

DORCHESTER TOWN COUNCIL

MANAGEMENT COMMITTEE

13th MARCH, 2012

At a Meeting of the Management Committee held on 13th March, 2012:

PRESENT Councillors K.E. Armitage, C.S. Biggs, A.J. Canning (Chairman), E.S. Jones, T.F. Loakes and A.J. Lyall.

APOLOGIES for absence were received from The Mayor (Councillor T. James) and Councillors D.J. Barrett, F.E. Kent-Ledger, S.C. Hosford, R.B. Potter, M.E. Rennie and D. Taylor.

57. **MINUTES**

The Minutes of the Meeting of the Committee held on 10th January, 2012, adopted by Council on 24th January, 2012, were taken as read and were confirmed and signed by the Chairman as a correct record.

58. **MINUTES OF COMMUNITY ACTIVITIES PANEL**

The Committee considered the Minutes of the Community Activities Panel held on 31st January, 2012 (for Minutes see Appendix I) and it was

RESOLVED

That the Minutes be approved so far as this Committee is concerned.

59. **MANAGEMENT ARRANGEMENTS**

The Committee had before it the schedule of work for the Outdoor Services Team. It was noted that some of the topping stones along the King's Road Playing Field wall were still missing and needed replacing.

It was

RESOLVED

That the schedule of work for the Outdoor Services Team be noted.

60. **WEST DORSET SPORTS STRATEGY 2012-17 - DRAFT**

The Committee had before it the draft 'West Dorset Sports Strategy 2012-17' which aimed to provide a background to sport in the area and outlined key areas of work for the next five years.

Members noted that the 'Key Infrastructure Projects' identified the Town Council as the lead organisation in the provision of more pitches for football. Members felt that the Council would endeavour to match supply and demand in this area but that at the

present time, with the additional pitches at the Great Field now in use, demand was not sufficiently high for the Council to be actively seeking additional football pitches.

It was

RECOMMENDED

That West Dorset District Council be informed that this Council would endeavour to match supply and demand but that at the present time, with the additional pitches at the Great Field now in use, demand is not sufficiently high for the Council to actively seek additional football pitches.

61. **CHURCHYARD WALL – ST GEORGE’S ROAD**

Further to Minute 34 the Committee was informed that the Registrar of the Diocese of Salisbury had confirmed that the churchyard wall was subject to the faculty jurisdiction and that no permission would be given for any repair which did not meet the requirements of conservation etc. where old walls were concerned. A post and rail fence would therefore be unacceptable for faculty jurisdiction purposes. Additionally neither the parish nor any other part of the diocesan structure was permitted to use its funds for repairs of this nature where the responsibility had been passed to a local authority.

Following a meeting with the Church Wardens however it had been agreed that a contribution of £400 would be made to the project.

The Committee agreed that a like-for-like repair should be undertaken at an approximate cost of £1,800 and that the contribution of £400 be accepted with thanks.

Members requested that the repair be made as strong as possible as that particular point was where the best views could be achieved.

It was

RESOLVED

That a like for like repair be undertaken to the broken churchyard wall at St. George’s Church at an approximate cost of £1,800 and that the contribution of £400 from the Church Wardens be accepted with thanks.

62. **CYCLE RACKS – DORCHESTER BOROUGH GARDENS**

Further to Minute No. 17(3) the Committee was informed that the cost of purchasing and installing two sets of three standard ‘Sheffield’ cycle stands would be approximately £360. The total additional cost to have the penny farthing style cycle stands was approximately £1,500.

Members noted that Dorchester BID had offered to contribute half of this additional cost with the proviso that the contribution should be recognised on the stands

and it had been suggested that the Dorchester Joint Heritage Committee might be approached to contribute the balance of the additional cost.

The Committee noted that the penny farthing aspect of the cycle racks could get lost in the trees at the Cornwall Road entrance but it was agreed that if funding was obtained to cover the additional cost from Dorchester BID and Dorchester Joint Heritage Committee then the penny farthing style racks should be installed.

It was

RESOLVED

That two sets of penny farthing style cycle racks be installed at the Borough Gardens provided that the additional cost is funded by Dorchester BID and Dorchester Joint Heritage Committee.

63. **CEMETERY MATTERS**

(a) Exclusive Right of Burial

The Committee had before it a report which detailed the Grants of Exclusive Right of Burial for grave spaces in Dorchester, Poundbury and Fordington Cemeteries since the last meeting of the Committee and it was

RESOLVED

That the report on the Grants of Exclusive Right of Burial for grave spaces in Dorchester, Poundbury and Fordington Cemeteries since the last meeting of the Committee be noted.

(b) Interments and Burial of Ashes

Members considered a report which listed the dates and times of interments and burials of ashes together with South Chapel usage at Dorchester Cemetery since the last meeting of the Committee. Members requested that the wording of 'Poundbury pit/children' be amended so as to avoid pit and children being under the one heading.

It was

RESOLVED

That the report listing the dates and times of interments and burials of ashes together with South Chapel usage since the last meeting of the Committee be noted.

(c) Headstones and Inscriptions

The Committee received and noted applications for the design of headstones and inscriptions and it was

RESOLVED

That the action of the Town Clerk in approving designs numbered 3878 to 3886 be confirmed and the Register of Memorials be signed by the Chairman as a correct record.

64. **MONITORING REPORTS**

The Committee received the monitoring reports for the Weymouth Avenue Pavilion, Borough Gardens Community Room and the Municipal Buildings which included additional detail regarding forthcoming projects, scheduled maintenance and urgent repairs.

Members were pleased to note that the number of weddings booked for the present year was already higher than the last two years.

It was

RESOLVED

That the Weymouth Avenue Pavilion, Borough Gardens Community Room and Municipal Buildings Monitoring Report be received.

65. **INFORMATION REPORTS**

The Committee considered the various reports which had been submitted for information. It was noted that the Dorchester Arts Centre had appointed a new Artistic Director and that an Arts Panel would be arranged in the new financial year to discuss joint promotions with the Artistic Director.

Members felt that the results of the town wide questionnaire regarding the Council's services and events were extremely positive and agreed that a copy of the results should be sent to all members of staff with the Committee's thanks for the good work that had undertaken.

It was

RESOLVED

That the various information reports be noted.

66. **PAID INVOICES**

The Committee inspected the cheque list and supporting vouchers in respect of payments made between 1st January, 2012 and 29th February, 2012 totalling £157,456.33 (net) together with direct debits for the same period totalling £58,911.37 (net).

It was

RESOLVED

That the cheque transactions and direct debit payments lists be approved and signed accordingly.

67. **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

It was

RESOLVED

That in view of the fact that publicity would be prejudicial to the public interest by reason of the confidential nature of the following matter the public and representatives of the press be excluded from this meeting during its discussion.

68. **MAUMBURY RINGS**

The Committee considered a report by the Deputy Town Clerk on the tenders received in respect of replacing the roadside fence at Maumbury Rings.

It was

RESOLVED

That, subject to the receipt of positive financial references, the tender of NRG Associates (Yeovil) Limited in the sum of £37,174.62, being the lowest received, be accepted.

69. **ST GEORGE'S ROAD ALLOTMENTS**

As a matter of urgency the Committee was informed of the land required by the Duchy of Cornwall to enable the construction of the St George's Road relief road as part of the Red Cow Farm development and the consequent effect on the some of the allotments on the site.

It was

RESOLVED

That the position be noted.

Chairman

DORCHESTER TOWN COUNCIL

COMMUNITY ACTIVITIES PANEL

31st JANUARY, 2012

At a Meeting of the Community Activities Panel held on 31st January, 2012:

PRESENT The Mayor (Councillor T. James) and Councillors A.J. Lyall, P.G. Mann and M.E. Rennie (Chairman)

In attendance:

Councillors E.S. Jones and R.B. Potter

Mr. J. de Carteret and Mrs. P. Louden – Dorchester-Bayeux Society;

Mr. J.H. Antell – Dorchester-Lübbecke Society;

Mr. D.G. Maggs – Dorchester-Holbæk Society.

APOLOGY for absence was received from Councillor F.E. Kent-Ledger.

6. **HER MAJESTY THE QUEEN'S DIAMOND JUBILEE 2012**

Further to Minute 4 the Panel gave further consideration to the events during the evening of 4th June, and noted that music would be played in the Borough Gardens followed by a parade along The Walks to Salisbury Field where the beacon would be lit.

The arrangements for the seven hour music day on 5th June were well in hand and would feature music from The Queen's reign. During the intervals video imagery would be shown featuring the social history of the town and iconic international, national and local events during The Queen's reign.

In response to a question the Chairman confirmed that she was hopeful that many young people would also attend the event and perhaps be persuaded to put on some form of entertainment during a proposed one hour early evening interval.

The Town Clerk informed the Panel that Compassionate Dorset were still in the process of trying to organise the Big Lunch on 3rd June.

In response to a question the Town Clerk confirmed that the Council was to fund the events on Monday evening and Tuesday in the Borough Gardens; however the Panel noted that the West Dorset District Council had indicated that a grant of £250 was available which this Council would be applying for.

The Chairman thanked Mr. Antell for offering the assistance of both the Royal British Legion and the Royal Naval Association should help be required at the events.

It was

RESOLVED

- (1) That the Town Clerk be requested to arrange meetings with appropriate young peoples

organisations seeking their participation in the event.

- (2) That the Town Clerk arrange for an early press release promoting the 5th June and requesting films etc from the public which can be viewed during the event.

7. **DORCHESTER-BAYEUX SOCIETY**

The Panel received and considered a letter dated 5th January, 2012 from the secretary to the Dorchester-Bayeux Society requesting a twinning reception and a grant in respect of a visit of a party from Bayeux from 7th to 10th September, 2012. The Panel was reminded that at its meeting in November, 2010 it had been decided that societies and other twinning groups be offered either a grant or a reception, not both.

It was

RESOLVED

That this Panel reiterates the decisions previously made and the Dorchester-Bayeux Society be offered either a grant or a small twinning reception.

The Chairman of the Society informed the Panel of its activities during the last year and confirmed that new members had been recruited but the underlying trend being experienced by all the twinning societies was that it was very difficult to attract younger people to join.

In response to a question the Chairman suggested that an approach could be made to the West Dorset District Council for funding from one of their various budgets.

8. **DORCHESTER-HOLBÆK SOCIETY**

The Chairman of the Dorchester-Holbæk Society informed the Panel that communications were difficult with the Holbæk Kommune and the Society's planned visit in 2012 had been postponed until 2013.

The Chairman informed the Panel that despite these problems the Society was still enthusiastic and holding fund raising events and meetings.

It was

RESOLVED

That the Mayor be requested to write to the Mayor of Holbæk seeking assurances that they are committed to the Towns twinning.

9. **LÜBBECKE**

(a) Dorchester-Lübbecke Society

The Chairman of the Dorchester-Lübbecke Society informed the Panel that the Society had managed to attract a few new members and had continued with its social events and bus trips. The Society's annual general meeting had taken place in October, 2011 and all the Society's current officers had been re-elected.

(b) Lübbecke Schützen-Musikcorps

The Panel noted that the Lübbecke Schützen Musikcorps would be visiting Dorchester as guests of the Durnovaria Silver Band from 12th to 17th July, 2012 and that a twinning reception would be held on 14th July at 7.00pm in the Town Hall.

(c) Visit of the Mayor of Lübbecke

The Panel noted that the Mayor of Lübbecke had indicated that he would like to visit Dorchester from 27th to 30th April, 2012. Confirmation as to who would accompany the Mayor was awaited.

The Panel noted that the Community Activities Panel at its meeting in November, 2010 had recommended that no visiting civic representatives from the Council's twin towns should be accommodated in hotels at the Council's expense.

The Chairman informed the Panel that a tentative programme had been arranged which would included a civic reception on Friday, a Dorchester day on Saturday, a church service at the United Church on Sunday followed by a visit to Portland to see the Olympic venue.

It was

RESOLVED

- (1) That the Mayor of Lübbecke be informed that this Council, due to financial restrictions, is unable to pay for hotel accommodation during his stay.
- (2) That the Chairman and Vice-Chairman together with the Mayor be authorised to finalise the programme once the composition of the party from Lübbecke is known.

(d) Visit from Lübbecke Youth Footballers

The Panel noted that it is possible that 30 young people aged between 12 and 16 years may visit Dorchester from Friday, 12th October until Monday, 15th October, 2012.

The Chairman informed the Panel that the visit would be football based but not to the exclusion of everything else and approaches had been made to Dorchester Town Youth Football Club seeking their co-operation and support for the visit. The Pavilion at

Weymouth Avenue Recreation Ground had been reserved should it be required for accommodation during the visit.

10. **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

It was

RESOLVED

That, in view of the fact that publicity would be prejudicial to the public interest by reason of the confidential nature of the following matter, the public and representatives of the press be excluded from this Meeting during its discussion.

11. **OLYMPICS 2012**

Further to Minute 5 the Panel gave further consideration to the events surrounding the Olympic Torch Relay which would pass through Dorchester around lunchtime on Thursday, 12th July.

Following discussion it was

RESOLVED

- (1) That the Chairman and the Town Clerk be requested to have further discussions with the Police, West Dorset District Council and representatives from the Olympic Torch Relay organisation.
- (2) That the Town Clerk be requested to write to all the schools inviting them to line the route and suggesting that they subscribe to School Sports Week which would enable them obtain promotional and celebration material.
- (3) That the Municipal Buildings be made available as wet weather provision and toilet facilities.
- (4) That the Town Clerk be requested to write to St. George's and St. Peter's Churches suggesting that their bells are rung during the relay.
- (5) That a request be made to Dorchester BID, Dorchester Chamber of Commerce and the Dorchester Cracker Committee suggesting a possible themed market in South Street and to co-ordinate a competition to identify the flags of the nations taking part in the

Olympics involving the display of national flags in shop windows.

- (6) That the Dorchester Youth and Community Centre be encouraged to paint an Olympic themed mural on a hoarding to be erected around the White Hart subject to the owner's consent.
- (7) That the Town Clerk be requested to write to the West Dorset District Council suggesting that it should provide free parking on 12th July in Dorchester, Bridport and Lyme Regis.