West Ramp	10	10	10	0
Arts & Cultural	5	5	5	0
Christmas Lights	10	10	8	-2
Corporate Projects	0	0	0	0
Planning Advice	10	0	1	1
Climate Emergency	50	0	0	0
Treasury	5	0	0	0
<b>Net Budget</b>	<b>2,176</b>	<b>848</b>	<b>867</b>	<b>19</b>

## DORCHESTER TOWN COUNCIL

## POLICY COMMITTEE – 17 JANUARY 2022

## MEDIUM TERM FINANCIAL STRATEGY &amp; REVENUE BUDGET 2022/23

1. The officer team have reviewed the Medium Term Financial Strategy and a budget for the next financial year within the context of current year spending and the external environment.
2. The element of the budget relating to the **Policy Committee** is at Appendix 1. The cost of services provided by the Committee has reduced from £507k to £473k (£34k), the key changes being: -
  - The removal of a contribution to a Development Support Reserve (-£90k)
  - Lower debt charges (-£11k) due to a final loan payment in April 2022
  - Reduced reliance on income from Dorchester Market (+£5k)
  - The addition of the Development Officer into the Revenue Budget (+£26k)
  - Citizens Advice grant/Dorchester Heritage grant/Heritage events (net +£11k)
  - An increase in the Salaries budget for the Town Clerk post (+£5k at top of grade) plus pay awards and National Insurance increases (+£20k)
3. The **Management Committee** budget was considered at a meeting on 10 January 2022 and totals £1,108k (2021/22 £1,009k), an increase of £99k. Included in the budget is a contribution of £195k to the Municipal Buildings Reserve (£95k higher than in 2021/22) to allow the Council to meet more of the refurbishment works up front, lowering the need to borrow. The budget also allows for the Development Assistant to be funded in the core Revenue budget, removing the need temporarily to draw on a reserve set aside for this post. In due course this will allow consideration of the extension of a graduate role beyond three years.
4. As a result of the above the operational **Revenue Budget for 2022/23** (summary at Appendix 2) has increased from £1,516k to £1,582k, up £66k.
5. The **Tax Base**, at 7,823, is up 174 (2.3%), enabling £35k to be added to the precept before any increase in the Council Tax is required.
6. The MTFS assumed a 2% **Council Tax increase** in 2021/22, however, to reflect the wider economic climate at the time council agreed a 0.8% increase. The Council may wish to consider the following options for 2022/23:
  - A 2.0% increase in line with our MTFS. This will allow an additional £195k towards the Municipal Buildings development and the inclusion of the Development Assistant role in the revenue budget – **the budget has been prepared on this basis.**

- A 3.2% increase, to make up for the lower 0.8% increase in 2020/21. This would generate an additional £19k above the 2% proposed increase, which could also be added to the Municipal Buildings Reserve
  - A 0% Council Tax increase – if this approach is applied the proposed precept would reduce by £31k, reducing the contribution to the Municipal Buildings Reserve. While this could be accommodated this year the option has the potential to result in a permanent loss of £31k a year if Members do not implement an above inflationary increase in a future year. This option is not consistent with the policy adopted for the MTFS last year
7. Whichever decision is taken regarding the setting of Council Tax the Town Council remains in a solid position financially. The Council is actively responding to decisions by the Dorset Council, which faces a significant budget deficit, to cut discretionary spending. The Council's officers are trying to predict which other services are likely to be cut over the next few years and the Council's current budget is based on high levels of contributions to Reserves that can be scaled back if required. No matter how strong its position is, it is unlikely the Town Council will be in a position to mitigate all of the impacts of future cuts made at the Dorset Council level.

#### **Borrowing for the Municipal Buildings Works**

8. Council and this Committee have previously considered the issue of borrowing to fund the works programme (current budget £1,800k) at the Municipal Buildings:
- In July 2020 Council agreed to borrow up to £1,400k to finance the works, with the likelihood that this would reduce to £900k should the Council be successful in securing Low Carbon Dorset grant and dispose of 19 North Square
  - An updated projection was reported to September 2021 Policy Committee, which confirmed the LCD grant and disposal value for 19 North Square; it was also noted that time delays and additional one off contributions to the Municipal Buildings Reserve had reduced the likely maximum borrowing requirement to £750k
9. After considering an option to utilise the Corporate Projects Reserve to reduce/remove the need for borrowing, the view of the Committee in September 2021 was that it did not wish to compromise the Council's ability to deliver other projects that might emerge from its Corporate Plan and that the Council would therefore continue with its original plan to borrow for the building works.
10. Works continue, now due for completion in June 2022, and remain broadly in line with the original budget, although all contingencies have now been used. The Council has sufficient cashflow to avoid borrowing for the project in the short term, but may exhaust the Municipal Buildings Reserve by the end of March 2022. Knowing that an additional £195,000 is being added to the Municipal Buildings Reserve in 2022/23, as a short term measure the Corporate Projects Fund will be used to meet any additional expenditure in the current financial year, then replenished in 2022/23.
11. A further report on borrowing for the project will be made during the 2022/23

financial year as the project reaches its conclusion and attention returns to other priorities within the Corporate Plan.

12. The **Medium Term Financial Strategy** (Appendix 3) lists the assumptions taken account of in its preparation. The key assumptions are that

- The Town Council will deliver new services or will support services that lose Dorset Council support at an additional cost of £216k pa from 2023/24 onwards
- There will be no contribution to the Corporate Projects Reserve in 2022/23, although at the end of the current financial year there will be an unallocated balance of £726k, plus the potential for limited CIL contributions. It should be noted that the potential to create a Reserve of this scale again is very limited
- It is assumed a new loan for £500k will be taken out during 2022/23 for the Municipal Buildings works. From 2023/24 the debt repayable will be met by an equivalent reduction in regular contributions to the Municipal Buildings Reserve (c. £55k a year)

13. The **General Reserve** (£100k) is held to deal with problems and opportunities that might arise. It should reflect the operational environment and the economic circumstances within which the Council operates, and the level of Earmarked Reserves held.

In 2020/21 Council took the decision that, with a number of mitigating measures in place that could be implemented should a major disaster occur, it would operate with a minimum Reserve at £100k (7% of its combined gross Expenditure and Income budgets). This position has been fully tested during the Pandemic without the need to use the General Reserve.

14. Expenditure is planned from the **Earmarked Reserves** (Appendix 4) for 2022/23: -

	£000
Municipal Buildings works (assuming £500k is borrowed from the PWLB)	428
Cornhill Environmental works	278
Climate Emergency projects	20
Poundbury Cemetery Fence and Wall Repairs	30
Play Equipment (Borough Gdns Gym & Kings Rd Steam Roller)	25
Vehicles and Equipment (new vehicle)	20
Planning Advice & all other uses of Reserves	15
<b>Total</b>	<b>816</b>

At March 2023 Earmarked Reserves remain to be used broadly as follows

	£000
Municipal Buildings Front of House (£250k) plus future general works	348
Future Public Realm, Climate Emergency & Development Support	315
Unallocated Corporate Projects Reserve	726
Reserves for operational projects and replacements	249
<b>Total</b>	<b>1,638</b>

15. **Current Debt** will total £70k at 31 March 2023 and would be fully repaid by 31 March 2027. It is currently anticipated that new debt of £500k - £750k will be required in 2022/23 to fund works at the Municipal Buildings.

16. It is **RECOMMENDED TO COUNCIL** that the MTFs and Revenue Budget are adopted as laid out in the Appendices, to include: -

- A Council Tax Band D charge of £202.17, an increase of £3.96 (2%)
- A precept of £1,581,669, an increase of 4.3%
- A continued higher contribution to the Municipal Buildings Reserve (£195,000)

Nigel Hayes  
Financial Controller

## APPENDIX 1

	2020/21	2021/22	2022/23
	Actual	Budget	Budget
	£	£	£
<b>CORPORATE &amp; DEMOCRATIC</b>			
Members Allowance	21,815	22,200	22,800
Members Training (inc CRB) & Travel	0	500	500
Civic & Ceremonial Expenses	483	1,000	1,000
Mayoral Expenses	12,200	12,400	12,600
Town Crier	833	600	600
Entertaining & Gifts	0	400	400
Youth Council & Democracy Day	0	200	200
Office Team	172,833	193,979	209,839
<b>Met by Precept on Taxpayer</b>	<b>208,165</b>	<b>231,279</b>	<b>247,939</b>
<b>OTHER SERVICES</b>			
Tourism Development /Love Dorch	3,626	30,000	8,000
Sawmills rent	8,080	8,500	8,600
To Public Realm Reserve	52,600	53,600	54,700
To Clim. Emerg./Development Reserve	125,000	90,000	0
Dorchester Heritage Joint Committee	0	0	3,000
Citizens Advice	0	0	8,000
Dorchester Youth & Community Centre	20,400	20,800	21,200
Dorchester Cricket Club	9,000	2,000	0
Apprenticeships	15,000	15,000	15,000
Videographer	5,000	5,100	5,200
Debt Charges	41,188	39,100	27,578
Staff - Community Development	80,669	42,941	97,942
<b>Total Expenditure</b>	<b>360,563</b>	<b>307,041</b>	<b>249,219</b>
Treasury Interest	-11,834	-7,000	-5,000
Sawmills rent recharged	-4,040	-4,300	-4,300
Market Income	-24,331	-20,000	-15,000
<b>Total Income</b>	<b>-40,205</b>	<b>-31,300</b>	<b>-24,300</b>
<b>Met by Precept on Taxpayer</b>	<b>320,358</b>	<b>275,741</b>	<b>224,919</b>

**APPENDIX 1 (Continued)**

	2020/21	2021/22	2022/23
	Actual	Budget	Budget
	£	£	£
<b>OFFICES TEAM</b>			
Salaries	225,093	226,909	280,058
Employers National Insurance	22,115	22,378	29,788
Employers Superannuation	49,541	49,920	61,613
Training Courses	692	1,000	1,200
Travel & Subsistence	2,022	1,100	1,100
Subscriptions (Professional Bodies)	2,938	3,600	3,600
Cleaning Materials	993	1,200	1,200
Rates	7,169	7,200	7,300
Gas	726	1,200	1,250
Electricity	1,816	1,600	3,000
Water	287	500	500
Repairs & Maintenance	1,819	2,700	2,700
Financial Services inc Audit, Bank & Sage	7,583	8,500	8,500
Employment Law and H & S	2,910	3,000	3,000
Legal & Professional Fees, Advertising	423	1,000	1,000
Insurance	32,683	34,000	34,000
Printing & Stationery	465	1,000	1,000
Newsletter	4,127	4,200	4,200
Office Equipment & IT	7,314	5,500	5,500
Telephones	2,001	1,900	1,900
Photocopier Charges	235	800	500
Postage	703	1,000	500
<b>Total Expenditure</b>	<b>373,655</b>	<b>380,207</b>	<b>453,409</b>
Recharge to Dorchester Markets Panel	-1,689	-1,700	-1,800
<b>Net Expenditure recharged to Services</b>	<b>371,966</b>	<b>378,507</b>	<b>451,609</b>
Recharged to			
Corporate & Democratic Management	172,833	193,979	209,839
Allotments	3,088	3,693	3,749
Development	80,669	42,941	97,942
Cemeteries	21,885	26,200	26,571
Parks & Open Spaces	46,835	56,504	56,863
Municipal Buildings	34,498	41,325	41,884
Cultural Activity & Twinning	12,157	13,865	14,760
	<b>371,966</b>	<b>378,507</b>	<b>451,609</b>

## APPENDIX 2

<b>REVENUE BUDGET</b>	2020/21	2021/22	2022/23
	Actual	Budget	Budget
	£	£	£
Parks & Open Spaces	526,523	546,126	569,660
Allotments	2,150	3,177	131
Municipal Buildings	325,772	308,839	408,645
Cemeteries	38,208	66,536	59,615
Cultural & Twinning Activities	38,751	84,565	70,760
Corporate & Democratic Manage.	208,165	231,279	247,939
Other Services	314,358	275,741	224,919
<b>Operational Budget</b>	<b>1,453,927</b>	<b>1,516,263</b>	<b>1,581,670</b>
Precept	1,503,515	1,516,277	1,581,669
<b>Transfer to General Reserves</b>	<b>49,588</b>	<b>14</b>	<b>-0</b>
<b>Subjective Analysis of Revenue</b>			
Employees	809,382	731,832	816,210
External Payments	548,844	505,560	488,412
Transfers to Earmarked Reserves	216,400	362,100	370,600
Capital Financing Costs	41,188	39,100	27,578
Income	-161,886	-122,330	-121,130
Transfer from Earmarked Reserves	0	0	0
<b>Operational Budget</b>	<b>1,453,927</b>	<b>1,516,262</b>	<b>1,581,670</b>
<b>General Reserve</b>			
Opening Balance at 1 April	128,408	128,408	100,000
Transfer from Ops Budget	21,180	14	-0
To Corporate Projects Reserve	0	14	-0
<b>Closing Balance at 31 March</b>	<b>149,588</b>	<b>128,408</b>	<b>100,000</b>
<b>Earmarked Reserves</b>			
Opening Balance at 1 April	1,637,632	1,679,866	1,583,369
Transfer from Revenue	479,987	276,900	871,500
Other Income & Transfers	106,049	0	0
Expenditure from Reserves	324,216	663,100	816,044
<b>Closing Balance 31 March</b>	<b>1,899,451</b>	<b>1,293,666</b>	<b>1,638,825</b>
<b>All Reserves held at year end</b>	<b>2,049,039</b>	<b>1,422,074</b>	<b>1,738,825</b>
Tax Base	7,646	7,650	7,823
Band D Charge	196.64	198.21	202.17
O/s PWLB Debt at 31 March	128,000	94,000	70,000

## APPENDIX 3

<b>Medium Term Financial Strategy</b>	21/22	22/23	23/24	24/25	Yoy %
<b>Revenue Budget</b>	£000	£000	£000	£000	<b>Change</b>
Employees	732	816	833	849	2.00
External Payments	506	488	483	493	2.00
Transfers to Earmarked Reserves	362	371	127	130	2.00
Capital Financing Costs	39	28	74	73	-
Income	-122	-121	-120	-122	2.00
New/Transferred Services	0	0	216	223	
<b>Operational Budget</b>	<b>1,516</b>	<b>1,582</b>	<b>1,613</b>	<b>1,646</b>	
Precept	1,516	1,582	1,613	1,646	
<b>Transfer to General Reserves</b>	<b>0</b>	<b>-0</b>	<b>-0</b>	<b>-0</b>	
<b>General Reserve</b>					
Opening Balance at 1 April	128	149	100	100	
Transfer from/to Operational Budget	21	-49	-0	-0	
Transfer to Corporate Projects Reserve	0	0	-0	-0	
<b>Closing Balance at 31 March</b>	<b>149</b>	<b>100</b>	<b>100</b>	<b>100</b>	
<b>Earmarked Reserves</b>					
Opening Balance at 1 April	1,680	1,583	1,639	1,061	
Transfers/Payments in to Reserves	586	872	122	129	
Payments/Transfers out from Reserves	324	816	700	400	
<b>Closing Balance 31 March</b>	<b>1,942</b>	<b>1,639</b>	<b>1,061</b>	<b>790</b>	
<b>All Reserves held at year end</b>	<b>2,091</b>	<b>1,739</b>	<b>1,161</b>	<b>891</b>	
Corporate Project Unallocated at Year End	726	726	726	726	
Outstanding Debt at Year End	£k	94	570	506	442
Council Tax	£k	198	202	206	210
Tax Base		7,650	7,823	7,823	7,823

### Notes

1. Inflation at 2.00%, Debt repayment based on new Municipal Buildings debt
2. Precept assumes Council Tax rises @ 2.00% from 2022/23, no Tax Base growth
3. Best estimate of new or transferred services, driven by cuts in other tiers
4. New Debt from 2023/24 is offset by reduction in Mun. Bldgs Reserve contribution
5. Corporate Projects Reserve to be allocated as part of next Corporate Plan
6. Earmarked Reserves expenditure reflects best available knowledge
7. General Reserve reduced due to other mitigation measures in place

**APPENDIX 4**

RESERVES	Cttee	Balance	Paid In	Spend	Balance	Paid In	Spend	Balance	Reason for holding Reserve
		Mar 21	21/22	21/22	Mar 22	22/23	22/23	Mar 23	
		£	£	£	£	£	£	£	
<b>Earmarked Reserves</b>									
<b>Infrastructure &amp; Equipment</b>									
Cemeteries	Man	48,361	15,800	225	63,936	6,100	30,000	40,036	Buildings/infrastructure refurb.
Municipal Buildings	Man	559,829	477,588	1,032,000	5,417	770,600	428,000	348,017	Reroofing, Lift, Heating, etc
Borough Gardens	Man	57,393	5,600	15,620	47,373	5,300	0	52,673	Buildings/infrastructure refurb.
Play Equipment	Man	37,974	0	0	37,974	10,000	25,000	22,974	Equipment replacement
Public Realm	Pol	342,058	53,600	900	394,758	54,700	278,000	171,458	Infrastructure refurb
Vehicles & Equipment	Man	71,592	19,500	21,535	69,557	19,900	20,000	69,457	Fleet & equipment replacement
Dorchester West Rail. St'n	Pol	10,000	0	10,000	0	0	0	0	Williams Ave Access Ramp
<b>Cultural</b>									
Arts, Culture & Sport	Man	18,127	8,720	16,847	10,000	0	5,000	5,000	Cricket Club, RHSS Fund, Mayors Fund
Christmas Lights	Man	13,897	0	13,897	0	4,900	0	4,900	Replace lights
<b>Miscellaneous Reserves</b>									
New Corporate Projects	Pol	584,802	141,404	0	726,206	0	0	726,206	Own or partner capital projects
Apprenticeship Reserve	Pol	19,815	0	0	19,815	0	0	19,815	
Planning Advice Reserve	Pol	28,040	0	3,000	25,040	0	10,000	15,040	Local Plan & other advice
Climate Emergency Reserve	Pol	88,427	0	0	88,427	0	20,000	68,427	Own or partner Climate projects
Development Reserve	Pol		90,000	14,701	75,299	0	0	75,299	Development Assistant
Community Infrastructure Levy	Pol	0	146,666	146,190	476	0	0	476	Recreation infrastructure
Treasury	Pol	5,000	0	0	5,000	0	0	5,000	To offset losses on asset sale
Graves In Perpetuity	Man	14,135	0	44	14,091	0	44	14,047	Maint. and flowers on 6 graves
<b>Total Earmarked Reserves</b>		<b>1,899,450</b>	<b>958,878</b>	<b>1,274,959</b>	<b>1,583,369</b>	<b>871,500</b>	<b>816,044</b>	<b>1,638,825</b>	
General Reserve	Pol	149,588	14	49,602	100,000	0	0	100,000	General Emergency Fund
<b>Total Reserves</b>		<b>2,049,038</b>	<b>958,892</b>	<b>1,324,561</b>	<b>1,683,369</b>	<b>871,500</b>	<b>816,044</b>	<b>1,738,825</b>	

## CALENDAR OF MEETINGS 2022-23

	2022								2023				
	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY
COUNCIL	23 MM 24 (Tu)		25		26		28		30		27		22 MM 23 (Tu)
POLICY	16		18		19		21		23		20 MS@ 1830		15
MANAGEMENT	9		11		12		14		16		13		8
PLANNING AND ENVIRONMENT	3 (Tu)	6	4	1	5	3	7	5	9	6	6	3	2 (Tu)
MARKETS JOINT PANEL		*							*				
HERITAGE JOINT COMMITTEE			26 (Tu)			18 (Tu)			17 (Tu)			18 (Tu)	
SITE VISITS		7 @ 9.30AM		9 @ 9.30AM								11 @ 9.30PM	
CIVIC EVENTS		Hardy Sun 5					Remem Sun 13					17 ATM	
BANK HOLIDAYS	2	2,3		29				26,27	2			7,10	1,29

MM Mayor Making      ATM Annual Town Meeting      MS Mayoral Selection Committee

Meetings will ordinarily take place at 19.00 in the Council Chamber, Municipal Buildings.

\* The dates and timing of Markets Joint Panel meetings are still to be agreed with Dorset Council