

Dorchester Town Council

Management Committee

10 January 2017

Present: The Mayor (Councillor T. Harries) and Councillors G. Duke, S. Jones, A. Lyall, M. Rennie and K. Rice (Vice-Chairman – in the Chair).

Apologies: Councillors C. Biggs, A. Canning, J. Hewitt, F. Kent-Ledger, R. Potter and D. Taylor.

43. Minutes

The Minutes of the Meeting of the Committee held on 15 November 2016, adopted by Council on 29 November 2017, were taken as read and were confirmed and signed by the Chairman as a correct record.

44. Management Arrangements

The Committee considered a report from the Outdoor Services Manager updating it on the work undertaken and the achievements made by the Outdoor Services Team since the last meeting of the Committee.

The Outdoor Services Manager responded to Member's detailed questions. The Committee also wished to thank all those involved with the Borough Gardens Carol Service and for the putting up and taking down of the Christmas decorations and Christmas tree in the town.

Resolved

That the Outdoor Services Team update be noted.

45. 2017-2018 Estimates

The Committee considered a report by the Town Clerk which incorporated draft Estimates for 2017-18 in respect of Allotments, Cemeteries, Cultural and Twinning Municipal Buildings and Parks Gardens and Open Spaces. The report also included details regarding Reserves and the main changes which affected the proposed budget. The Deputy Town Clerk responded to Members detailed questions.

Members noted that £18,000 had been provisionally included for Special Items and the report included a long list of items based on service needs and also those items which had previously been identified as a priority. The Committee agreed those items it wished to fund from Special Items.

The Committee noted that surplus funds were proposed to be added to the Corporate Projects reserve due to the unknowns of Local Government Reorganisation and service cuts by other local authority tiers. In respect of Local Government Reorganisation

Members felt that it was important to give timely consideration as to the implications for this Council and the services that might be seeking to be devolved.

Resolved

- (1) That the Policy Committee be informed that the draft Estimates for 2017-18 be approved so far as this Committee is concerned including the Special Items as set out below:-
 - Compost bins - £3,000.
 - Borough Gardens – Safety Surfacing for the play area water feature - £13,000.
 - WW1 Commemorations - £2,000.
- (2) That full Council be requested to consider holding a special Council meeting to discuss Local Government Reorganisation in respect of the implications it may have for this Council.

46. Review of Charges

(a) Municipal Buildings

Members noted that the Municipal Buildings charging structure had been simplified the year before last and the new system had so far proved successful. Only a few commercial bookings paid the top level fee and it was therefore considered unnecessary to increase the fee structure for 2017-18.

Resolved

That the Municipal Buildings charges be not increased in 2017-18.

(b) Recreation Facilities

The Committee considered a report setting out proposed revised charges for the Council's recreation facilities as from 1 April 2017.

Resolved

That the various charges for the use of recreation facilities be as set out at Appendix 1 with effect from 1 April, 2017.

(c) Borough Gardens House and Weymouth Avenue Pavilion

Members noted that it was not proposed to increase the charges for the hire of the Borough Gardens House Community Room and Weymouth Avenue Pavilion in 2017-18 as it was considered that doing so would be detrimental to future bookings.

Resolved

That the Borough Gardens House Community Room and Weymouth Avenue Pavilion charges be not increased in 2017-18.

(d) **Cemetery Fees**

The Committee considered setting out various proposed charges in respect of Dorchester, Fordington and Poundbury Cemeteries as from 1 April 2017.

Resolved

That the charges in respect of Dorchester, Fordington and Poundbury Cemeteries be as set out in Appendix 2 with effect from 1 April 2017.

47. Dorchester Sports Centre

Members were informed that as part of its contract for the operation of the sports centre, 1610 Ltd needed to convene a stakeholder group which brought together key partners and other local bodies to help guide the operation and identify opportunities for joint projects. The terms of reference for the stakeholder group had recently changed and it had been agreed to invite the Town Council to nominate a Member to sit on the group.

Membership of the group currently included Councillors Molly Rennie and Stella Jones from West Dorset District Council and Councillors Richard Biggs and Trevor Jones from Dorset County Council.

The Committee felt that it would be beneficial for the nominated representative to be a Town Councillor only.

Resolved

That full Council be asked to nominate a Member to the Stakeholder Group at its next meeting.

48. Democracy Day 2016

Members considered the notes of the Democracy Day for Middle School children held on 10 November 2016. The notes set out the priorities identified by the young people and various comments on other matters which were considered during the day.

The Committee agreed that the ideas generated by the young people should be supported. Members particularly supported the idea of a suggestion box for the town Council offices and a young persons newsletter.

Resolved

That the ideas identified at Democracy Day by the young people should be supported.

49. **Julia's House**

The Committee considered a grant application from Julia's House requesting that the Council consider offering a grant towards the cost of hiring the Corn Exchange for a music event.

Resolved

That a grant of £180 be offered to Julia's House.

50. **Women's Action Network Dorset**

The Committee considered a grant application from Women's Action Network Dorset requesting that the Council consider offering a grant towards the cost its annual Dorset Women's Day event.

Resolved

That a grant of £150 be offered to WAND.

(Councillor M Rennie declared a non-pecuniary interest in respect of the above matter.)

51. **Life Education Wessex**

The Committee considered a grant application from Life Education Wessex requesting that the Council consider offering a grant towards the cost of delivering a health programme to children at St Osmund's Middle School.

Resolved

That a grant not be awarded in this instance.

52. **Town Crier Competition**

Further to Minute No. 39 the Committee had before it an income and expenses statement in respect of the Town Crying competition which had been held in Dorchester. It was noted that the event had expenses, after income, of £158.50.

Resolved

That a grant of £158.50 be offered to the Town Crier subject to the receipts being received.

53. **Cemetery Matters**

(a) Exclusive Right of Burial and Interments and Burial of Ashes

The Committee had before it a report with details of the Grants of Exclusive Right of Burial for grave spaces and the number of interments and burials of ashes together with South Chapel usage at Dorchester Cemetery, since the last meeting of the Committee.

Resolved

That the report on the Grants of Exclusive Right of Burial and Interments and Burial of Ashes since the last meeting of the Committee be noted.

(b) Headstones and Inscriptions

The Committee received and noted applications for the design of headstones and inscriptions.

Resolved

That the action of the Town Clerk in approving designs numbered 4203 to 4213 be confirmed and the Register of Memorials be signed by the Chairman as a correct record.

54. **Buildings Monitoring Report**

The Committee received the monitoring reports for the Municipal Buildings, Weymouth Avenue Pavilion and Borough Gardens House.

The Deputy Town Clerk responded to detailed questions regarding the number of room bookings, income, weddings and fees. The Committee expressed some concern regarding the future of the Corn Exchange once Dorchester Arts, who was by far the biggest user of the building, moving to The Maltings. It was noted that this issue had already been identified through the risk management process as needing addressing in due course.

The Deputy Town Clerk explained the difficulties in respect of the re-painting of the Council Chamber door and following a site visit Members agreed that the top floor doors should be painted the same colour as the skirting boards in egg shell. Members also requested additional finger plates.

Resolved

- (1) That the Buildings Monitoring Report be noted.
- (2) That a strategy for the operation of the Corn Exchange building, post Dorchester Arts, be prepared.
- (3) That the top floor doors and cupboard be painted in a solid colour egg shell the same as the landing skirting boards.

55. **Public Bodies (Admission to Meetings) Act 1960**

Resolved

That in view of the fact that publicity would be prejudicial to the public interest by reason of the confidential nature of the following matters the public and press representatives be excluded from this meeting during their discussion.

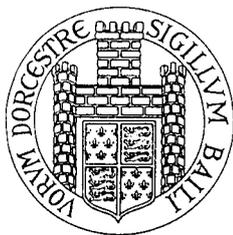
56. **Borough Gardens Kiosk**

The Committee considered a report by the Town Clerk on the operation of the Borough Gardens kiosk.

Resolved

That a review be commenced which excluded a fully commercial operation.

Chairman



DORCHESTER TOWN COUNCIL

PARKS, GARDENS & OPEN SPACES

CHARGES FOR RECREATIONAL FACILITIES

April 2017 – March 2018

		<i>Existing</i>	<i>Proposed</i>	
<u>TENNIS</u>	Per Court per hour – all times	£8.00	£8.00	
	Tennis Court Fob Membership	£25.00	£25.00	
<u>FOOTBALL</u>	Weymouth Avenue Recreation Ground - Senior Pitch	- with showers £50.00	£51.00	
		- Junior use	£41.00 £42.00	
	Weymouth Avenue Junior Pitch		£31.00 £32.00	
	Weymouth Avenue Mini Pitch		£15.00 £15.00	
	Sandringham Sports Centre	- Senior Pitch	£50.00 £51.00	
		- Junior Pitch	£31.00 £32.00	
	Sandringham / Hardy's Pitch (Mini Pitches 1 & 2)		£15.00 £15.00	
	King's Road Playing Field and The Great Field Junior Pitches		£22.00 £22.00	
	<u>CRICKET</u>	Evening Matches (6.30p.m. start)		£50.00 £51.00
		Afternoon Matches (2.00p.m. - 6.00p.m.)	Adult use	£67.00 £69.00
		Under 18 use	£41.00 £42.00	
Artificial wicket (maximum of 2 hours)			£15.00 £15.00	
All Day Matches (11.00a.m. - 6.00p.m. or 1.00p.m. - 8.00p.m.)			£87.00 £89.00	
Sunday Matches (2.00p.m. - 6.00p.m)			£87.00 £89.00	

The prices above are all inclusive of VAT

With effect from 1st April, 2017.

DORCHESTER TOWN COUNCIL
Dorchester, Fordington and Poundbury Cemeteries Fees 2017-18

INTERMENTS	1 Apr 16	1 Apr 17
a) A child before 2 years or stillborn	Nil	Nil
b) A child age from 2 years to 16 years	£160	£165
c) A person aged 17 years or older	£550	£560
d) A casket of ashes	£160	£165

SCATTERING OF ASHES

a) In a previously used plot or in the Poundbury Pavilion chamber	£55	£57
b) In the Garden of Remembrance	£25	£26

EXCLUSIVE RIGHTS OF BURIAL IN EARTHEN GRAVES

For an exclusive right for 50 years, including Memorial Rights in an earthen grave:

a) Full Sized Plot	£820	£835
End of term Renewal for 25 years	£685	£700
b) Infant under the age of 2	£185	£190
End of term Renewal for 25 years	£685	£700
c) Ashes plots	£325	£330
End of term Renewal for 25 years	£160	£165

Additional Interment, Scattering and Exclusive Rights fees will be charged for

- Non-residents – fee doubled. Residence is defined as living in Dorchester or Winterborne Herrington within the previous **ten** years or previously resident in the area for at least **twenty-five** years.
- Non-standard grave sizes – additional fee to be agreed with the Funeral Director

MONUMENTS, GRAVESTONES, TABLETS AND MONUMENTAL INSCRIPTIONS

Where not already included in an exclusive right of burial, for the right to erect or place a headstone, footstone, tablet, flat stone, plaque or monument in any other form at any site.	£185	£190
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An additional inscription, after the first, on a gravestone or other memorial (for each deceased)	£95	£97
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CHAPEL HIRE

Use of South Chapel at Weymouth Avenue	£225	£230
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VAT is not chargeable on any of the above fees.