



DORCHESTER TOWN COUNCIL

Council Offices, 19 North Square, Dorchester, Dorset. DT1 1JF
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Dennis Holmes, Town Clerk

4th January, 2012

Dear Sir or Madam,

A MEETING of the MANAGEMENT COMMITTEE will be held in the COUNCIL CHAMBER, MUNICIPAL BUILDINGS, DORCHESTER on TUESDAY, 10th JANUARY, 2012 commencing at 7.00pm.

I hope that it will be convenient for you to attend.

Yours faithfully,

Town Clerk

Public Rights to Speak

If any member of the public wishes to speak at this meeting they may be allowed to do so at the discretion of the Chair. It would be helpful if anyone who wishes to address the Committee made their desire known to the Chair before the meeting starts: anyone allowed to speak will be expected to confine their comments to the matter in hand and to be as brief as is reasonably possible.

Declaration of Interests

Members are reminded that the Code of Conduct requires Members to declare any interest which they have in any matter under discussion. If the interest is regarded as a Personal Interest the Member may remain and take part in the consideration of the item but if the interest is a Prejudicial Interest the Member must withdraw from the Chamber during the consideration of it.

AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **MINUTES**

To read, confirm and sign the Minutes of the Meeting of the Committee held on 15th November, 2011 (adopted by Council on 29th November, 2011).

3. **MINUTES OF ARTS PANEL**

To receive and consider the Minutes of a meeting of the Arts Panel to be held on 10th January, 2012 (copy to be tabled).

4. **MANAGEMENT ARRANGEMENTS**

To receive the updated works programme for parks, gardens and open spaces (copy enclosed).

5. **2012-2013 ESTIMATES**

To consider the Committee's estimates for 2012-2013 (copy enclosed).

6. **REVIEW OF CHARGES**

(a) **Recreation Facilities**

To consider revised charges for recreation facilities (existing and proposed charges enclosed).

(b) **Municipal Buildings**

To consider revised charges for the Municipal Buildings (existing and proposed charges enclosed).

(c) **Borough Gardens House and Weymouth Avenue Pavilion**

To consider revised charges for the Borough Gardens House and Weymouth Avenue Pavilion (existing and proposed charges enclosed).

(d) **Cemetery Fees**

To consider revised charges for Dorchester, Fordington and Poundbury Cemeteries (existing and proposed charges enclosed).

7. **SANDRINGHAM SPORTS CENTRE**

The Committee will be informed that the Dorchester Bowls Club has asked whether it would be possible for the Council to provide a new piece of security fencing between the Sports Centre and the railway line fence so as to prevent people from getting to the back of the Sports Centre where they can not be seen and potentially causing damage. A quotation has been received for the supply and installation of an eight foot high piece of galvanised fencing for £528 plus VAT plus.

8. **CEMETERY MATTERS**

(a) **Exclusive Right of Burial**

To note the grants of Exclusive Rights of Burial issued since the last meeting of the Committee (copy enclosed).

(b) **Interments and Burial of Ashes**

To receive a report (copy enclosed) listing the dates and times of interments, burials of ashes and uses of the South Chapel at Dorchester Cemetery since the last meeting of the Committee.

(c) Headstones and Inscriptions

To confirm the action taken by the Town Clerk in approving applications for the design of headstones and inscriptions received since the last meeting of the Committee. The Register of Memorials will be available to view at the meeting.

9. **MONITORING REPORT**

To consider the Municipal Buildings, Weymouth Avenue Pavilion and Borough Gardens House monitoring report (enclosed).

10. **INFORMATION REPORTS**

To deal with any questions arising from the Information Reports (copies enclosed).

11. **PAID INVOICES**

To inspect the cheque list and supporting vouchers in respect of payments made since the last meeting of the Committee (direct debit and copy expenditure transactions lists enclosed).

12. **URGENT ITEMS**

To consider any other items that the Chairman or Town Clerk decides are urgent.

13. **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

To resolve “That in view of the fact that publicity would be prejudicial to the public interest by reason of the confidential nature of the following matters the public and representatives of the press be excluded from this meeting during their discussion”.

14. **TEMPORARY TELECOMMUNICATIONS – SANDRINGHAM SPORTS CENTRE CAR PARK**

To consider correspondence (enclosed).