



DORCHESTER TOWN COUNCIL

Council Offices, 19 North Square, Dorchester, Dorset. DT1 1JF
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Dennis Holmes, Town Clerk

9th March, 2011

Dear Sir or Madam,

A MEETING of the MANAGEMENT COMMITTEE will be held in the COUNCIL CHAMBER, MUNICIPAL BUILDINGS, DORCHESTER on TUESDAY 15th MARCH, 2011 commencing at 7.00pm.

I hope that it will be convenient for you to attend.

Yours faithfully,

Town Clerk

Public Rights to Speak

If any member of the public wishes to speak at this meeting they may be allowed to do so at the discretion of the Chair. It would be helpful if anyone who wishes to address the Committee made their desire known to the Chair before the meeting starts: anyone allowed to speak will be expected to confine their comments to the matter in hand and to be as brief as is reasonably possible.

Declaration of Interests

Members are reminded that the Code of Conduct requires Members to declare any interest which they have in any matter under discussion. If the interest is regarded as a Personal Interest the Member may remain and take part in the consideration of the item but if the interest is a Prejudicial Interest the Member must withdraw from the Chamber during the consideration of it.

AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **MINUTES**

To read, confirm and sign the Minutes of the Meeting of the Committee held on 11th January, 2011 (adopted by Council on 25th January, 2011).

3. **MANAGEMENT ARRANGEMENTS**

To receive the updated works programme for parks, gardens and open spaces (to follow).

4. **BOROUGH GARDENS**

(a) **Disabled Toilet**

Members will be asked to give consideration to a modification to the Borough Gardens disabled toilet so as to enable easier access for disabled users by way of a RADAR automatic disabled toilet entry system (details attached). The estimated cost for purchasing and installing this automated system is £4,500.

(b) **Putting Green**

To agree the charge for using the proposed new putting green to be sited on the old bowling green in the Borough Gardens.

5. **DUCHY OF CORNWALL RENT REVIEWS**

Further to Committee Minute No. 31/2010 to consider correspondence (enclosed) from the Duchy of Cornwall regarding the Sawmills Development Association rent review.

6. **WATER FEATURE – CHASEBOROUGH SQUARE**

Members will be reminded that in March, 2004 the Committee agreed to take responsibility for the fountain in Chaseborough Square once the site had been formally adopted and upon receipt of a £5,000 commuted sum so as to enable the Council to maintain the fountain from that time onwards. Since then the fountain's water pump has failed and been replaced and it has also twice been struck by vehicles making the structure unsafe. Operational staff have to visit the fountain once a week to top up the water supply as it is not connected to the water mains.

The Duchy of Cornwall and the Developer are now proposing to revise the kerb alignment around the fountain by way of a larger offset to the fountain with a double height kerb to the perimeter rather than the stepped single kerbs as at present. This will offer considerably greater protection to the fountain (plan attached).

Bearing in the mind the difficulties experienced with the fountain to date, the Committee will be asked to consider whether it wishes to confirm its previous offer to take responsibility of the fountain once the proposed work has been carried out, the site is formally adopted and upon receipt of a £5,000 commuted sum for its future upkeep or whether it wishes to enter into discussions with the Duchy of Cornwall and the Developer to withdraw from the arrangement.

7. **SUMMER SATURDAY LIVE PROGRAMME - 2011**

To consider an application (attached) from the Dorchester Music and Performance Group to support the Summer Saturday Live 2011 programme of events. A cultural activities grant of £3,000 has been requested. The Council has supported this initiative since its inception and last year allocated a £3,000 grant.

8. **MAUMBURY RINGS**

The Committee will be asked to note that following consultation with the Chairman of the Arts Panel it has been provisionally agreed to allow Dorchester Love Parade 2011 to hire Maumbury Rings on Sunday 28th August, 2011 for a free entry, non profit making, festival style event focussed around the theme of understanding and acceptance of diversity in society. The event is proposed to run from 1.00pm to 9.00pm. A completed outdoor events application form has been received.

The Committee will be asked to agree a hire charge for the event in accordance with policy which states that the standard hire charge of £265 plus VAT can be increased in the event of additional infrastructure being available. In this case staging and toilet facilities provided by the Council will be in place.

9. **MUNICIPAL BUILDINGS CANCELLATION OF EVENTS DUE TO BAD WEATHER**

At the last meeting of the Committee it was requested that a policy be drafted in regard to the cancellation of events due to bad weather.

Members will be asked to agree a new condition of hire as follows:-

“In the event of a hirer cancelling a booking due to bad weather the hirer shall not be offered a refund. If the event is cancelled by the Council a full refund will be offered.”

10. **MONITORING REPORT**

To consider the Municipal Buildings, Weymouth Avenue Pavilion and Borough Gardens House monitoring report (enclosed).

11. **INFORMATION REPORTS**

To deal with any questions arising from the Information Reports (copies enclosed).

12. **PAID INVOICES**

To inspect the cheque list and supporting vouchers in respect of payments made since the last meeting of the Committee (direct debit and copy expenditure transactions lists enclosed).

13. **URGENT ITEMS**

To consider any other items that the Chairman or Town Clerk decides are urgent.

14. **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

To resolve “That in view of the fact that publicity would be prejudicial to the public interest by reason of the confidential nature of the following matters the public and representatives of the press be excluded from this meeting during their discussion”.

15. **MUNICIPAL BUILDINGS**

To consider the attached correspondence appealing against the proposed hire charge of the Municipal Buildings.