



Dorchester Town Council

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28 July 2021

Agenda for the meeting of the **Planning and Environment Committee** which will be held at the Weymouth Avenue Cricket Pavilion, Weymouth Ave, Dorchester DT1 2EN on Monday, 2 August 2021 commencing at 7.00pm.

Adrian Stuart
Town Clerk

Public Attendance and Speaking at the Meeting

The meeting will be held under the Government's Covid restrictions. If you wish to attend it would be very helpful if you could **notify the clerk by 0900 on the morning of the meeting** so that we can include you in our arrangements to keep you and other participants safe.

The Chairman has discretion to allow members of the public to speak at the meeting. If you wish to speak please let the Clerk know when advising of your attendance. We ask speakers to confine their comments to the matter in hand and to be as brief as is reasonably possible.

Member Code of Conduct: Declaration of Interests

Members are reminded that it is their responsibility to disclose pecuniary or non-pecuniary interests where appropriate. A Member who declares a pecuniary interest must leave the room unless a suitable dispensation has been granted. A Member who declares a non-pecuniary interest may take part in the meeting and vote.

Membership of the Committee

Councillors G. Jones (the Mayor ex-officio), R. Biggs, A. Canning, L. Fry, T. Harries (Vice - Chairman), J. Hewitt, S. Hosford, S. Jones, F. Kent-Ledger, D. Leaper, R. Major, R. Potter (Chairman), M. Rennie and R. Ricardo (Vice - Chairman).

1. Apologies and Declarations of Interest

It is recommended that twin hatted Councillors make a statement regarding their participation in the consideration of planning applications at this agenda item.

2. Minutes

To confirm and sign the Minutes of the meeting of the Committee held on 5 July 2021 (adopted by Council on 26 July 2021).

3. Climate Emergency Action Plan

To note the attached report by the Town Clerk and the attached draft Audit of Dorchester Town Council Performance against a detailed Town Council Climate Action Plan.

4. Town Centre Master Plan

To consider and approve the proposed timetable for the Town Centre Master Plan.

5. South Western Railway December 2022 Timetable Consultation

To note that South Western Railway in partnership with Network Rail and the Department for Transport have launched a consultation on proposals for their December 2022 timetable. The consultation is not open to the public. A copy of the consultation will be sent to Members prior to the meeting. The Committee are asked to consider if they wish to make a formal response before the closing date of 19 September 2021.

6. Dropped Kerb Request

To consider a request for a dropped kerb in Windsor Road and to decide if the Town Council wishes to support the request for forwarding to Dorset Council for further consideration.

7. Planning Applications for Comment

To receive and comment on the planning applications received from Dorset Council (attached).

8. Minute Update Report

To receive and consider the minute updates reported.

9. Planning Issues to Note

To note any planning related issues including decisions made by Dorset Council on planning applications (contrary to Dorchester Town Council's comments), withdrawn applications and others.

Dorchester Town Council
Minutes of the Planning and Environment Committee
5 July 2021

Present: The Mayor, Councillor G. Jones, and Councillors R Biggs, T. Harries, J. Hewitt, S. Hosford, E.S. Jones, F. Kent- Ledger, D. Leaper, R. Major, R. Potter (Chairman), M.E. Rennie and R. Ricardo.

Apologies: Councillors A. Canning and L. Fry

Also in attendance: Councillor F. Hogwood and Giles Watts of Dorchester Climate Action Network.

1. Declarations of Interest

Councillor E.S. Jones stated that as a member of Dorset Council's Area Planning Committee, she would keep an open mind on the planning applications and consider all information available at each stage of the decision process. She would take part in the debate but not vote on planning applications at this meeting.

2. Minutes

The minutes of the meeting of the Committee held on 26 April 2021, adopted by Council on the 5 May 2021 and the comments submitted to the Dorset Council in regards to the planning applications considered between 27 April 2021 and 26 May 2021 were confirmed and approved to be signed by the Chairman.

3. Message from the Chairman

The Chairman expressed his sadness at the loss of Dave Thomas, a respected Borough Gardens Park Keeper, who died in June. The Committee paused for a moment of reflection.

4. Statement and Questions from Dorchester Climate Action Network (CAN)

The Committee considered a statement from Dorchester Climate Action Network detailing their plans to set up an informal Transport Action Group (TAG) in Dorchester.

Giles Watts of Dorchester Climate Action Network addressed the Committee and explained that similar groups, set up across the County had been successful by working with their local Town and Parish Councils.

The Committee were asked:

1. Would Dorchester Town Council support the setting up of DTAG?

2. Would Dorchester Town Council like to take a leading, supporting or no role in such a group ?
3. Would Dorchester Town Council like to recommend any councillors or other people/transport experts in Dorchester to work within DTAG ?

After a discussion the Committee agreed that it be recommended to Council that the Council should support the setting up of DTAG, The Council should take an active supporting role in the group and that two representatives join the group, one to be a twin hatted Councillor.

The Committee suggested that Dorchester CAN contact the Dorchester Access Group, the Dorchester Association of Town and Parish Councils and WATAG.

The Committee heard that once the group had been set up they would report back to the Council at regular intervals.

Recommended to Council

- a) That Dorchester Town Council support the setting up of DTAG
- b) That Dorchester Town Council take an active supporting role in the group
- c) That two Councillors, one being a twin hatted Councillor work with the group.

5. Town Centre Master Plan

The Committee received a report from the Town Clerk about a Town Centre Masterplan exercise. The Committee heard that it had become apparent from the Dorset Council's proposed Local Plan DOR policies and the recent announcement of the closure of South Walks House that a Master Plan for Dorchester was needed.

The Committee heard that the Dorset Council had no plans to create a Masterplan for the Town and that it was unlikely that Dorchester would be prioritised for a plan over other towns in the County. The Committee noted that a number of neighbouring towns had begun work on their own Masterplans.

The Committee agreed that a Masterplan was needed, which was supported by a member of the public in attendance.

The Committee agreed that the Town Council should continue to engage Dorset Planning Services for their expertise, funded from the Local Plan Reserve and that Officers work with the Chair and Vice Chairs of the Committee to establish a process to support Members to develop their views on a Master Plan.

Resolved

1. That the Town Council continue to engage Dorset Planning Services to provide the necessary technical input into a Masterplan exercise; funded from the Local Plan Reserve.
2. That Officers work with the Chair and Vice-Chairs to establish a process to support Members to develop their views on the exercise as a precursor to discussions with Dorset Council and a wider public consultation exercise.

6. Concerns About Rail Services

The Committee noted a letter that had been published in the Dorset Echo calling for support for an improved train service in Dorchester. The Committee agreed with the comments made in the letter and raised concerns about the reliability of the trains that were currently timetabled, having received complaints and personally experienced delayed and cancelled Services.

A Member highlighted the need for a reliable service for those that used the train to get to hospital appointments, particularly those who had to travel to Southampton and London for specialist appointments.

The Committee raised additional concerns about the lack of space for bicycles and pushchairs on the trains.

A Member also highlighted the need for the ticket office at Dorchester South Railway Station remain open as it was a valuable service to passengers requiring information.

The Committee agreed that the Clerk to the Committee should write to the MD of South Western Railway, the MD of Great Western Railway, the relevant transport portfolio holders at both the Dorset Council and BCP Councils and the Minister of State for Railways.

The Committee also requested that the Clerk to the Committee write to the West Dorset MP, Chris Loder to request that he share the letter with all other MP's who represent the wards affected along the line between Weymouth and London Waterloo.

The Committee agreed that the letter should request that the two railway companies:

- Engage more with rail users from Weymouth & wider Dorset including the Dorset County Hospital
- Urgently improve train provision to Weymouth & Dorchester along both lines
- Increase services early in the morning and later in the evening

- Restore direct services to Waterloo
- Investigate modern season ticket types
- Provide more capacity over school holidays and the holiday season particularly with the current uncertainty over international holidays
- Improve the reliability of the trains
- Increase the capacity on the trains for bicycles and pushchairs

Resolved

That the Clerk to the Committee write to the MD of South Western Railway, the MD of Great Western Railway, the relevant transport portfolio holders at both the Dorset Council and BCP Councils, the Minister of State for Railways and the MP for West Dorset Chris Loder.

7. Dorset Council's Proposed Parking Charging Strategy

The Committee noted the Dorset Council's proposed parking strategy report.

The report had been previously circulated to the Committee with a request for members to make comment prior to the meeting. The Chairman summarised the responses which the Committee discussed.

The Committee agreed that the Clerk to the Committee should submit the agreed response to the strategy as per Appendix 1 to these minutes to the Dorset Council.

Resolved

That the Clerk to the Committee submit the comments as per Appendix 1 to the Dorset Council in response to the proposed parking charging strategy.

9. Planning Applications for Comment

The Committee considered the planning applications referred to the Council for comment by Dorset Council (Appendix 2).

10. Minute Update Report

The Committee noted the minute update report.

11. Planning Issues to Note

A member of the public enquired when the grass verges in the Town would be cut. A Dorset Councillor informed the Committee that the verges maintained by the Dorset Council were due to be cut within two weeks.

The Chairman of the Committee informed the Committee that a demonstration against the Local Plan Policy DOR13 organised by STAND would be held outside County Hall on 15 July at 6pm.

**Dorchester Town Council
Planning and Environment Committee
Planning Applications as at 12 May 2021**

East Ward (Councillors T. Harries, S. Jones, F. Kent-Ledger and R. Major)

E1. [P/FUL/2021/00574 Land South of Unit 5 Casterbridge Industrial Estate Access Lane To Casterbridge Industrial Estate Dorchester Dorset DT1 1PL](#)

Erection of a workshop with 1no. self-contained flat above.

Objection.

The Committee objects strongly to the inappropriate siting of residential development in an industrial site. The proposed flat would overlook neighbouring Swanbridge Court and Swanbridge Park, which would impact the residents significantly through loss of privacy, contravening ENV16 of the adopted local plan.

E2. [P/FUL/2021/00987 4 Prince Of Wales Road Dorchester DT1 1PW](#)

Demolition of the existing buildings & erection of a single block of 12no. flats with small office space & refuse store & erection of a terrace of 4no. bungalows to the rear. (to be under the ownership and management of the local authority for supported living).

No objection in principle. The Committee request that two large trees be incorporated into the landscape conditions. A number of trees have been previously removed in the area which have not been replaced due to complications with underground services. The Committee request that the trees be planted at the front of the development to enhance the street scene.

North Ward (Councillor A. Canning)

N1. [P/FUL/2021/00512 & 00513 28A High East Street Dorchester Dorset DT1 1HF](#)

Erection of a mansard roof extension to provide an additional residential unit.

No objection in principle. Sympathetic treatment on the effect of the adjacent Corn Exchange would be appreciated.

N2. [P/FUL/2021/00586 Physiques And Shapes Health Club 18 The Grove Dorchester Dorset DT1 1TB](#)

Change of use of first floor from Health Club to 1no. residential flat.

No objection.

N3. [P/FUL/2021/00747 Dorset County Hospital Williams Avenue Dorchester Dorset DT1 2JY](#)

Install Air Handling Unit (AHU) on south wing flat roof to serve the ventilation system being installed within the Orthopaedic department below.

No objection.

N4. [P/LBC/2021/00271 Top O Town House Bridport Road Dorchester Dorset DT1 1XT](#)

Internal & external alterations to facilitate change of use of office to 9 residential apartments (alternative scheme to that approved under WD/D/18/000911).

No objection.

N5. [P/LBC/2021/00721 3 Cornhill Dorchester Dorset DT1 1BA](#)

Internal overboarding of damaged lath and plaster and replacement of modern rear windows.

No objection.

West Ward (Councillors L. Fry, J. Hewitt and R. Ricardo)

No applications received.

South Ward (Councillors G. Jones, R. Potter and M. Rennie)

S1. [P/HOU/2021/00727 9 South Court Avenue Dorchester Dorset DT1 2BY](#)

Internal and external alterations to existing dwelling and single storey rear extensions.

No objection

S2. [P/HOU/2021/00725 33 Manor Road Dorchester Dorset DT1 2AX](#)

Erection of single storey garage attached to front elevation & single storey rear extension to form extended living area.

No objection.

Poundbury Ward (Councillors R. Biggs, S. Hosford and D. Leaper)

No applications received.

Dorchester Town Council
Planning and Environment Committee
Planning Applications as at 26 May 2021

East Ward (Councillors T. Harries, S. Jones, F. Kent-Ledger and R. Major)

E1. P/HOU/2021/00468 16 Prince Of Wales Road Dorchester Dorset DT1 1PW

Formation of new vehicular and pedestrian access and erection of ancillary accommodation.

No objection.

The Committee have requested that a tree be planted in the front garden to enhance the street scene.

E2. WD/D/20/003299 Maen Maen Gardens Dorchester DT1 1QQ

Change of use to (F1(a)) specialist independent school.

No objection.

North Ward (Councillor A. Canning)

N1. P/FUL/2021/00726 41 Great Western Road Dorchester Dorset DT1 1UF

Replace a derelict former dwelling with 1no. self-contained dwelling.

No objection.

N2. P/FUL/2021/00750 Citroen Mmc Dorchester Millers Close Dorchester Dorset DT1 1SS

Demolish existing garages and construct car showroom with forecourt for car sales display and customer /staff parking.

No objection.

N3. P/LBC/2021/00826 & 00827 (listed building consent) Old Military Hospital Grove Trading Estate Dorchester Dorset

Alterations to facilitate the conversion of former military hospital to 5 No. flats (C3).

Objection.

The Committee felt that the air pollution, noise and disturbance caused by passing traffic and established businesses in the immediate area would cause long term detriment to the amenity of the residential properties and therefore the development would be contrary to Policy ENV16. of the adopted Local Plan. Additionally, the loss of business premises on the industrial estate would be contrary to Policy ECON2. of the adopted Local Plan.

West Ward (Councillors L. Fry, J. Hewitt and R. Ricardo)

No applications received.

South Ward (Councillors G. Jones, R. Potter and M. Rennie)

No applications received.

Poundbury Ward (Councillors R. Biggs , S. Hosford and D. Leaper)

P1. P/FUL/2021/00694 26 Middlemarsh Street Poundbury Dorchester DT1 3FD

Change of use from D1 (Non-residential institution) to a flexible use B1 / A2 (Business/Financial and professional services).

No objection.

P2. P/FUL/2021/00684 Parkway Farm Business Park Middle Farm Way Poundbury Dorchester DT1 3AR

Erection of 21no. commercial units (use class E) with associated access & parking facilities.

The Committee have concerns over the level of parking provision for commercial units which will inevitably require spaces for workers and visitors.

The Poundbury perimeter footway and cycleway must be maintained.

**Dorchester Town Council
Planning and Environment Committee 5 July 2021
Dorset Council's Proposed Parking Charging Strategy**

1. This is not the time to be increasing any car parking charges in Town Centres when businesses have been so badly hit by the pandemic and the future is so uncertain. Many charges propose increases of 50%, which is far, far too high.
2. Increases in all day charges will force worker parking out into residential areas exacerbating existing problems. Residential streets in Dorchester will be effected more significantly than other Towns such as Weymouth that have resident parking schemes in place in most of the streets that are within a 15 minute walk to the Town Centre.
3. The proposed level structure is not supported. Each town has different needs and priorities - and even within a town, different car parks would benefit from different pricing strategies.
4. There is still a need for designated long and short stay car parks - short stay parking is essential to make Town Centres accessible for shoppers and those visiting businesses or attending appointments.
5. The on-street charging strategy is welcomed in principle, encouraging cars into car parks so that spaces are available for 'quick pop in'
6. Payment Machines need updating so that they can take coins, cards, contactless or pay by phone. The machines need to be accessible to people with disabilities. Previous machines have been the wrong height and the buttons have been too small.
7. Maintenance, repairs and lighting updates need to be scheduled to make the car parks accessible and attractive.
8. PERMITS - Some rationalisation would be acceptable, but more detail is required before the Town Council can comment fully. The Dorchester Shoppers Permit is popular and works well. We would like to keep it.
9. Fair Field Car Park –The short stay car park charges that are applied on a Wednesday need to be applied on a Sunday.

**Dorchester Town Council Planning & Environment Committee
Planning and Environment Committee 5 July 2021**

East Ward (Councillors T. Harries, S. Jones, F. Kent-Ledger and R. Major)

- E1.** [P/FUL/2021/01817 Red Cow Employment Site St Georges Road Dorchester DT1 1PB](#)
Formation of vehicular access (part retrospective).
No objection.
- E2.** [WD/D/21/000002 Land below Jonson Trading Park Alington Avenue Dorchester DT1 1QB](#)
Change of use of former railway sidings as external storage areas with storage containers (B8).
No objection in principle. The Committee requested that the storage containers be restricted to colours that will blend in with the surrounding natural environment. The Committee had concerns about the proximity of the site to the neighbouring residential areas and requested that conditions be placed to restrict the storage of hazardous and noxious materials. The Committee also requested that the purpose of the site be restricted to storage facilities.

North Ward (Councillor A. Canning)

- N1.** [WD/D/20/002691 4 West Walks, Dorchester, DT1 1RE \(Listed Building Consent\)](#)
Alterations including remodelling of the lower ground floor & adjacent external retaining wall and terrace. Reprofile the front grounds.
No objection on the condition that the Conservation Officer is content with the plans and that the nearby ancient monument is not disturbed.

West Ward (Councillors L. Fry, J. Hewitt and R. Ricardo)

- W1.** [P/OUT/2021/00467 4 Maumbury Road Dorchester DT1 1QW](#)
Develop the land by the change of use and extension to existing Light industrial buildings together with additional second floor and rear infill extensions to create 9 No. serviced accommodation together with 1 No. ground floor Office (E©) (Outline application to determine access, appearance and layout).
No objection.
- W2.** [P/FUL/2021/00982 6 Weymouth Avenue Dorchester Dorset DT1 1QS](#)
Alterations & extensions to create 4no. residential apartments.
No objection.
- W3.** [P/PALH/2021/02207 47 Damers Road Dorchester DT1 2LA](#)
Erect rear extension: To extend 4.30 metres beyond the rear wall of the original dwelling house: maximum height 3.00 metres : height to eaves 2.80 metres.
No objection.

W4. [P/HOU/2021/01350 4 Legion Close Dorchester DT1 2RQ](#)
Erect front porch.
No objection.

W5. [P/FUL/2021/01080 Thomas Hardy School Coburg Road Dorchester Dorset DT1 2ET](#)
Extension to existing single storey store to form larger store / plant room.
No objection.

South Ward (Councillors G. Jones, R. Potter and M. Rennie)

S1. [P/ADV/2021/01382 & P/LBC/2021/01383 \(Listed Building Consent\) 23 Weymouth Avenue Dorchester DT1 1QR](#)
Display of 1no. Illuminated archway sign.
No objection.

S2. [P/HOU/2021/01029 135 Monmouth Road Dorchester DT1 2DF](#)
Erection of single storey flat roof extension.
No objection.

Poundbury Ward (Councillors R. Biggs and S. Hosford)

P1. [P/HOU/2021/00867 16 St John Way Poundbury Dorset DT1 2FG](#)
Erect rear single storey extension.
No objection.

P2. [P/HOU/2021/01229 1 Wadebridge Lane Poundbury DT1 3AY](#)
Erection of single storey flat roof extension to rear forming sunroom & boot room.
Balcony to be formed over boot room.
Objection. The Committee were concerned that the proposed balcony would overlook the neighbouring properties reducing their privacy and therefore contravening ENV16 of the adopted local plan.

Agenda Item 3
Dorchester Town Council
Planning & Environment Committee - 2 August 2021
Climate Emergency Action Plan

1. In May 2019 the Council declared a Climate Emergency, following this up with its “Climate Emergency Preliminary Response” document in November 2019.
2. The initial response was to focus on the Council’s own operations, in particular reducing the carbon footprint of our buildings, vehicles and equipment. This programme is now well underway. The Preliminary Response noted the opportunity to turn to the development of a wider document once the initial operational work was completed and resources had been identified to support the process.
3. In January 2021 the Council agreed funding for a new post, and a new Environmental Assistant was appointed in July 2021, creating capacity to develop our capacity for greater partnership working for the first time. The first task that the new postholder was invited to carry out was an audit of our internal activity. In the absence of a sector wide checklist, as a first attempt we have compared our position against that of another local Council who set a more ambitious Climate Emergency plan initially, identifying our performance against the 50 tasks in their plan.
4. The Audit document at Appendix 1 identifies those tasks that we are already doing, and assesses which of the other tasks might be easiest/most productive to prioritise next.
5. Appendix 1 is however an early draft document. While the audit exercise has highlighted some good opportunities to pursue next, we will continue to look for a more sector generic document against which the Council might measure its performance, at which point we will produce a more formal plan to deliver Climate Emergency priorities.

Adrian Stuart
Town Clerk

Audit of Dorchester Town Council performance against a detailed Town Council Climate Action Plan				
Suggested Actions	When should we do the action?			
	Already Doing	Do Soon	Do in the Future	Unlikely to do
Own Activities				
Town Council energy provider to 100% renewable/ green tariffs			Consider once gas free	
Solar PV installations for Buildings	Depot		Mun Bldgs	Borough Gardens
Replace gas fired boilers with Biomass system	Mun Bldgs			19 North Sq
Monitor energy use within all buildings and set energy reduction targets	6 yrs data			
Reduce emissions by decommissioning or by replacing petrol / diesel vehicles with suitable electric models at end of their usable life	2 vans		5 vans/Tractors	
Offer cycle to work loans (including electric cycle) to staff				No/low take up
Management plans for owned green spaces to include maximising re wilding & tree planting opportunities.	Biodiversity Strategy			
Draw up a carbon budget			Research	
Revise procurement policies to support sustainable land use/food production		Ask current caterers	Look at Events/Markets	
Avoid generating food waste from activities by supporting Community Fridge/Food Bank.		Ask current caterers		
Continue support for local food programmes including the Local Food Festival and Food Links	Markets & BG Events			
Complete ban on single use plastic (SUP) across activities	Plastic Free	Individual Projects		Full ban is unachievable
Review Investment and Pensions policy and divest from fossil fuel activities	Statement from Pensions Auth			Investments reducing
Make climate impact a key determinant in all grant giving.	Environment focused Grants	Review our Grants Policy		

Suggested Actions	When should we do the action?			
	Already Doing	Do Soon	Do in the Future	Unlikely to do
Provide Climate Awareness training for all Councillors		Research provider		
Increasing EV charge points on public land	Mun Bldgs	Depot	Consider in Master plan	
Work with and challenge Dorset Council				
Develop Town Tree Plan	Own land Plan in place	Deliver Own land plan	Develop Town plan	
Maintain walking and cycling routes across our land holdings and under agreement with others	Own Land			Dorset Council role
Work with a social enterprise to introduce a Town Bike/Scooter Scheme				Take up likely to be too low
Adopt a minimum cut verge management policy	DC already doing		Identify Resident views re our sites	
Campaign for a car free day or car free evenings				Needs to be regional led
Work with Dorset Council to extend/ improve cycle/ walking network		Reconnect with DC Team	Master plan	
Car sharing or ride to work scheme		Promote existing Liftshare & CSD		
Advocate Dorset Council to provide and promote increased public transport. Consider funding for community buses			Network OK, research usage	
Support commitment to ban landfill of biodegradable waste by 2025				DC already working on
Work with Dorset Council for enhanced recycling with greater clarity on what is recycled, where it's recycled & how it's recycled		Develop local messages		
Work with Other Partners				
Promote local businesses tackling the climate emergency		Research/ register		

Suggested Actions	When should we do the action?			
	Already Doing	Do Soon	Do in the Future	Unlikely to do
Estimate the town's overall renewable energy generation. Set targets for reduction in energy demand and monitor annually	Town Council done		Waiting for Govt backed model	
Support will be given to 'climate smart' initiatives where the outcomes encourage the community to reduce, reuse, repair, and recycle products		Seek & promote best practice		
Support community scale energy conservation measures			Await opportunities	
Support development of the local woodfuel sector inc. new planting	Mun Bldgs Biomass			
Promote retro fit energy conservation to the social rented sector in town		Discuss with Magna		
Work with social enterprises to promote domestic and commercial PV installations			Research	
Work with schools to reduce carbon footprint		Introductions	Evaluation	
Support the installation of quick charging electric car points where local support or viability has been demonstrated		Discuss Duchy pilot	Advocate wider rollout	
More active woodland management and use of locally timber in construction				Not feasible - national issue
Community Fridge scheme	Co-Op	Evaluate, then Poundbury?		
Promote climate SMART housing policies and actions			Research	
Assess the carbon impacts of the visitor economy and develop carbon reduction programmes			Research	
Run themed 'climate conversations' with local people		Work with DC/local groups		
Promote use of carbon calculators/SMART meters			Promote national programme	
'Free to resident' climate emergency awareness workshop			Research	

Suggested Actions	When should we do the action?			
	Already Doing	Do Soon	Do in the Future	Unlikely to do
Develop active social media programme to promote the Climate Emergency Action Plan		Focus on specific initiatives		
Engage artists to better visualise the transformations required			Work with other Councils	
Work regionally and nationally to promote climate emergency actions by government.		Case by case basis		
Collaborate and cooperate with communities, local government bodies, businesses and other organisations to protect land, wildlife, air, soil and water	Started with WARP & Vehicles			
Work with other local authorities to share practice and push for national and international support for climate action		As opportunities arise		
Focus on reducing food waste and encourage dietary shifts towards less resource intensive food	Vegan Fair		Wider messaging	
Support stronger links between food producers, local organisations, shops to promote local food and avoid food waste			Discuss with Food Bodies	
Plastic Free Communities (Surfers against sewage)	Status received	Promote local opportunities		

Agenda Item 4
Dorchester Town Council
Planning & Environment Committee – 2 August 2021
Town Centre Master Plan

1. P&E Minute 2021/5.2 resolved that Officers work with the Chair and Vice-Chairs to establish a process to support Members to develop their views on the Master Plan exercise, as a precursor to discussions with Dorset Council and a wider public consultation exercise
2. The proposed timetable is as follow

Date Event	Task	Outcome
2/8 P&E Cttee	Start process Provide Key Questions background paper	Members consider Key Questions ahead of workshop
23/8 Closed Workshop 1	Discuss response to part of Key Questions paper	Clerk summarises preliminary response
Informal session following P&E	Members review Workshop 1 summary	Informal Summary available for discussion with key partners
11/10 Closed Workshop 2	Discuss response to part of Key Questions paper Discuss partner feedback	Clerk summarises formal draft response
1/11 P&E Cttee	Recommend Master Plan for public consultation	Document available for wider consultation
4/1 or 7/2 P&E Cttee	Adopt Council position post public consultation	Position Statement available for formal Local Plan process

3. The programme is based around our Committee meetings, supplemented by both informal sessions after Committees and two evening workshop sessions. It is currently anticipated that two workshops will be required to consider all of the Key Questions.
4. The timetable recognises a preliminary stage of discussion with key partners, to be undertaken by the Chair, Vice Chairs and officers. Key partners are to be confirmed but will include, as a minimum, the Dorchester Civic Society and a local political group, both of whom have maintained a dialogue with the Council on this issue.
5. The Council's officers will continue to seek to engage with Dorset Council Local Plan team to make every effort to produce material and a document that Dorset Council can use to improve the currently inadequate Local Plan policies. Should this not prove productive the Council will still be better positioned to make its case for a Master Plan for Dorchester during the formal parts of the Local Plan process.

Adrian Stuart
Town Clerk

Agenda Item 6
Dorchester Town Council
Planning & Environment Committee – 2 August 2021
Dropped Kerb Request



Request to Dorchester Town Council to Support Pedestrian Access

Improvement (please read the information notes over and include all relevant information and evidence - continue on extra sheets if necessary).

Name:	Mrs Rosemary Briggs
Address:	[REDACTED] [REDACTED] [REDACTED]
Telephone:	[REDACTED]
Email:	[REDACTED]
Access Issue:	“I have had 2 hip replacements and a compression fracture in my spine. Therefore I use a wheelchair, when weather is suitable, to access Dorchester Town Centre. My best route, via Damers Road, has 2 wheelchair crossings missing. Also the pavement surface has been dug up and put back in many places leaving an uncomfortable surface to negotiate plus holes, dips and tree roots”.
Works requested (including plan/map and site details):	“New wheelchair crossings at the Junctions of Damers Road with Windsor Road and Marie Road. Also improvements to pavement surface in various places especially where works have been carried out and around manhole covers, water main access covers etc” <i>See attached photos below.</i> Recommendation from Emma Scott (see attached photos overleaf) <ol style="list-style-type: none"> 1. Install new dropped kerbs x 2 at Windsor Road

<p>Please provide evidence of support by others:</p>	<p>Recommendations from Dorchester Access Group: Support the above works.</p> <p>Recommendations from Highways Officer, Corinne Holbrook: Following a walkabout with Corinne on 26 July, Corinne has raised a job - to add fillets at the existing dropped kerbs at Marie Road. This will make the crossing much easier to navigate. The work will be completed within 28 days.</p> <p>Corinne supports the installation of 2 new dropped kerbs at Windsor Road and has marked areas where she thinks they should be placed. If the Town Council agree, Corinne will recommend the works to her manager for consideration.</p> <p>Corinne also carried out a full pavement inspection of Damers Road. Currently none of the defects meet the threshold for repairs.</p>
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No dropped kerb at Windsor Road – junction with Damers Road – on East (town) side – though there is a private dropped kerb further down the street



No official dropped kerb at Windsor Road – on West side, except for private drive, though this does not have any infill and is difficult for wheelchairs to traverse, risking damage to wheelchairs.



Area in Windsor Road where Corinne recommends placing dropped kerbs.



Agenda Item 7
Dorchester Town Council
Planning & Environment Committee – 2 August 2021
Planning Applications

East Ward (Councillors T. Harries, S. Jones, F. Kent-Ledger and R. Major)

No applications received.

North Ward (Councillor A. Canning)

- N1.** [P/FUL/2021/01459 Unit D1 Marabout Industrial Estate Dorchester Dorset DT1 1YA](#)
Removal and replacement of the existing HVAC (Heating, Ventilation, Air Conditioning) systems serving the BAE Systems ground and first floor office spaces. Install 2no. air conditioning condensers external to the building on concrete pad with access path, and ventilation louvres installed in the wall elevations.
- N2.** [P/FUL/2021/00652 14 South Street Dorchester Dorset DT1 1BS](#)
Removal of internal staircase & change of use from flat to void
- N3.** [P/PAOD/2021/02481 South Walks House South Walks Road Dorchester DT1 1UZ](#)

This is not a Planning Application, it is a request for a legal determination as to whether or not Prior Approval is required for the proposal.

Change of use from offices (Class B1(a)) to 41 no. 1-bed, 2-bed and 3-bed apartments (Class C3).

West Ward (Councillors L. Fry, J. Hewitt and R. Ricardo)

- W1.** [P/HOU/2021/01466 26 Brutus Close Dorchester DT1 2TJ](#)
Erect replacement porch.
- W2.** [P/HOU/2021/01478 34 Bridport Road Dorchester Dorset DT1 1RS](#)
Erect replacement lean-to extension.
- W3.** [P/HOU/2021/01647 11 Clarence Road Dorchester DT1 2HF](#)
Erect Garage.
- W4.** [P/FUL/2021/02294 Former Gibbs & Dandy Site Builder Center Great Western Road Dorchester Dorset DT1 1RZ](#)
Demolition/conversion of buildings to provide 16no. apartments and commercial floorspace (use class E) with associated parking & landscaping.

South Ward (Councillors G. Jones, R. Potter and M. Rennie)

- S1.** [P/HOU/2021/01494 4 Mellstock Avenue Dorchester Dorset DT1 2BE](#)
Erect first floor front and side extensions, two storey rear extension, and add new lean-to roof to porch.

Poundbury Ward (Councillors R. Biggs, S. Hosford and D. Leaper)

No applications received.