

Dorchester Town Council

Council Offices, 19 North Square, Dorchester, Dorset. DT1 1JF
Telephone: (01305) 266861

For information about this agenda contact Steve Newman
s.newman@dorchester-tc.gov.uk

6th March 2024

Agenda for the meeting of the **Management Committee** which will be held in the **COUNCIL CHAMBER** at **THE MUNICIPAL BUILDINGS, HIGH EAST STREET, DORCHESTER** on **MONDAY 11th MARCH 2024** commencing at **7.00pm**.

Steve Newman
Town Clerk

Public Speaking and Attendance at the Meeting

The Chairman has discretion to allow members of the public to speak at the meeting. If you wish to speak please **contact the Clerk by 9.00am on the morning of the meeting**. We ask speakers to confine their comments to the matter in hand and to be as brief as possible.

Member Code of Conduct: Declaration of Interests

Members are reminded that it is their responsibility to disclose interests where appropriate. A Member who declares any interest must leave the room. A Member who declares a registerable interest as a Council nominee to a partner organisation may first address the meeting as a member of the public.

Membership of the Committee

Councillors A. Canning, L. Fry, S. Jones, F. Kent-Ledger (Chairman), D. Leaper, R. Major (Vice-Chairman), R. Potter, M. Rennie, R. Ricardo, D. Taylor, K. Reid and The Mayor ex-officio.

Agenda

- 1. Apologies**
- 2. Declaration of Interests**
- 3. Minutes**

To read, confirm and sign the Minutes of the meeting of the Committee held on 15th January 2024 (adopted by Council on 29th January 2024). A copy of the Minutes can be found at <https://www.dorchester-tc.gov.uk/Committees/Management+Committee/Minutes>

- 4. Outdoor Services – Update Report**

To receive the Assistant Town Clerk (Outdoor Services) update report (enclosed).

5. Carpet Bedding Design in Borough Gardens

To receive the Assistant Town Clerk (Outdoor Services) report (enclosed).

6. Vehicle procurement

To receive a report (enclosed) from the Assistant Town Clerk (Outdoor Services).

7. Dorchester Youth Council update report

To receive the update report (enclosed) from the Community Development Officer.

8. Memorial Safety Policy & Testing Programme

To receive a report (enclosed) from the Assistant Town Clerk (Corporate).

9. Landscaping at Fairfield Road

To receive a report (enclosed) from the Town Clerk.

10. Proposals for D-Day 80th anniversary celebrations

To receive the update report (enclosed) from the Tourism Development Officer.

11. Grant Applications

To consider the following applications for financial assistance:

- (a) A request from the South-West Dorset Multi-Cultural Network for a grant of £500 towards the cost of the One World Festival in Borough Gardens.
- (b) A request from the William Barnes Society for a grant of £300 towards an archiving project.
- (c) A request from Dorchester Family Support for a grant of £500 towards a project to provide food parcels for local children.
- (d) A request from Shire Hall Museum for a grant of £500 towards a youth LGBTQ+ writing workshop.
- (e) A request from the Dorchester Sheroes project for a grant of £500 towards schools' engagement.
- (f) A request from the Thomas Hardy Society for a grant of £500 towards the cost of staging the *Six Men of Dorset* play.
- (g) A request from C Side for a grant of £500 towards the cost of the Express Yourself programme of art and music activities for young people.
- (h) A request from the Thomas Hardy Society for a grant of £195 towards the cost of students attending the annual conference.

12. Minutes of Twinning & Cultural Activities Panel meeting

To receive the notes of the Panel established by Management Committee.

13. Minutes of Dorchester Arts board meeting

To receive the minutes of the Board meeting on 11th January 2024.

14. Cemetery Matters

(a) Exclusive Right of Burial and Interments and Burial of Ashes

To note the grants of Exclusive Rights of Burial issued and the number of interments, burials of ashes and uses of the South Chapel at Dorchester Cemetery since the last meeting of the Committee (enclosed).

(b) Headstones and Inscriptions

To confirm the action taken by the Town Clerk in approving applications for the design of headstones and inscriptions received since the last meeting of the Committee. The Register of Memorials will be available to view at the meeting.

15. Public Bodies (Admission to Meetings) Act 1960

To resolve "That in view of the fact that publicity would be prejudicial to the public interest by reason of the confidential nature of the following matters the public and representatives of the press be excluded from this meeting during their discussion".

16. Dorchester Bowls Club

To receive a confidential report from the Town Clerk.

ITEM 4.

MANAGEMENT COMMITTEE OUTDOOR SERVICES UPDATE REPORT – LATE WINTER

1. Introduction

1.1 The winter period saw ongoing maintenance work being heavily influenced by increasingly wet weather, resulting in, on occasions, complete waterlogging of grass areas. As a result, land-based operations have continued at irregular frequencies for most of the period unlike in previous years. This has placed some pressure on the team to try to achieve a quality service despite the prevailing conditions. Some items, such as the installation of a new slide at Salisbury field, have again been postponed until the spring when the ground is firmer.

2. Borough Gardens

2.1 In Borough Gardens, work to improve the soil in the main flower beds around the bandstand and flagpole was completed. This has been complimented by the levelling of grass areas around the bedding areas at the flagpole site. This levelling will increase the visual quality of the area as well as making grass cutting easier and more consistent. Areas around the beds have been over seeded and top dressed. The edges of the beds will be re-cut in late spring before summer bedding is planted and that will then complete the improvement works in that area which started with the installation of the flagpole. Other maintenance works have included ongoing pressure washing of surfaces, grass cutting, shrub bed maintenance and hedge cutting.



Completed levelling works Borough Gardens

2.2 Having awarded a contract for the extension of the mess facility, works commenced 26th January 2024 and are due to be completed by late March 2024. There has been a small delay due to the bad weather but as most work remaining is enclosed, further delay is not

anticipated. A delay on supply of a window shutter is expected but this will not prevent occupation of the building. Work has generally progressed well; the site being left clean and tidy with minimal disruption to users of the gardens. No complaints about the works have been received. Once the work is completed, the temporary mess facility at borough gardens house will then be reconditioned to enable a return to its previous use as a community room.



Mess room extension Borough Gardens, external works nearing completion.

2.3 Staff have been very active in removing old disused equipment from the greenhouses, garage and potting shed prior to installation of the new pipework for the air source heating system. An opportunity was taken to re-paint the inside walls and clean the greenhouse glass. Work will commence in Mid-March to improve the potting shed layout to enable more efficient working. These works will be carried out by the inhouse team. The garage has been de-cluttered and will be used for storage in the future.

3. Other sites

3.1 Away from the gardens, the outdoor services team have been carrying out maintenance works, weather permitting, to ensure facilities are of a good standard. Staff have carried out routine repairs and maintenance in several play areas.

3.2 Work has focused on Sandringham play area with replacement of aging wooden elements, sanding and painting of all wooden items and pressure washing to safety surfaces along with the painting of some metal items and the installation of a seat near to the play area.

3.3 Emergency works were carried out the basketball and ball wall tarmac area where a sink hole had seen subsidence of the tarmac surface. This is now fully repaired and can be used safely. The hoop and back board of the basketball goal were also replaced with new.

3.4 Works have been carried out to remove moss and detritus from several play area safety surfaces to improve them, this work will continue into March until all sites are completed.

- 3.5 Renovation of the fire beacon at Salisbury Field commenced late last year but was suspended due to the waterlogging in the area. The main wooden structure was rubbed down and treated. Inspection of the actual metal fire basket discovered corrosion of most of the weld points. The basket was removed and has been repaired/ re- welded. It is anticipated that it will be replaced by the time of this meeting. Whilst undertaking the removal works, it was discovered that the main support post was becoming loose in the ground. It is thought this has been exacerbated by the waterlogging. Works will be carried out to support the post by installation of 4 small below ground concrete piles to which small metal supports, welded to the main post will be bolted. It is anticipated the works will be completed by Mon 11th March 2024.
- 3.6 Staff have carried out renovation works to the interpretation panel outside the former council offices on South Walks and have installed a replacement panel adjacent to the line of the Roman town wall.

4. Cemeteries

- 4.1 Work to maintain the cemeteries has been very restricted due to waterlogging throughout the period. A number of full and ashes burials have been undertaken and it is a credit to the staff involved that very little damage to grass surfaces has occurred and services have been able to take place with no inconvenience to mourners. The purchase and use of ground protection boards again saw major benefit in preventing exceptionally muddy conditions.
- 4.2 Works to trim hedges and Ivy in Weymouth Avenue cemetery have been undertaken along with removal of fallen leaves and branches during high wind episodes. In addition, the pile of old masons' spoil and waste at the northern end of the cemetery, adjacent to the war graves, has been mostly removed and the site tidied.

5. Biodiversity

- 5.1 The initiative to install solar panels to Borough Gardens House roof and air source heating to the house, flat and the greenhouses is almost complete with a final snagging and handover meeting programmed for 7th of March, after which it is hoped the upstairs flat can be returned to occupation. The heat systems are up operating with both heating and hot water supplied to the entire building. The revised solar panel layout has been installed and is functioning, contributing to both the running of the air source heating units when required and going back into the grid when demand is not sufficient to meet their generated supply.
- 5.2 Trees to replace those lost at kings' road and as part of felling works at Frome Terrace have been delivered and planting has taken place. In addition, all trees at Kings Road have received autumn and winter maintenance seeing pruning and mulching along with adjustment of ties.
- 5.3 Further tree planting has taken place at Sandringham sports field in anticipation of the felling of several ash in the coming weeks. The Ash trees are infected with Ash dieback disease and require removal on the grounds of safety. A second avenue of trees has been planted at Poundbury Cemetery; these compliment those planted last year. A final row will be planted in the coming winter.

- 5.4 Hardwood cuttings were taken from local trees in February and planted at the tree nursery to provide locally provenanced stock in 2 to 3 years' time. The cuttings are showing bud swell which is positive and it is hoped many will be successful.
- 5.5 As part of the council's wider climate emergency work, the council is committed to the replacement of internal combustion engine powered equipment by 2029. The replacement is phased and based on the existing fleet coming to the end of its economic life. A drop side open backed electric vehicle has been trialed as part of this work. A separate report is contained within this agenda.

6. The Great Field

- 6.1 Town Council play inspection trained staff now inspect equipment on a weekly basis and are feeding back any issues to the ATCOS who in turn is working with the Duchy officers to effect final repairs etc.
- 6.2 Repairs remain incomplete to the drinking fountain and hand pump play feature, this will be discussed with Duchy officers at a meeting arranged for mid-March. Heavy rain has caused the erosion of some of the path gravel surface, this will also be discussed with Duchy officers to resolve the problem.
- 6.3 In keeping with the agreement at the time of signing the lease, the Town Council took over maintenance of all "green" elements of the great field from the first of January 2024. Replacement trees have been ordered by the Duchy and will be planted in locations approved by the ATCOS later this winter. Works to shrub beds in and around the play area are underway, the main priority being the eradication of deep-rooted weed that has at time overwhelmed the shrubs in certain areas. A schedule of work to rationalise and improve the shrub areas in the play area will be developed for commencement in the autumn of 2024. Members will be advised of these works in advance in the form of a report.

7. Staffing

- 7.1 Continual professional updating has been carried out for members of the team. Safe use of chainsaws was completed in February, professional training for play area inspectors was undertaken in March. A park keeper has been recruited to fill the recent vacancy and it is hoped they will be in post by late March.

8. Arboriculture

- 8.1 Tree pruning works at Syward play area to reduce the height of a sycamore were successfully completed in March. Replanting at Frome terrace also took place.
- 8.2 An order has been placed for the removal of Ash trees infected with ash dieback disease at Sandringham Sports fields, other pruning and dead wooding works will also take place. Other ash trees on site will be kept under monitoring for the time being as they are currently not in an advanced a stage of infection with the aim of mitigating the change for wildlife and maintaining the treescape. Local residents will be advised in advance of the works taking place by mail drop.

8.3 Dorchester Town Council staff undertook low branch and epicormic growth removal from numerous trees at Weymouth Avenue sports field and Sawmills Lane. These works were carried out safely and have removed the hazard presented to pedestrians by low branches. An order will be placed shortly with a contractor, for works to more mature trees in those areas, identified as being required by last year's tree survey.

Carl Dallison
Assistant Town Clerk, Outdoor Services
Dorchester Town Council

ITEM 5.

MANAGEMENT COMMITTEE – 11th MARCH 2024 BOROUGH GARDENS CARPET BEDDING DESIGN OPTIONS 2024

1. Background

1.1 Dorchester Town council provides a dedicated flower bed in Borough Gardens that is planted each year in a design to commemorate a local or national event or organisation. The 'carpet bed' is made up of many special varieties of plants that can be planted and clipped to create a badge or emblem type design. The management committee annually select the design to be used for that particular summer.

2. Current position

2.1 Two design options have been determined for 2024, no formal requests from any groups or organisations have been received.

- **Option 1 Dorchester Town Council 50 years celebration.** In 2024 it is 50 years since Dorchester Town Council was created as part of the national local government review in 1974. The town council plays a key role in providing services to the residents of Dorchester at a local level. The design would consist of an anniversary version of the Town seal.
- **Option 2 D- Day Anniversary commemoration.** In 2024 it is the 80th anniversary of D-Day, when the allied forces invaded mainland Europe in the second world war. Numerous events are programmed to take place both nationally and locally. Gardens staff will create a design to mark this event which is likely to be based around remembrance themes such as Poppies etc.

3.0 Recommendation

3.1 Members of the committee are requested to select an option for the design to be used in the gardens carpet bed in the summer of 2024.

**Assistant Town Clerk, Outdoor Services
Dorchester Town Council**

ITEM 6

MANAGEMENT COMMITTEE 11TH MARCH 2024 VEHICLE PROCUREMENT

1. Background

- 1.1 The council has several workstreams associated with its climate emergency declaration of May 2019 and subsequent action plan, the main aim of which was a reducing CO2 emissions resulting from its direct operations to zero by 2030 or earlier. Part of this work stream involves the gradual replacement of diesel and petrol vehicles with electrical battery powered alternatives (to mirror changes already being made with handheld powered equipment) by 2029.
- 1.2 it is now the case that a vehicle currently used at Louds mill depot by the outdoor services team requires replacement due to being at end of economic useful life.
- 1.3 Previously the policy has been to try to find second hand electric vehicles to avoid up front purchase. This has proved successful for two smaller vehicles that have been replaced by second hand lead acid battery replacement vehicles.
- 1.4 Whilst remaining useful assets in the Council's fleet, these vehicles, because of their age, are less efficient and require ongoing maintenance which is proving costly at times. They are also limited in speed and load carrying ability.
- 1.5 Due to both a larger vehicle being required and the ongoing maintenance costs mentioned in 1.4 above, officers have been investigating the purchase of a new battery powered tipper type vehicle to take advantage of both the latest technology and the benefits for ownership from new. Namely, the maximum owned life before anticipated eventual maintenance requirements and manufacturer warranty benefits, plus potential residual sale value.

2. Vehicle

- 2.1 It is proposed to purchase a new electric, drop side, tipper type Ford Transit. This vehicle has recently been test driven by the operational staff for a week which proved successful.
- 2.2 A purpose-built charging point can be installed at Louds Mill Depot to facilitate charging at lowest possible cost. It is anticipated from use during the loan period that charging would be required two to three times a week.

3. Procurement

- 3.1 As direct experience in the current electric commercial vehicle market is limited within Dorchester Town Council officers, staff at Dorset Council were approached to share knowledge of their experience trialling and using electric vehicles. The staff were very helpful and provided advice freely.
- 3.2 There was advice to utilise a framework procurement organisation, The Procurement Partnership Limited (TPPL) as Dorset Council do, to make the process of purchase as robust and economically efficient as possible.

- 3.3 Use of the framework will offer the benefits of being able to procure a vehicle at the best price taking advantage of the wider purchase power of the organisation. Their staff are able to advise and guide through the process, rating suppliers and manufacturers against each other. The framework was tendered according to Regulation 33 of the Public Contract Regulations, and a contract notice and contract award notice were published via Find a Tender (which is the equivalent of Contracts Finder for high value procurements).
- 3.4 The running of a direct award via the Framework does not then require the publishing of a contract notice for the competition – that requirement was covered by the advertising of the Framework itself. Upon confirmation of the award and order, TPPL will publish a contract award notice on Contracts Finder for the contract on the Council's behalf. In addition to commercial vehicles grounds maintenance machinery can also be purchased through the organisation again offering significant cost benefits to the council.
- 3.5 Dorset Council and Bournemouth, Poole and Christchurch Council are members of TPPL and utilise its services. Similarly, parish and town councils are using this service.

4. Budget

- 4.1 The Vehicle and Equipment Replacement Reserve had for 2023/24, an approved budgeted spend of £20,00. The actual spend currently is £19,950 for a mower, less £7,500 for the sale of the old mower. No further budget spending is anticipated for year 2023/24 leaving an anticipated closing balance of £97,000. In 2024/25 there is a further £20k contribution to the reserve, and a £70k budgeted spend for the vehicle in question has already been allocated, leaving the reserve with a £47k at the end of 24/25.

5. Recommendations

- 5.1 That the Management Committee agrees to the use of TPPL to undertake to a framework procurement exercise to obtain quotations for the supply of electric vehicles and that once completed the vehicle is purchased.
- 5.2 That the Policy Committee be requested to agree to release up to £70,000 from the Vehicle and Equipment Replacement Reserve to fund the purchase of the electric vehicle.

Carl Dallison
Assistant Town Clerk, Outdoor Services
Dorchester Town Council

ITEM 7

MANAGEMENT COMMITTEE – 11TH MARCH 2024 UPDATE ON DORCHESTER YOUTH COUNCIL

1. Background & recruitment

- 1.1 Dorchester Youth Council (DYC) was re-established in 2022 following the pandemic which saw the closure of the previous Youth Council and the youth forum Dorchester Youth Extra.
- 1.2 Recruitment for DYC was done in a variety of ways including through assemblies at Thomas Hardy School, visits to Dorchester Youth and Community Centre, invitations to partners such as the Dorchester Learning Centre and via posters and social media.
- 1.3 Initially 26 young people joined DYC and after a presentation at the Thomas Hardy School in late 2023 a further 17 young people signed-up. Currently there are 20 young people, aged 14-18 years, who regularly attend meetings. Meetings are held monthly on a Thursday evening from 5pm-6.30pm with an average attendance of 10-12 young people.

2. Structure of group

- 2.1 DYC is a community organisation with its own constitution, a full set of policies and its own bank account. This allows them to raise funds for activities and projects from external sources. They have created their own logo and written their own code of conduct. Meetings are facilitated by the Community Development Officer and Development Assistant with regular attendance from Cllr Stella Jones and Cllr Molly Rennie. The Mayor and Deputy Mayor have also joined several meetings.

3. Funding

- 3.1. The day-to-day running of DYC is funded by the Town Council and which pays for refreshments for their meetings and the group use the Magistrates Room for free.
- 3.2 The group has made several successful funding applications including:
 - Dorchester Car Boot Fund: £350
 - Dorset Council Youth Fund: £975
 - Neighborhood Fund: £1,750
 - Co-op local funding: £1,022
- 3.3 In addition, DYC have also raised £300 via generous contributions from Town Councillors to sponsor an international toilet twinning scheme & £120.50 from the Dorchester Casterbridge Rotary Club Christmas draw. In total, DYC have raised £4517.
- 3.4 There is a current application (pending) to the Cooperative Young Gamechangers Fund for £7000 for the Anonymous Festival 2024.

4. Activities and events

4.1 DYC are a youth-led group and are encouraged to plan their own events and activities. They are currently organising 3 events aimed at other young people in the town. These include a screening of a popular TV show at Shire Hall to link with their Youth Pride event, an open mic night, and a sustainable fashion show and clothes swap. DYC is also working on a campaign to improve mental health support for young people.

4.2 DYC have identified 3 key objectives:

- Better access to more joined up, trustworthy information about services available;
- Improving the way adults respond to requests to support from young people;
- Supporting young people who are on waiting lists to receive mental health services.

And have identified 3 work strands to help meet those objectives including:

- Carousel project – showcasing local services in school;
- Teacher training and PSHE/RSHE;
- Working with Dorset Mind to add activities to their Waiting Well initiative.

4.3 DYC have also devised their own activities and delivered them at several other local events in 2023 including Love Parks, Anonymous and Streets Alive. DYC additionally volunteered at events including the Dorchester Science Festival, Holiday Hangout and during the Dorchester ReThink Fashion week. In 2024 the young people will again be involved in several town events including the Family Science Day, the Town Council 50th celebrations, Love Parks and Anonymous.

4.4 As well as events, members of DYC have also participated in Town Council work streams – including consultations undertaken with Southampton University and inputting ideas to plans for the redevelopment of Cornhill and improvements to the Town Centre. In addition, they have contributed to projects such as the pump track development project and commented on funding applications to the Town Council.

5. Training and accreditation

5.1 DYC are keen to undertake training, especially in First Aid and Food Hygiene and will be offered courses this year and will also be completing accreditation to achieve a Dorset Award Plus. In addition, the group will be offered the opportunity for a visit to the Houses of Parliament for a tour and a museum visit.

5.2 Between them the young people of DYC have contributed over 300 hours of volunteering time in 2023.

6. Recommendation: That the committee notes the update report on the activities of the Dorchester Youth Council.

**Community Development Officer
Dorchester Town Council**

ITEM 8.

MANAGEMENT COMMITTEE – 11TH MARCH 2024 MEMORIAL SAFETY POLICY & TESTING PROGRAMME

- 1.1 The Town Council has a responsibility under the Local Authorities Cemeteries Order 1977 and health and safety legislation to take all reasonably practicable measures to maintain safety within the cemeteries for which it is responsible.
- 1.2 The council seeks to meet this responsibility through the regular testing of the stability and safety of all cemetery memorials.
- 1.3 By April 2024, all the c.6000 memorials in the council's three cemeteries (Poundbury, Weymouth Avenue and Fordington) will have been tested by council staff using established methodology and following relevant training. The Council's Burial Administrator is a member of the Institute of Cemetery & Crematorium Management (ICCM) and undertakes the on-site testing of memorials and maintains the testing records.
- 1.4 The testing programme is undertaken in accordance with adopted council policy. Following changes to national policy and standards, the policy has been updated (see **Appendix A**) and is now presented to the committee for adoption.
- 1.5 The ICCM recommendation is that memorials are tested every five years, however, given the ground conditions in both Fordington and Weymouth Avenue cemeteries, and the age and size of the memorials, the following testing programme is recommended:
 - Weymouth Avenue cemetery - tested every 3 years - next survey 2026.
 - Fordington cemetery – tested every 3 years –next survey 2026
 - Poundbury cemetery - tested every 5 years –next survey 2028
- 1.6 **Recommendation:** It is recommended that the committee notes the proposed monument testing programme and agrees the Draft Memorial Safety Policy (**Appendix A**).

ITEM 8 – Appendix A

DORCHESTER TOWN COUNCIL DRAFT MEMORIAL SAFETY POLICY

1. Introduction

- 1.1 The Town Council has a responsibility under the Local Authorities Cemeteries Order 1977 and health and safety legislation to take all reasonably practicable measures to maintain safety within the cemeteries for which it is responsible.
- 1.2 A significant source of potential danger within burial grounds (but by no means the only one) arises from unstable memorials.
- 1.3 The Council's powers to incur expenditure on the maintenance of memorials (which are privately owned structures) are constrained by the Local Authorities Cemeteries Order 1977 which contains conflicting provisions. Article 3 says that a burial authority cannot take "any action in relation to any ... memorial, other than action which is necessary to remove a danger which arises by reason of the condition of ... the memorial itself". However, Article 16(1) says "A burial authority may put and keep in order any ... memorial in a cemetery".
- 1.4 This Policy sets out the Council's approach to ensuring so far as is reasonably possible the safety of the memorials within its cemeteries. In particular, it seeks to balance the (often only slight) risk presented by unstable memorials with the distress caused to the bereaved by the levelling of memorials.
- 1.5 In this Policy 'memorial' includes vaults, tombstones, headstones and all other forms of memorial placed on graves.
- 1.6 In addition to the requirements of this policy, the Council will take into account the guidance contained in Institute of Cemetery & Crematorium Management's document on *Management of Memorials*.

2. Information

- 2.1 Prior to embarking on a general testing programme the Council will give notice of its intention by way of notices within the cemeteries or by posts on social media.

3. Survey

- 3.1 The Council staff will, after receiving appropriate training, undertake a comprehensive inspection of the memorials in all the cemeteries no less frequently than once every five years. However, these periodic inspections may identify memorials that need to be monitored more frequently by Council staff.
- 3.2 All those engaged in testing are aware of the provisions of British Standard 8415 which requires a memorial to remain upright when a force of 25kg is applied (by hand) to its apex.
- 3.3 The results of the memorial surveys will be stored by the council and updates on the survey programme reported to the relevant council committee on an annual basis.

4. Taking action

- 4.1 On the basis of the survey the Council will consider the most appropriate means of reducing the risk presented by unstable memorials.
- 4.2 In some instances it will be necessary to lay the memorial flat to remove an immediate danger and this will be undertaken by an accredited monument mason or, in the case of smaller memorials, by council staff. However, this will not always be the most appropriate treatment. Where possible the Council will take other action to stabilise the memorial consistent with the powers contained in the Local Authorities Cemeteries Order 1977, either by repacking the area around its base or by providing appropriate external support, possibly with a warning notice affixed. This will afford the opportunity for the owners of the memorial to become aware of the matter if it has not been possible to notify them direct and to arrange their own remedial works.
- 4.3 Where it is possible to identify the owner of a right of burial the Council will notify that person if a memorial fails the test and will display lists of memorials which have failed the test in the cemetery and will also place individual notices on or near memorials which fail the test giving the Council's contact details and the period for making contact.
- 4.4 In some instances a memorial which moves may not be sufficiently unstable to pose a danger to visitors or staff. If this is the case the condition of the memorial will be monitored annually and appropriate action taken in the future if the level of risk posed requires it.

Dorchester Town Council
Policy reviewed: March 2024

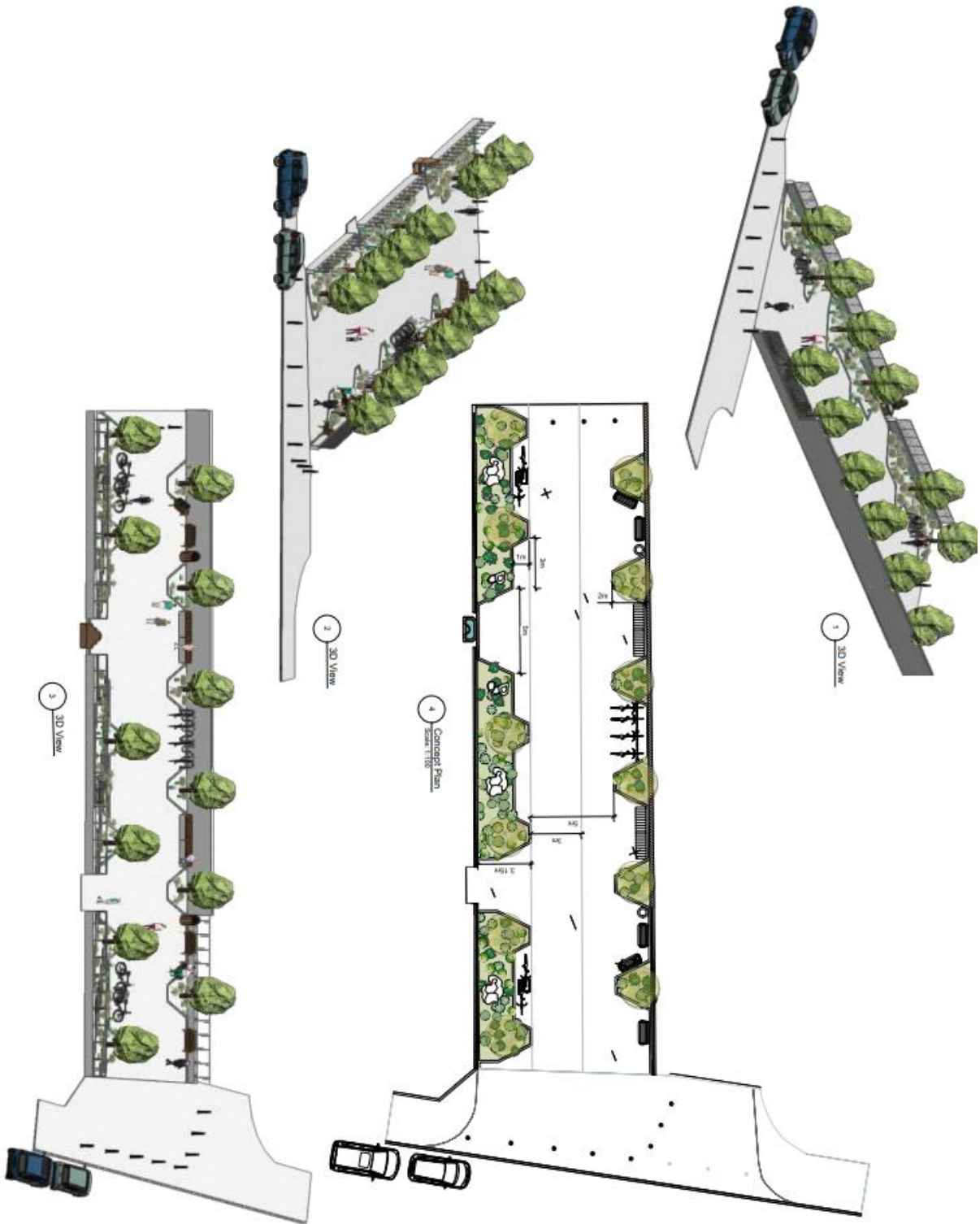
ITEM 9.

MANAGEMENT COMMITTEE 11 MARCH 2024 & POLICY COMMITTEE 18 MARCH 2024 FAIRFIELD ROAD IMPROVEMENTS

1. Members will have seen the highways works undertaken by Dorset Council to improve Fairfield Road. These works include:
 - A dedicated footway along Fairfield Road
 - A way to access the car park directly from the railway station (Copper Street)
 - Safer crossing points across Fairfield Road at junctions
 - Restricting vehicle access to Fairfield Road (Weymouth Avenue)
 - Improved street lighting
2. The highways scheme creates a public space at the Weymouth Avenue end of Fairfield Road. Whilst Dorset Council has funds to undertake the highways work it does not have the funds to undertake additional public realm work such as a different surface, benches, planters, trees, rain garden to help drainage and habitat improvements.
3. The Planning and Environment Committee established a task and finish group to work with Dorset Council on the highways scheme and public realm proposals. The task and finish group agreed the ideas put forward for the public realm area.
4. A concept plan for the area is below. The exact planting scheme has yet to be finalised and discussion about the tree species is ongoing. Once the works have been completed the Town Council will be asked to undertake ongoing maintenance of the area, excluding the trees which would be managed by Dorset Council.
5. The cost of the public realm improvements will be in the region of £90,000. Dorchester Joint Markets Panel has agreed to investigate whether it could fund a share of the cost, Dorset Council is also looking at ways to fund a share and the Town Council is being asked if it would also consider funding a share of the cost.
6. If a funding package can be put together it hoped to undertake the works as soon as possible but that is unlikely to be before the Autumn.
7. The Policy Committee is asked to consider contributing to the scheme up to a maximum of £30,000. Funding to come from the Public Realm reserve.
8. The Management Committee is asked to agree that the Town Council undertakes future maintenance of the area (excluding trees) once the work is completed.

Steve Newman
Town Clerk

Fairfield Road Improvements – Concept Plan



ITEM 10.

MANAGEMENT COMMITTEE – 11TH MARCH 2024 PROPOSALS FOR D-DAY 80TH ANNIVERSARY CELEBRATIONS

1. Following the issuing of national guidance on the commemoration of the 80th anniversary of D-Day on 6th June 2024, officers have worked with the Twinning & Cultural Activities member working group to develop proposals for events in Dorchester.
2. The council's Tourism Development Officer and Development Assistant have worked with The Keep Military Museum, Dorset History Centre, Dorchester Arts, Dorchester Music Service, and the Dorchester Community Plays Association to develop the proposals. As a result, the council led on a bid to the National Lottery Heritage Fund and has secured a £9,933 grant towards the cost of the Day 80th events in Dorchester.
3. As a result, the proposed events to commemorate the anniversary will be as follows:

In the lead-up:

- History students from Bournemouth University and young historians from Keep Military Museum will be researching and gathering Dorchester during D-Day stories to be incorporated into the Story Trail event.
- Penny Levick (Artistic Director) will be working with local actors from Dorchester Community Play and local reenactors to develop gathered Dorchester during D-Day stories into characters.
- Dorchester Music Service and State of Play Theatre group to work with local school children around D-Day. This will involve an acting workshop and gospel choir workshops (the American GIs brought gospel music to Dorchester)

Thursday 6th June – following national guidance (<https://www.naco.uk.com/assets/External/D-Day-80-Anniversary-Guide.pdf>):

Morning – 8.00am – D-Day proclamation to be read by Town Crier at Town Pump

11.00am – 'D-Day Heroes' a poem for schools to read out.

Evening - beacon lighting event at Salisbury Field

- 7.00pm starts.
- Vintage military vehicles and re-enactors in GI uniform.
- Children's choir singing gospel inspired songs
- Readings by serving US soldiers
- 9.15pm lighting of beacon as part of the national event.
- Reading the 'International Tribute'
- Involvement of the Mayor and members as appropriate.

Saturday 8th June:

- 2.00-4.00pm – ‘Story trail’ events around Dorchester – with actors re-telling local accounts of troops gathering in Dorchester ahead of D-Day and life in Dorchester at this time. Events will take place at 8 locations. The proposed locations are: The Keep Military Museum, Shire Hall Museum, Dorset Museum and Art Gallery, Borough Gardens (including music by The Decadettes), South Street, the Corn Exchange and Brewery Square. The public can make their way between these locations to learn about the different accounts of life in Dorchester around D-Day.

Legacy:

- Creation of a digital story trail about Dorchester and D-Day to be hosted on Discover Dorchester website after the event.
4. In addition to local promotion of these events, it is also proposed that the council collaborate with Weymouth and Portland town councils to highlight all the D-Day related activities taking place in June. In addition, local veterans and cadet groups will be invited to attend the evening event on 6th June.
 5. It is hoped that the above programme of events will bring the community together to commemorate this important anniversary in addition to providing a lasting record of memories of the impact of D-Day preparations on Dorchester.
 6. **Recommendation:** Members are asked to agree the above proposals for the commemoration of the 80th anniversary of D-Day in Dorchester.

**Tourism Development Officer
Dorchester Town Council**

ITEM 11.**MANAGEMENT COMMITTEE – 11TH MARCH 2024
GRANT APPLICATIONS**

1. In the current financial year, the grants budget is £10,000 and there is still **£4,520** available. Below is a list of applications considered so far this year.

| Applicant | Project | Amount requested | Decision | Grant awarded |
|-------------------------------------|---|-------------------------|--------------------|----------------------|
| Repair Café | ReThink Fashion project | £250 | Awarded | £230 |
| May 2023 Management Committee | | | | |
| People Need Nature | Green social prescribing. | £500 | Awarded | £500 |
| Dorchester Family Support | To provide food parcels over school holidays. | £500 | Awarded. | £500 |
| Lubbecke Society | Hire of minibus for visit. | £250 | Rejected | £0 |
| July 2023 Management Committee | | | | |
| As One Theatre Co | They Came from Ukraine | £500 | Awarded | £500 |
| September 2023 Management Committee | | | | |
| Damian Clarke | Dulcimer weekend | £500 | Awarded | £150 |
| Dorset Poverty Action | School uniforms. | £500 | Awarded | £500 |
| Life Education Wessex | School sessions | £780 | Rejected. | £0 |
| DTAG | Streets Alive hi-viz vests | £500 | Items unavailable. | £0 |
| Art in Poundbury | ArtsWeeks exhibition 2024 | £500 | Deferred. | £0 |
| SWDMN | Room hire. | £260 | Late application. | £0 |
| November 2023 Management Committee | | | | |
| Age UK | Allotment project | £500 | Rejected | £0 |
| SWDMN | HMD event | £300 | Awarded | £300 |
| Damers First School | Wildlife info board | £500 | Awarded | £250 |
| Dorchester Rugby Club | Floodlights | £500 | Rejected | £0 |
| Dorchester Arts | RISE project | £500 | Rejected | £0 |
| Dorchester Chamber | Insurance for Cracker | £350 | Awarded | £350 |
| Dorchester Chamber | Venue hire for Cracker | £350 | Awarded | £350 |
| Art in Poundbury | Exhibition | £500 | Rejected | £0 |
| Dorset Museum | Science Festival | £500 | Awarded | £500 |
| January 2024 Management Committee | | | | |
| Dorchester Rugby Club | Gazebo | £500 | Awarded | £500 |
| Durnovaria Silver Band | Music stands | £330 | Awarded | £330 |
| Dorset Craft Workshops | Craft equipment | £500 | Awarded | £500 |
| Thomas Hardy Society | Cost of student tickets | £500 | Rejected | £0 |

ITEM 11 (a) – South West Dorset Multi-Cultural Network grant application

| | | |
|----|---|---|
| 1. | Name of organisation. <i>(If your application is successful the grant cheque will be made payable to the name used here.)</i> | SOUTH WEST DORSET MULTICULTURAL NETWORK (SWDMN) |
| 2. | Name and address of responsible officer who should be contacted regarding this application. | Name: Lorraine Wong (Treasurer) Address: Flat 10 Monaveen House, 1 Hamslade Street, Dorchester, Dorset, DT1 3EZ Tel: 01305 594315 Mobile: 07774 887696 Email: treasurer.swdmcn@gmail.com |
| 3. | Address where activities are based. | One World Festival to be held in the Borough Gardens, Dorchester. |
| 4. | What area (community) is served? | Dorchester and surrounding villages |
| 5. | Are there any other similar facilities or services provided in the area/district? | No |
| 6. | How does your organisation / activity benefit the residents of Dorchester | The SWDMN aims to end the isolation felt by people from Black and Ethnic Minority backgrounds in SW Dorset. The network does this by promoting positive relationships between people from a diverse range of cultural, religious and ethnic backgrounds, living or working in SW Dorset and taking steps to proactively address any incidents of racism or harassment reported to us. |
| 7. | Present charges/ subscription/fees. Please attach schedule if available. | None |
| 8. | Are there any proposals to change or introduce charges, subscriptions or fees? If so please advise effective dates. | No |
| 9. | Details of the project facilities or service to be provided and how they will benefit the community. <i>(Continue on a separate sheet if necessary.)</i> | The One World Festival (previously organised by DTC) celebrates the diversity of cultures in SW Dorset through world food, music and cultural activities. It was the brainchild of local resident Kahalique Miah and his friends, the 'Speak Easy' group, who sought to encourage networking and socialising with ethnic minority groups and the community. |

| | | |
|-----|--|---|
| 10. | How, if the project is ongoing, will you plan for it to become financially sustainable into the future – donations, charging, grants, other etc. | This event was previously organised by Dorchester Town Council and as the objectives of the event align with its purpose, the SWDMN has agreed to assume responsibility for organisation. |
| 11. | a) Proposed starting date of project or acquisition date of equipment. b) Estimated completion date. | Planning for the event has already commenced. Saturday 10 th August 2024 (Date of event) |
| 12. | Please give details of the cost of the project. | £500 - PA hire £100 - Volunteer expenses £600 - We are Afro Tallawah (Music) £800 - Cheikh drumming workshops x 2, dance workshop x 1 and performance £150 - Ukrainian performers £200 - Indian drumming and performane £200 - Magdalena - Polish music £350 - Bouncy castle and inflatable hire £100 - Resources for Islamic Centre £250 - Arts activity 1 £250 - Arts activity 2 £150 - Bins & recycling £250 - First aid TOTAL £ 3,900.00 |
| 13. | Please give details of other grants awarded or applied for. | <ul style="list-style-type: none"> • £400 received from the Rotary Club of Dorchester Casterbridge towards the cost of musicians. • £3,000 applied for from Dorset Council |
| 14. | Amount of grant requested from Dorchester Town Council. | £500 |
| 15. | Any other relevant information. <i>(Continue on a separate sheet if necessary.)</i> | |
| 16. | <p>Declaration</p> <p>We declare that the information given on this application is true and complete in every respect.</p> <p>We understand that the information provided on this application form will be used by the Council to judge whether or not to award a grant and that the information will be available in the public domain. If you have provided any information which you do not wish to be made publicly available please make this known when submitting the application.</p> <p>Signature of Applicant(s)</p> | |

Micro-entity Balance Sheet as at 31 March 2023

| | <i>Notes</i> | <i>2023</i> | <i>2022</i> |
|--|--------------|---------------|--------------|
| | | £ | £ |
| Fixed Assets | | 10,294 | 8,501 |
| Prepayments and accrued income | | - | - |
| Creditors: amounts falling due within one year | | 0 | 0 |
| Net current assets (liabilities) | | <u>0</u> | <u>0</u> |
| Total assets less current liabilities | | <u>10,294</u> | <u>8,501</u> |
| Creditors: amounts falling due after more than one year | | 0 | 0 |
| Provisions for liabilities | | 0 | 0 |
| Accruals and deferred income | | 0 | 0 |
| Total net assets (liabilities) | | <u>10,294</u> | <u>8,501</u> |
| Reserves | | <u>10,294</u> | <u>8,501</u> |

- For the year ending 31 March 2023 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.
- The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.
- The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.
- The accounts have been prepared in accordance with the micro-entity provisions and delivered in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the Board on 28 June 2023

And signed on their behalf by:

Lorraine Wong, Director

ITEM 11 (b). William Barnes Society grant application

| | | |
|----|--|--|
| 1. | <p>Name of organisation. <i>(If your application is successful the grant cheque will be made payable to the name used here.)</i></p> | <p>The William Barnes Society. If this application is successful a cheque should be made to William Barnes Society Archive.</p> |
| 2. | <p>Name and address of responsible officer who should be contacted regarding this application.</p> | <p>Name: Jane Ashdown, Secretary. Address: Arch Gate 1 Linden Avenue, Dorchester, Dorset, DT1 1EJ Tel: 07810624031 (Mobile) Email: jashdown82@gmail.com</p> |
| 3. | <p>Address where activities are based.</p> | <p>For the purposes of this grant application, activities will be based at the Dorset History Centre, Bridport Road, Dorchester. The William Barnes Society is in the early stages of a fundraising campaign, <i>William Barnes of Dorset: The People's Poet</i>. Funds raised will support archival work on the collection of Barnes material now housed at the History Centre to ensure much greater accessibility to the archive by all those interested in the life and work of William Barnes, the Dorset dialect poet. (1801-1886)</p> |
| 4. | <p>What area (community) is served?</p> | <p>About a third of our members live in Dorchester. The Society also has members from across Dorset and neighbouring counties as well as a few international members in the USA. Society activities take place locally in Dorchester and surrounding villages.</p> |
| 5. | <p>Are there any other similar facilities or services provided in the area/district?</p> | <p>The Society is the only organisation dedicated to the life and work and William Barnes.</p> |
| 6. | <p>How does your organisation / activity benefit the residents of Dorchester</p> | <p>The Society's mission is to celebrate the life and work of William Barnes as a dialect poet, educator and parish priest. Barnes life and poetry are integral to the history of Dorchester in the nineteenth century and his statue in St Peter's Churchyard reflects his importance to the town. Barnes was instrumental in founding what is now the Dorset Museum; his intervention with others to save Maumbury Rings from demolition for the new railway leaves a permanent legacy to Dorchester. Barnes and his wife Julia ran a school in Dorchester (Durngate Street & later South Street).</p> |

| | | |
|-----|---|--|
| | | The Society has regularly contributed articles to the DTC Heritage magazine as a way to promote Barnes to residents and visitors alike. |
| 7. | Present charges/ subscription/fees. Please attach schedule if available. | Society membership fees are £14 family membership and £12 individual membership. |
| 8. | Are there any proposals to change or introduce charges, subscriptions or fees? If so please advise effective dates. | There are no plans to raise membership fees at this time. However, in light of the fundraising campaign the Society will be using income from ticketed events and donations solicited from audiences at events toward the fundraising campaign. |
| 9. | Details of the project facilities or service to be provided and how they will benefit the community. <i>(Continue on a separate sheet if necessary.)</i> | When William Barnes died in 1886 he left behind a wonderfully varied and extensive collection of writings, poems, sermons, letters posters, woodcuts and engravings that are now housed at the Dorset History Centre. To lift the lid on the boxes that contain this remarkable collection is to open a door into Victorian Dorchester and the life and times of Barnes. Some work on these materials was undertaken by volunteers from the Society several years ago; but the services of a professional archivist based at the DHC will ensure that this treasure trove of materials in the heart of Dorchester is accessible for generations to come to all who are interested in the life and work of William Barnes. |
| 10. | How, if the project is ongoing, will you plan for it to become financially sustainable into the future – donations, charging, grants, other etc. | The Society is partnering with the Dorset History Centre in the fundraising campaign. The DHC has experience in successful grant applications to support archival work and we will be collaborating with staff at the Centre to make applications. We have a meeting planned with staff at the Dorset Museum to seek their ideas on ways to take this campaign forward. This is the first grant application the Society has made. |
| 11. | a) Proposed starting date of project or acquisition date of equipment. b) Estimated completion date. | a) We envisage the fundraising campaign running for at least two years. The DHC will employ the archivist for least one year to complete the cataloguing of the Barnes material. b) 2026 |
| 12. | Please give details of the cost of | After discussions with the director of the Dorset |

| | | |
|-----|---|---|
| | the project. | History Centre, the fundraising goal has been set at £35,000. |
| 13. | Please give details of other grants awarded or applied for. | We will be applying for grants in partnership with the Dorset History Centre. The Centre has had success with Grants from the Valentine Foundation and the Cooper-Dean Foundation. The Society is also partnering with the Dorset Archive Trust as the charitable arm of the DHC to receive dedicated donations raised through grant applications. |
| 14. | Amount of grant requested from Dorchester Town Council. | £300 |
| 15. | Any other relevant information. <i>(Continue on a separate sheet if necessary.)</i> | More information about the Society can be found on our website. https://www.williambarnessociety.org.uk/ |
| 16. | <p>Declaration</p> <p>I/We declare that the information given on this application is true and complete in every respect.</p> <p>I/We understand that the information provided on this application form will be used by the Council to judge whether or not to award a grant and that the information will be available in the public domain. If you have provided any information which you do not wish to be made publicly available please make this known when submitting the application.</p> <p>Signature of Applicant(s) <u>Gene Adidon</u></p> <p>Position Held <u>Secretary</u></p> <p>For and on behalf of <u>William Barnes Society</u> Date <u>21st Feb. 2024</u></p> | |

WILLIAM BARNES SOCIETY

RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED OCTOBER 1st 2023

| 2022 | RECEIPTS | 2023 | 2022 | PAYMENTS | 2023 |
|------------------|--------------------------|------------------|------------------|----------------------------|------------------|
| 6159.54 | Bank Balance at 01/10/22 | 5052.54 | | | |
| 664.00 | Subscriptions | 1657.00 | 30.00 | Flowers | 190.00 |
| 310.77 | Merchandise | 209.00 | 1068.77 | Post/Print/Website | 1106.44 |
| 235.00 | Summer Event | 678.00 | 750.00 | Catering | 762.50 |
| 67.00 | Donations | 536.00 | 335.00 | Room Hire | 255.00 |
| | | | 200.00 | Donations | 301.00 |
| | | | 5052.54 | Bank Balance at 01/10/2023 | 5517.60 |
| £7,436.31 | | £8,132.54 | £7,436.31 | | £8,132.54 |

We have received 156 subscriptions in the past 12 months. This doesn't quite relate to the number of members we have as a few people on our database have not paid but on the other hand a few have paid twice!! This was probably due to the request to set up a standing order and being unsure when they last paid. A few generous members also paid for a number of past years that they felt they had missed. Next year should see a settling down of these anomalies.

ITEM 11 (c) – Grant application from Dorchester Family Support

| | | |
|----|---|---|
| 1. | Name of organisation. (If your application is successful the grant cheque will be made payable to the name used here.) | Dorchester Family Support |
| 2. | Name and address of responsible officer who should be contacted regarding this application. | Name John Weir Address. 9 Peverell Avenue West, Dorchester, DT13SU Tel: 01305458948 (Mobile 07773737571) Email: mrjohnweir23@gmail.com |
| 3. | Address where activities are based. | Thomas Hardy School and Dorford Centre |
| 4. | What area (community) is served? | DT1 and DT2 |
| 5. | Are there any other similar facilities or services provided in the area/district? | No |
| 6. | How does your organisation / activity benefit the residents of Dorchester | <ol style="list-style-type: none"> 1. We help disadvantaged children and their families by ensuring they do not go hungry during the holidays 2. Families can use the money they would have spent on food to provide other holiday activities which will enrich their lives 3. Families meet others in similar circumstances which enables them to not feel isolated 4. We have built good relationships with families over the years and they feel comfortable to chat to our volunteers about their circumstances. When appropriate we signpost them to other organisations that can help (CAP, Citizens Advice, Dorchester Food Share, Dorchester Food Bank etc) 5. Children will be in a better place to learn when they return to school as they will have been well fed and will hopefully have had experiences that have improved their quality of life |
| 7. | Present charges/ subscription/fees. | None |

| | | |
|-----|---|--|
| 8. | Are there any proposals to change or introduce charges, subscriptions or fees? If so please advise effective dates. | No |
| 9. | Details of the project facilities or service to be provided and how they will benefit the community. (Continue on a separate sheet if necessary.) | <p>We provide food hampers of nutritious food to local families whose children are receiving free school meals during term time. Hampers are provided for 4/5 weeks during the school summer holidays and one week at Christmas. In the summer we distribute one day per week from The Thomas Hardy School in Dorchester who allow us to use their premises whilst the school is closed. At Christmas we use the Dorford Centre. At Christmas 2023 we served 250 families.</p> <p>Please also see 6. above</p> |
| 10. | How, if the project is ongoing, will you plan for it to become financially sustainable into the future – donations, charging, grants, other etc. | Grants from charitable funds, donations from churches and other local bodies, donations from individuals |
| 11. | a) Proposed starting date of project or acquisition date of equipment. b) Estimated completion date. | <p>Ongoing for last 12 years and expected to continue</p> <p>Not applicable</p> |
| 12. | Please give details of the cost of the project. | <p>At the current time the price of each hamper will be £29. Presuming similar numbers of families from our Christmas event, we are catering for 250 families, some of whom are large (approx. 50) and will receive 2 hampers:</p> <p>300 hampers x £29 = £8,700 £8,700 x 5 weeks = £43,500 (summer holidays) £8,700 x 1 week = £8,700 (Christmas holidays) Total expenditure = £52,200</p> <p>Our current balance is £38000 . We expect a further £5000 from small local donations. If our target is not reached we will reduce our expenditure accordingly.</p> |
| 13. | Please give details of other grants awarded or applied for. | We have been awarded £1,400 from the Co-Op Community Fund. We have applied to the Alice Ellen Cooper Dean and Valentine Trusts |
| 14. | Amount of grant requested from Dorchester Town Council. | £500 |

| | | |
|-----|---|---|
| 15. | Any other relevant information. (Continue on a separate sheet if necessary.) | Please find attached our accounts for the last financial year (our year end is February so this year's accounts are not yet available). |
| 16. | <p>Declaration</p> <p>I/We declare that the information given on this application is true and complete in every respect.</p> <p>I/We understand that the information provided on this application form will be used by the Council to judge whether or not to award a grant and that the information will be available in the public domain. If you have provided any information which you do not wish to be made publicly available please make this known when submitting the application.</p> <p>Signature of Applicant(s. John Weir).....</p> <p>Position Held. Treasurer.....</p> <p>For and on behalf of Dorchester Family Support.....</p> <p>Date.....22 Feb 2024</p> | |

ITEM 11 (d) – Grant application from Shire Hall Museum

| | | |
|----|--|---|
| 1. | <p>Name of organisation. <i>(If your application is successful the grant cheque will be made payable to the name used here.)</i></p> | <p>Shire Hall Museum</p> |
| 2. | <p>Name and address of responsible officer who should be contacted regarding this application.</p> | <p>Name Shire Hall Museum Address High West Street, Dorchester, Dorset, DT1 1UY Tel: 01305 261849 (Mobile) _____ Email: tamsin.little@shirehalldorset.org</p> |
| 3. | <p>Address where activities are based.</p> | <p>Shire Hall Museum, High West Street, Dorchester, Dorset DT1 1UY</p> |
| 4. | <p>What area (community) is served?</p> | <p>LGBTQ+ / young people (approx 13-18)</p> |
| 5. | <p>Are there any other similar facilities or services provided in the area/district?</p> | <p>Not in Dorchester. The professional writer we're working with hosts writing workshops for young people in Poole, but they're not specifically for the LGBTQ+ Community.</p> |
| 6. | <p>How does your organisation / activity benefit the residents of Dorchester</p> | <p>Shire Hall Museum is dedicated to working with and supporting our local community. The Museum has hosted a variety of community events and projects, from its Memory Cafe working with people living with dementia to interactive tours for adults with learning disabilities. This experience means the Museum team have the necessary knowledge and skills to deliver impactful community work.</p> <p>A writing workshop at Shire Hall Museum for young LGBTQ+ people will benefit residents of Dorchester. It will encourage the development of communication skills, harness creativity and promote inclusion within the local community.</p> |
| 7. | <p>Present charges/ subscription/fees. Please attach schedule if available.</p> | <p>£200 fee for workshop practitioner (professional writer) £80 venue hire cost in the Museum's learning room £60 resources for the workshop £100 museum staff time £60 marketing/ promotion costs</p> |
| 8. | <p>Are there any proposals to change or introduce charges, subscriptions or fees? If so please advise effective dates.</p> | <p>No, the workshop will be free to attend. Young people will be required to register so we can manage numbers but we want the activity to be free so it's inclusive and accessible for everyone.</p> |

| | | |
|-----|---|---|
| 9. | <p>Details of the project facilities or service to be provided and how they will benefit the community. <i>(Continue on a separate sheet if necessary.)</i></p> | <p>The project is a queer writing workshop for young people (approx age 13-18, delivered by a professional writer, director and creative who has extensive experience of working with young people. Young people will be encouraged to develop their writing skills, receiving professional support and guidance. As well as developing skills, the workshop also offers young people a form of expression.</p> <p>The Museum has extensive experience of working with the LGBTQ+ community locally, particularly through Dorset Youth Pride. The feedback we've received is that there is a lack of LGBTQ+ events in Dorchester for young people and they feel safe and comfortable at Shire Hall.</p> |
| 10. | <p>How, if the project is ongoing, will you plan for it to become financially sustainable into the future – donations, charging, grants, other etc.</p> | <p>If this first workshop is successful, we would like to expand the workshops into a series- hosting a young LGBTQ+ writers group at Shire Hall Museum. Hosting the first workshop and collating data/ feedback from it will allow us to apply for a larger grant from other organisations (e.g. Dorset Council/ HLF)</p> |
| 11. | <p>a) Proposed starting date of project or acquisition date of equipment. b) Estimated completion date.</p> | <p>1 day event in July/ August 2024</p> |
| 12. | <p>Please give details of the cost of the project.</p> | <p>£500</p> |
| 13. | <p>Please give details of other grants awarded or applied for.</p> | <p>£500 from the Joint Heritage Committee for an event with Dorset Museum and the Keep Military Museum. Waiting to hear on revenue funding from Dorset Council and S106 grant (not related to this project)</p> |
| 14. | <p>Amount of grant requested from Dorchester Town Council.</p> | <p>£500</p> |
| 15. | <p>Any other relevant information. <i>(Continue on a separate sheet if necessary.)</i></p> | <p>Please see attached feedback and quotes from previous projects with young people from the LGBTQ+ community.</p> |
| 16. | <p>Declaration</p> <p>I/We declare that the information given on this application is true and complete in every respect.</p> <p>I/We understand that the information provided on this application form will be used by the Council to judge whether or not to award a grant and that the information will be available in the public domain. If you have provided any information which you do not wish to be made publicly available please make this known when submitting the application.</p> <p>Signature of Applicant(s).....<i>Little</i>.....</p> <p>Position Held..... Communications & Fundraising Manager.....</p> <p>For and on behalf of <u>Shire Hall Museum</u>..... Date <u>23rd February 2024</u></p> | |

Supporting information from Shire Hall Museum

Feedback from LGBTQ+ community:

“Working with the Shire Hall Museum team is always a pleasure. They have a genuine commitment to inclusivity. The team listened to us, worked hard to include young people and to raise the voices of those with lived experience. Shire Hall Museum are always keen to support our LGBTQ+ inclusivity work and their actions have had a significant impact on the self-esteem of young LGBTQ+ people.”

Mel Lane- Education Volunteer, Space Youth Project

Feedback from young people at Dorset Youth Pride:


- “One of the few places I can go to and be myself”
- “What Shire Hall have done here is absolutely amazing”
- “One of the few places I feel completely safe”
- “Thank you for organising this event and for the safe and inclusive space you’ve created”
- “Thank you. Never stop”

When asked how did attending Dorset Youth Pride make you feel:

- “Absolutely amazing, seen, included, proud to be me”
- “So welcomed and safe”
- “So comfortable, so welcome and just overall fantastic... only recently coming out publicly really nice to have this type of thing to show there’s support”
- “Safe, and loved.”

ITEM 11 (e) - Grant application from Dorchester Sheroes project

| | | |
|----|--|---|
| 1. | <p>Name of organisation. <i>(If your application is successful the grant cheque will be made payable to the name used here.)</i></p> | Dorchester Sheroes |
| 2. | <p>Name and address of responsible officer who should be contacted regarding this application.</p> | <p>Name Anya Paerson Address 1, Spadger lane, West Stafford Dorchester DT2 8UB</p> <p>Tel: 07919100997 (Mobile) _____</p> <p>Email: anyapea@btinternet.com _____</p> |
| 3. | <p>Address where activities are based.</p> | <p>Our planned activities will take place in local schools in and around the Dorchester.</p> |
| 4. | <p>What area (community) is served?</p> | <p>This project will ultimately serve the wider community with a permanent monument to an unsung Dorchester woman, but for the kickstart of the project for which we are applying for this grant, it will be the school children in and around Dorchester that will benefit.</p> |
| 5. | <p>Are there any other similar facilities or services provided in the area/district?</p> | <p>The schools engagement we intend to deliver will be focused exclusively on the forgotten histories of the women of Dorchester's. This is an unique project that stands alone without any comparable initiatives.</p> |
| 6. | <p>How does your organisation / activity benefit the residents of Dorchester</p> | <p>Dorchester Sheroes' quest to erect Dorchester's first non-royal female statue will benefit the wider community by making our visual landscapes more inclusive. As it stands, Dorchester has public art to 6 men, one dog, a Queen and a horse, and no non-royal females. Our aim is to collaborate with schools with a community-led campaign that involves and engages the public.</p> <p>The Dorchester Joint Heritage Committee supports us in this process and funding for this project will rely on the power of the people, with fundraising events, crowdfunding, and grant schemes playing a pivotal role.</p> |
| 7. | <p>Present charges/ subscription/fees. Please attach schedule if available.</p> | NONE |
| 8. | <p>Are there any proposals to change or introduce charges, subscriptions or fees? If so please advise effective dates.</p> | NONE |

| | | | |
|---|--|--|----------------------|
| 9. | <p>Details of the project facilities or service to be provided and how they will benefit the community. (Continue on a separate sheet if necessary.)</p> | <p>Representation of statues in our landscapes is vital because public artworks show us how to visualise our shared history. Statues represent people we agree are significant, worthy and should be remembered. That's why making women an equal part of that experience is essential. The values and beliefs celebrated with a publicly displayed piece of art reflect what the people of that town are choosing to remember and honour. Over 85% of statues in the UK are of men Only 3% are statues of women. There are more statues of men called John than of all non-royal named women put together. In the whole of the Southwest of England, which includes Cornwall, Devon and Dorset, there are only three full-size statues celebrating named women in a whopping 13,000 square kilometres of the UK. That's why projects like this are important, especially from an educational perspective.</p> | <p>which include</p> |
| 10. | <p>How, if the project is ongoing, will you plan for it to become financially sustainable into the future – donations, charging, grants, other etc.</p> | <p>Once crowdfunding has been achieved the statue will be a permanent fixture to the town's rich heritage and will not need financial plans to become sustainable.</p> | |
| 11. | <p>a) Proposed starting date of project or acquisition date of equipment. b) Estimated completion date.</p> | <p>We hope to kickstart the school's engagement after the easter half term.</p> | |
| 12. | <p>Please give details of the cost of the project.</p> | <p>We envision the cost of producing fact packs and learning materials for school engagement to be around £500 to enable us to kickstart the project.</p> | |
| 13. | <p>Please give details of other grants awarded or applied for.</p> | <p>We have not been granted or applied for any grants for the school engagement part of this project.</p> | |
| 14. | <p>Amount of grant requested from Dorchester Town Council.</p> | <p>We would like to apply for £500</p> | |
| 15. | <p>Any other relevant information. (Continue on a separate sheet if necessary.)</p> | | |
| <p>16. Declaration</p> <p>I/We declare that the information given on this application is true and complete in every respect.</p> <p>I/We understand that the information provided on this application form will be used by the Council to judge whether or not to award a grant and that the information will be available in the public domain. If you have provided any information which you do not wish to be made publicly available please make this known when submitting the application.</p> <p>Signature of Applicant(s)..... </p> <p>Position Held.....Chair of Dorchester Sheroes Committee</p> <p>For and on behalf of.....Dorchester Sheroes Date.....24th Feb 2024</p> | | | |

ITEM 11 (f) - Grant application from the New Hardy Players

| | |
|---|---|
| <p>1. Name of organisation. <i>(If your application is successful the grant cheque will be made payable to the name used here.)</i></p> | <p>NEW HARDY PLAYERS</p> |
| <p>2. Name and address of responsible officer who should be contacted regarding this application.</p> | <p>Name TIM LAYCOCK Address 1, RIVERSIDE COTTAGES, LITTLE BREDY, DORCHESTER DT 2 9 4 0 Tel: 01308 482443 (Mobile) 077 477 55480 Email: t.laycock 70@gmail.com</p> |
| <p>3. Address where activities are based.</p> | <p>DORCHESTER</p> |
| <p>4. What area (community) is served?</p> | <p>DORCHESTER AND SURROUNDING DORSET AREA</p> |
| <p>5. Are there any other similar facilities or services provided in the area/district?</p> | <p>THOMAS HARDY SOCIETY EVENTS.</p> |
| <p>6. How does your organisation / activity benefit the residents of Dorchester</p> | <p>BY RAISING AWARENESS OF THE WORKS, LIFE AND SIGNIFICANCE OF HARDY, LOCAL HISTORY AND THE TRADITIONAL CUSTOMS, MUSIC AND DANCE OF THE AREA</p> |
| <p>7. Present charges/ subscription/fees. Please attach schedule if available.</p> | <p>MEMBERS OF THE NEW HARDY PLAYERS ARE NOT CHARGED. THE GROUP IS FREE TO ALL. REVENUE FOR EXPENSES ARE GENERATED BY PERFORMANCES.</p> |
| <p>8. Are there any proposals to change or introduce charges, subscriptions or fees? If so please advise effective dates.</p> | <p>NO</p> |

| | | |
|---|--|---|
| 9. | <p>Details of the project facilities or service to be provided and how they will benefit the community. (Continue on a separate sheet if necessary.)</p> | <p>THE NEW HARDY PLAYERS ARE REVIVING 'SIX MEN OF DORSET (THE TOLPUDDLE RAY)'. THE REHEARSAL PERIOD INVOLVES COMMUNITY INVOLVEMENT IN FILMING SCENES, AND THE PERFORMANCES WILL GIVE HUNDREDS OF LOCAL PEOPLE A CHANCE TO EXPERIENCE ONE OF OUR MOST IMPORTANT AND SIGNIFICANT STORIES.</p> |
| 10. | <p>How, if the project is ongoing, will you plan for it to become financially sustainable into the future – donations, charging, grants, other etc.</p> | <p>THE NEW HARDY PLAYERS' PERFORMANCES ARE FUNDED BY A COMBINATION OF BOX OFFICE RECEIPTS, SPONSORSHIP AND GRANTS, AND DONATIONS.</p> |
| 11. | <p>a) Proposed starting date of project or acquisition date of equipment. b) Estimated completion date.</p> | <p>REHEARSALS COMMENCE IN MARCH 2024. FILMING IN MAY 2024. THE PERFORMANCES TAKE PLACE 13-16th JUNE. JULY 2024</p> |
| 12. | <p>Please give details of the cost of the project.</p> | <p>OVERALL COSTS £3,500</p> |
| 13. | <p>Please give details of other grants awarded or applied for.</p> | <p>ROTARY £400.00 } AWARDED. GRASSBYS £500.00 } APPLIED FOR: PORTER DODSON, GOULDS, ALICE ELLEN COOPER DEAN FOUNDATION</p> |
| 14. | <p>Amount of grant requested from Dorchester Town Council.</p> | <p>£500</p> |
| 15. | <p>Any other relevant information. (Continue on a separate sheet if necessary.)</p> | <p>PLEASE SEE THE ATTACHED DESCRIPTION OF THE PROJECT AND BREAK DOWN OF COSTS</p> |
| <p>16. Declaration</p> <p>I/We declare that the information given on this application is true and complete in every respect.</p> <p>I/We understand that the information provided on this application form will be used by the Council to judge whether or not to award a grant and that the information will be available in the public domain. If you have provided any information which you do not wish to be made publicly available please make this known when submitting the application.</p> <p>Signature of Applicant(s)..... T. A. Laywell</p> <p>Position Held..... ARTISTIC DIRECTOR</p> <p>For and on behalf of..... NEW HARDY PLAYERS Date..... 31/01/2024</p> | | |

New Hardy Players
Statement of Accounts
Year ending 31st December 2023

Income

| | |
|---------------------------|------------------|
| Charminster W.I. | 150.00 |
| Thomas Hardy Society | 100.00 |
| Production –An Experience | 700.00 |
| Dorchester Rotary Trust | 400.00 |
| | <u>£1,350.00</u> |

Expenditure

| | |
|-------------------------------|-----------------|
| Magna Housing (Storage) | 771.68 |
| Hire of Halls | 288.00 |
| Word Press | 13.20 |
| Insurance | 342.07 |
| Directors Fee (An Experience) | 500.00 |
| Costume Expenditure | 64.98 |
| | <u>£1979.93</u> |

Monies at Bank 31.12.23 £10,868.56

For the 190th anniversary of the arrest & trial
the New Hardy Players present



SIX MEN OF DORSET

THE TOLPUDDLE PLAY

By Miles Malleson
& HA Brooks

June 13th-16th
2024



DorchesterArts

7:30pm • Thursday 13th - Saturday 15th
2:30pm matinée • Saturday 15th & Sunday 16th
Act 1 at the Corn Exchange • Act 2 at Shire Hall Museum

Tickets £16; £10 (under 18 & unwaged) from dorchesterarts.org.uk 01305 266926



THE NEW HARDY PLAYERS

The Tolpuddle Play

The New Hardy Players have been performing indoor and outdoor adaptations of Thomas Hardy's novels in and around the Dorchester area since 2005. This year the Players are embarking on their most ambitious project so far- a revival of the 1934 play **Six Men of Dorset [The Tolpuddle Play]** by Miles Malleson and Harry Brooks.

The play will be performed by a cast of 40, and will feature live music and song. Additional performers will take part in scenes from the story that will be filmed in and around Dorchester, and shown during the performance.

The play will be performed in partnership with Dorchester Arts and The Shirehall Museum. The first half of the play takes place in the Corn Exchange; during the interval the audience move to The ShireHall Museum to watch the second half [including the famous Trial Scene] in the Historic Courtroom.

The play will be performed 5 times, from Thursday 13th- Sunday 16th June, including a matinee performance on Saturday 15th June.

WHAT THE PLAY WILL ACHIEVE

We aim to bring to life a lost piece of Dorchester and Dorset's theatrical and social history by performing The Tolpuddle play in Dorchester for the first time in 90 years.

The New Hardy Players are uniquely placed to achieve this. We will use the expertise that we have developed over the last 19 years of working on adaptations of Thomas Hardy's novels to tell the celebrated story of the six farm labourers from Tolpuddle who attempted to form a union to better their wages, only to be transported to Australia for their pains. We anticipate that our performances will engender widespread publicity and comment and will spread the message of social justice inherent in the story.

The New Hardy Players live in Dorchester and the surrounding villages, and are very much a part of the Dorchester community.

We make our plays by involving local members of the community in all aspects of theatre-making, including costume, set design, prop making, music, song and dance, marketing and fund-raising. We give performances in indoor and outdoor venues, and support local businesses through advertising in our programme and publicity. In addition, every year we support local charities; to date the New Hardy Players have given nearly

£100,000 to Julia's House, Welmar Hospicecare and Dorchester Poverty Action.

Sponsors of The Tolpuddle Play will benefit from having an acknowledgement and their logo included in the printed programme. The logo will also appear on the Dorchester Arts website and brochure, and on printed posters, flyers and e-flyers that will be used to advertise the show.

WHY WE NEED YOUR SUPPORT

Although we will be selling tickets for the shows, the income from this will not be enough to pay for our expenses and still provide a modest profit for us and our partners to re-invest in future work without the ticket price being raised to a level that would exclude many people.

As a result, we need to find support for costs such as additional rehearsal space, hiring special theatrical and film equipment, and paying some fees for professional input into directing, music and filming. We estimate that we need to raise £3500. Any contribution towards realising this amount will be welcome; and a payment of £500 or more would guarantee the presence of your logo as a key sponsor of the project.

REHEARSAL SPACE

Both Dorchester Arts and The Shirehall are providing help in kind in terms of considerable rehearsal space, as well as the performance venues, but we need to hire more rooms in Dorchester.

FILMED SCENES

We also have costs associated with filming the scenes that will be used during the show, and with making a video of the performance. The History Centre have helped us with making available archive photographs and other material relating to the 1934 production and the Commemorations in Dorchester. We will present them with a copy of the film of the completed production, thus making the performance available to future generations.

We invite you to support this community event which will undoubtedly be one of the cultural highlights of the year in Dorset, and will attract widespread publicity for Tolpuddle, Dorchester and Dorset.

Thank you so much,

Emma Hill and Tim Laycock

(directors of The Tolpuddle Play)

APPENDIX



THE PLAY

The original production of *Six Men of Dorset* [the Tolpuddle Play] was performed in the Corn Exchange as a key part of 1934 Centenary Commemorations that also included the opening of six new cottages, each one named after one of the Tolpuddle men, and a full programme of pageants, sports meetings and rallies in Maumbury Rings and the old Dorchester Football club. The actors were all members of local trades unions from Dorchester and Poole, and called themselves the Tolpuddle Centenary Players.

THE HARDY PLAYERS

In Thomas Hardy's lifetime a group of Dorchester townsfolk got together to devise and perform the first dramatic productions of Hardy's novels. From 1908 until 1914, and again after the First World War until 1922, the Players became famous [largely due to Thomas Hardy's own international reputation!], and the Hardy Plays drew audiences to Dorchester from all over the country.

In the 1922 production of *'Tess of the D'Urbevilles'*, a young girl named Norrie Bugler played one of the milkmaids. When Norrie was 100, she asked for the Players to be revived. The New Hardy Players is that group, and Norrie actually appeared in some of our early performances.

THE PLAYERS TODAY

The New Hardy Players are a community theatre group. We tell the stories of Thomas Hardy and Dorset, and we celebrate local culture, music and song, and the Dorset dialect. Anyone is welcome to join the New Hardy Players. We have strong links with Dorchester Drama, The Dorchester Community Plays Association, the Ridgeway Singers and Band, Keep 106 Community radio, The Tolpuddle Old Chapel Trust, The National Trust at Max Gate and

Hardy's Cottage, and the Thomas Hardy and William Barnes Societies. The Players are often to be seen at local heritage events in and around Dorchester.

THE DIRECTORS

TIM LAYCOCK is the current artistic director of the New Hardy Players. He has worked as a professional musician and actor at the National Theatre, The RSC, Chichester Festival Theatre, the BSO and many other national institutions. Tim lives and works in Dorset, and has a deep interest in the literature, music and stories of the county. He has performed many times for Artsreach, and co-founded the Ridgeway Singers and Band with Phil Humphries. Tim is also a vice-president of the William Barnes Society.

EMMA HILL is a founder member of the New Hardy Players. She has played most of the lead characters in Hardy's novels, including Tess in 'Tess of the D'Urbervilles', Marty South and Mrs Redmond in 'The Woodlanders', and Mrs Yeobright in 'The Return of the Native'. Emma and Tim have co-directed many performances for the New Hardy Players, including 'The Woodlanders', 'Under the Greenwood Tree' and 'The Mayor of Casterbridge'. Emma runs a business in Dorchester, and is passionate about all things Dorset.

ITEM 11 (g) – Grant application from C Side

| | |
|---|--|
| <p>1. Name of organisation. <i>(If your application is successful the grant cheque will be made payable to the name used here.)</i></p> | <p>C Side As a sole trader, if succesful, please make cheque payable to Helen Moody</p> |
| <p>2. Name and address of responsible officer who should be contacted regarding this application.</p> | <p>Name Helen Moody Address 8 Pope Street, Brewery Square Dorchester Dorset DT1 1GW Tel: 01305 459494 (Mobile) 07515 270469 Email: helen_moody@hotmail.com</p> |
| <p>3. Address where activities are based.</p> | <p>8 Pope Street, Brewery Square Dorchester Dorset DT1 1GW</p> |
| <p>4. What area (community) is served?</p> | <p>People from Dorchester and surrounding villages / areas. The Express Yourself project is aimed at young people under 25. We are an inclusive space and everyone is welcome.</p> |
| <p>5. Are there any other similar facilities or services provided in the area/district?</p> | <p>As far as I am aware, a similar project isn't currently happening in Dorchester. There is a weekend Stagecoach / Pop Club group but this is a paid activity. Having no charge for our project makes it accesible to all.</p> |
| <p>6. How does your organisation / activity benefit the residents of Dorchester</p> | <p>Express Yourself will engage with a diverse group of young people and provide a focus for their time in a safe and inclusive environment. We hope it will give young people new skills and confidence to try different things, build their self-esteem, to meet other people, to experiment with music, get advice and support from an experienced musician / DJ, learn about performing and stagecraft, have a go at performing to peers, in the shop and at local events and hopefully inspire them and give their future a direction. Residents of Dorchester will be able to see these performances and the artwork produced which in turn might inspire other people and build new connections / future opportunities. We've included an art component to broaden the reach.</p> |
| <p>7. Present charges/ subscription/fees. Please attach schedule if available.</p> | <p>This is a future project that will take place if funding is sucessfully secured. No charges will be made to participate in the project to make it accesible to all.</p> |
| <p>8. Are there any proposals to change or introduce charges, subscriptions or fees? If so please advise effective dates.</p> | <p>We do not intend to introduce charges and if the event proves succesful, we will look at future funding possibilities to continue the work.</p> |

| | | |
|-----|---|--|
| 9. | <p>Details of the project facilities or service to be provided and how they will benefit the community. <i>(Continue on a separate sheet if necessary.)</i></p> | <p>We would like to develop a programme of music and art activities for young people called 'Express Yourself' that would run from Spring 2024 until late summer.</p> <p>We'd like to provide opportunities to inspire local, young people to express themselves through music and art, to try new things, find hidden talents, increase their confidence, meet other people, learn new skills and hopefully, go on to take these forward in the future.</p> <p>See separate sheet for more information.</p> |
| 10. | <p>How, if the project is ongoing, will you plan for it to become financially sustainable into the future – donations, charging, grants, other etc.</p> | <p>If there is demand for the project to continue, we will look to do further fundraising to ensure it's longevity. We have been able to raise funds for the DJ Workshop by holding a Disco event in the shop. We will also explore other funding sources through grants and donations. We have a lot of goodwill from our customers too.</p> |
| 11. | <p>a) Proposed starting date of project or acquisition date of equipment. b) Estimated completion date.</p> | <p>The project will begin in the Spring and run until after the summer. Estimated completion date would be September unless the project has secured more funding to continue.</p> |
| 12. | <p>Please give details of the cost of the project.</p> | <p>We will use the grant to cover the cost of involving a local musician to mentor and guide the young artists and to buy some percussion instruments. <i>See separate sheet for details.</i></p> |
| 13. | <p>Please give details of other grants awarded or applied for.</p> | <p>We previously submitted a similar application to the Dorchester Experiences Funding scheme. We weren't successful in that request as they felt that our project was more community focussed rather than bringing people into the area.</p> |
| 14. | <p>Amount of grant requested from Dorchester Town Council.</p> | <p>£500</p> |
| 15. | <p>Any other relevant information. <i>(Continue on a separate sheet if necessary.)</i></p> | <p>For transparency, C Side is the sister business to Vinyl Van which has been in business since 2019. C Side began in October 2023 with more of a Social Enterprise focus. As a new business, I don't currently have extensive accounts but am happy to make what I do have available for inspection.</p> |
| 16. | <p>Declaration</p> <p>I/We declare that the information given on this application is true and complete in every respect.</p> <p>I/We understand that the information provided on this application form will be used by the Council to judge whether or not to award a grant and that the information will be available in the public domain. If you have provided any information which you do not wish to be made publicly available please make this known when submitting the application.</p> <p>Signature of Applicant(s) <u><i>Helen Marsh</i></u></p> <p>Position Held <u>SOLE TRADER</u></p> <p>For and on behalf of <u>C Side</u> Date <u>29.2.24</u></p> | |

Dorchester Town Council Grant Funding Application



Application for financial support for 'Express Yourself',
a project to engage young people in opportunities to
express themselves through music and art

Part
9

Who it's for :

- Anyone up the age of 25
- People that can't afford music lessons
- We've included an art component for those who may not be interested in making music to broaden the reach
- We are aiming to reach a diverse group of young people and especially those who might find it hard to engage with activities such as these. We will ensure that the events are advertised within the local community and through our contacts at local schools, Westfield Arts College, Space Project, alternative education settings and social media.

How we'll do it :

'Express Yourself' will be made up of four main components:

- A series of 4 Sunday Sessions facilitated by Andy Grant, a local musician with many years experience of writing and performing music. Andy is DBS checked and an experienced music / guitar teacher.

These will be 2 hour sessions for 12 - 15 young people each time run as workshops and open mic sessions. They will involve singing, playing, songwriting, performing, technical support, stagecraft, gear preparation, mentoring and advice. People would bring their own instruments but a house guitar and some percussion items would be available to ensure everyone can be involved.

- A DJ Workshop for young people where they can get expert advice on using the decks, mixing music and improving their confidence and skills. This will be an hour one to one tuition for up to 6 young people in the Spring.

- 2 art sessions in C Side for up to 20 young people - design an album cover and create your own soundtrack. This will be a facilitated session tailored to the needs of the participants but talking and interaction will be gently encouraged.

- An 'Express Yourself' performance in C Side and exhibition of artwork in the summer. We will also explore possibilities to link into other local events (Anonymous, Borough Gardens Summer Music, Activate's Street in the Park, Brewery Square Summer of Music).

Part
12

How much it'll cost : £500

- The costs of having an experienced musician to facilitate 4 sessions would be £440 or (including preparation time and ongoing mentoring).

- £60 towards buying some second hand percussion instruments and craft items for the art sessions.

The DJ Workshop will be £300 but C Side will cover this following a fundraising night.

The craft sessions will mostly be using recycled items and there will be no cost for my time to facilitate the sessions.

ITEM 11 (h) – Grant application from Thomas Hardy Society

| | | |
|----|---|---|
| 1. | Name of organisation. (If your application is successful the grant cheque will be made payable to the name used here.) | The Thomas Hardy Society |
| 2. | Name and address of responsible officer who should be contacted regarding this application. | <p>Name: Thomas Hardy Society Address: c/o Kingston Maurward College, Dorchester.</p> <p>Tel: _____ (Mobile) _____</p> <p>Email: chuttermark@gmail.com</p> |
| 3. | Address where activities are based. | The United Church 29 South Street Dorchester Dorset |
| 4. | What area (community) is served? | Dorchester & surrounding area |
| 5. | Are there any other similar facilities or services provided in the area/district? | |
| 6. | How does your organisation / activity benefit the residents of Dorchester | <p>The Thomas Hardy Society is a partner to Dorchester Town Council and to other organisations. The summer Conference from 27th July 2024 brings in tourism to the Town from a UK and international market.</p> <p>The event benefits local business and the literary Heritage of Dorchester. It is important that the town council supports the THS as a key partner.</p> |
| 7. | Present charges/ subscription/fees. Please attach schedule if available. | THS membership fee: £28 adult, £10 student. |
| 8. | Are there any proposals to change or introduce charges, subscriptions or fees? If so please advise effective dates. | N/A |

| | | |
|-----|--|--|
| 9. | Details of the project facilities or service to be provided and how they will benefit the community. (Continue on a separate sheet if necessary.) | To enable students to attend the Summer Conference they will need a grant please. This will be for local students in the Dorchester area. The conference is from 27 th July – 3 rd August 2024. A grant of £195 would pay for 3 students to attend please. |
| 10. | How, if the project is ongoing, will you plan for it to become financially sustainable into the future – donations, charging, grants, other etc. | Grants and business support. |
| 11. | a) Proposed starting date of project or acquisition date of equipment. b) Estimated completion date. | 29 th July 2024 3 rd August 2024 |
| 12. | Please give details of the cost of the project. | £65 per student. |
| 13. | Please give details of other grants awarded or applied for. | - |
| 14. | Amount of grant requested from Dorchester Town Council. | £195 for 3 students from Dorchester. |
| 15. | Any other relevant information. (Continue on a separate sheet if necessary.) | The above would enable 3 local students to attend the conference in July. Thank you. |
| 16. | <p>Declaration</p> <p>I/We declare that the information given on this application is true and complete in every respect.</p> <p>I/We understand that the information provided on this application form will be used by the Council to judge whether or not to award a grant and that the information will be available in the public domain. If you have provided any information which you do not wish to be made publicly available please make this known when submitting the application.</p> <p>Signature of Applicant(s): M.D. Chutter</p> <p>Position Held: Chairman and Academic Director</p> <p>For and on behalf of Thomas Hardy Society Date: 4th March 2024</p> | |

ITEM 12.

**Dorchester Town Council
Twinning & Cultural Activities Panel
15th January 2024**

Minutes

Members in attendance: Cllrs J. Hewitt, S. Hosford, S. Jones and R. Major

Officers in attendance: M. Manley and G. Wakely

Apologies: Cllr M. Rennie

1. Notes of Last Meeting

The notes of the last meeting were noted and approved.

2. Update – Arrangements for Commemoration Of D-Day 80th Anniversary

The panel heard that a grant application for funding had been submitted to the Heritage Lottery fund and a decision would be imminent (Members would be notified on receipt of the decision). The Panel noted that support for the event had been received from the Keep Military Museum who would also be hosting their own Gala dinner.

The Panel heard that an American Regiment who had been based in Dorchester hoped to visit Dorchester and take part in the commemorations and that a Gospel Choir had been approached to visit schools within the area to teach the students songs for the D-Day Commemoration event (The panel noted that their participation may be dependent of the award of the Heritage Lottery grant).

The Panel heard that a recent request for personal accounts of D-Day in Dorchester had been published in the Dorchester news and so far eight responses had been received, one being from someone who was actually living in Dorchester at the time. The Tourism Development Officer would be looking for an actor to recount the stories. The Panel recommended that the Hardy Players, Stage Coach and the local first schools be contacted.

The Panel requested that The Thomas Hardy School Army Cadets be approached and asked if they would like to participate in the event.

3. Cultural / Arts Twinning Event with Bayeux in 2024

The panel noted Dorchester Arts decision to not take part in the event and agreed that it should be suggested that the Bayeux Society take part in the proposed 50th anniversary of Dorchester Town Council event in the Borough Gardens in the Summer.

4. 50th Anniversary of Dorchester Town Council

The Panel were keen to hold an event in the Borough Gardens with a similar format to the Love Parks Event. The panel noted that the Management Committee would be considering the proposal for the event at the Management Committee meeting to be held after the Twinning and Cultural Activities meeting. It was hoped that the event would take place at the end of June 2024.

The Panel were also keen to continue with the plans for a civic reception to be held in September after Full Council. The Panel agreed to make a request to the public and serving / former councillors for old photos of Dorchester Town Council events / business from the last 50 years.

5. Update on the Process for Recruitment of new Town Crier

The Panel noted that the 'Search for a new Town Crier' had gone live and to date 5 applications had been received. The Panel were supportive of a competition cry taking place outside Barclays Bank in South Street.

The Panel agreed that it would welcome the inclusion of the public when deciding who would fill the position.

The Panel suggested the following questions that the Recruitment of the Town Crier Working Group may consider:

- What is the first thing that comes to mind when you think of Dorchester?
- What experience do you have of public speaking?
- A request for a spontaneous cry
- What do you think the role entails?
- How do you see the future of Town Crying?

6. Date of Next Meeting

It was agreed that the date of the next meeting should be agreed once the decision on the Heritage Lottery Grant request had been received.

ITEM 13.

Minutes of the Dorchester Arts Board Meeting 11th January 2024

Present:

Jennie Veale JV Chair
Peter Smith PS Treasurer
Penny Treadwell PT Vice Chair
Mark Tattersall MT Artistic Director
Simon Veale SV
Helen Hutchinson HH
Louise Sheaves LS
Mike Willdridge MW
Amanda Wakeman AW, observer
David Leaper DL TC representative
Stella Jones SJ DC representative

1) Welcome.

JV welcomed Amanda Wakeman who is interested in becoming a trustee.

2) Apologies

Annabel Eigeland and Hanna Trevorrow

3) Register of interests or conflicts of interests

None registered.

4) Approval of minutes of last meeting.

Approved by MW and seconded by HH.

5) Matters arising

None

6) Artistic Director's Report

The full report was circulated before the meeting. The autumn programme had been very successful with several sold-out shows and the spring programme is booking well.

The summer programme is progressing well with Six Men of Dorset (The Tolpuddle Play) to be performed by the New Hardy Players between the Corn Exchange and the Shire Hall Courtroom. There are more Maumbury Rings outdoor theatre performances booked by familiar and new groups.

The Participation work will require new funding from Easter and new grant applications are being made.

The Car Boot Sale fund had donated the money required for new lighter staging to be bought for use in the Corn Exchange and for the wider community. It will be stored at the Corn Exchange and compatible extra stage units can be hired when necessary.

PT said how pleasing it was to see the ripple effect for individuals and the wider community that DA work was having and congratulated MT and the team.

7) Capital Projects

MT and SC had met to discuss the use of the community space planned for the front of the building as there will be two walls free for art and were pleased that so many ideas had resulted.

The start date for the renovations has been moved to the 1st August 2024 as planning by the council for other works and roadworks at the time mean that work on sewage supply for new toilets needs to be factored in. More funding is required for the project and DTC have submitted applications, though contractors' prices will be reviewed in April to ensure that the funds available are sufficient to cover all the costs. MT is in ongoing discussions with the architects and DTC about this.

8) DTC

DL reports all well. He mentioned use of the Jubilee Hall in Poundbury as a possible venue for displays and events which was followed by discussion about the Duchy and costs involved. PT reported that Art in Poundbury now has a range of plinths and display boards for hire. PT to find out numbers and costs.

MT reported that there is now a new deed of variation to the lease of the building which relinquishes some original clauses where DTC retained control, allowing eligibility for Mandatory Rate Relief (80%) for DA. There will also be an application for a further 20% Discretionary Relief.

9) Finance

PS circulated a report prior to meeting.

Quarter 3 has shown excellent returns resulting in a surplus of almost £12k. There appears to be a shift in people happy to come back to indoor shows. Bar intake has increased accordingly. The hire income has increased with returning regular users. There had also been a generous anonymous donation which had also been gift-aided.

The salaries increase for staff had been managed within this. He warned that Quarter 4 was unlikely to be as positive as another donation was not anticipated and fuel costs would rise in the coldest months.

MT reported that DC had granted £20k p.a. for the next 3 years. They have spread funds over smaller organisations throughout the county. This might explain why the additional £10k p.a. we had applied for in relation to our work in Sherborne had not been granted. SJ suggested asking Sherborne TC for funding because of the links and work done in the town this last year.

MT also said that DA was working within the overtime budget allocation for the Town Hall Keepers, so this budget item should be intact at the year end.

10) Board recruitment

JV mentioned change of trustees at AGM on the 20th January and clarified the procedure for electing the new Chair.

11) Fundraising

PT reported that £6k had been received from the Alice Ellen Cooper Dean fund for the Health and Wellbeing programme and £1k from the Bunbury Trust. There is a major application to the Backstage Trust for The Script's the Thing second event in March 2025 and other activities leading up to it. Plans are in train for a legacy campaign linked to the 40th anniversary celebrations this year.

A seat-naming campaign is being discussed with discussion over a minimum price. Dukes are sponsoring the Andreas Scholl concert in February and also the Kanneh-Masons' concert in June, for which more corporate sponsorship is being sought. There will be Dress Circle appeals for this and for family programming.

The first fundraising event of the year is on 2nd March, the Ruby Night curry and quiz event and board members were encouraged to attend. There is also consideration of a 'Ruby Gala' in autumn.

MT suggested a £40 Challenge to run throughout the year, whereby participants are given £40 each to raise money in whatever way they can. It was agreed this would be a varied and relatively easy way to raise money.

12) Policies

MT and MW stated nothing to report.

13) Any other business

LS thanked JV for her work as Chair over her term and credited her with managing over the difficult period of the Covid pandemic. SV agreed to join the Finance Committee in her place.

Date of next meeting. 11/4/24 at 4.00pm.

ITEM 14.

**MANAGEMENT COMMITTEE – 11 MARCH 2024
EXCLUSIVE RIGHT OF BURIAL AND INTERMENTS AND BURIAL OF ASHES**

1. To note that grants of Exclusive Right of Burial have been issued for the following grave spaces:

| Cemetery | Full Burial/Ashes | Grant No: | Grave Number |
|----------------------------|-------------------------------|------------------|---------------------|
| Dorchester Cemetery | ASHES | 3234 | T.B.A. |
| Poundbury Cemetery | | | |
| | ASHES | 3228 | T.B.A. |
| | BURIAL | 3229 | T.B.A. |
| | ASHES | 3230 | C29B |
| | ASHES | 3231 | C170 |
| | BURIAL MUSLIM | 3235 | T.B.A. |
| | ASHES | 3233 | T.B.A |
| Fordington Cemetery | | | |
| | ASHES (Garden of Remembrance) | 3232 | GOR23A |

2. In January and February 2024, the following interments and scattering/burial of ashes have taken place in Dorchester’s cemeteries:

| 1/1/24 – 29/2/24 | Dorchester | Fordington | Poundbury |
|------------------------------|-------------------|-------------------|------------------|
| Interments | 1 | - | 1 |
| Ashes | 1 | - | 3 |
| Garden of Remembrance | - | - | - |
| Poundbury Chamber | | | - |
| Children’s Plot | | | - |