



Dorchester Town Council

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4 May 2022

Agenda for the meeting of the **Management Committee** which will be held in the **COUNCIL CHAMBER** at **THE MUNICIPAL BUILDINGS, HIGH EAST STREET, DORCHESTER** on **MONDAY 9 MAY 2022** commencing at **7.00pm**.

Adrian Stuart
Town Clerk

Public Speaking and Attendance at the Meeting

The Chairman has discretion to allow members of the public to speak at the meeting. If you wish to speak please **contact the Clerk by 9.00am on the morning of the meeting**. We ask speakers to confine their comments to the matter in hand and to be as brief as possible.

Member Code of Conduct: Declaration of Interests

Members are reminded that it is their responsibility to disclose interests where appropriate. A Member who declares any interest must leave the room. A Member who declares a registerable interest as a Council nominee to a partner organisation may first address the meeting as a member of the public.

Membership of the Committee

Councillors S. Biles, A. Canning, L. Fry, S. Jones, F. Kent-Ledger (Chairman), D. Leaper, A. Lyall, R. Major (Vice-Chairman), R. Potter, M. Rennie, R. Ricardo, D. Taylor and The Mayor ex-officio.

Agenda

1. Apologies

2. Minutes

To read, confirm and sign the Minutes of the meeting of the Committee held on 14 March 2022 (adopted by Council on 28 March 2022). A copy of the Minutes can be found at <https://www.dorchester-tc.gov.uk/Committees/Management+Committee/Minutes>

3. Property Site Visits

To consider the notes of the Site Visits meeting held on 12 April 2022 (enclosed).

4. Management Arrangements – Outdoor Services

To receive the Outdoor Services update report (enclosed).

5. The Great Field

The Committee will be informed that the lease for the Great Field has now been completed and the play park opened. Members will be informed of any feedback received to date.

6. Grant Applications

To consider the following applications for financial assistance:-

- (a) Dorchester Sawmills Scout and Guide Hall (application enclosed)
- (b) Dorset Climate Action Group (application attached)
- (c) Dorchester Community Plays Association (application attached)
- (d) Cycling Without Age (application attached)
- (e) Dorchester Arts (application to follow)
- (f) Dorchester Foodbank (application to follow)

7. Cemetery Matters

- (a) Exclusive Right of Burial and Interments and Burial of Ashes

To note the grants of Exclusive Rights of Burial issued and the number of interments, burials of ashes and uses of the South Chapel at Dorchester Cemetery since the last meeting of the Committee (enclosed).

- (b) Headstones and Inscriptions

To confirm the action taken by the Town Clerk in approving applications for the design of headstones and inscriptions received since the last meeting of the Committee. The Register of Memorials will be available to view at the meeting.

8. Public Bodies (Admission to Meetings) Act 1960

To resolve “That in view of the fact that publicity would be prejudicial to the public interest by reason of the confidential nature of the following matters the public and representatives of the press be excluded from this meeting during their discussion”.

9. Easement

To consider correspondence from Jurassic Fibre (enclosed).

Notes of a Site Visit held on 12 April 2022 at 9.30am.

Sites visited – Corn Exchange Extension, Borough Gardens, Weymouth Avenue Cemetery, Syward Close Play Area, King's Road Steamroller and Playing Fields and the Great Field.

Attending: Councillors R. Biggs, L. Fry, J. Hewitt, F. Hogwood, F. Kent-Ledger, D. Leaper, R. Major, R. Potter and M. Rennie.

Steve Newman, Deputy Town Clerk.
Carl Dallison, Outdoor Services Manager.

1. Corn Exchange Extension

The Deputy Town Clerk reported on the anticipated date of completion for the extension which would house the new biomass boiler with office space on the first floor. Members noted that there was no storage space in the offices at present and that the space would be shared space with Dorchester Arts.

It was noted that there were two meeting rooms in the space, which would be fitted with meeting tables, interactive smart screens etc.

Members felt that it would be useful to see the space again once the new build part of the office had been completed.

2. The Borough Gardens

Members toured the Gardens and the Outdoor Services Manager gave an update on the work that had been and was about to be undertaken. The following actions / items were agreed or noted:-

- That the new outdoor gym equipment was being installed and that it would be completed within a few days.
- That, as agreed at the last meeting, two parking spaces near to the toilets / kiosk would be created when the opportunity arose.
- That the lights on the bandstand were being left on day and night.
- There were no litter pickers in the community litter picking stand.
- That the work required on the large trees adjacent to the old tennis courts was underway.
- That there was no cycle rack at the Princes Street entrance to the Gardens.
- That a new flagpole had been installed.

3. Weymouth Avenue Cemetery

The Group inspected both the North and South Chapels. Members noted that the South Chapel was no longer required for use as a Chapel and had now been made available for use as a storage space by local community groups. It was noted that the gutters required clearing at the North Chapel.

Members then toured the cemetery and were content with its upkeep other than the need for the wall adjacent to the railway line to be re-pointed at some stage.

4. Syward Close Play Area

The Group inspected the play area at Syward Close. It was noted that the play equipment was of the older design but that it did offer some value for the relatively low number of users. The play area had quite a large safe open grassed area and this was appreciated by the users of the site.

It was felt that, for the moment, no additional equipment should be installed at the play area but that this be reviewed should there be an increase in numbers and or requests.

5. Kings Road

The Group visited Kings Road playing fields where the Outdoor Services Manager showed Members the new tree planting which had recently been completed. He also explained about the development of the informal pathways and the associated wild flower planting . It was noted that two alternative locations for a pedestrian bridge had been incorporated within the tree planting design.

Members were pleased to see the progress being made with the refurbishment of the steamroller in the play area. The group discussed the colour scheme and agreed that it should largely be of traditional colours but with a nod to the fact that it was also to be used for children's play. It was also felt that there should be a formal opening once the refurbishment had been completed.

6. The Great Field

Members visited the Great Field and were given a tour of the new play area by representatives of the Duchy of Cornwall who responded to Members questions about the equipment and concerns over the possibility of anti-social behaviour once the play area was opened.

Meeting closed 1.00pm.

DORCHESTER TOWN COUNCIL

MANAGEMENT COMMITTEE – 9th May 2022 OUTDOOR SERVICES UPDATE REPORT – Late Spring

This report has been prepared whilst the country continues to work under newly reduced government guidance for safe working practices during the Covid 19 outbreak. Whilst governmental control and best practice guidance has been reduced, requirements under the Health and Safety at Work Act continue to have an effect on the team and work practices have been amended in such a way so as to: -

- **Safeguard the public**
- **Safeguard staff health both in and away from work**
- **Maintain services**
- **Provide a good maintenance regime in Parks and Open spaces**

1. The early spring saw cool but mainly dry weather allowing ongoing winter maintenance work to be completed out in a variety of locations before routine grass cutting commenced in April, grass growth remains strong although if the ongoing dry weather continues this will slow by late May.

2. The Borough Gardens team have also completed numerous routine tasks within the site assisted where necessary by the outdoor services staff.

Works had taken place to renew electrical cabling and power sockets which supply electricity to events in the fountain area of the gardens. This involved a lot of ground disturbance and the need for topsoiling and seeding which is now complete and the grass has repaired well.

Pressure washing took place to the two older tennis courts which then allowed for an early spring opening after significant works were completed to the two lime trees adjacent to the courts which Councillors observed in progress as part of recent site visits.

The works to the trees were carried out very professionally, advanced notices had gone to Councillors and out on social media via the gardens Facebook page, there have been no negative comments received about the works to date.

The works were delicate and required careful planning to avoid damage to the tennis court surface and fencing below the trees which was successfully managed.

The photographs overleaf show works in progress on the second tree followed by the works when completed.

Removal of the trees has resulted in a significant reduction in shading over the courts which should in turn see a reduction in the growth of moss and algae on the court surface.



Works to replace to old gym equipment in the gardens were also were recently completed. Again, councillors who attended the site visit were able to see progress first hand. The site is now open and heavily used, all skips and fencing having been removed and topsoiling and

seeding completed around the edges of the new safety surface. As can be seen from the photograph below the site sits well within the gardens, both the equipment and safety surfacing being coloured more sympathetically.



At the March meeting of the Management Committee, it was reported to members that works to the annual beds and grass surrounding the large yew tree on the West Walks side of the gardens had commenced with the aim of improving the levels of the lawn in the area, removing trip and fall hazards and to achieve a significant improvement to both the soil structure and texture for future crops of bedding plants. Soil re-cycled for the old bowling green plus organic material was imported and the site re-levelled. Since the meeting the soil has dried and it has been levelled and seeded. Germination has been good and the new lawn has been cut twice to encourage tillering. New flower beds will be cut into the grass in May, these will be located and shaped to provide a great display but also to allow space for safe high access to the yew tree that requires at least annual trimming.



3. Cemeteries

Demand for full burials has been seen a large reduction over the winter and early spring period, the number of burials of cremated remains continues to be around average for the time of year.

Councillors should be comfortable that currently, staff resources and management practices have maintained capacity for all burials, allowing them to continue without the need to re-schedule timings or request help with excavation from others and it is expected this will continue to be the case.

Grass cutting to start the year has been completed in all cemeteries and wildflower areas have started to show good colour with Cowslips holding centre stage into early May.

4. The Great Field

Officers of the Town Council have continued to be involved in elements of the development and delivery of the play area and overall field layout. Final snagging works were continuing at the time of writing.

Town Council play inspection trained staff were given a briefing by Timberplay the main supplier/ installer on site and were shown around the equipment and given instructions, tips and hints on various elements of maintenance, this was very much appreciated by the team.

Members visited the site as it neared completion and were addressed by representatives from the Duchy of Cornwall who explained some of the rationale behind the choice of

equipment, e.g. how the equipment was positioned so as to allow use by multiple age groups and differing levels of challenge.

It is anticipated by the date of the meeting on the 9th of May, the play area will be open and operational, a wider report on the great field will also be included in the agenda for the meeting.

Away from the play area, the Town councils Skilled Maintenance Worker is creating new double litter/dog waste bins to be sited on the field after a review of the original bin placings as agreed with the Duchy. By making these in house there is a considerable saving on the revenue materials budget. The double units will be replacing the existing single units over the coming weeks to increase overall capacity which is the main issue.

The team have also carried out a renovation of the Boules area located on Holmead Close including replacement of rotten timber surrounds and repairs/treatment of seats. This work has been well received by users.

5. Biodiversity

Kings Road tree planting area

The development of the circular woodland walk path through planting phases 1 and 2 has been completed. The route is now under routine cutting to denote a route. In addition, smaller winding paths will be cut through the trees to allow for easier travel through and to add interest. Use of the area has increased with many people deliberately walking in the planted area to enjoy the trees many of which are currently in blossom, the mild weather should see a good set of fruits and berries to be enjoyed by wildlife in the autumn/winter. Preliminary work will commence over the summer to establish which wildflower species would be best introduced to the site to add further biodiversity value to both the woodland and the walk margins in the coming autumn.

Green hay

Another crop of green hay (wildflowers allowed to set seed) will be allowed to grow at Weymouth Avenue cemetery. This will then be cut and collected before being spread on bare soil areas created at Kings Road to allow naturally occurring very local wildflower seed to fall into the soil and germinate so inoculating the very monocultured grass sward that was formerly a sports pitch with wildflowers.

Frome terrace

To compliment planting work carried out by local residents, the grass area at Frome Terrace has had its management changed to allow for the development of wildflowers which provide numerous benefits to wider biodiversity. Areas have been planted and mowing margins left to allow the plants to thrive. In addition, areas have been left around the bases

of and between trees to allow for safe corridors for the many species using the trees to move through the site safely as well as providing additional food and habitat.

7. Staffing

The vacancy for a park keeper at Borough Gardens, was filled in late March, our newest member of staff being Matthew Beavers, he will be working in the gardens every other week in the evenings and weekends and he has been very much welcomed to the team. Councillors will be aware of the recent sad death of Keith Quinton who had worked for the Town Council for some 16 years, his main duties were high profile, carried out in a very low-key way, emptying litter bins and collecting litter from play areas and open spaces. Should anyone wish to attend his funeral, details are available for Carl. The vacancy has been quickly backfilled with an agency worker and recruitment of a full-time replacement will take place over the coming weeks.

Carl Dallison
Outdoor Services Manager
Dorchester Town council

**DORCHESTER TOWN COUNCIL
GRANT APPLICATION FORM**

1. Name of organisation. <i>(If your application is successful the grant cheque will be made payable to the name used here.)</i>	Dorchester Sawmills Scout and Guide Hall
2. Name and address of responsible officer who should be contacted regarding this application.	Name SARAH GREGORY Address 7 STEEPLETON WATER WINTERBOURNE STEEPLETON DT2 9LN Tel: 01305 889165 (Mobile) 01793 909181 Email: Sarah.singer1312@gmail.com Email: <u>NOTE</u> - There are more senior committed members + Scout Leaders you can refer to if required.
3. Address where activities are based.	Dorchester and West District Scout and Guide Hall DT1 2RZ Sawmill Lane, Weymouth Avenue
4. What area (community) is served?	Dorchester and surrounding area
5. Are there any other similar facilities or services provided in the area/district?	No
6. How does your organisation / activity benefit the residents of Dorchester	The hall provides a venue for the local Guides and Scouts and associated groups. The hall is also a venue for other organisations to hire.
7. Present charges/ subscription/fees. Please attach schedule if available.	See accounts attached and notes titled " <u>our accounts</u> "
8. Are there any proposals to change or introduce charges, subscriptions or fees? If so please advise effective dates.	—

<p>9. Details of the project facilities or service to be provided and how they will benefit the community. <i>(Continue on a separate sheet if necessary.)</i></p>	<p>see notes attached titled: <u>Details of the Project and Benefits.</u></p> <p>we are a 'disabled friendly' hall but we have no disabled toilet!</p>
<p>10. How, if the project is ongoing, will you plan for it to become financially sustainable into the future – donations, charging, grants, other etc.</p>	<p>We are currently looking at grants and fundraising within our organisation. As a committee we cannot start this project without full funding.</p>
<p>11. a) Proposed starting date of project or acquisition date of equipment. b) Estimated completion date.</p>	<p>2022/2023 2022/2023</p>
<p>12. Please give details of the cost of the project.</p>	<p>attached: the lowest estimate we have received.</p>
<p>13. Please give details of other grants awarded or applied for.</p>	<p>currently exploring: Hall + woodhouse Visual Impact @ national grid + will research others.</p>
<p>14. Amount of grant requested from Dorchester Town Council.</p>	<p>AS much as possible - $\frac{\text{TOTAL NEEDED}}{\text{approx } \pounds 9,000}$</p>
<p>15. Any other relevant information. <i>(Continue on a separate sheet if necessary.)</i></p>	
<p>16. Declaration</p> <p>I/We declare that the information given on this application is true and complete in every respect.</p> <p>I/We understand that the information provided on this application form will be used by the Council to judge whether or not to award a grant and that the information will be available in the public domain. If you have provided any information which you do not wish to be made publicly available please make this known when submitting the application.</p> <p>Signature of Applicant(s) <u>Sarah Freeman</u></p> <p>Position Held <u>Sawmill's Hall Committee Member / Section assistant Cubs</u></p> <p>For and on behalf of <u>DORCHESTER AND WEST DISTRICT SCOUT + GUIDE HALL.</u> Date.....</p>	

Our accounts

Please note the accounts are looking healthy at the moment due to the efforts of the Hall Committee in obtaining Covid grants.

However please be aware that energy prices have risen sharply along with other costs. We also, along with other site users have to cover the pending costs of repairs to the badly damaged road leading to our Hall and the other units.

A few years ago we had an emergency issue with the building which we couldn't meet with our existing funds and had to fund raise. This was a stressful time and having survived it, the Hall now keeps funding to one side for such future emergency issues.

Bearing in mind the above, we are in the process of planning separate fundraising for the disabled toilet and applying for grants where we can.

Sawmills Scout and Guide Hall Management Committee - Accounts 2021 - Summary

Current Account

Opening Balance (as of 31/12/2020):	15,240.13
Total Income 2021:	8177.78
Total Expenditure 2021:	3574.11
Net Gain/Loss:	4603.67
Balance Carried Forward:	<u>£19,843.80</u>

Investment Account

Opening Balance (as of 01/01/2021):	633.25
Total Income 2021:	4.56
Total Expenditure 2021:	
Balance Carried Forward:	<u>637.81</u>
Total Balance Carried Forward:	<u>£20,481.61</u>

Sawmills Scout and Guide Hall Management Committee - Accounts 2021 - Income

Opening Balance (as of 31/12/2020): 15240.13									
Date:	Guides	Rainbows	Scouts (CENTRAL)	DATSA Rangers	Interest	Fundraising/Grants	Hall Hire	Other	Notes
17/6/21								8000.00	COVID Grant
30/6/21					7.16				
27/8/21							160.00		Paid in by D. New
31/12/21					10.62				
Sub Total:	0.00	0.00	0.00	0.00	17.78	0.00	160.00	8000.00	
Total Income 2021:	8177.78								

Sawmills Scout and Guide Hall Management Committee - Accounts 2021 - Expenditure

Opening Balance (as of 31/12/2020): 15260.13							
Date:	Water - Wessex Water	Electric - SSE	Precept - SDA	Insurance - David Unshell	Fire Extinguisher Servicing - PD Fire	Hall Maintenance	NOTES
29/1/21			£1,549.80				Invoice needs adding - CHD, no: 585053
20/4/21		266.47					
16/6/21		151.47					
5/10/21		302.76					
12/11/21	36.66						Paid to R. Milford (Judo Club)
12/11/21						102.42	Paid to D. New
13/12/21					146.40		Paid to Central Dorchester Scout Group
13/12/21		287.95					
13/12/21				730.18			
Sub Total:	36.66	1008.65	1549.80	730.18	146.40	102.42	
Total Expenditure 2021:	3574.11						

Sawmills Scout and Guide Hall Management Committee - Accounts 2021 - Savings

Opening Balance (as of 01/01/2021): 633.25				Notes
Date:	Details	Money In	Money Out	
1/1/21		4.56		Interest
Sub Total:		4.56	0.00	

Balance Carried Forward: 637.81

Account Statement Received Annually in January

Details of the project and benefits

The Sawmills Guide and Scout Hall would like to modify two of our three aging toilets to make one disabled toilet. Attending the hall under the umbrella of "Scouting" are Rainbows, Beavers, Cubs, Guides, Scouts and Explorers. It is now time in 2022, after the hall being used for many many years that we look at the ethics of our part in the Community.

As an all encompassing group we have carefully studied the equality Act of 2010. The spirit of that Act is that we accept that disability of any nature should not be a barrier. Our Hall supports all young people to fully participate in Scouting and we want to attract both able and disabled youngsters into our group. There is no reason at all why we shouldn't also attract disabled adult volunteers, they too have a value and contributions to make.

We currently have youngsters with us who, due to various issues, would benefit from having a spacious toilet. Some of these youngsters benefit on occasions in having a parent/carer in the toilet with them and appropriate space would be of course, beneficial.

We hire out the hall to other groups in the community. Boys Brigade, Bee Keepers, Tiny Tots rugby etc. The disabled toilet will have the room to include baby changing facilities. We want to be all inclusive and to open our Hall to more of the Community.

This project is very important to us and to those who attend the Hall and we are now moving forward with fundraising. It would be so amazing if you would help us with a grant. Thank you for your time in considering our request.

FAO Sarah Gregory
Scout and Guide Hall
Sawmills
Dorchester

01 March 2022

Dear Sarah

Thank you for your enquiry regarding the work to the hall which I have pleasure in quoting for as below.

- Disconnect electrics and plumbing to the 2 WC's on the left.
- Remove the doors, skirting and architrave.
- Remove the dividing block wall between the WC's.
- Partially build up the opening created in concrete block with new lintel for the new enlarged doorway.
- Supply and fit new ply door with suitable ironmongery and signage.
- Supply and lay new sheet vinyl floor.
- Alter electrics to provide

2no enclosed lights.
1no pull cord.
1no emergency pull cord set.
Resite frost stat heater.

- Supply and install new Doc M sanitaryware.
- Supply and fit 1no 700 x 500 mirror.
- Decorate new WC and existing WC.

For the sum of £7,555.00 + VAT

I hope you will find this helpful. Please do not hesitate to contact me should you have any queries or require any further information.

Yours sincerely

DORCHESTER TOWN COUNCIL GRANT APPLICATION FORM

1.	<i>Name of organisation. (If your application is successful the grant cheque will be made payable to the name used here.)</i>	Dorset Climate Action Network (DCAN) - on behalf of the Dorchester Transport Action Group (DTAG) - DTAG uses DCAN's bank account
2.	Name and address of responsible officer who should be contacted regarding this application.	<i>Name: Giles Watts</i> Address: The Old Rectory, Icen Way, Dorchester, DT11ET Tel: 07840061712 _____ (Mobile) ____ Email: wattsgft@gmail.com
3.	Address where activities are based.	Dorchester and surrounding villages
4.	<i>What area (community) is served?</i>	Residents in Dorchester and surrounding villages
5.	Are there any other similar facilities or services provided in the area/district?	No
6.	How does your organisation / activity benefit the residents of Dorchester	The objects of DTAG are to: The Dorchester Transport Action Group (DTAG) aims to: i) Improve sustainable transport provision for the people of Dorchester and the surrounding area, particularly to help those without access to a car and to make low carbon alternatives to car use more attractive, recognising the importance of the Climate and Ecological Emergency Strategy. ii) Work with both Dorchester Town Council and Dorset Council and neighbouring TAG's to provide informed input to proposals that deliver the aims set out in Object "i". iii) Set out a long-term vision for the transport system in Dorchester and the surrounding using the principles set out in Object "i". iv) Work with bus and rail operators and other local transport organisations to make constructive suggestions about how local public transport provision may be improved.

7.	<i>Present charges/ subscription/fees. Please attach schedule if available.</i>	None
8.	Are there any proposals to change or introduce charges, subscriptions or fees? If so please advise effective dates.	None
9.	<i>Details of the project facilities or service to be provided and how they will benefit the community. (Continue on a separate sheet if necessary.)</i>	DTAG will run a public meeting on 15 th June 2022 in the Magistrates Room at the Corn Exchange. This will be an open meeting to anyone in Dorchester and the surrounding area. The purpose will be to inform members of the public about the work that DTAG is doing and to invite members of the public to talk about their own experiences of transport issues in Dorchester and what may be done to address them.
10.	<i>How, if the project is ongoing, will you plan for it to become financially sustainable into the future – donations, charging, grants, other etc.</i>	This will be an annual meeting but we are only asking for a grant to cover the first public meeting.
11.	a) Proposed starting date of project or acquisition date of equipment. b) Estimated completion date.	The public meeting will take place on 15 th June 2022
12.	Please give details of the cost of the project.	The estimated cost of £60 (three hours x £20/hour)
13.	<i>Please give details of other grants awarded or applied for.</i>	None
14.	Amount of grant requested from Dorchester Town Council.	£60.00
15.	Any other relevant information. <i>(Continue on a separate sheet if necessary.)</i>	None
16.	Declaration I declare that the information given on this application is true and complete in every respect. I understand that the information provided on this application form will be used by the Council to judge whether or not to award a grant and that the information will be available in the public	

domain. If you have provided any information which you do not wish to be made publicly available please make this known when submitting the application.

Signature of Applicant(s)..... 

Position Held:.....Secretary DTAG

For and on behalf of.....Dorchester Transport Action Group... Date:...8th April 2022

12th April 2022

Dear Steve,

Please find attached the Dorchester Community Plays Association application to Dorchester Town Council's grant scheme for 2022.

The Town Council generously supported us in October 2019. A grant of £5500 (10% - £500 of which was given to Dorchester Arts) was awarded towards the production of Dorchester's 7th community play *Spinning the Moon*, subject to a successful application for funding from Arts Council England which we were awarded in October 2019.

DCPA launched *Spinning the Moon* in October 2019 with a public play reading, workshops and casting. We were delighted to have an outstanding response, more than 130 local people from all ages and backgrounds signed up to take part as actors, musicians, front of house, costume and prop makers.

Rehearsals started in January 2022 and costume making in the DCPA workshop and play office in the old Tourist Information Centre at the top of Antelope Walk. The town was buzzing with community play fever for almost 3 months, then Covid-19 hit hard. Following several years of planning, six months of development and outreach work and almost at the end of six months of production the whole project had to be cancelled.

The DCPA Board of Trustees having monitored the situation carefully and following current government guidelines are now re-launching the play to be performed in April 2023. But we now have a funding gap having paid out in 2019/20 the fees for the professionals Director, Musical Director, Wardrobe Supervisor etc. alongside rent for some rehearsal space.

Not only does Dorchester Community Plays Association produce a professional standard community performance to an audience of c2000 but we also unite the whole Dorchester community and bring business into the town. Like Thomas Hardy the Dorchester community plays have become a hugely important part of the historical, social and cultural heritage of Dorchester and a matter of civic pride.

We hope that Dorchester Town Council will understand and appreciate our situation and look favourably on our 2022 grant application.

Best wishes,
Rowan

Rowan Seymour - DCPA Chair

DORCHESTER TOWN COUNCIL GRANT APPLICATION FORM

1.	<p>Name of organisation. (If your application is successful the grant cheque will be made payable to the name used here.)</p>	Dorchester Community Plays Association
2.	Name and address of responsible officer who should be contacted regarding this application.	<p>Name: Ms Rowan Seymour Address: 23 Queens Avenue Dorchester Dorset DT1 2EW</p> <p>Tel: 01305 261538 (Mobile)07930 175033 Email: DCPAchair@gmail.com</p>
3.	Address where activities are based.	N/A
4.	What area (community) is served?	The focus of the activity is the town of Dorchester however participants are drawn from a wide area of Dorset. Most of the surrounding villages are represented in some way.
5.	Are there any other similar facilities or services provided in the area/district?	Not on this scale
6.	How does your organisation / activity benefit the residents of Dorchester	<p>Dorchester Community Plays Association is a registered charity involving local people in large-scale theatre productions, based on research of historical happenings in Dorchester and its surrounds, that resonate throughout the whole community.</p> <p>We offer the opportunity for Dorchester residents to take part in all aspects of the development and production of promenade community theatre. DCPA have a policy of inclusivity: anyone who wants to take part can at no cost to themselves, making this a very accessible opportunity.</p> <p>DCPA employs experienced professionals: playwright, director, musical director, designer who cascade their knowledge and skills down to those taking part - ensuring a high-quality performance and an inspirational experience. DCPA has established a formidable reputation for professional excellence and community engagement and cohesion.</p>
7.	Present charges/ subscription/fees. Please attach schedule if available.	None

8.	Are there any proposals to change or introduce charges, subscriptions or fees? If so please advise effective dates.	No
9.	<p><i>Details of the project facilities or service to be provided and how they will benefit the community. (Continue on a separate sheet if necessary.)</i></p>	<p><i>Spinning the Moon</i> is the record-breaking 7th community play for Dorchester. A large-scale, freely accessible, community project facilitated by Dorchester Community Plays Association (DCPA) based on 16th century Dorchester and researched by local community volunteers. It is a new commission which will culminate in two weeks of performances of a new community play at the Thomas Hardy School Theatre in April 2023.</p> <p>It was originally due to be performed in 2020 but, due to Covid-19, the project was cancelled just two weeks prior to the 11 performance dates (4th-18th April 2020). This cancellation followed a year-long programme of development - six months of Outreach and Development followed by a six-month Production Programme of workshops; together with casting, three months of rehearsals, and costume and prop making for a cast of actors and musicians of more than 130 local people.</p> <p>This project is important to the education, artistic and social development of individuals and communities in Dorchester. Throughout the past six Dorchester community plays, this legacy has grown in broadening the education and horizons of local participants and audience through the community involvement, quality, scale and impact of each play. This seventh production will provide creative continuity and many more opportunities to build on the social cohesion, artistic success and high production values achieved previously.</p> <p><i>Spinning the Moon</i> has a cast, administrators, costume makers, set builders, musicians and front of house crew drawn from all areas of Dorchester's community who cannot wait to re-start this amazing project.</p> <p>The effects of Covid-19 with repeated lockdowns, social distancing and disease control restrictions over the past two years, and new longer-term stresses, around healthcare, employment and supporting young people and the elderly, are growing. The role of the arts is essential in helping to repair some of the damage that has been done.</p> <p>This project will bring the Dorchester community back together and will support all age groups, particularly the most vulnerable in</p>

		<p>our community who have been isolated or lonely and prevented from attending school and work or meeting in social situations.</p> <p>Professionally produced, designed and led it will be performed in promenade mode, with an ever-present cast and live orchestra playing new and original music, to an audience of over 2000 in total.</p> <p>Our audiences will be drawn both from the local area and nationally due to our established reputation and the opportunity to see professional standard, large-scale theatre which is not normally available in Dorchester.</p>
10.	<i>How, if the project is ongoing, will you plan for it to become financially sustainable into the future – donations, charging, grants, other etc.</i>	N/A
11.	<p>a) Proposed starting date of project or acquisition date of equipment.</p> <p>b) Estimated completion date.</p>	<p>a) 1st October 2022</p> <p>b) 30th April 2023</p>
12.	Please give details of the cost of the project.	<p>See Project Budget on page 6</p> <p>DCPA are looking to find £12,876 based on our targets, to fill the funding gap we now find ourselves having, due to the disruption caused by Covid-19 and the cancellation of the play production process in 2020.</p> <p>In particular for production costs: Director, Musical Director, rehearsal space, increased costs for rehearsal and performance space etc., as some of the raised monies have been spent on the project in 2019 and 2020.</p>
13.	<i>Please give details of other grants awarded or applied for.</i>	<p><i>Confirmed and due to be paid at end of project</i></p> <p>Balance of 2019/20 Dorset Council grant £2000 Balance of ACE 2019/20 Production grant £1020</p> <p><i>Received:</i></p> <p>Tesco Blue Token scheme £1166 Casterbridge Rotary small grants scheme £500</p> <p><i>Applied for:</i></p> <p>The Leche Trust £2500 Alice Ellen Cooper Dean Charitable Foundation £2500 Fine Family Foundation £1000</p>

		Further application to: Dorset Council £1500
14.	Amount of grant requested from Dorchester Town Council.	£2000
15.	Any other relevant information. (Continue on a separate sheet if necessary.)	<p>DCPA were devastated to have to cancel the complete production just two weeks off performance in March 2020 due to Covid-19.</p> <p>The DCPA Board had worked so hard to raise the considerable funds needed to put on this record-breaking 7th community play for Dorchester (no other town has achieved this) only to be thwarted after 6 months of production workshops, casting, rehearsals and costume making.</p> <p>DCPA has established a formidable reputation for professional excellence and community engagement.</p> <p>“This mammoth undertaking is the sort of thing that gives community theatre a good name.” (Sunday Times on <i>A Time to Keep</i>)</p> <p>Dorchester Community Plays Association and the plays it facilitates have huge benefit for the town of Dorchester and its surrounds, it is a feather in Dorchester’s cap to be known for its community plays and the ground-breaking organisation which is highly recognised on regional and national levels.</p> <p>www.dorchestercommunityplay.org.uk</p>
16.	Declaration	<p>I/We declare that the information given on this application is true and complete in every respect.</p> <p>I/We understand that the information provided on this application form will be used by the Council to judge whether or not to award a grant and that the information will be available in the public domain. If you have provided any information which you do not wish to be made publicly available please make this known when submitting the application.</p> <p>Signature of Applicant: <i>Rowan Seymour</i> Position Held: Chair</p> <p>For and on behalf of: Dorchester Community Plays Association Date: 12th April 2022</p>

Dorchester Community Plays Association
April 2022

Dorchester Community Plays Association					
Spinning the Moon Production Budget					
Costs			08/04/2022		
Playwright			2,200	Estimate	
Director			7,000	Agreed	
Production Manager			3,300	Estimate	
Assistant Director			0	Agreed	
Designer			1,650	Estimate	
Costume Supervisor			2,750	Estimate	
Musical Director			4,000	Estimate	
Play Officer			2,750	Estimate	
Professional Expenses			3,300	Estimate	
Total professionals' budget			26,950		
Costumes			1,100	Estimate	
Set and props			3,300	Estimate	
Lighting			5,500	Estimate	
Marketing			2,200	Estimate	
Premises - theatre			4,100	Agreed	
Premises - eg rehearsals inc power			2,200	Estimate	
Total production budget			18,400		
Misc/office costs			1,100	Estimate	
Insurance			550	Estimate	
DCPA running costs 2022 and 2023			1,125	Estimate	
Total DCPA budget			2,775		
Grand total budget			48,125		
Sources of Funding					
Sponsors			500	Target	
Donations			500	Target	
Advertisers			1,042	Target	
Grants Arts Council England			1,020	Confirmed	
Grants Dorset Council			2,000	Confirmed	
Grants Tesco Blue Button scheme			1,166	Confirmed	
Grants Dorchester Rotary Club			500	Confirmed	
Grant applications			8,334	Target	
Local fundraising			2,500	Target	
Ticket revenue		15,470		Estimate	
Box office costs		-1,259		Estimate	
Net ticket revenue			14,211	Estimate	
Programme sales			1,237	Estimate	
Bar			1,600	Estimate	
Contribution from DCPA Reserves			13,515	Confirmed	
Total revenue			48,125		

Shortfall - see highlighted list of targets above £12,876			0		
---	--	--	---	--	--

30th March 2022

Dear Steve

Please find enclosed my application for a grant to enable the Dorchester and Poundbury branch of Cycling Without Age (CWA) to purchase a Trishaw and begin serving the people of Dorchester.

I have submitted this application following a very helpful meeting with Councillor David Taylor and Councillor David Leaper.

Please note I am making this application under the auspices of "CWA Weymouth" who are a registered charity and the Dorchester branch would come under their governance. I would be happy to explain any details further should the Grant application raise any other questions.

Should any town councillors wish to experience a Trishaw ride, Des Lochrie from Weymouth CWA would be delighted to take them out.

If successful this application would allow us to bring CWA to Dorchester and Poundbury and benefit those who cannot easily access a cycling experience on their own and regain that feeling of the 'wind in their hair'.

Kind Regards

A handwritten signature in black ink, appearing to read 'Cheryl Prosser', with a stylized flourish at the end.

Mrs Cheryl Prosser


Enc. Dorchester Town Council Grant Application Form

**DORCHESTER TOWN COUNCIL
GRANT APPLICATION FORM**

1. Name of organisation. <i>(If your application is successful the grant cheque will be made payable to the name used here.)</i>	CWA Weymouth charity number 1185158 Cycling without Age (CWA)
2. Name and address of responsible officer who should be contacted regarding this application.	Name CHEYL PROSSER Address [REDACTED] DORCHESTER DORSET Tel: _____ (Mobile) [REDACTED] Email: <u>cheryl.cyclingwithoutage@gmail.com</u>
3. Address where activities are based.	AROUND DORCHESTER AND POUNDBURY
4. What area (community) is served?	Currently in Weymouth, Portland and Bridport looking to expand into Dorchester
5. Are there any other similar facilities or services provided in the area/district?	No - C.W.A. will be the first and pioneering service for the local residents of Dorchester.
6. How does your organisation / activity benefit the residents of Dorchester	Cycling without age is a registered charity with the slogan objective "Everyone has the right to wind in their hair" it really provides miles of smiles. The charity provides a free service to all ages with limited mobility or socially isolated CWA is inclusive and environmentally aware See Appendix A.
7. Present charges/ subscription/fees. Please attach schedule if available.	A FREE SERVICE
8. Are there any proposals to change or introduce charges, subscriptions or fees? If so please advise effective dates.	NO CHARGE

gmail.com

Poundbury

<p>9. Details of the project facilities or service to be provided and how they will benefit the community. (Continue on a separate sheet if necessary.)</p>	<p>This free service is for the whole community. The Trishaw can take 2 passengers and 1 Rider Pilot, so passengers can take a friend/relative if they would like and stop for a coffee or ice-cream too. Everyone from seniors to children can get out into the fresh air. Continued in Appendix B.</p>
<p>10. How, if the project is ongoing, will you plan for it to become financially sustainable into the future – donations, charging, grants, other etc.</p>	<p>The charity is sustainable for the foreseeable future due to sound management (see attached accounts & extra information) Appendix C.</p>
<p>11. a) Proposed starting date of project or acquisition date of equipment. b) Estimated completion date.</p>	<p>1 x Trishaw to be purchased from Copenhagen (takes 2-3 months). Then volunteers to be trained. Hope to be ready to go by mid-September.</p>
<p>12. Please give details of the cost of the project.</p>	<p>For ONE TRISHAW AND 2 Batteries plus insurance £12,000.</p>
<p>13. Please give details of other grants awarded or applied for.</p>	<p>No grants as yet applied for from anyone else. £2,000 will be covered by charity's current funds. (See Appendix C)</p>
<p>14. Amount of grant requested from Dorchester Town Council.</p>	<p>£10,000</p>
<p>15. Any other relevant information. (Continue on a separate sheet if necessary.)</p>	<p>Any other relevant information. Appendix D. SHOULD THIS GO WELL WE WILL FUNDRAISE FOR A SECOND TRISHAW FOR THIS AREA TOO.</p>
<p>16. Declaration</p> <p>I/We declare that the information given on this application is true and complete in every respect.</p> <p>I/We understand that the information provided on this application form will be used by the Council to judge whether or not to award a grant and that the information will be available in the public domain. If you have provided any information which you do not wish to be made publicly available please make this known when submitting the application.</p> <p>Signature of Applicant(s)..... </p> <p>Position Held..... Lead volunteer for Dorchester & Blandford. To be voted onto trustee's at Weymouth at next meeting</p> <p>For and on behalf of..... CWA Weymouth..... Date..... 30/3/22.....</p>	

Appendix A

1. Cycling without age is a global initiative with local chapters. Each chapter is a constituted group with its own policies and procedures. Cycling Without Age Weymouth waits own trustees, constitution and bank account. It shares its branding and operational ethos with the global organisation. CWA Weymouth currently has two Trishaws in Weymouth, one Trishaw in Portland and One in Bridport. We would like to expand into Dorchester and Poundbury. Cheryl Prosser (grant applicant) would sit on our board of trustees to represent the interests of Dorchester and Poundbury and lead the team of volunteers there.
2. "Cycling Without Age Weymouth" currently provides Trishaw rides for people who struggle to get out and enjoy the open air, due to reduced mobility, dementia, social isolation, vision impaired, hearing impaired, disabled, those needing mental support, those who are lonely etc. of all ages. They use a Trishaw to provide free rides to give these people a chance to enjoy the outdoors and the social interaction from the rider, known as the 'pilot'.
3. This project addresses the social isolation and loneliness for those with reduced mobility. The project is open to all regardless of income and is provided free. Passengers and carers can request a ride through contact with a charity phone, e-mail and social media. Referrals by local organisations can also be made if appropriate. Stigma is reduced as this service is open to all. Due to the Coronavirus Pandemic many people have lost connections with their community and are nervous to go out. This enables them to experience the fresh air and interact with others in an enjoyable way.
4. We are looking for a grant to purchase our first Trishaw. This will be used and maintained by our charity for continued use many years to the benefit of Dorchester and Poundbury residents.
5. This project impacts people's mental and physical wellbeing of all ages.
6. The primary outcome we hope tackles disadvantage and exclusion and reduces isolation.
7. The secondary outcome are the benefits to health and wellbeing.
8. From our current experience in Weymouth we are confident this project will provide the opportunity for local residents to enjoy the following positive changes:
 - a. More people accessing the outdoors
 - b. Shared experience between carers and clients, friends and relatives.
 - c. Stimulating past memories from the local environment and generating future memories.
9. Currently Weymouth record the number of passengers who access the service on a Monthly basis (see next page). They collate feedback from passengers, including quotes and anecdotes from their Trishaw ride. Our volunteer pilots witness the positive change that takes place during and on completion of the ride. They have seen improved communication, facial delight, increased interaction between passengers and those they see around them on the ride. Listed below are some examples of feedback.

" You and your team really made a difference and my life is better for the experience already"

"Having been out for 40minutes I feel more alive and happier within myself"

"I have found the ride in the Trishaw liberating and I feel free again - it was very therapeutic."

"I loved that other people out walking looked at me and smiled and some waved, it was so lovely to interact with so many people".

10. We are in the process of approaching local businesses to establish a small storage facility for the Trishaw.

11. All volunteers are trained in the use and safety of piloting a Trishaw. DBS checks are also undertaken.

APPENDIX B



WEYMOUTH

Cycling without age Weymouth

Tel 07867937700

Email des@cyclingswithoutage.org.uk

Charity No 1185158



Who we are:

We at "Cycling Without Age Weymouth" aim to reach and improve the lives of elderly people and people with disabilities in making nursing homes and care facilities a place of joy and continued mobility. We believe that life can and should be beautiful even if you're close to a hundred years.

What drives us:

We take elderly people and people with disabilities out for a Trishaw ride - through the town, to the water and the countryside. We break them free from social isolation. Make them smile. Bring back their memories. And let them be part of society again and thereby renew their appetite for life itself. We give them the right to wind in their hair. But it's not only about passengers. It's also about the volunteers.

The pilots:

"Cycling Without Age Weymouth" is probably less about volunteering in the traditional sense of the word - and more about active citizenship. Citizenship driven by a desire, to get involved, and to make a real difference for someone. It's about creating relationships between people.

Our guiding principles

Generosity:

Generosity permeates every single activity in Cycling Without Age Weymouth and works its magic at many different levels.

Slowness:

Slowness allows you to sense the environment, be present in the moment and it allows people you meet along the way to be curious about "Cycling Without Age Weymouth".

Storytelling:

We tell stories, we listen to stories of the passengers on the Trishaw and we also document these stories when we share them via word of mouth or on social media.

Relationships:

We create a multitude of new relationships across any border in our society. Without Age: We let people age in a positive context - fully aware of the opportunities that lie ahead when interacting with their local community.

Whilst we are a new chapter in Weymouth other Cycling Without Age Groups have completed Specific Studies on the impact of Cycling without age please click links below or look up on the website the following.

Heriot Watt University "Cycling without Age "evaluation report 2018

http://www1.hw.ac.uk/mediaservices/pageflip/CWA_Evaluation_Report_2018/

Karla Salas impact study on Health and well being

<https://thehood.cyclingwithoutage.org/uploads/db0384/original/1X/a7cfb3e2eddb79810eb0a6a807cf90816165ad2e.pdf>

CWA SINGAPORE our Impact story (Steward Red Queen)

<https://drive.google.com/file/d/1R0PznT41eglcJqNbB5CDxd7zOii4-Sbz/view?usp=sharing>

To the Cycling Without Age Weymouth community

"A brand is a living entity, and it is enriched cumulatively over time, the product of a thousand small gestures." Michael Eisner, CEO Disney Corporation

Our identity affects how people think and feel about Cycling Without Age Weymouth and is largely formed by what we do - improving the lives of elderly people and people with disabilities in making nursing homes and care facilities a place of joy and continued mobility. As ambassadors we are the keepers of our brand. Our actions and stories make it flourish. We are creating this brand as a guide and inspiration for you in your daily work. It helps us as a community to communicate a clear and strong message. Together we can make the world a more joyful place. Let's live our passion and let people from all over Dorset to find that spark too. The idea of Cycling Without Age Weymouth is simple. The effects are profound.

APPENDIX C - ACCOUNTS

**Cycling Without Age Weymouth
Receipts and Payments Account**

As At

For the year from	01/04/2021	To	26/03/2022
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Receipts and payments

	31/03/2019/21	26/03/2020/22
	Unrestricted funds	Unrestricted funds
	£	£
Receipts		
Donations, legacies and similar income		
Donations	5,042	5,423
sponsorship	11	3,000
Go Fund me	623	1,124
Sub total	5,676	9,548
Grants		
Inclusion Grant		
Community Grant	7,845	-
Other grants	5,000	5,000
Gift Aid	216	3,249
sponsors	2,076	2,199
Sub total	15,137	10,448
Fundraising (gross)		
	-	-
Sub total	-	-
Investment income		
Bank interest	-	-
Sub total	-	-
Total Gross Income	20,813	19,996
Asset and investment sales, etc.	-	-
Total receipts	20,813	19,996

Statement of assets and liabilities at the end of the year

	Unrestricted funds	Unrestricted funds
	£	£
Cash funds		
Bank current account	5,393	747
Bank deposit account	-	10,000
Cash/Floats	115	-
Total cash funds	5,508	10,747
Other monetary assets		
Sub total	-	-
Investment assets		
Sub total	-	-
Non monetary assets for charity's own use		
Trishaw	15,365	18,421
Sub total	15,365	18,421
Liabilities		
Cheque not cashed	-	-
Sub total	-	-

Contingent liabilities and future obligations

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on (the date of the Executive Committee meeting that approved the accounts) and signed on their behalf by

Signature
Des Lochrie
Russell Gibson

Print Name	
Chairman	Desmond Lochrie
Treasure	Russell Gibson

Cycling Without Age Weymouth Receipts and Payments Account

As At

For the year from	01/04/2020	To	26/03/2021
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Receipts and payments

	Unrestricted funds £	Unrestricted funds £
Payments		
Charitable Payments		
Insurance	784	1,229
First aid Kit	5	-
Bike Accessories/services	351	1,200
Spare Battrey	-	-
Gift Aid refund	-	1,884
Keys	6	-
Stationary	-	-
Phone	10	30
Trishaws/Batteries	15,552	9,133
Other	25	1,080
Sub total	16,733	14,557
Fundraising expenses	-	-
Sub total	-	-
Total Gross Expenditure	16,733	14,557
Asset and investment purchases, etc.	-	-
Total payments	16,733	14,557
Net of receipts/(payments)	4,080	5,439
Cash funds last year end	-	-
Cash funds this year end	4,080	5,439

Cycling Without Age

“The right to wind in your hair”

Currently operating in Weymouth,
Portland and Bridport.

Raising funds to expand

into Dorchester and Poundbury

Registered Charity number 1185158.



Cycling Without Age began in Denmark in 2012 and now operates in 52 Countries around the world. Its purpose is to enable people of any age with reduced mobility to engage with their community and environment through the pleasure of being on a Trishaw ride. The purpose-built Trishaw takes two passengers, piloted by a volunteer who steers a slow enjoyable ride (thanks to the battery assist).



Want to know more? Contact Cheryl on:

Mobile: 07795057278

E-mail: cherylcyclingwithoutage@gmail.com

**the right
to wind in
your hair**



CYCLING WITHOUT AGE WEYMOUTH

**Looking to expand into Dorchester and
Poundbury**

FREE TRISHAW RIDES

for people with limited mobility

Volunteers needed

**Would you like to make a difference in the
community where you live? Do you like being
active and helping others? Can you spare an
hour every now and then? If so we would love to
hear from you.**

Text, phone or email Cheryl for more information

Mobile: 07795057278

cherylcyclingwithoutage@gmail.com

www.cyclingwithoutage.org.uk/Weymouth

Registered Charity number 1185158

DORCHESTER TOWN COUNCIL
MANAGEMENT COMMITTEE – 9 MAY 2022
EXCLUSIVE RIGHT OF BURIAL AND INTERMENTS AND BURIAL OF ASHES

1. To note that grants of Exclusive Right of Burial have been issued for the following grave spaces:

Name	Full Burial/Ashes	Grant No:	Grave Number
Dorchester Cemetery			
JOHN RICHARD BROOKS	ASHES	3158	T.B.A.
JANE KLEIN	ASHES	3162	T.B.A.
Poundbury Cemetery			
CYNTHIA ANN GOLLEDGE	ASHES	3159	C20A
JOHN RICHARD BARROW	DOUBLE BURIAL PLOT	3160	T.B.A.
ILONA BOARD	ASHES	3161	T.B.A.
DIANE DODD	DOUBLE BURIAL PLOT	3163	T.B.A.
Fordington Cemetery			

1. Since the last meeting of the Committee there has been the following interments, ashes etc. at Dorchester's Cemeteries:-

01.03.2022 – 30.04.2022	Dorchester	Fordington	Poundbury
Interments	2	-	3
Ashes	2	-	1
Garden of Remembrance	1	-	-
Poundbury Chamber			-
Children's Plot			-

CONFIDENTIAL



DORCHESTER TOWN COUNCIL

19 North Square,
Dorchester,
Dorset
DT1 1JF

26/04/2022

Dear Sir/Madam,

Jurassic Fibre Ltd are an internet service provider who specialise in ultra-fast fibre to the premises or FTTP broadband solutions. The network will allow for Jurassic Fibre Ltd to provide an ultra-fast service to the community and will enable residential properties and businesses to gain access to broadband speeds of up to 10GB (Gigabit) through varied packages on offer. To allow for this network to proceed, Jurassic Fibre Ltd need to gain certain access onto private properties so that installations of networks and connections can be delivered.

The UK Government have an ambition for the country to gain access to full FTTP focusing on rural and harder to reach areas. Under the Government's ambition for fibre deployment, Jurassic Fibre Ltd have been assigned Statutory Undertakers granted with code powers to help achieve this target under the Electronic Telecommunications Act 2017. As statutory undertakers Jurassic Fibre Ltd have rights to:

- install electronic communications apparatus on, under or over the land;
 - keep installed apparatus which is on, under or over land;
 - inspect, maintain, and operate apparatus;
 - carry out any works on the land to enable apparatus to be installed and maintained;
 - gain access to land to maintain or operate apparatus;
 - connect to a power supply;
 - interfere with or obstruct a means of access to or from the land (whether or not any electronic communications apparatus is on, under or over the land); and
 - lop or cut back any tree or other vegetation that could interfere with apparatus.
- If an agreement cannot be reached with the owner or occupier of private land, the Code allows an operator to apply to the Court to impose an agreement which confers the Code right being sought or for the Code right to bind the landowner or occupier.

Jurassic Fibre Ltd, Sowton Business and Technology Centre, Capital Court, Bittern Road, Sowton, Exeter, EX2 7FW
T +44 (0) 1392 797070 E enquiries@Jurassic-Fibre.com www.jurassic-fibre.com

Jurassic Fibre Limited



These rights are to help Jurassic Fibre Ltd and other Internet Service Providers achieve their build ambitions for full coverage service. However, it is also worth noting that while Jurassic Fibre Ltd do have these conferred rights and additional powers, they are keen to establish a working relationship between them and yourselves so that the benefits of full broadband coverage can be accessible to all.

With the above information land has been identified as belonging to yourselves under FORDINGTON GREEN, DORCHESTER (DT368849) and Jurassic Fibre Ltd would like to engage with you about access to carry out works along with the legal permissions and consents for said works. As a utility provider they must ensure that all avenues are looked at thoroughly, so surveys are conducted to investigate if overlays or existing infrastructure access is the best available option within the build programme. The build plan is attached to the second page of the agreement (see enclosed) which details apparatus, depths, thickness, and any other potential equipment. The agreement outlines insurances and liabilities and additional precautions to yourselves such as protections against damages and future developments.

Please review the draft agreement and return a signed copy to the Wayleave Department within 28 days. Alternatively, if you would like to discuss this matter further the Wayleave Team are happy to discuss in detail any concerns, questions or queries you may have and if you would like a site visit, then please email them at the below email address for this to be arranged. You can make contact via website, www.jurassic-fibre.com or direct email the Wayleave Department at wayleaves@jurassic-fibre.com

Regards,

The Wayleave Department



Jurassic Fibre Ltd, Sowton Business and Technology Centre, Capital Court, Bittern Road, Sowton, Exeter, EX2 7FW
T +44 (0) 1392 797070 E enquiries@Jurassic-Fibre.com www.jurassic-fibre.com

Jurassic Fibre Limited is a company registered in England & Wales.
Registered address: Office 1 Great St Helen's, London EC3A 6HX Registered Number: 11427267

This Code Agreement is made between the Grantor and Operator pursuant to paragraph 9 of Part 2 of the Code.

Code:

The Electronic Communications Act 2017 set out at Schedule 3A to the Communications Act 2003 as amended, re-enacted, consolidated or replaced from time to time

Grantor:

DORCHESTER TOWN COUNCIL

Operator:

Jurassic Fibre Limited (company registration number 11427267) of 6th Floor 33 Holborn, London, England, England, 1N 2HT; and

Capital Court, Sowton Business and Technology Centre, Bittern Road, Exeter, EX2 7FW

Telephone – 01392797070

Email – wayleaves@jurassic-fibre.com

Work Detail:

Provide 75m soft overlay from existing chamber located on soft on Fordington Green and S Walks Rd corner to proposed new JFL chamber located beside existing pole.

Installation Guidelines:

Each property will have a pre survey carried out to determine any special engineering requirements. If the survey highlights any specific changes to a standard installation, then landowner and occupier will be notified. Installation and design plans available upon request.

Land:

The signee confirms ownership or occupied status of the land at, FORDINGTON GREEN, DORCHESTER, DT1 1RB no other persons are entitled to occupation of the Premises or have any rights over the Premises which would restrict the rights and consent granted by this agreement.

Ownership:

The Grantor confirms ownership or occupied status of the premises and warrants that other than the Occupier (if any) and persons are notified to the Operator, no other persons are entitled to occupation of the premises or have any rights over the Premises which would restrict the Consent granted by this agreement.

Agreement Terms:

In consideration of the Operators obligations, the Grantor agrees the Operator may:

- a) install and keep the Apparatus on, under or over the Land; inspect, maintain, adjust, alter, repair, operate or upgrade the Apparatus.
- b) lop or cut back any tree or vegetation that interferes or will or may interfere with the Apparatus; share the use of the Apparatus with another operator: and
- c) enter the Land with or without its employees, agents, contractors, sub-contractors, vehicles (where appropriate), plant equipment or machinery and carry out any works on the Land in respect of the exercise of the Rights.

Operator Obligations:

- a) (save in emergencies) give the Grantor not less than seven days' prior written notice of its intention to enter the Land in exercise of the Rights
- b) do as little physical damage as is reasonably practicable and as soon as reasonably practicable, make good to the reasonable satisfaction of the Grantor all resulting damage caused to the Land provided that the Grantor has notified the Operator in writing of the relevant physical damage within a reasonable time frame after whichever is the later of (a) the date of such damage and (b) the date on which the Grantor should reasonably have become aware of such damage.

- c) maintain and keep the Apparatus in good repair and condition and so as not to be a danger to the Grantor, its employees or property, or the occupiers of any adjoining land; and
- d) maintain insurance up to a maximum of one million pounds (1,000,000) with a reputable insurance company against any liability to the public or other third-party liability in connection with any injury, death, loss or damage to any persons or property belonging to any third party arising out of the exercise of the Rights.

Termination

- a) This agreement may be terminated by the Grantor by giving six (6) months' notice in writing to the Operator. Such termination will not affect statutory rights of the Operator.
- b) This agreement may be terminated by the Operator at any time by giving six (6) months' notice in writing.

General:

- a) Any notice given under this Agreement must be in writing and signed by or on behalf of the person giving it and will be deemed to have been given if it is personally delivered or sent by special delivery or recorded delivery addressed to the relevant party at its address set out on page 1 (and a copy of any notice to the Operator must also be sent to its business address set out on page 1) or, in either case, such other address as either party may notify to the other in writing from time to time. Each party's address referred to in clause 11.1 will also constitute their address for service for the purposes of paragraph 87(2)(a) of the Code.
- b) The Operator will have the right to apply to the Secretary of State to grant consent by way of a necessary wayleave subject to such terms and conditions and for any such period if:
 - a. is not given within 28 days of the date on which this form was given or posted to you: or
 - b. is given subject to terms and conditions to which Jurassic Fibre Ltd objects,
- c) In the event of any inconsistency between this Agreement and any provision of the Code, the Code will prevail.
- d) This Agreement is the entire agreement between the Grantor and the Operator relating to the Apparatus at the Land. Any additional apparatus must be discussed with Grantor and a separate agreement will be created.
- e) Unless expressly stated, nothing in this Agreement will create any rights in favour of any person pursuant to the Contracts (Rights of Third Parties) Act 1999.
- f) Each provision of this Agreement will be construed as a separate provision and if one or more of them is considered illegal, invalid, or unenforceable then that provision will be deemed deleted but the enforceability of the remainder of this Agreement will not be affected.
- g) This agreement is governed by, and shall be construed in accordance with, the laws of England and Wales.
- h) The parties agree to submit to the exclusive jurisdiction of the courts of England as regards any disputes or claims arising out of this Agreement

Signed [by/on behalf of] the Grantor	Signed on behalf of Jurassic Fibre Limited by:
(Signature)	(Authorised Signature)
(Print)	(Print & Title)
(Date Signed)	(Date Signed)

Appendices:

B: Proprietorship Register

This register specifies the class of title and identifies the owner. It contains any entries that affect the right of disposal.

Title absolute

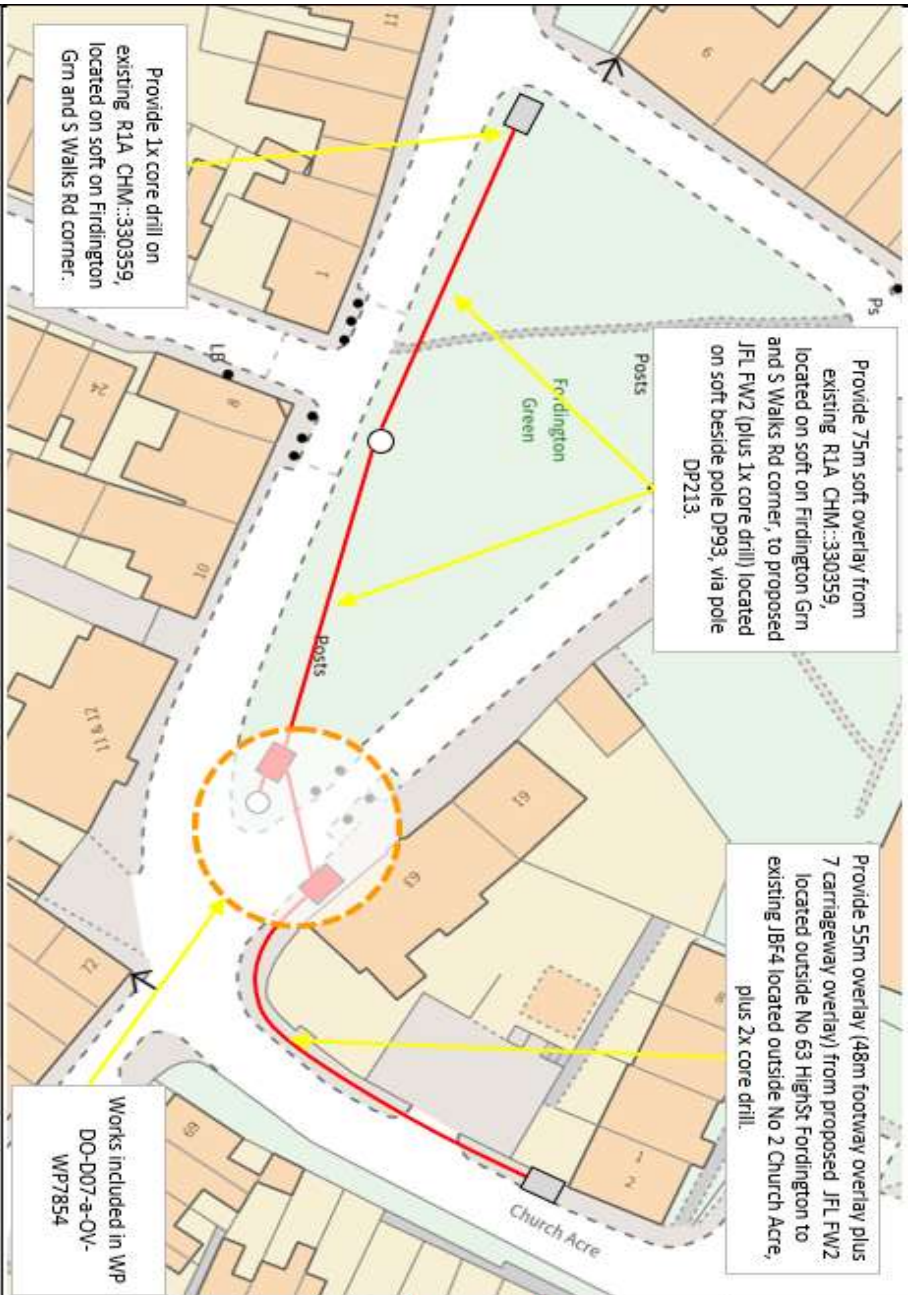
- 1 (09.01.2009) PROPRIETOR: DORCHESTER TOWN COUNCIL of 19 North Square, Dorchester, Dorset DT1 1JF.





Work Point Reference Details

No.	Description of exactly what activities should be carried o
1	FULL DESCRIPTION AND DRAWING OF THE WORKS REQUIRED

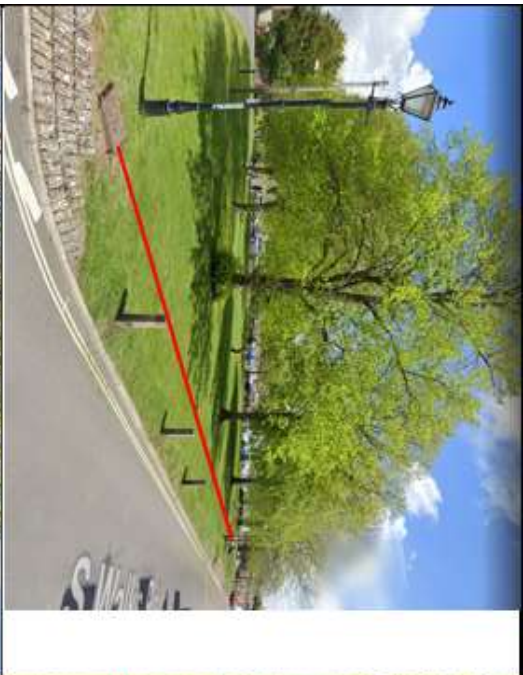


- RED LINES - NEW JFL OVERLAY (96mm/4" duct size chamber to chamber) (54mm 2" duct size from 96mm duct swept t to toby box) (54mm 2" duct size chamber to pole)
- GREEN LINES - EXISTING JFL INFRASTRUCTURE
- GREY BOXES - TOBY BOX
- GREEN BOXES - TOBY BOX
- GREY BOXES - EXISTING CHAMBERS
- RED BOXES - NEW JFL CHAMBER

- - Toby Box
- - Existing chamber
- - New JFL chamber
- ⤵ - Swept T

ENSURE ALL PICTURES ARE CLEAR

No.	Description of exactly what activities should be carried out
1	
2	
3	
4	
Additional Threat(s)	
Additional Threat(s)	



External Survey Pictures (With Description)

RED - NEW JFL INFRASTRUCTURE / YELLOW ARROWS WITH HIGHLIGHT AREAS ON THE MAP / GREEN BOXES - TOBY BOX / GREEN LINES - EXISTING JFL INFRASTRUCTURE