



DORCHESTER TOWN COUNCIL

Council Offices, 19 North Square, Dorchester, Dorset. DT1 1JF
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Dennis Holmes, Town Clerk

3rd November, 2010

Dear Sir or Madam,

A MEETING of the MANAGEMENT COMMITTEE will be held in the COUNCIL CHAMBER, MUNICIPAL BUILDINGS, DORCHESTER on TUESDAY, 9th NOVEMBER, 2010 commencing at 7.00pm.

I hope that it will be convenient for you to attend.

Yours faithfully,

Town Clerk

Public Rights to Speak

If any member of the public wishes to speak at this meeting they may be allowed to do so at the discretion of the Chair. It would be helpful if anyone who wishes to address the Committee made their desire known to the Chair before the meeting starts: anyone allowed to speak will be expected to confine their comments to the matter in hand and to be as brief as is reasonably possible.

Declaration of Interests

Members are reminded that the Code of Conduct requires Members to declare any interest which they have in any matter under discussion. If the interest is regarded as a Personal Interest the Member may remain and take part in the consideration of the item but if the interest is a Prejudicial Interest the Member must withdraw from the Chamber during the consideration of it.

AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **MINUTES**

To read, confirm and sign the Minutes of the Meeting of the Committee held on 14th September, 2010 (adopted by Council on 28th September, 2010).

3. **MINUTES OF MANAGEMENT PANELS**

(a) **Borough Gardens Panel**

To receive and consider the Minutes of the Borough Gardens Panel held on 19th October, 2010 (copy enclosed).

(b) **Arts Panel**

To receive and consider the Minutes of the Arts Panel held on 3rd November, 2010 (to be circulated).

(c) **Property Management and Maintenance Panel**

To receive and consider the Minutes of the Property Management and Maintenance Panel held on 3rd November, 2010 (to be circulated).

(d) **Community Activities Panel**

To receive and consider the Minutes of the Community Activities Panel held on 8th November, 2010 (to be tabled).

(e) **Grants Panel**

To receive an oral report of the meeting of the Grants Panel to be held on 9th November, 2010.

(f) **Recreational Activities Panel**

To receive an oral report of the meeting of the Recreational Activities Panel to be held on 9th November, 2010.

4. **MANAGEMENT ARRANGEMENTS**

To receive the updated works programme for parks, gardens and open spaces (copy enclosed).

5. **DORCHESTER TOWN COUNCIL DEMOCRACY DAY – 13th OCTOBER, 2010**

To consider a report by the Deputy Town Clerk (copy enclosed).

6. **DUCHY OF CORNWALL - RENT REVIEWS**

The Duchy of Cornwall has advised that rent reviews are required in respect of Weymouth Avenue Recreation Ground and Sawmills with effect from 29th September, 2010 and Kings Road with effect from 25th March, 2011. The Duchy has proposed that these reviews be settled on the basis of RPI as was agreed at the last review in 2005.

The Committee will be asked to agree to settle the rent reviews as proposed by the Duchy of Cornwall.

7. **PROTOCOL FOR ALLOCATION OF FUNDING FROM PLANNING OBLIGATIONS**

To consider a draft protocol produced by West Dorset District Council (copy enclosed).

8. **COLLITON WALK**

Members will be aware that Council asked the Committee to give further consideration to the issue of parking at Colliton Walk.

The Committee will be reminded that the Council granted a formal right of access to 1 Colliton Walk in 1986 which significantly reduced the options available. When the Committee considered this matter in November 2009 it felt that if a key bollard was installed it was most likely that it would be left down during the day and if a bollard was located beyond the right of access it would need to be positioned such so as to allow vehicles that had an authorised access to reverse out and it would therefore still leave space that could be parked on.

9. **POSSIBLE ECONOMIES**

To consider a report by the Deputy Town Clerk (copy enclosed).

10. **ALLOTMENT CHARGES**

To consider the 2011 allotment charges. The 2010 charges are enclosed.

11. **PERFORMANCE AND POLICY PLAN – 2010-11**

To consider the draft 2010-11 Performance and Policy Plan (copy enclosed). Members will be asked to note that the Plan may need significant amendments following the Council's discussions on possible future economies.

12. **SANDRINGHAM SPORTS CENTRE – PLAY AREA AND CAR PARK**

Members will be advised that there has been a spate of vandalism at the play area at Sandringham Sports Centre. Concern has also been expressed in the past about anti-social behaviour in the car park.

A quotation has been sought to install a CCTV system at the sports centre (details attached).

The Committee is asked to consider whether it wishes to pursue such a proposal subject to funding being available and permission being given by the bowls club to erect the cameras on the building.

13. **INTERNET FACILITIES**

To consider a report by the Deputy Town Clerk (copy enclosed).

14. **MONITORING REPORTS**

To consider the Municipal Buildings, Weymouth Avenue Pavilion and Borough Gardens House monitoring reports (enclosed).

15. **INFORMATION REPORTS**

To deal with any questions arising from the Information Reports (copies enclosed).

16. **PAID INVOICES**

To inspect the cheque list and supporting vouchers in respect of payments made since the last meeting of the Committee (direct debit and copy expenditure transactions lists enclosed).

17. **URGENT ITEMS**

To consider any other items that the Chairman or Town Clerk decides are urgent.

18. **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

To resolve “That, in view of the fact that publicity would be prejudicial to the public interest by reason of the confidential nature of the following matter, the public and representatives of the press be excluded from this meeting during its discussion”.

19. **ALLOTMENT LAND**

To consider a report by the Compliance Manager (copy enclosed).