



DORCHESTER TOWN COUNCIL

Council Offices, 19 North Square, Dorchester, Dorset. DT1 1JF
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Dennis Holmes, Town Clerk

6th July, 2011

Dear Sir or Madam,

A MEETING of the MANAGEMENT COMMITTEE will be held in the COUNCIL CHAMBER, MUNICIPAL BUILDINGS, DORCHESTER on TUESDAY 12th JULY, 2011 commencing at 7.00pm.

I hope that it will be convenient for you to attend.

Yours faithfully,

Town Clerk

Public Rights to Speak

If any member of the public wishes to speak at this meeting they may be allowed to do so at the discretion of the Chair. It would be helpful if anyone who wishes to address the Committee made their desire known to the Chair before the meeting starts: anyone allowed to speak will be expected to confine their comments to the matter in hand and to be as brief as is reasonably possible.

Declaration of Interests

Members are reminded that the Code of Conduct requires Members to declare any interest which they have in any matter under discussion. If the interest is regarded as a Personal Interest the Member may remain and take part in the consideration of the item but if the interest is a Prejudicial Interest the Member must withdraw from the Chamber during the consideration of it.

AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **MINUTES**

To read, confirm and sign the Minutes of the Meeting of the Committee held on 16th May, 2011 (adopted by Council on 24th May, 2011).

3. **MANAGEMENT ARRANGEMENTS**

To receive the updated works programme for parks, gardens and open spaces (copy enclosed).

4. **DIAMOND JUBILEE – TREE PLANTING**

To consider a suggestion from the Dorchester Rotary Club for the Council to work with the Club to undertake tree planting in commemoration of the Queen's Diamond Jubilee in 2012. The Rotary Club is hoping to obtain Jubilee tree packs from the Woodlands Trust which can either be in a pack of 100 mixed trees with a theme of all year round colour and a special Jubilee oak sapling or smaller mixed packs of four trees.

5. **TREE PLANTING ON THE CORNER OF LONDON ROAD / KING'S ROAD**

To consider correspondence from the Arboricultural Manager at Dorset County Council regarding the planting of a tree on Council owned land on the corner of London Road and King's Road (correspondence enclosed).

6. **PANELS AND GROUPS 2011-12**

(a) To appoint Members to Panels for 2011-12. Members preferences and membership of the 2010-11 Panels is enclosed.

(b) To appoint Chairmen and Vice Chairmen to the Arts, Borough Gardens, Community Activities, Grants, Outdoor Services and Property Management and Maintenance Panels for 2011-12.

(c) To consider a report by the Deputy Town Clerk (enclosed) on the establishment of a Task and Finish Group in respect of allotment provision.

7. **SANDRINGHAM CAR PARK**

To consider a request from a motorcycle training company to use an area of Sandringham car park approximately 30 feet by 80 feet between 8.30am and 11.00am on weekdays. If there are people parked in the training area to be used overnight the trainer moves to a reserve training area at Piddlehinton. There would be a small payment to the Council each month.

The Bowling Club has been consulted on the proposal and is agreeable subject to the Club having an input as to the exact location of the training area and on the basis of a three month initial trial.

8. **LAND AT ELIZABETH PLACE**

The Committee will be informed that Magna Housing Group has offered to gift to the Council the area of land the Council presently leases for a play area and open space at Elizabeth Place rather than provide the Council with a further lease. Members will be asked to formally agree to accept the gift of land.

Members will be reminded that back in 2003 the Committee considered fencing this area of land using 1.2 metre high bow top fencing at a cost of £6,500 (2003 price). The proposal was generally welcomed by local residents but the issue was deferred as Members did not wish to undertake such a costly project without a greater security of tenure of the area. Now that the Council has that security the Committee will be asked to give some further consideration as to whether it wishes to consider the fencing proposal again.

9. **CHASEBOROUGH SQUARE WATER FEATURE**

Further to Minute No. 60(2)/2011 the Committee will be asked to consider correspondence (enclosed) from Morrish Builders regarding the commuted sum payable to the Council for maintaining the water feature at Chaseborough Square.

10. **CEMETERY MATTERS**

(a) **Exclusive Right of Burial**

To note the grants of Exclusive Rights of Burial issued since the last meeting of the Committee (copy enclosed).

(b) **Interments and Burial of Ashes**

To receive a report (copy enclosed) listing the dates and times of interments, burials of ashes and uses of the South Chapel at Dorchester Cemetery since the last meeting of the Committee.

(c) **Headstones and Inscriptions**

To confirm the action taken by the Town Clerk in approving applications for the design of headstones and inscriptions received since the last meeting of the Committee. The Register of Memorials will be available to view at the meeting.

As requested at the last meeting of the Committee some background information on cemetery charges and memorials is enclosed.

11. **MONITORING REPORT**

To consider the Municipal Buildings, Weymouth Avenue Pavilion and Borough Gardens House monitoring report (enclosed).

12. **INFORMATION REPORTS**

To deal with any questions arising from the Information Reports (copies enclosed).

13. **PAID INVOICES**

To inspect the cheque list and supporting vouchers in respect of payments made since the last meeting of the Committee (direct debit and copy expenditure transactions lists enclosed).

14. **URGENT ITEMS**

To consider any other items that the Chairman or Town Clerk decides are urgent.