

Dorchester Town Council

Management Committee

15 January 2019

Present: The Mayor (Councillor D. Taylor) and Councillors A. Canning, J. Hewitt, S. Jones (Chairman), F. Kent-Ledger, A. Lyall, K. Rice, R. Potter and M. Rennie.

In Attendance

Councillor T. Harries

F. McLaren – Friends of the Borough Gardens

Apologies: Councillors C. Biggs and G. Duke.

40. **Minutes**

The Minutes of the Meeting of the Committee held on 13 November 2018, adopted by Council on 27 November 2018, were taken as read and were confirmed and signed by the Chairman as a correct record.

41. **Municipal Buildings - Lift**

The Committee considered a report by the Deputy Town Clerk on matters related to the lift in the Municipal Buildings.

Members noted the action that had been taken as a result of the incident and the action that was proposed in respect of investigating the options available for a long term reliable to solution to the lift issue.

The Committee also requested that the booking form be amended to let hirers know that the lift should only be used with the assistance of a Town Hall Keeper and that the emergency telephone numbers at the Borough Gardens House also be checked to ensure they were up to date.

Resolved

That the action taken be noted and that a further report be presented to a future meeting of the Committee on the options available for a long term reliable solution to the lift issue.

42. **Management Arrangements – Outdoor Services**

The Committee considered a report from the Outdoor Services Manager updating it on the work undertaken and the achievements made by the Outdoor Services Team since the last meeting of the Committee. The Outdoor Services Manager responded to Members detailed questions.

It was requested that the fencing up against the Borough Gardens railings which enclosed the bin store and also the composting area have some work undertaken to it so as to soften the view of those two areas from outside of the Gardens.

Members wished to thank staff for their hard work in respect of the Town's Christmas decorations which looked very nice again this year. The Committee asked whether investigations could be made into lighting the tree outside of Coffee #1 as had happened in previous years.

Resolved

That the Outdoor Services Team update be noted.

43. King's Road Play Area – Steam Roller

The Committee was informed that the information board about the steam roller at King's Road play area had now been installed. The installation had been timed to coincide with the first Christmas Steam and Vehicle Meet, organised by Transport of Yesteryear, held at Top O' Town car park and which featured a working Eddison (similar to the one at King's Road) driving through the town.

It was reported that the Council had received a few requests asking whether the steam roller could be put back to its original paint colours (green and black) rather than the bright colours that it was at present.

Resolved

That the steam roller at King's Road play area continue with its present bright colour scheme.

44. Sandringham Sports Centre – Parkour Equipment

Further to Minute No. 29 the Committee gave further consideration to the future of the parkour equipment at Sandringham Sports Centre.

Members felt that as the equipment was not well used and that the area was being used for anti-social purposes that the equipment should be removed and located elsewhere if that was possible.

Resolved

That the Sandringham Sports Centre Parkour equipment be removed.

45. 2019-20 Estimates, Special Items and Fees and Charges

The Committee considered a report by the Town Clerk which incorporated draft Estimates for 2019-20 in respect of Allotments, Cemeteries, Cultural and Twinning, Municipal Buildings and Parks Gardens and Open Spaces. The report also included details regarding Reserves and the main changes which affected the proposed budget. The Deputy Town Clerk responded to Members detailed questions.

Members noted that £18,000 had been provisionally included for Special Items and the report set out proposals in respect of that resource.

The report also set out proposals for Cemetery fees and hire charges for the Municipal Buildings, Borough Gardens House and the Tennis Courts.

Resolved

- (1) That the Policy Committee be informed that the draft Estimates for 2019-20 be approved so far as this Committee is concerned including the Special Items as set out below:-
 - Resurfacing the area around the Borough Gardens Fountain - £8,000.
 - Construction of a path to the Wheelchair accessible swing at Castle Park play area - £4,000.
 - Twinning celebrations – 60 years twinned with Bayeux - £3,000
 - New Council Member Training - £3,000
- (2) That the charges for hire of the Municipal Buildings, Borough Gardens House and for the tennis courts not be increased in 2019-20.
- (3) That the charges in respect of Dorchester, Fordington and Poundbury Cemeteries be as set out in Appendix 1 with effect from 1 April 2019.

46. Requests for Financial Assistance

The Committee considered various requests for financial assistance.

Resolved

- (1) That the grant application from Dorchester Athletic Club in the sum of £250 be agreed.
- (2) That the grant application from AsOne Theatre Company in the sum of £320 be agreed.
- (3) That the grant application from Julia's House in the sum of £180 be agreed.
- (4) That further information be sought in respect of the grant application from Rock Against Racism Dorchester with the final decision on the application be delegated to the Deputy Town Clerk following consultation with the Chairman and Vice Chairman of the Committee.

47. Cemetery Matters

- (a) Exclusive Right of Burial and Interments and Burial of Ashes

The Committee had before it a report with details of the Grants of Exclusive Right of Burial for grave spaces and the number of interments and burials of ashes together with South Chapel usage at Dorchester Cemetery, since the last meeting of the Committee.

Resolved

That the report on the Grants of Exclusive Right of Burial and Interments and Burial of Ashes since the last meeting of the Committee be noted.

(b) **Headstones and Inscriptions**

The Committee received and noted applications for the design of headstones and inscriptions.

Resolved

That the action of the Town Clerk in approving designs numbered 5049 to 5056 be confirmed and the Register of Memorials be signed by the Chairman as a correct record.

48. Buildings Monitoring Reports

The Committee received the monitoring reports for the Municipal Buildings and Borough Gardens House.

Resolved

That the Buildings Monitoring Reports be noted.

49. Dorchester Arts

The Committee noted the minutes of the Dorchester Arts Board meeting held on 14 November 2018.

The Council's representative to Dorchester Arts responded to Members various questions and requested that she be involved in the informal meetings that might occur between Dorchester Arts meeting so that she may be fully briefed. She also requested that she be involved in meetings regarding The Maltings.

50. Public Bodies (Admission to Meetings) Act 1960

Resolved

That in view of the fact that publicity would be prejudicial to the public interest by reason of the confidential nature of the following matters the public and press representatives be excluded from this meeting during their discussion.

51. **Municipal Buildings and Borough Gardens House Regular Hire Discounts 2019-20**

The Committee considered a report by the Town Clerk which set out a schedule of the hire discounts, and the reason for the discounts, received by various hirers of rooms within the Municipal Buildings and the Borough Gardens House Community Room. The report also set out proposed revised charges for those discounted regular hirers.

Resolved

- (1) That the schedule of discounts be agreed.
- (2) That the revised charges be agreed as from 1 April 2019.

52. **The Borough Gardens – Christmas 2019**

Members had before them a report by the Town Clerk on a proposal for an event in the Borough Gardens for Christmas 2019.

The Committee was very supportive of the proposal but felt that it would be appropriate for two Members to be involved in future discussions along with the appropriate officers.

Resolved

- (1) That the proposed event be supported.
- (2) That following the election of the new Council, two Members be appointed to help progress the proposal.

Chairman

DORCHESTER TOWN COUNCIL

Dorchester, Fordington and Poundbury Cemeteries Fees 2019-2020

INTERMENTS	1 Apr 19
a) A child before 2 years or stillborn	Nil
b) A child age from 2 years to 16 years	£175
c) A person aged 17 years or older	£580
d) A casket of ashes	£175

SCATTERING OF ASHES

a) In a previously used plot or in the Poundbury Pavilion chamber	£62
b) In the Garden of Remembrance	£30

EXCLUSIVE RIGHTS OF BURIAL IN EARTHEN GRAVES

For an exclusive right for 50 years, including Memorial Rights in an earthen grave:

a) Full Sized Plot	£870
End of term Renewal for 25 years	£730
b) Infant under the age of 2	£200
End of term Renewal for 25 years	£730
c) Ashes plots	£345
End of term Renewal for 25 years	£175

Additional Interment, Scattering and Exclusive Rights fees will be charged for

- Non-residents – fee doubled. Residence is defined as living in Dorchester or Winterborne Herrington within the previous **ten** years or previously resident for at least **twenty-five** years.
- Non-standard grave sizes – additional fee to be agreed with the Funeral Director

MONUMENTS, GRAVESTONES, TABLETS AND MONUMENTAL INSCRIPTIONS

Where not already included in an exclusive right of burial, for the right to erect or place a headstone, footstone, tablet, flat stone, plaque or monument in any other form at any site. **£200**

An additional inscription, after the first, on a gravestone or other memorial (for each deceased) **£103**

CHAPEL HIRE

Use of South Chapel at Weymouth Avenue **£250**

VAT is not chargeable on any of the above fees.