



DORCHESTER TOWN COUNCIL

Council Offices, 19 North Square, Dorchester, Dorset. DT1 1JF
Telephone: (01305) 266861 Fax: (01305) 266085

Dennis Holmes, Town Clerk

5th September, 2012

Dear Sir or Madam,

A MEETING of the MANAGEMENT COMMITTEE will be held in the COUNCIL CHAMBER, MUNICIPAL BUILDINGS, DORCHESTER on TUESDAY 11th SEPTEMBER, 2012 commencing at 7.00pm.

I hope that it will be convenient for you to attend.

Yours faithfully,

Town Clerk

Public Rights to Speak

If any member of the public wishes to speak at this meeting they may be allowed to do so at the discretion of the Chair. It would be helpful if anyone who wishes to address the Committee made their desire known to the Chair before the meeting starts: anyone allowed to speak will be expected to confine their comments to the matter in hand and to be as brief as is reasonably possible.

Declaration of Interests

Members are reminded that the Code of Conduct requires Members to declare any interest which they have in any matter under discussion. If the interest is regarded as a Personal Interest the Member may remain and take part in the consideration of the item but if the interest is a Prejudicial Interest the Member must withdraw from the Chamber during the consideration of it.

AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **MINUTES**

To read, confirm and sign the Minutes of the Meeting of the Committee held on 10th July, 2012 (adopted by Council on 24th July, 2012).

3. **MANAGEMENT ARRANGEMENTS**

To receive the updated works programme for parks, gardens and open spaces (copy enclosed).

4. **NATIONAL CYCLING NETWORK**

The Committee will be asked to consider whether it would support the proposed northern section of the Dorchester cycling route which would involve the promotion and signage of a cycle route along some parts of The Walks (plan enclosed).

5. **CEMETERY MATTERS**

(a) **Exclusive Right of Burial**

To note the grants of Exclusive Rights of Burial issued since the last meeting of the Committee (copy enclosed).

(b) **Interments and Burial of Ashes**

To receive a report (copy enclosed) listing the dates and times of interments, burials of ashes and uses of the South Chapel at Dorchester Cemetery since the last meeting of the Committee.

(c) **Headstones and Inscriptions**

To confirm the action taken by the Town Clerk in approving applications for the design of headstones and inscriptions received since the last meeting of the Committee. The Register of Memorials will be available to view at the meeting.

6. **FOOTBALL TEAM BOOKINGS – 2012-13**

To note the football team bookings received for the 2012-13 season (enclosed).

7. **MONITORING REPORT**

To consider the Municipal Buildings, Weymouth Avenue Pavilion and Borough Gardens House monitoring report (enclosed).

8. **MUNICIPAL BUILDINGS ADVERTISING AND PROMOTION 2012 -13 ONWARDS**

To consider a report by the Deputy Town Clerk (enclosed).

9. **MUNICIPAL BUILDINGS PASSENGER LIFT**

To consider a report by the Deputy Town Clerk (enclosed).

10. **PAID INVOICES**

To inspect the cheque list and supporting vouchers in respect of payments made since the last meeting of the Committee (direct debit and copy expenditure transactions lists enclosed).

11. **ACTION TAKEN UNDER DELEGATED POWERS**

The Committee will be asked to note that following consultation with the Chairman and Vice-Chairman of the Management Committee it has been agreed for Sunninghill Prep School to fund the installation of combined football/rugby posts at Kings Road Playing Fields and for the school to use the pitches throughout the school term.

12. **URGENT ITEMS**

To consider any other items that the Chairman or Town Clerk decides are urgent.

13. **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

To resolve “That in view of the fact that publicity would be prejudicial to the public interest by reason of the confidential nature of the following matters the public and representatives of the press be excluded from this meeting during their discussion”.

14. **CONVERSION OF BOROUGH GARDENS BOWLS PAVILION TO PUBLIC TOILETS – MINUTES OF MEETING AND SELECT TENDER LIST**

To receive the Minutes of a Contract Meeting held on 16th July, 2012 and to specifically approve the select tender list for the contract as set out in Paragraph 1 of the Minutes.