

Council Offices, 19 North Square, Dorchester, Dorset. DT1 1JF Telephone: (01305) 266861 Fax: (01305) 266085

Adrian Stuart, Town Clerk

8th January, 2014

Dear Sir or Madam,

A MEETING of the MANAGEMENT COMMITTEE will be held in the COUNCIL CHAMBER, MUNICIPAL BUILDINGS, DORCHESTER on TUESDAY, 14th JANUARY, 2014 commencing at 7.00pm.

I hope that it will be convenient for you to attend.

Yours faithfully,

Town Clerk

Public Rights to Speak

If any member of the public wishes to speak at this meeting they may be allowed to do so at the discretion of the Chair. It would be helpful if anyone who wishes to address the Committee made their desire known to the Chair before the meeting starts: anyone allowed to speak will be expected to confine their comments to the matter in hand and to be as brief as is reasonably possible.

Member Code of Conduct: Declaration of Interests

Members are reminded that it is their responsibility to disclose pecuniary or nonpecuniary interests where appropriate.

A Member who declares a pecuniary interest must leave the room unless a suitable dispensation has been granted.

A Member who declares a non-pecuniary interest may take part in the meeting and vote.

<u>AGENDA</u>

1. <u>APOLOGIES FOR ABSENCE</u>

2. <u>MINUTES</u>

To read, confirm and sign the Minutes of the Meeting of the Committee held on 12th November, 2013 (adopted by Council on 26th November, 2013).

3. COMMUNITY ACTIVITIES PANEL

To receive and consider the Minutes of the Panel held on 7th January, 2014 (copy enclosed).

4. MANAGEMENT ARRANGEMENTS

To receive the updated works programme for parks, gardens and open spaces (copy enclosed).

5. <u>USE OF BOWLING GREEN SITE IN THE BOROUGH GARDENS</u>

To consider the report of the Town Clerk (enclosed).

6. **FREE RUNNING EQUIPMENT – SANDRINGHAM SPORTS CENTRE**

Members will be reminded that at the last meeting of the Committee it was agreed that some specialist free running equipment should be provided at one of the Council's open spaces. Prior to making a final decision on the location Members requested that potential users be consulted on a choice of three locations. Forty one young people responded to the consultation which produced the following results:-

- First preference (44%) Sandringham Sports Centre to the rear of the Bowling Club in the area which previously accommodated the fitness trail.
- Second preference (32%) Sandringham Sports Centre in the area between the outside gym and kickwall.
- Third preference (24%) Kings Road Playing Fields.

Members will be asked to consider at which location to install the free running equipment.

7. <u>2014-2015 ESTIMATES</u>

To consider the Committee's estimates for 2014-2015 (enclosed).

8. **<u>REVIEW OF CHARGES</u>**

(a) <u>Recreation Facilities</u>

To consider revised charges for recreation facilities (existing and proposed charges enclosed).

(b) <u>Municipal Buildings</u>

To consider revised charges for the Municipal Buildings (existing and proposed charges enclosed).

(c) Borough Gardens House and Weymouth Avenue Pavilion

To consider revised charges for the Borough Gardens House and Weymouth Avenue Pavilion (existing and proposed charges enclosed).

(d) <u>Cemetery Fees</u>

To consider revised charges for Dorchester, Fordington and Poundbury Cemeteries (existing and proposed charges enclosed).

9. <u>CEMETERY MATTERS</u>

(a) Exclusive Right of Burial

To note the grants of Exclusive Rights of Burial issued since the last meeting of the Committee (copy enclosed).

(b) Interments and Burial of Ashes

To receive a report (copy enclosed) listing the dates and times of interments, burials of ashes and uses of the South Chapel at Dorchester Cemetery since the last meeting of the Committee.

(c) <u>Headstones and Inscriptions</u>

To confirm the action taken by the Town Clerk in approving applications for the design of headstones and inscriptions received since the last meeting of the Committee. The Register of Memorials will be available to view at the meeting.

10. MONITORING REPORT

To consider the Municipal Buildings, Weymouth Avenue Pavilion and Borough Gardens House monitoring report (enclosed).

11. **PAID INVOICES**

To inspect the cheque list and supporting vouchers in respect of payments made since the last meeting of the Committee (direct debit and copy expenditure transactions lists enclosed).

12. URGENT ITEMS

To consider any other items that the Chairman or Town Clerk decides are urgent.

COMMUNITY ACTIVITIES PANEL

7th JANUARY, 2014

At a Meeting of the Community Activities Panel held on 7th January, 2014:

PRESENT The Mayor (Councillor E.S. Jones) and Councillors S.C. Hosford, F.E. Kent-Ledger, T. James, P.G. Mann and M.E. Rennie (Chairman).

6. SUMMER EVENTS PROGRAMME

The Panel had before it the first draft Summer Events Programme 2014. The Panel agreed that the Council should only arrange one event per weekend throughout the summer. Members considered the possibility of moving the annual Love Parks event to the weekend so as to enable more families to attend but agreed that for this year as preparations were already underway, the event should continue to be held midweek on Wednesday, 30 July 2014. The Panel agreed that the revised Summer Events Programme should be circulated to all Councillors as and when amendments were made. The Panel also felt that a further family event should be held on a weekend towards the end of June to replace the Teddy Bear's Picnic in its previous format to a Family Picnic event, The Panel agreed that the Ridgeway Radio should be contacted and requested to take part in the event. It was agreed that the Town Clerk would report to the Panel in due course with proposals for a weekend family event.

It was noted that Love Parade would be going ahead in 2014 but that the next One World event would not take place until 2015.

The Panel agreed that one of music events to be held in the Borough Gardens would be an ideal opportunity for local charities to showcase their activities and that suitable music for the occasion should be booked.

The Town Clerk confirmed that he would contact Brewery Square Development Ltd so as to ensure that none of the Council's events clashed with events proposed for Brewery Square.

It was

RECOMMENDED

- (1) That, with the amendment of reintroducing a family orientated event for 29th June, the draft Summer programme be supported.
- (2) That the Summer programme is regularly circulated to Councillors as amendments are made.
- (3) That the Council should only arrange a maximum of one event per weekend throughout the summer.

- (4) That the annual Love Parks event take place on 30th July, 2014.
- (5) That local charities be encouraged to showcase their activities in the Borough Gardens.
- (6) That the Town Clerk report back to the Panel in due course with proposals for a weekend Family Picnic event to be held towards the end of June, 2014 and that Ridgeway Radio be contacted.

7. FREEDOM / LIBERATION FLAME RELAY

Members considered a request for the Freedom/Liberation Flame to pass through / be amalgamated in Dorchester between the 12th and 15th September, 2014. The Flame was established by the residents of Bayeux following being liberated from German occupation during World War II in June 1944. It was The Dorset Regiment that liberated Bayeux which was the first town in France to be liberated.

The Chairman reminded Members that funding was available to support such events. The Panel were pleased to note that the event would coincide with a visit from guests from Bayeux and that a reception had been booked for Friday, 12 September 2014 in the Town Hall and that consideration may be given to amalgamate the two events. The Panel agreed that in principal the flame could pass through / be amalgamated in Dorchester and that provisions would be made for the event.

It was

RECOMMENDED

- (1) That the Town Council continue contact with Dr Pinto and Hull City Council.
- (2) That, when further details of the event are known, members of the Panel meet with the Chairman of the Bayeux Society to discuss the Weekened.

8. <u>YOUTH FOOTBALL</u>

Members noted that it was proposed that youth footballers from Lubbecke would again be visiting Dorchester in October, 2014. More details would be provided nearer the time.

9. MEMORIAL

As a matter of urgency the Panel considered correspondence from Dr J. Travell requesting that the Council give some consideration to a remembrance ceremony for the battle of Kohima at the Cenotaph on Friday, 4 April 2014 and for a memorial to be erected in Dorchester.

Members felt that it would be worthwhile contacting the director of the Keep Museum to discuss the matter prior to a decision being made by the Panel. The Panel also discussed the possibility for a list of the Dorset Regiment's Battle Honours to be displayed in the Council Chamber.

It was

RECOMMENDED

- (1) That the matters raised in the correspondence be discussed with the director of the Keep Museum with a report back to the Panel in due course.
- (2) That consideration be given to displaying a list of the Dorset Regiments Battle Honours in the Council Chamber.

10. LOZENGE TO COMMEMORATE THE CLOSING OF DORCHESTER PRISON

Members of the Panel considered a proposal for a lozenge to be commissioned for the Council Chamber to commemorate the closing of Dorchester Prison and it was

RECOMMENDED

That a lozenge be commissioned for the Council Chamber to commemorate the closing of Dorchester Prison.

11. **DORCHESTER HERITAGE WEEK**

Members considered the potential for the Municipal Buildings to be opened as part of the annual Dorset Architectural Heritage Week, next held in September 2014, and supported the idea of opening the Municipal Buildings to members of the public.

It was

RECOMMENDED

That Dorchester Stitchers be contacted and requested to talk to members of the public about the tapestries that are on display in the Municipal Buildings.

GROUNDS WORK AUTUMN/WINTER 2013/14

Borough Gardens

- Litter pick and empty bins daily ongoing
- Clean toilets daily ongoing
- Collect fees tennis as required ongoing
- Remove summer bedding plants *completed*
- Dig and prepare beds compost added *completed*
- Plant out spring bedding plants *completed*
- Long handle shear beds *ongoing*
- Water bedding displays if required –
- Cut hedges during period *–ongoing*
- Weed bedding displays *ongoing*
- Seeding summer bedding plants in greenhouse ongoing
- Planting into trays plugs *ongoing*
- Potting up over wintering summer bedding ongoing
- Watering green house *ongoing*
- Rub down and oil seats –
- Repair vandalised areas *as required*
- Inspect play equipment weekly ongoing
- Final clean and winterisation of fountains & play feature -completed
- Leaf clearance *completed*
- Pollard trees around bandstand and by house *completed*
- Final mowing to areas if required *completed*
- Deep clean to public toilets (wet weather job) –
- Power washing tennis courts *completed*
- Tree inspections –
- Treat and clean play area safety surface *completed*
- Moss kill tennis courts after cleaning *completed*
- Snow clear paths as required ongoing as required
- Fertilise shrub beds –
- Clean out and repair bird boxes –
- Shrub bed tennis courts, cultivate/replanting ongoing

Weymouth Ave Recreation Ground

- Litter pick and empty bins x 3 per week *ongoing*
- Mark out from scratch winter pitches *completed*
- Erect goal posts *completed*
- Spike field areas *ongoing*
- Weed and prune Sawmills shrub area –
- Mark out required weekly pitches ongoing
- Repair winter pitches as required *ongoing*
- Brush cricket square daily *ongoing*
- Treat turf diseases as required on cricket Sq ongoing
- Sweep up leaves various areas, cricket nets, car park etc ongoing
- Mow winter pitches as required *ongoing*

• Install pick up units to two dog bins – awaiting delivery

Sandringham Sports Ground

- Litter pick and empty bins x 3 per week ongoing
- Mark out from scratch winter pitches *completed*
- Erect goal posts *completed*
- Spike field areas *ongoing*
- Mark out required weekly pitches ongoing
- Repair winter pitches as required *ongoing*
- Play area inspection *weekly*
- Mow winter pitches *ongoing*
- Hedge cutting and shrub pruning *-ongoing*
- Install pick up units to two dog bins *awaiting delivery*

Kings Road and Salisbury Field

- Inspect play equipment weekly ongoing
- Litter pick and empty bins x 3 per week ongoing
- Mow if required *ongoing*
- Mole clearance, external contractor *completed*
- Plant up replacement trees 3 x Sycamore Salisbury Field Walk January delivery
- Cut and clear Jubilee tree/wildflower area *completed*

Walks System including Grove Bank

- Sweep paths, litter pick and empty bins (mon/wed/fri) WDDC contract
- Tree inspections (leaf off inspections) –
- Mow additional DCC areas (Junction, skatepark verges etc) *completed*
- Autumn/ Winter planting replacement trees (Plane trees) in South Walks x 3 *January Delivery*
- Power wash Cenotaph and garden of remembrance area prior to Remembrance Day *completed*

Other Public Open Space/Play Areas

- Litter pick and empty bins x 3 per week ongoing
- Inspect play equipment weekly *ongoing*
- Hedge cutting –
- Alington roundabout (bye pass), maintain *completed*
- Second Alington roundabout (Trumpet Major), prune and shape completed

Allotments

- Provide trailer to remove green waste- as per schedule *ongoing*
- Cut boundary hedges –
- Plant new hedge Alington Allotments awaiting plants delivery

Hanging Baskets Town Centre

- Remove summer hanging baskets *completed*
- Put up Spring hanging baskets after January 2014

Additional Work Planned or Completed

- Weekly/monthly Legionella & Fire testing ongoing
- Clean out guttering to various buildings –
- Power wash public seats in the Walks *completed*
- Clear John's pond of excess water weeds –
- Clear, prune and weed areas, Holloway Rd & Northern Hay –
- Greys bridge corner, hedge cutting –
- Snow clearing (winter maintenance plan) as required
- Interior painting changing rooms Sandringham/Weymouth Avenue Pavilion -

The Great Field

- Litter pick field area as per rota *ongoing*
- Erect goal posts *completed*
- Mark out football pitches *completed*
- Repair as required damage to pitch areas *ongoing*
- Spike football pitches *ongoing*
- Install new play equipment *ongoing*
- Install pick up units to three dog bins *completed*

Fordington Cemetery

- Monthly grass mowing DCC contract *completed*
- Tree inspections *completed*
- Burials as required *ongoing*
- Hedge cutting and removal of briars –
- Cut and clear steep banked area *completed*

Weymouth Avenue Cemetery

- Burials as required *ongoing*
- Tree inspections *completed*
- Treat chapel doors with Teak oil *completed*
- Cut hedges and prune shrubs –
- Paint remembrance plaque wall *completed*
- Remove Ivy from boundary wall *completed*
- Monthly grass mowing DCC contract *completed*

Poundbury Cemetery

- Grass mowing *completed*
- Wildflower area mowing late summer cut, bale and removal *completed*
- Tree inspections *completed*
- Burials as required *ongoing*
- Phone transferred from Weymouth Ave Cemetery *completed*

MANAGEMENT COMMITTEE

14 JANUARY 2014

USE OF BOWLING GREEN SITE IN THE BOROUGH GARDENS

- 1. The bowling green has not been used as such for some years now. The alternative use of a putting green has not created much take up in recent years. There is a need to bring the site back into full use during 2014, as in 2013 it became a focal point for anti-social behaviour.
- 2. The Corporate Plan identifies a priority task for 2013 as "To create a mini-golf course on the former bowling green" when resources permit. To that end a request was made for funding of £36,108 as part of discussions with the District Council regarding s106 contributions in March 2012. The sum of £18,054 was subsequently reserved for the purpose, leaving £18,054 to be found from other sources.
- 3. As yet there has been no sum allocated by the Town Council itself. Given the potential difficulties arising from changes to the receipt of government Council Tax Subsidy Grant it would be imprudent to allocate a sum towards the scheme at present unless the operational benefits of the scheme had been fully researched, and other alternatives considered.
- 4. The priority for the bowling green area in 2014 is to give it a public use. It is already scheduled to be used by Dorchester Arts as part of the festival in May 2014. In advance of and after that event it is proposed to mark out the area as a grass tennis court, and provide some form of fencing around the court. This can probably be achieved for a modest cost, funded within the Parks budget, and will create an extra court within the gardens area during the main summer period.
- 5. This will present an opportunity to provide grass court tennis to Dorchester for one season. While the grass should survive one summer's use it is unlikely that the approach will be replicable in future years due to the cost of maintain the lawn in a playable condition.
- 6. During 2014 it is intended that additional monitoring will take place of tennis court usage in the Borough Gardens and the less well used and less attractive courts adjacent to Trinity Street Car Park. This will give an indication of whether there might be a need for additional courts or replacement courts within the Borough Gardens in the longer term, which might free up the land adjacent to Trinity St car park for other purposes.
- 7. Additionally officers will work with the Borough Gardens Panel to develop alternative proposals for the bowling green site and the site adjacent to Trinity St Car Park, including the original Mini-Golf option, to allow a report to be submitted by September regarding options for future use of the site.

Adrian Stuart Town Clerk

MANAGEMENT COMMITTEE

14 JANUARY 2014

REVENUE BUDGET 2014/15

- 1. It is recommended that the draft budgets (attached) for services provided for this Committee are recommended for inclusion in the Council's overall budget. The main changes for the year include:
 - Living Wage costs are included, resulting increase of £15,000 on the Outdoor Services & Municipal Buildings Salaries and related budgets
 - A new Pension Fund regulation making overtime payments pensionable has increased the budget for Pensions by £3,000 on Municipal Buildings
 - One-off Pension costs have been removed from the Outdoor Services budget, reducing the Pensions budget by £9,000
 - Following the introduction of a new Grass Cutting regime in Cemeteries, and the tendering of the work for 3 more years, a permanent reduction of £11,000 has been made on the budget
 - Format changes a more accurate method for reapportioning the work of both the Offices Team and the Outdoor Services Team across all services has been introduced since last year. For consistency all previous actual and budgeted costs have been recalculated.
- 2. The total cost of Services met by the taxpayer through the precept, excluding Special Items, is $\pounds 880,000, \pounds 7,000$ lower than in 2013/14.
- 3. A summary of Reserves is also attached. As part of the medium term financial strategy further consideration will be given regarding the need for a more significant reserve to be held for future works to the Municipal Buildings. The special item of £25,000 for Walks improvements in 2013/14 will be held in a reserve, and further sums will be added from 2014/15 onwards. A report on this issue is scheduled for your March Committee meeting. All other reserves are considered sufficient.
- 4. The Council has a provisional budget of £18,000 for Special Items. The Committee has made no requests to date during this financial year. Officers have therefore considered a long list of items based on knowledge of service needs, and given some thought to priorities within services operated by the Committee.

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Priorities identified by officers		
Skate Park	Improve fencing/alternative access points	7,500
Cemeteries - Memorial testing	Safety requirement	2,000
Corn Exchange Wall & Dressing		
Room Roof	Investigative works prior to repair	3,500
WW1 Commemorations	War memorial refurbishments, Events	5,000
Other Items considered		
Electronic capture of Burial Records	Improve data resilience, reduce admin, and	
Electronic capture of Burial Records	Improve data resilience, reduce admin, and potentially increase income	15,000
Electronic capture of Burial Records Cemeteries – Replace Digger	1	15,000 5,000
-	potentially increase income	·
Cemeteries – Replace Digger	potentially increase income Replacement for existing 2 diggers	5,000

Borough Gardens Deck Chairs	Replace	1,500
Corn Exchange Acoustic Fabric	Replace the fabric	2,500
Municipal Buildings Magistrates		
Room	Repaint/refurbish	1,300
Municipal Buildings Clock Tower	Replace the ladder	4,000
Christmas Lights	Contribute towards replacement	5,000

The views of the Committee are sought.

Adrian Stuart Town Clerk

	3	2011/12 Actual		2012/13 Actual	2013/14 Budget		2014/15 Budget
		£		£	£		£
PARKS & OPEN SPACES		5255			935-0		
Gas		922		1,260	1,696		1,800
Electricity		6,077		10,012	10,600		12,000
Water		13,084		11,799	15,192		13,000
Rent		9,569		6,552	3,705		3,200
Rates		13,977		14,346	14,977		15,500
Premises Repairs & Maintenance		12,049		31,574	10,260		10,500
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Other Repairs & Maintenance		47,799			1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 -		
Outside Contracts		5,382		1,481	5,500		5,500
Walks - Tree Maintenance		3,227			12,000		12,000
Maintain Highway Trees				10.000	3,500		3,500
Legal & Professional Fees		1,409		2,353	1,000		1,000
Special Items		48,587			6,300		1.0
Walks Cleaning Contract		19,752		3,299	19,391		20,000
Office Team		64,519		66,153	72,118		68,833
Outdoor Services Team		309,496		327,732	356,169		360,499
To Reserves - Play Equipment		(943)		12,000	12,000		12,000
To Reserves - Parks Premises				5,000	5,000		5.000
To Reserves - Walks		-		-	25,000		25,000
Total Expenditure		555,849		547,330	613,029		608,332
Recharge - Outside Organisations	2	10,538		958	- 5,596	1	3,300
Tennis	2	4.350		3,226	0.0000000000		3,600
Putting Green		226		153	7.5.5.5.5		0,000
Football		5,936		4,838			5,800
Cricket	3	1,497		2,030			2,100
		100 100 100 100			1.1		10.00 10.00
Wayleave		625		625		0.5	630
Telephone		11		260			-
Rent of Borough Gardens Flat	-	2,652		2,814			2,850
Hire of Borough Gardens House	÷.	5,291	*	5,816	0.00000000		5,000
Hire of Weymouth Avenue Pavilion		•		2.5 A. 10 M	- 2,071		3,000
Sundry		1,943	7	862	- 371		1,000
Total Income	2	33,069	•	21,062	- 26,843	•	27,280
Met by Precept on Taxpayer		522,780		526,268	586,186		581,052
ALLOTMENTS							
Water		1,679		767	1,794		1,800
Rent		519		1,000	1,300		1,000
Repairs, Maintenance & Pests		226		715	750		750
Subscriptions		55		0	55		60
Office Team		6,197		6,354	6,927		6,611
Outdoor Services Team		3,960		5,928	10,646		10,775
Total Expenditure		12,636		14,764	21,472		20,997
Rents & Wayleaves		-6,852		-7,568	-7,902		-8,000
Total Income		-6,852		-7,568	-7,902		-8,000

	2011/12 Actual	2012/13 Actual	2013/14 Budget	2014/15 Budget
	£	£	£	£
MUNICIPAL BUILDINGS				
Salaries	59,906	59,740	60,000	47,262
Overtime	0	0	0	15,000
National Insurance	2,656	2,957	3,348	3,545
Pensions	7,882	8,302	8,750	12,211
Training Courses	608	474	615	600
Repairs & Maintenance	21,889	24,445	16,404	17,500
Materials & Equipment	2,874	3,118	5,540	3,500
Water	205	475	513	500
Electricity	9,525	5,827	10,260	12,500
Gas	9,289	9,552	8,773	10,000
Rates	15,856	17,318	17,590	18,000
Protective Clothing	172	129	210	300
Telephone	578	411	928	900
Performing Rights & Other Licences	-124	1,460	1,533	1,500
Legal & Professional Fees	704	1,460	500	1,000
Promotion & Stationery	1,787	1,255	1,436	1,500
-5-	44 005	40.000	10.007	44 774
Office Team	41,965	43,028	46,907	44,771
Outdoor Services Team	7,002	5,081	10,186	10,310
To Earmarked Reserve	0	13,000	13,000	13,000
Total Expenditure	182,774	197,612	206,494	213,898
Room Hire	-67,891	-60,916	-64,575	-66,000
Bar Franchise	-5.221	-4,315	-4,613	-5,000
Sundry	544	-2,447	0	0
Total Income	-72,568	-67,678	-69,188	-71,000
Met by Precept on Taxpayer	110,206	129,934	137,306	142,898
CEMETERIES				
Electricity	1,766	2,335	2,650	2,700
Water, Service Charges & Cesspit	382	260	762	500
Rates	1,651	2,200	2,498	2,500
General Maintenance	8,362	9,250	5,893	5,000
Cemetery Grass Cutting	14,956	13,140	31,100	20,000
Office Team	30,182	30,946	33,736	32,200
Outdoor Services Team	43,995	40,605	39,953	40,439
To Cemeteries Reserve	(7 2)	15,513	15,514	16,000
Total Expenditure	101,294	114,249	132,106	119,338
Burial Fees	- 21,600		100000000000000000000000000000000000000	
Exclusive Rights to Burial	- 5,293 -			
Memorials & Inscriptions	- 5,197 -	10.000 (20.000 (20.000))		
Chapel	- 516 -	The CONTRACT		- 500
Sundry	- 3,930 -	400 -	65	
Total Income	- 36,536	30,111	29,176	- 30,500

	2011/12 Actual		2012/13 Actual		2013/14 Budget		2014/15 Budget
CULTURAL & TWINNING	£		£		£		£
Borough Gardens Events	3.7	45	5,700		5,700		6,500
Summer Saturday Live	3,0		0,700		1,000		-
Maumbury Rings Events	11,0		7,247		6,000		9,000
Maumbury Rings Youth Event	2,0				1,000		-
Marketing & Promotion	2,0				1.000		
Christmas Lighting	12,5		13,433		6,698		7,000
Dorchester Arts Centre	12,5		10,400		4,900		5,000
Event Sponsorship	5,0		24,745		9,100		8,500
Grants Panel	2,9		24,745		3,266		3,300
		20	2,655		1,869		1,900
Twinning Grants, Receptions etc					7,000		
Twinning Special Anniversaries			12		7,000		1785) 1990-1997
Offices Team	15,3	00	15,687		17,102		16,323
Arts Festival Reserve	2,7		2,750		2,750		3,000
Christmas Lighting Reserve	-		2,500		2,500		2,500
Total Expenditure	58,7	73	74,717		69,885		63,023
Christmas Lights	- 9,9	21 -	9,000	2	9,921	•	9,000
Total Income	- 9,9	21 -	9,000		9,921		9,000
Met by Precept on Taxpayer	48,8	52	65,717		59,964		54,023
OUTDOOR SERVICES TEAM							
Salaries	250,3	02	244,497		227,021		241,508
Overtime	20010	0	0		8,600		8,800
NI	14,1		13,453		16,958		18,113
Super	30,9		31,671		61,316		51,203
Training & Subsitence	2,6	18	3,152		3,064		3,100
Subscriptions		83	1,074		975		1,000
Transport	19,5		19,736		20,895		19,000
Mowers - Fuel & Repairs	5,3		6,234		7,182		7,200
Cleaning - Materials & Equipment	7,4		4,772		2,565		2,600
Tools, Equipt, H&S, Signs	10,1		243		8,832		9,000
Waste Services	9,9		14,413		12,500		12,500
Equipment Service	8.6		12,770		6,123		6,200
Protective Clothing	18.6.17.5	36	2,388		2,256		2,300
Printing, Stationery, etc		67	207		257		300
Telephone	3,4		1,736		2,160		2,200
Depot Loan Reserve		0	20,000		20,000		20,000
Vehicles & Equipment Reserve		0	3,000		16,250		17,000
	364,4	53	379,346		416,954		422,024
Recharged to	200 4	06	327,732		193 264		185,492
Borough Gardens	309,4	30	321,132		183,264 33,638		34,047
Playgrounds Sporte Ditches							66,034
Sports Pitches			(-))		65,241		
Other Open Spaces		20	- 6 029		74,026		74,926
Allotments	3,9		5,928		10,646		10,775
Cemeteries	43,9		40,605		39,953		40,439
Municipal Buildings	7,0	02	5,081		10,186		10,310
	364,4		379,346		416,954		422,024

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EARMARNED RESERVES							
		2013/14			201	2014/15	
	Actual	Contribution	Spent	Balance	Contribution	Spent	Balance
	01/04/2013	to Reserve	from Reserve	31/03/2014	to Reserve	from Reserve	31/03/2015
	сц	બ	(a)	G)	બ	બ	ų
Infrastructure & Equipment							
Cemeteries Repairs & Renewal	15,500	15,500	0	31,000	16,000	5,000	42,000
Municipal Buildings Repairs & Renewal	13,000	13,000	0	26,000	13,000	20,000	19,000
Borough Gardens Repairs & Renewal	5,000	5,000	0	10,000	5,000	0	15,000
Play Equipment R&R (in Holmead Walk)	27,000	12.000	10,000	29,000	12,000	10,000	31,000
Walks Resurfacing & Updrade	0	25,000	0	25,000	25,000	0	50,000
Vehicles & Equipment Replacement	3,000	16,250	13,250	6,000	17,000	20,000	3,000
Cultural							
Dorchester Arts Festival (Biennial)	2,750	2,750	5,500	0	3,000	0	3,000
Christmas Lichts Refresh	2,500	2,500	1,000	4,000	2,500	0	6,500
Town Crier Uniform	299	299	0	598	0	0	598
Other Reserves							
Council Offices Repairs (to be removed)	1,000	1,000	2,000	0	0	0	0
Loan Repayment Reserve	120.000	20,000	0	140,000	20,000	0	160,000
Maumbury Rings S106	15,077	0		0	0	0	0
Graves In Perpetuity (6 graves)	14.352	14		14,216	0	100	14,116
	219,478	113,313	46,977	285,814	113,500	55,100	344,214



PARKS, GARDENS & OPEN SPACES

CHARGES FOR RECREATIONAL FACILITIES April 2014 – March 2015

			Existing	Proposed
TENNIS	Per Court per hour		£6.00	£6.20
	Per Court per hour prior to 12 Noon Monday	- Friday	£4.50	£4.70
	(except Bank Holidays)	2		
	Concessionary Per Court per hour		£3.60	£3.70
	Adult Season Ticket – six month		£49.00	£51.00
	Adult Season Ticket – twelve month			£81.00
	Concessionary Season Ticket – six month			£34.80
	Concessionary Season Ticket – twelve			£47.00
	month			
PUTTING	Adult per round		£1.00	£1.00
	Children under 16		50p	50p
	The prices above are inclusive of V	AT at 20%	1	- - T
	, , , , , , , , , , , , , , , , , , ,			
FOOTBALL	Weymouth Avenue Recreation Ground - Senior Pitch	- with showers	£39.00	£40.00
	Senior Fiten	- Junior use	f31 70	£32.60
		Junior use	231.70	<i>~52</i> .00
	Weymouth Avenue Junior Pitch		£23.50	£24.20
	Weymouth Avenue Mini Pitch		f11.60	£12.00
	weymouth Avenue while I then		211.00	~12. 00
	Sandringham Sports Centre	- Senior Pitch	£39.00	£40.00
	Sandringham Sports Contro	- Junior Pitch	£23.50	£24.20
		• • • • • • • • • • • • • • • • • • • •	420100	a _0
	Sandringham / Hardye's Pitch (Mini Pitches	1 & 2)	£11.60	£12.00
	King's Road Playing Field and The Great		£16.60	£17.10
	Field Junior Pitches			
<u>CRICKET</u>	Evening Matches (6.30p.m. start)			£40.00
	Afternoon Matches (2.00p.m 6.00p.m.)			£52.50
			£31.70	£32.60
			011 50	
	Artificial wicket (maximum of 2 hours)		£11.60	£12.00
	All Day Matches		£66.70	£68.70
	(11.00a.m 6.00p.m. or 1.00p.m			
	8.00p.m.)			
	Sunday Matches (200)		666 70	070 70
	Sunday Matches (2.00p.m 6.00p.m)		£66.70	£68.70

The prices above are exclusive of VAT



DORCHESTER TOWN COUNCIL MUNICIPAL BUILDINGS CHARGES

1st APRIL, 2014 until 31st MARCH, 2015

Session Times are based on 8.00a.m - 1.00p.m, 1.00p.m - 5.00p.m and 5.00p.m - 11.00p.m

All prices are exclusive of VAT. A deposit and Performing Right Society Copyright Fee may also be payable. Prices include heating, lighting, public address system, light use of the kitchen and crockery, piano (if booking the Corn Exchange) and a duty caretaker throughout your event.

These charges EXCLUDE Bank Holidays, Christmas Eve and New Years Eve hire which are 'by negotiation'.

Charges in **Bold** are the proposed increased prices

• Voluntary or Charitable Organisations

	Session Rate	Hours after 11pm	Hourly Rate
Corn Exchange - Weekday	£84.35 / £86.90	£25.60 / £26.35	£35.60 / £36.65
- Weekend	£105.50 / £108.65	£34.50 / £35.55	£44.40 / £45.75
Dressing Rooms	£33.20 / £34.10		£14.80 / £15.25
(When other functions are on)	£16.50 / £17.00		£14.80 / £15.25
Com Evelonge Kitchen	Full use £34.70 / £35.75		£16.75 / £17.25
Corn Exchange Kitchen	Part Use £19.90 / £20.50		£16.75 / £17.25
Town Hall	£44.40 / £45.75	£25.60 / £26.35	£19.90 / £20.50
Magistrates Room	£33.20 / £34.10	£19.40 / £20.00	£14.80 / £15.25
Council Chamber	£44.40 / £45.75	£25.60 / £26.35	£19.90 / £20.50

• Other Non Commercial or Private Events

	Session Rate	Hours after 11pm	Hourly Rate
Corn Exchange - Weekday	£112.10 / £115.50	£28.30 / £29.20	£36.20 / £37.30
- Weekend	£134.40 / £138.50	£34.50 / £35.50	£45.60 / £47.00
Dressing Rooms	£42.25 / £43.50		£17.80 / £18.30
(When other functions are on)	£28.30 / £29.20		£17.80 / £18.30
Com Fusher as Vitabar	Full use £34.50 / £35.50		£16.75 / £17.25
Corn Exchange Kitchen	Part Use £19.90 / £20.50		£16.75 / £17.25
Town Hall	£55.50 / £57.15	£31.90 / £32.85	£22.20 / £22.85
Magistrates Room	£42.30 / £43.50	£21.20 / £21.80	£17.80 / £18.30
Council Chamber	£55.50 / £57.15	£31.90 / £32.85	£22.20 / £22.85

Civil Weddings/Civil Partnerships

Town Hall/Corn Excl	hange	
	Monday - Thursday	£162 / £167
	Friday - Saturday	£222 / £229

Council Chamber		
	Monday - Thursday	£135 / £139
	Friday - Saturday	£200 / £206

Commercial

	Session Rate	Hours after 11pm	Hourly Rate
Corn Exchange - Weekday	£141.60 / £145.85	£45.60 / £47.00	£61.10 / £62.95
- Weekend	£175.50 / £180.75	£58.20 / £60.00	£77.70 / £80.00
Dressing Rooms	£54.40 / £56.00		£22.90 / £23.60
(When other functions are on)	£41.10 / £42.35		£22.90 / £23.60
Com Franker og Vitakor	Full use £35.60 / £36.65		£17.25 / £17.75
Corn Exchange Kitchen	Part Use £21.15 / £21.75		£17.25 / £17.75
Town Hall	£77.70 / £80.00	£45.60 / £47.00	£34.50 / £35.50
Magistrates Room	£54.50 / £56.15	£33.40 / £34.40	£22.90 / £23.60
Council Chamber	£77.70 / £80.00	£45.60 / £47.00	£34.50 / £35.50



BOROUGH GARDENS HOUSE AND WEYMOUTH AVENUE PAVILION CHARGES

1st APRIL, 2014 until 31st MARCH, 2015

Session times for the Borough Gardens House are 8.00am - 1.00pm, 1.00pm - 5.00pm and 5.00pm - 11.00pm (on request only).

Session times for Weymouth Avenue Pavilion are 8.00am - 1.00pm, 1.00pm - 4.00pm and by agreement in the evening – the Pavilion is not available to hire on Tuesdays or Wednesday morning.

All prices are exclusive of VAT. A deposit and Performing Right Society Copyright Fee may also be payable. Prices include heating, lighting and light use of the kitchen.

These charges EXCLUDE Bank Holidays, Christmas Eve and New Years Eve hire which are by negotiation.

Prices in **Bold** are the proposed increased charges.

• Voluntary or Charitable Organisations

	Session Rate	Hours after 11pm	Hourly Rate
Borough Gardens House	£39.00 / £40.00	£22.20 / £22.90	£17.80 / £18.30
Weymouth Avenue Pavilion	£33.20 / £34.10	£19.40 / £20.00	£14.80 / £15.25

• Other Non Commercial or Private Events

	Session Rate	Hours after 11pm	Hourly Rate
Borough Gardens House	£49.00 / £50.00	£26.70 / £27.50	£20.00 / £20.60
Weymouth Avenue Pavilion	£42.30 / £43.50	£21.20 / £21.80	£17.80 / £18.30

Commercial

	Session Rate	Hours after 11pm	Hourly Rate
Borough Gardens House	£66.70 / £68.70	£39.00 / £40.00	£27.80 / £28.65
Weymouth Avenue Pavilion	£54.50 / £56.15	£33.40 / £34.40	£22.90 / £23.60

Dorchester, Fordington and Poundbury Cemeteries

FEES, PAYMENTS AND SUMS WITH EFFECT FROM 1st APRIL, 2014

IN	TE]	RMENTS	Existing	Proposed
A	Fo	r the interment of the body of:		
	a)	a stillborn child or a child whose age at the time of death did not exceed 2 years (for the Green Burial Area at Poundbury an additional £10 will be charged)	£65.00	£67.00
	b)	a child whose age at the time of death exceeded 2 years but did not exceed 12 years (for the Green Burial Area at Poundbury an additional $\pounds 10$ will be charged)	£138.00	£142.00
	c)	a person whose age at the time of death exceeded 12 years (for the Green Burial Area at Poundbury an additional £10 will be charged)	£293.00	£302.00
	d)	for the interment of a casket of ashes (for the Green Burial Area at Poundbury an additional ± 10 will be charged)	£98.00	£101.00
B	Gr	aves in respect of which an exclusive right of burial granted:		
		For an interment over the depth of 1.8 metres, an additional charge of - for each 30cm dug (graves at Poundbury Cemetery will be dug to 2.7 metres for which no additional charge be made)	£50.00	£52.00
SC	CAT	TERING OF ASHES		
	a)	Scattering of ashes under turf on a grave	£52.00	£54.00
	b)	Scattering of ashes in the Garden of Remembrance	£19.00	£20.00
	c)	Dispersal of ashes in the pit at Poundbury	£52.00	£54.00
EX	KCL	USIVE RIGHTS OF BURIAL IN EARTHEN GRAVES		
Fo	r the	e grant of an exclusive right of burial for 100 years in an earthen grave:		
	a)	2.7 metres by 1.2 metres (3.0 metres by 1.5 metres at Poundbury)	£466.00	£480.00
	b)	Ashes and children's plots (where available)	£150.00	£155.00
US	SE (OF SOUTH CHAPEL, DORCHESTER CEMETERY	£105.00	£108.00
SE	AR	CH FEES		
Fo	r the	e first thirty minutes	No Charge	
Fo	r the	e first hour or part thereafter	£25.00	£26.00

£21.00

£22.00

For each subsequent hour or part

Casket type coffins

Double fees will be charged for casket type coffins.

Stillborn children

Single fees will be charged for the interment and grave digging for stillborn children regardless of whether either parent is a resident of the area administered by the Committee.

Non-residents

The fees, payments and sums settled and fixed in the foregoing charges will be doubled where the person to be interred, or the person to whom the right is granted is, or was immediately before death, not an inhabitant or parishioner of those parts of the parishes of Dorchester or Winterborne Herringston within the area for which Dorchester Joint Burial Committee acts, excepting that any person who has resided within the area administered by the Joint Committee within the previous **ten** years or was a resident of that area for at least **twenty-five** years will be subject to the charges set out.

MONUMENTS, GRAVESTONES, TABLETS AND MONUMENTAL INSCRIPTIONS

Single fees apply to all fees for memorials

For the right to erect or place:

 a) a headstone, footstone or a monument in any other form on a grave - where the exclusive right of burial has been granted where the exclusive right of burial has not been granted (not available at Poundbury) £150.00 b) a flat stone at Dorchester or Fordington not exceeding 1.8 metres by 0.9 metres which must not project above ground level – (not permitted in the Lawn Area at Poundbury) where the exclusive right of burial has been granted where the exclusive right of burial has not been granted where the exclusive right of burial has not been granted where the exclusive right of burial has not been granted a flat stone at Poundbury not exceeding 2.075 metres by 0.875 metres (only available where the exclusive right of burial has been granted and in the traditional area) d) a tablet measuring 25 centimetres by 20 centimetres in the North Chapel of Dorchester Cemetery or on the wall in Dorchester Cemetery e) a flat stone not exceeding 30 centimetres by 30 centimetres which must not project above ground level in the Garden of Remembrance at Fordington Cemetery f) an inscription, after the first, on a gravestone, tablet or other memorial (for each deceased) 	
 where the exclusive right of burial has not been granted (not available at Poundbury) b) a flat stone at Dorchester or Fordington not exceeding 1.8 metres by 0.9 metres which must not project above ground level – (not permitted in the Lawn Area at Poundbury) where the exclusive right of burial has been granted where the exclusive right of burial has not been granted a flat stone at Poundbury not exceeding 2.075 metres by 0.875 metres (only available where the exclusive right of burial has been granted and in the traditional area) a tablet measuring 25 centimetres by 20 centimetres in the North Chapel of Dorchester Cemetery or on the wall in Dorchester Cemetery a flat stone not exceeding 30 centimetres by 30 centimetres which must not project above ground level in the Garden of Remembrance at Fordington Cemetery f) an inscription, after the first, on a gravestone, tablet or other memorial (for each deceased) 	
 b) a flat stone at Dorchester or Fordington not exceeding 1.8 metres by 0.9 metres which must not project above ground level – (not permitted in the Lawn Area at Poundbury) where the exclusive right of burial has been granted where the exclusive right of burial has not been granted a flat stone at Poundbury not exceeding 2.075 metres by 0.875 metres (only available where the exclusive right of burial has been granted and in the traditional area) d) a tablet measuring 25 centimetres by 20 centimetres in the North Chapel of Dorchester Cemetery or on the wall in Dorchester Cemetery e) a flat stone not exceeding 30 centimetres by 30 centimetres which must not project above ground level in the Garden of Remembrance at Fordington Cemetery f) an inscription, after the first, on a gravestone, tablet or other memorial (for each deceased) 	£155.00
 must not project above ground level – (not permitted in the Lawn Area at Poundbury) where the exclusive right of burial has been granted where the exclusive right of burial has not been granted a flat stone at Poundbury not exceeding 2.075 metres by 0.875 metres (only available where the exclusive right of burial has been granted and in the traditional area) a tablet measuring 25 centimetres by 20 centimetres in the North Chapel of Dorchester Cemetery or on the wall in Dorchester Cemetery a flat stone not exceeding 30 centimetres by 30 centimetres which must not project above ground level in the Garden of Remembrance at Fordington Cemetery f) an inscription, after the first, on a gravestone, tablet or other memorial (for each deceased) 	
 where the exclusive right of burial has not been granted £205.00 c) a flat stone at Poundbury not exceeding 2.075 metres by 0.875 metres (only available where the exclusive right of burial has been granted and in the traditional area) d) a tablet measuring 25 centimetres by 20 centimetres in the North Chapel of Dorchester Cemetery or on the wall in Dorchester Cemetery e) a flat stone not exceeding 30 centimetres by 30 centimetres which must not project above ground level in the Garden of Remembrance at Fordington Cemetery f) an inscription, after the first, on a gravestone, tablet or other memorial (for each deceased) 	
 c) a flat stone at Poundbury not exceeding 2.075 metres by 0.875 metres (only available \$\pm 185.00\$ \$\pm 185.00\$	£155.00
 where the exclusive right of burial has been granted and in the traditional area) a tablet measuring 25 centimetres by 20 centimetres in the North Chapel of Dorchester £80.00 Cemetery or on the wall in Dorchester Cemetery a flat stone not exceeding 30 centimetres by 30 centimetres which must not project £80.00 above ground level in the Garden of Remembrance at Fordington Cemetery an inscription, after the first, on a gravestone, tablet or other memorial (for each deceased) 	£211.00
 Cemetery or on the wall in Dorchester Cemetery e) a flat stone not exceeding 30 centimetres by 30 centimetres which must not project above ground level in the Garden of Remembrance at Fordington Cemetery f) an inscription, after the first, on a gravestone, tablet or other memorial (for each deceased) £42.00 	£190.00
above ground level in the Garden of Remembrance at Fordington Cemeteryf) an inscription, after the first, on a gravestone, tablet or other memorial (for each £42.00 deceased)	£83.00
deceased)	£83.00
	£44.00
N.B. For this fee an additional inscription is defined as an inscription added to an existing memorial. Any additional stones are defined as a new memorial	
 g) a flat stone at Dorchester or Fordington not exceeding 90 centimetres by 60 centimetres which must not project above ground level - 	
- where the exclusive right of burial has been granted £80.00	£83.00
- where the exclusive right of burial has not been granted $\pounds 107.00$	£110.00
h) a memorial at Poundbury not exceeding 60 centimetres by 60 centimetres by 60 fentimetres by 60 fentimetres (only available where the exclusive right of burial has been granted and in the cremation section)	£83.00
i) children's memorials not exceeding 60 centimetres by 60 centimetres by 60 centimetres (only available where the exclusive right of burial has been granted in the children's area at Poundbury)	£83.00
 j) brass or bronze plaques 15.8 centimetres by 10 centimetres (only available at Poundbury) £80.00 	£83.00

MANAGEMENT COMMITTEE - 14th January, 2014

EXCLUSIVE RIGHT OF BURIAL

To note that grants of Exclusive Right of Burial have been issued for the following grave spaces:

Name	Grant No:	Grave Number		
Dorchester Cemetery				
John & Gwendoline Darling	2827	1947/C		
Poundbury Cemetery				
Frances Yvonne Riggs	2824	460(T)		
Esme Christine Short	2825	163 (L)		
Shane Lavis (Children's)	2826	11		
Michael Philip Dutton	2828	1320		
John Herring	2830	204(L)		
Fordington Cemetery				
Gillian Rose Clifton	2829	GOR 64		

INTERMENTS AND BURIAL OF ASHES

14th January 2014

Set out below for the information of the Committee are details of the interments since the last meeting of the Committee:

Date	Time	Deceased	Dorchester Interments	Dorchester Ashes	Garden of Remembrance	South Chapel	Fordington Interments	Fordington Ashes	Garden of Remembrance	Poundbury Interments Trad	Poundbury Interments Lawn	Poundbury Interments Green	Poundbury Ashes Trad	Poundbury Ashes Lawn	Poundbury Ashes Green	Poundbury Chamber/ _{Child}
23.11.13	12.30PM	GRACE CROOK			✓											
P.I.A.	-	FRANCIS YVONNE RIGGS								\checkmark						
20.11.13	2.00PM	PAMELA SHUTLER												✓		
22.11.13	12.30PM	SHANE LAVIS (S.B)														✓
27.12.13	11.30AM	GWENDOLINE BARTLETT		~												
12.12.13	2.00PM	AGNES MALONEY			✓											
12.12.13	11.15AM	MARY DUTTON										\checkmark				
18.12.13	12.15PM	JOAN PEARCE									\checkmark					
19.12.13	1.15PM	LEONARD FRANK WHITE								✓						
20.12.13	10.00am	SYLVIA HERRING (GRASSBY DUG)									~					
20.12.13	12.15PM	JOHN MCINTOSH	\checkmark													
23.12.13	1.45PM	DEREK OWEN GATES								✓						
27.12.13	11.30AM	GWENDOLINE BARTLETT		~												

MANAGEMENT COMMITTEE 14th January 2014

November/December 2013 Report

MUNICIPAL BUILDINGS MONITORING REPORT

• Generally: The table below shows figures of the number of events held, with comparisons between this year and last year. These events are individually counted so for example if we had a booking for one week it would only count as one event.

	NOVEMBER	NOVEMBER	FOC	DECEMBER	DECEMBER	FOC
	2012	2013 – PAID		2012	2013 - PAID	
Corn Exchange	14	18	0	15	13	2
Dressing Room	2	4	0	2	2	0
Town Hall	17	9	2	14	8	1
Magistrates Room	7	7	5	3	4	2
Council Chamber	-	1	10	-	1	2
Overall Total	40	39	17	34	28	7
Weymouth Avenue	7	0	0	2	5	1
Pavilion	/	9	0	3	3	1
Borough Gardens House	6	4	0	2	6	2

	01	02	03	04	05	06	07	08	09	10	11	12	13	14	15
Civil Weddings	12	20	22	23	29	32	29	36	24	19	16	23	13	14	
Civil Partnerships					1	3	1	1	2	3	-	1	1	1	

INCOME

	NOVI	EMBER	DECE	MBER	
	2012	2013	2012	2013	
	£	£	£	£	
Corn Exchange	3127.94	3200.55	2953.14	2735.06	
Dressing Rooms	226.10	481.14	113.00	116.10	
Town Hall	1458.56	868.14	1558.60	826.82	
Magistrates Room	620.84	567.93	209.14	421.81	
Council Chamber	-	60.90	-	33.20	
Overall Total £	5433.44	5433.44 5178.66 4833.88			
		•			
2013/2014 Cumulative Total £		35665.34		39798.33	
Percentage of Estimated Income 2013/14		55.2%		61.6%	
	-	-			
Weymouth Avenue Pavilion	423.00	612.48	163.40	312.91	
Borough Gardens House	305.00	298.90	645.06	448.53	
	Nov	ember	Decer	mber	
Bar Franchise 10%	352.71	312.20	420.47	312.20	

<u>Usage/Occupancy</u> The following charts show the usage of all the rooms available. This is shown by the type of the event showing number of sessions used not the number of event. Subsequently if an event is all day it will appear more than just a morning event.

November 2013	Corn Exchange		Dressing	Dressing Rooms		Town Hall		Magistrates Room		amber
	2012	2013	2012	2013	2012	2013	2012	2013	2012	2013
Shows/Performances	9 + 2hr	4			2	-				
Live Music Events	-	-			-	-		-		
Farmers Markets/Sales	2	-			4	-	9	5		
Commercial Bookings	4	3	-	-	-	-	-	-	-	-
Birthday/Socials	-	2			-	-	-	-	-	-
Dance Classes	3	5 + 5hr			13 + 1hr	5	-	-		
Wedding Receptions	-	-			-	-		-		-
Wedding Ceremonies	-	-			-	-			-	-
Training Events	-	-	-	11	4 + 4hrs	3 + 15 hrs	6	2	-	-
Meetings	8 + 6hrs	9	10	4	7	7	4	8	-	1
Exhibitions	-	3	-	-	2	-	-	1	-	-
Total:	26 +8hr	26 +5hrs	10	15	33+5hr	15 +5hr	19	16	-	1
Income £	3127.94	3200.55	226.10	481.14	1458.56	868.14	620.84	567.93	0.00	60.90

December 2013	Corn Exchange		Dressing Rooms		Town Hall		Magistrates Room		C. Chamber	
	2012	2013	2012	2013	2012	2013	2012	2013	2012	2013
Shows/Performances	5	3			-	-				
Live Music Events	-	-			-	-				
Farmers Markets/Sales	4	-			-	-	6	3		
Commercial Bookings	-	4	-	-	-	-	-	-	-	-
Birthday/Socials	2+ 1hr	1			-	-	-	-	-	-
Dance Classes	4+3hr	4+5hr			6	5	-	-		
Wedding Receptions	1+2hr	-			-	-		-		-
Wedding Ceremonies	-	-			2	-			-	-
Training Events	1	-	3	1	9hr	3 +12hr	-	6	-	-
Meetings	6	7	1	3	15	7	1	3	-	1
Exhibitions	-	2	-	-	-	-	-	-	-	-
Total:	23+6hr	21+5hr	4	4	23+9hr	15+12hr	7	12	-	1
Income £	2953.14	2735.06	113.00	116.10	1558.60	826.82	209.14	421.81	0.00	33.20

DORCHESTER MUNICIPAL BUILDINGS

Planned Maintenance/Projects and Urgent Works

14th January 2014

Corn Exchange

- Stage Units Serviced Sico Europe Limited 27th April 2010 24th October 2010 27th October 2011 – October 2012 – October 2013 (3 Year Service Contract 2008-2011) – new contract - 2012-2015.
- Floor needs some minor repairs September 2013
- Stage Lights PAT Tested Completed March 2008 Stage Electrics Completed Nov. 2010 – Completed 1st November 2011 – Completed 31st October 2012 – Receiving Quotes for 2013
- LED Lighting for Corn Exchange purchased and installed Completed December 2011
- Corn Exchange Miscellaneous item PAT Tested Terry Morrison Completed: May 2012 – October 2013
- Corn Exchange Dimmers replace all dimmer packs and controls for the Corn Exchange Lighting – Completed - May 2013
- Replace broken blinds and electric motors Crystal Blinds Completed October 2010 faulty June

2013 – Town Hall Keepers repaired

Boiler Serviced – Asbury's – March 2011- replaced minor parts – September 2011 – March 2013

- Stage curtains repaired Completed December, 2011 repaired August, 2013.
- Follow up ProDub Licensing requirements for the Corn Exchange Completed March 2013 not

Required

- New Wi-Fi Installed
- Microphones replace missing buttons Completed May 2013
- Install new Blu-Ray DVD Player Andy Worth March 2013
- Cleaning of Stretched Fabric Systems Corn Exchange cleaned and dusted as carefully as could to avoid any damage– February 2013 + Servicemaster contacted to see if they can clean to a better

standard in accordance with the fabric system, which they could not – Property Management and Maintenance Panel advised on painting the fabric with microporous paint – seeking advice

<u>Kitchen</u>

- All Appliances Serviced
- Food Hygiene Inspection carried out under the Food Hygiene (England) regulations 2006 Act – new inspection not required - informed April 2012
- WDDC carried out a physical inspection of kitchen, bar, cellar and toilets all found to be in good order and clean. Extra storage was recommend in the kitchen – Purchased new cabinet – January 2009
- Ventilation System Serviced Rentokill 31st October 2011 (*Re-negotiated contract from April 2008 reduced by £140.00 per year*) Contract for Bar and Toilet Ventilation Cleaning to be negotiated January 2010 completed 31st October 2011 28th October 2012 27th October 2013
- Clearwater to clean and disinfect water tanks Completed October 2008
- Legionnaire Testing Peter Mullins monitoring some changes needed to existing plumbing to comply with legislation – completed April 2009 and ongoing inspections
- Steam Cleaner purchased October 2009
- Deep Clean Kitchen once a year Rentokill completed November 2010 completed November 2011- completed November 2012 – completed November 2013
- Light diffusers replaced February 2013

Magistrates Room

- New flooring quote being obtained on hold deteriorating, also in main lobby February 2013
- New blinds to be installed Damers Blinds Completed 4th November 2013
- Contacting English Heritage regarding wall colour change restrictions to a Grade II listed interior
- New tables purchased to improve appearance of room (8 old tables removed) Need to start replacing old for new – many tables have damaged tops - replace 8 badly damaged tables in Mag. Room – Japanese Beech GP58 2L1830x760 – 6ft x ft – investigating costs – refurbishing existing tables

<u>Town Hall</u>

- Window hinge loose Investigate Companies & cost repaired June 2013
- Kitchen total refurbishment completed May 2010
- Windows some glass panels need replacing cracked arranging quotes July 2009 completed November 2011
- Scaffold erected to paint higher level October 2009 Completed April 2010
- Dumbwaiter parts replaced and serviced Completed April 2011
- Renewal to 5 year clock contract Smiths of Derby ends: 31st December 2016

Ground Floor Lavatories

- Total refurbishment tenders received September 2009 work commenced 30th September 2009 – Work Completed 17th November 2009
- Safety strips added to the door hinges to prevent accidents safety measure Completed January 2013
- Investigate urinal fresh mats for men lavatories costs v toilet blocks

Council Chamber

- Flags to be cleaned County Cleaners Completed 28th October 2009 (9 Flags)
- Infra red hearing system to be serviced checked by Town Hall Keepers November 2012
- Re-paint Wall Completed June 2010 November 2012

Stairway to Town Hall

- Dorchester Stitchers, Dorset Jurassic Coast hangings to be hung at high level left of the window on the landing Completed April 2012
- Lift needs new parts fitted Completed January 2014

<u>Bar</u>

- New Bar Franchise let as from 1st July 2010 King's Arms due to be extended to June 2015 on completion of improvements to bar area *Completed August, 2013*
- Alterations to bar in conjunction with new Franchisee June 2010
- Ventilation to be cleaned Completed February 2013
- New Flooring installed completed June 2013

<u>Boilers</u>

- Replaced new maintenance contract three year contract to A. P. Chant to service the boilers during each April for 2014-2016 on all four Municipal Buildings boilers (this has produced a saving of £400 per year on Asbury 3 year quote)
- Boilers serviced March 2013
- Replace faulty Pressurisation Unit completed September 2008 new fan October 2009
- First Floor inside of boiler reported to be in poor condition obtaining quotes P. Mullins May 2012
- Fan needs replacing and spares for main boiler ordered March 2013

Exterior Roof

- Town Hall roof leaking in bad weather tile missing replace a.s.a.p. to see if this is where the leak is generating from – Completed – November 2012
- Repairs required to ventilation cowls Roger Burgess Ltd investigating when scaffolding present. Also repairs to the remainder of the Corn Exchange roof Cowls being replaced January 2010 completed. Some tiles replaced. Lightning Conductor tested and completed February 2013
- Routine Gutter clean Town Hall Keeper March 2013
- Leak near dressing rooms flat roof contract let for repair October 2012 completed Weatherby Roofing Ltd – November 2012
- Roof tiles replaced during restoration works completed August 2013

<u>General</u>

- To implement RBS computerised room bookings as recommended by the Council's Internal Auditor January 2013 – funding from 2012/2013 budget – *completed 2013*
- Energy saving light bulbs Purchased
- Full NICEIC Test and Inspection of the Electrical Installation Complete Andy Whitty -October 2012
- Fire alarm and Emergency Lighting Test quarterly & annual Complete Andy Whitty Ltd May 2009 – May 2010 – December 2011 -
 - Implementing Fire Risk Assessments

Arrange training for town hall keepers – November 2007 – Manual Handling/First Aid – Complete

Arrange training for Fire Safety Training and COSHH – April 2010

Arrange training for the Sound/Projector & Laptop Equipment for all users of the Corn Exchange that would like to attend, Town Hall Keepers/Julie – Completed - November 2009 with Multi-Media – Andy Bagwell - Evac training, manual handling training, etc – March 2013 Update to training:

Fire Marshall Training completed by Andy Bagwell, James Simpson and John Banks – November 2013

- Town Hall Keepers to update the Technical Specification Guide for the Corn Exchange. Also to provide additional training to the Town Hall Keepers on the Lighting Desk – Completed August 2013
- Update car park gates to comply with new frequency and health and safety guidelines Completed – February 2012 - a new one year contract with Trident Access from December 2013
- Replace various broken fixtures and fittings
- Painting needed in various areas scaffolding in Town Hall 25th October 2 weeks. Outside painting already started October 2009 February March 2010 April 2012.
- General maintenance in accordance with Town Hall Keepers manual and building maintenance schedule
- Service clocks Town Hall (Corn Exchange clock) new strike controller being fitted completed March 2008 – parts replaced – February 2010 – February 2011- November 2011- November 2012

- Corn Exchange internal clock faulty Fred Burgess servicing June 2010/February 2013
- Renew civil wedding license Completed August 2013
- Personal Appraisal and Development interviews Completed September/October 2008 Personal Appraisals – December 2011- March 2012 – March 2013
- New Cigarette Bins to be placed outside of the North Square entrance and by the bins -Completed – Summer 2009 – replaced January 2013
- Regular weekly inspections being undertaken by Municipal Building Administrator
- Asbestos Survey completed August 2009
- Booking Form updated to include the clause that the booking will be cancelled if the booking form and any necessary Public Liability Forms are not returned within 7 days of the date of hire. Also, if no PLI then a separate form has to be filled in – liability to hirer
- Carry out appropriate health surveillance, if necessary or required by COSHH, purchase necessary equipment from SETON – October 2009 – Completed November 2009
- Monitor the exposure of employees to hazardous substances, if necessary.
- Fire Evacuation Procedures Instructions to Town Hall Keepers and Hirers implemented.
- Town Hall Keepers Fire Safety Training Induction reminder.
- Fire Log Book to record all necessary fire records and checks. Town Hall Keepers, Andy Whitty Ltd and Rapid Fire Protection
- Evac. Chairs ordered so as to enable speedy evacuation of disabled people from the Town Hall and Council Chamber – Evac. Chair training: Completed: Wednesday 24th August 2011. Additional training required by Mr A. Bagwell
- ♦ H & S in the workplace training Kingston Maurward 28th September, 2011 & February 2012.
- Rentokill quoting for Ventilation Duct Cleaning in Dressing Rooms. Etc.
- Paint work on back exterior to the Corn Exchange when scaffold in situ
- Upholstery cleaner (bulk) to clean chairs
- Purchase Telescopic Pole high level cleaning/cobwebs
- Remove and wash covers from Town Hall Oriel Seat Julie
- Contract let for external stonework repairs work completed.
- Replace general lights with LED's underway

MANAGEMENT COMMITTEE – 14th JANUARY, 2014

DIRECT DEBITS FOR NOVEMBER AND DECEMBER 2013

Date	Details	Gross (£)	Net (£)	
15 Nov 2013	Salaries Telepay	30,719.24		
25 Nov 2013	Service Charges	10.00		
28 Nov 2013	Service Charges	62.80		
28 Nov 2013	Service Charges	25.45		
	Total for month	30,817.49		
13 Dec 2013	Salaries Telepay	29,290.23		
23 Dec 2013	Service Charges	10.00		
27 Dec 2013	Service Charges	59.59		
27 Dec 2013	Service Charges	30.86		
	Total for month	29,390.68		
TOTAL FOR PERIOD		£60,208.17		

Signed:-

Chairman.....

Vice-Chairman.....

Date.....

Supplier Reference From :

Supplier Reference To : ZZZZZZZZ

Dorchester Town Council Day Books: Paid Invoices (Summary)

Payment Date From : 01/11/2013 Payment Date To : 31/12/2013

<u>Tran</u> Number	Date	Account Ref	Inv Ref	Last Pay Date	Pay Reference	Net Amount	Tax Amount	Gross Amount	Amount Paid this Period
67263	17/09/2013	RENTOKIL	70574477	28/11/2013	029868	116.96	23.39	140.35	140.35
67426	21/10/2013	RGSPILLE	IN020111	28/11/2013	029869	1048.50	209.70	1258.20	1258.20
57479	30/10/2013	KEOGHSLL	9203987	05/11/2013	029830	144.90	0.00	144.90	144.90
57671	05/11/2013	JACKSONS	023068	28/11/2013	029857	510.00	102.00	612.00	612.00
57672	31/10/2013	JACKSONS	22831	28/11/2013	029857	291.03	58.21	349.24	349.24
57673	31/10/2013	LYRECOUK	6390187774		029861	171.24	34.25	205.49	205.49
57674	30/11/2013	TVLICENS	3446823326		029889	145.50	0.00	145.50	145.50
57675	30/11/2013	TVLICENS	3446821870		029889	145.50	0.00	145.50	145.50
57676	05/11/2013	CONSORTI	9442594	28/11/2013	029841	55.64	11.13	66.77	66.77
67677	13/06/2013	SECURITY	85093	28/11/2013	029872	62.25	12.45	74.70	74.70
67678	06/11/2013	TAYLORJA	2700	28/11/2013	029880	50.00	0.00	50.00	50.00
57679	06/11/2013	TAYLORIA	2700	28/11/2013	029880	43.50	0.00	43.50	43.50
		TAYLORIA	2700	28/11/2013	029880	5.00	0.00	5.00	5.00
57680	06/11/2013			10.00 Per 0.00 Contract					15.40
67681	02/11/2013	JOYS	001424	28/11/2013	029859	15.40	0.00	15.40	
67682	09/09/2013	CHUBBFIR	4195608	28/11/2013	029840	870.48	174.10	1044.58	1044.58
57683	01/11/2013	CARTERUT	414891	28/11/2013	029838	96.36	19.27	115.63	115.63
57684	01/11/2013	CARTERUT	414891	28/11/2013	029838	59.44	11.89	71.33	71.33
67685	01/11/2013	CARTERUT	414891	28/11/2013	029838	35.00	7.00	42.00	42.00
67686	01/11/2013	CARTERUT	414891	28/11/2013	029838	10.50	2.10	12.60	12.60
67687	01/11/2013	CARTERUT	414891	28/11/2013	029838	10.50	2.10	12.60	12.60
67688	01/11/2013	CARTERUT	414891	28/11/2013	029838	35.00	7.00	42.00	42.00
57689	01/11/2013	CARTERUT	414891	28/11/2013	029838	10.56	2.11	12.67	12.67
57690	01/11/2013	CARTERUT	414891	28/11/2013	029838	10.50	2.10	12,60	12.60
57692	21/11/2013	SWCOUNCI	0000061621	28/11/2013	029879	450.00	90.00	540.00	540.00
57693	27/11/2013	UNISON	UNION	28/11/2013	029683	21.10	0.00	21.10	21,10
67694	27/11/2013	FIRSTDOR	CREDIT	28/11/2013	029849	110.00	0.00	110.00	110.00
57695	05/11/2013	BATMINKD	SIN078542	28/11/2013	029834	3267.27	653.45	3920.72	3920.72
67696	27/11/2013	GMB	UNION	28/11/2013	029851	11.92	0.00	11.92	11.92
67697	27/11/2013	DCC	PENSION	28/11/2013	029844	8326.15	0.00	8326.15	8326.15
67698	27/11/2013	WDDCREVE	261167188	28/11/2013	029885	123.17	0.00	123.17	123.17
67699	27/11/2013	WDDCREVE	261167188	28/11/2013	029886	108.39	0.00	108.39	108.39
		INLANDRE	PAYE	28/11/2013	029856	3465.90	0.00	3465.90	3465.90
67700	27/11/2013				029856	4036.30	0.00	4036.30	4036.30
67701	27/11/2013	INLANDRE	NI	28/11/2013	029843	583.33		700.00	700.00
67702	04/11/2013	DAMERSBL	1235	28/11/2013			116.67		
67703	12/11/2013	SHOETREE	48	28/11/2013	029873	62.08	12.42	74.50	74.50
67704	09/11/2013	INFORMAT	Z7416358	28/11/2013	029855	35.00	0.00	35.00	35.00
67705	12/11/2013	SAGESOFT	1007289347		029870	371.10	74.22	445.32	445.32
67706	19/11/2013	PITNEYBO	20652398	28/11/2013	029866	286.47	57.29	343.76	343.76
67707	24/11/2013	WDDC	0041158995		029885	180.00	0.00	180.00	180.00
67708	07/11/2013	BTPLC	Q091AK	28/11/2013	029837	12.86	2.57	15,43	15.43
67709	07/11/2013	BTPLC	Q091AK	28/11/2013	029837	13.50	0.00	13.50	13.50
67710	12/11/2013	BTPLC	Q0281Z	28/11/2013	029837	12,12	2.42	14.54	14.54
67711	12/11/2013	BTPLC	Q0281Z	28/11/2013	029837	13.50	0.00	13.50	13.50
67712	04/11/2013	BTPLC	ST64618147	28/11/2013	029837	319.00	63.80	382.80	382.80
67725	15/10/2013	CORONAEN	08735302	28/11/2013	029842	41.73	2.09	43.82	43.82
67726	16/11/2013	CORONAEN	08810582	28/11/2013	029842	91.17	4.56	95.73	95.73
67727	15/10/2013	CORONAEN	08735303	28/11/2013	029842	57.50	4.56	62.06	62.06
67728	16/11/2013	CORONAEN	08810597	28/11/2013	029842	52.26	2.61	54.87	54.82
67729	16/11/2013	CORONAEN	09810611	28/11/2013	029842	73.07	3.65	76.72	76.77
67730		NEWSCOM	8376140	28/11/2013		111.60	22.32	133.92	133.92
		ANDYWORT		1 28/11/2013		80.00	0.00	80.00	80.00
67731		BREDYAGR	167295	28/11/2013		11.03	2.21	13.24	13.24
67732				Sector States and		9.59	1.92	11.51	11.51
67733		BREDYAGR	168098	28/11/2013					26.21
67734	THE CONTRACTOR OF	BREDYAGR	168198	28/11/2013		21.84	4.37	26.21	
67735	14/11/2013			28/11/2013		679.00	135.80	814.80	814.8
67736		LODERSMO		7 28/11/2013		155.22	31,04	186.26	185.2
67737		LODERSMO		7 28/11/2013		158.76	31.75	190.51	190.5
67738	07/10/2013		61765256	28/11/2013		16,40	3.28	19.68	19.6
67739	10/10/2013		61766254	28/11/2013		155.65	31.13	186.78	186.78
67740	16/10/2013	SCATS	61768612	28/11/2013	029671	52.05	10.41	62.46	62.4

Dorchester Town Council

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Day Books: Paid Invoices (Summary)

6774 21/20/2013 SCATS 6774628 22/0712 29/17 5.83 35.00 35.00 67742 22/16/2013 SORTAND 10/580 29/11/2013 29/9677 36.00 15.0	<u>Tran</u> Number	Date	Account Ref	Inv Ref	Last Pay Date	Pay Reference	Net Amount	Tax Amount	Gross Amount	Amount Paid this Period
67743 21/20/2013 DORTLAND 10.998 22/11/2013 229874 36.356 72.71 436.27 67744 31/10/2013 BREWRED DC/72253586.28/11/2013 229891 490.00 98.00 58.80.0 67746 65/11/2013 ICRENIDA 110/13 22011/2013 229991 490.00 98.00 58.80.0 67746 65/11/2013 ICCE 2800019033 2211/2013 2201491 232.03 146.44 229.44 228.64 228.69 218.50 1125.00 1125.00 1125.00 1125.00 1125.00 1125.00 1125.00 1125.00 128.99 228.77 73.93	67741	31/10/2013	SCATS	61774638	28/11/2013	029871	29.17	5.83	35.00	35.00
67744 31/1/02013 SIMONHOO 57550 28/11/2013 SUB36 42.46 86.49 50.57 67746 51/11/2013 IGRNNESD DT(22532858 28/11/2013 O28964 42.40 86.49 50.50 588.00 588.00 67746 65/11/2013 IGRNNESD DT(225328854 223.03 40.61 274.44 65.11 67.46 65.11/2013 DCC 2800019033 2811/2013 D29845 50.30 10.06 60.36 60.35 67776 05.11/2013 DCC 2800019033 2811/2013 D29845 57.11 11.42 86.53 66.35 67755 19.11/2013 DCC 2800019033 2811/2013 29845 57.51 11.55.00 1125.00<	67742		PORTLAND	101988						
67746 63/14/2013 BREWERS DCT/3255862 89/112013 029891 490.00 958.00 558.00 588.71 575.10 511.170.013 500.1114.12 511.378.00 201.12013 211.291.01 212.00 22.22 22.27 23.27 <					14 0 C (S) (C (C (S) 1 C -					
67746 67/1/12013 MARNESSD 102 29/11/2013 C28801 980.00 980.00 980.00 980.00 980.00 980.00 980.00 980.00 980.00 980.00 980.00 980.00 980.00 980.00 980.00 980.00 67.34 67.11/2013 DCC 280019033 281/12013 029495 51.34.03 10.66 61.36 67.35 67.11/2013 DCC 2800019033 281/12013 029495 151.50 0.00 112.5.00 112.										
6774 65/11/2013 CRERNOL 1109/13 28/11/2013 O29845 234.74 45.85 281.69 281.69 67748 65/11/2013 DCC 280001903 28/11/2013 O29845 53.33 01.066 66.36 66.36 67748 65/11/2013 DCC 2800019033 28/11/2013 O29845 57.11 11.4 66.53 66.53 67752 19/11/2013 SOUTHELE 3115996000 20/11/2013 15746308 122.50 0.00 1122.500 1125.50 0.00 1125.50 0.00 122.50 123.9 131.59 67.75 20/11/2013 SOUTHELE 51137516002 /11/2013 12174031 20876 62.44 1.20 22.2 2.52.2 77.55 20/11/2013 SOUTHELE 99/14/0313 201/12013 20876 44.07 1.20 46.27 48.27 48.27 48.27 48.27 48.27 48.27 48.27 48.27 48.27 48.27 48.27 48.27 48.27 48.27 48.27 48.27										
67774 05/11/2013 DCC 289001903 28/11/2013 D29495 S5.30 10.06 60.36 60.36 67748 05/11/2013 DCC 280001903 28/11/2013 D29495 154.80 30.96 185.76 185.76 67750 05/11/2013 DCC 280001903 28/11/2013 D29495 1125.00 0.00 1125.00 <t< td=""><td></td><td></td><td></td><td></td><td>The CORPOREMENT</td><td></td><td></td><td></td><td></td><td></td></t<>					The CORPOREMENT					
67744 05/11/2013 DCC 280001933 281/12/013 D2Ce 280001933 281/12/013 D2Ce 280001933 281/12/013 D2Ce 1185.76 1185.76 67750 05/11/2013 DCC 180001933 281/12/013 D2CH 1125.00 11										
67749 05/11/2013 DCC 2800019033 2814/12013 029945 15.480 30.56 185.76 67751 19/11/2013 DCC 2800019033 281/12013 029945 1125.00 0.00 1125.00 67752 20/11/2013 SOUTHELE 35153781800 20/11/2013 451405308 24.02 1.20 0.25.22 75.22 67753 20/11/2013 SOUTHELE 45150766 281.12 029876 66.60 3.33 69.93 66.93 67755 20/11/2013 SOUTHELE 4157405303 281/12/013 029876 451.69 22.57 47.29 67.73 67756 21/11/2013 SOUTHELE 4157405302 281/12/013 029876 41.64 17.08 358.72 29.73 67760 21/11/2013 SOUTHELE 73147534002 281/12/013 029876 14.47 10.67 17.75 67776 12/11/2013 GBESADA 3770/010176 81/1/2013 029850 24.24 5.44 13.44 <						1202000.0031				
67750 05/11/2013 DCC 2800019033 281/12013 029945 57.11 11.4.2 66.53 67.55 67751 1911/2013 SOUTHELE 311599002011/2013 029945 125.20 125.00 1125.00 67753 2011/2013 SOUTHELE 3155216002011/2013 029876 625.44 31.27 656.71 656.71 65755 67756 2011/2013 SOUTHELE 93160301 201876 645.39 22.57 473.96 69.93 67756 2111/2013 SOUTHELE 1091405303 2011/2013 029876 45.18 2.26 47.44 47.44 67758 2111/2013 SOUTHELE 93153302 2019703 208976 13.74 1.99 20.73 20.73 67760 2111/2013 SOUTHELE 73153302 2011/2013 029876 13.47 47.44 14.48 14.48 67776 1411/2013 GRBSRDA 7770010176 2011/2013 029850 38.16 7.63 15.72.2 25.22 </td <td></td>										
67751 19(11/2013 OCC 1800353879 28(11/2013 029875 1125.00 1125.00 1125.00 1125.00 67752 20(11/2013 SOUTHELE 35153781800 20(11/2013 SOUTHELE 35153781800 20(11/2013 2522 25.22 67753 20(11/2013 SOUTHELE 451566 28(11/2013 029876 66.60 3.33 69.93 66.93 67753 20(11/2013 SOUTHELE 187406308 28(11/2013 029876 45.10 2.257 47.396 67753 12(11/2013 SOUTHELE 89(14/3030 28(11/2013 029876 41.64 17.08 358.72 20.73 67760 12(11/2013 SOUTHELE 73(14/9700 21(1/2013 029876 13.47 6.74 14.4 14.48 67774 12(11/2013 GEBEADA 37700/10176 28(11/2013 029850 124.29 23.44 17.4.75 67774 13(11/2013 GEBEADA 37700/10176 8(11/2013 029850 28.14 5.										
67752 20/11/2013 SOUTHELE 3415996800 20/11/2013 4157406308 125.52 6.27 131.99 131.99 67753 20/11/2013 SOUTHELE 431562168 28/11/2013 02876 66.60 3.33 69.93 69.93 67755 20/11/2013 SOUTHELE 191405302 28/11/2013 02876 66.60 3.33 69.93 69.93 67756 21/11/2013 SOUTHELE 1901405302 28/11/2013 02876 45.19 47.396 47.396 67757 12/11/2013 SOUTHELE 8981405300 28/11/2013 02876 41.41 17.08 38.72 35.972 67760 21/11/2013 SOUTHELE 7315743000 28/11/2013 028876 19.44 0.99 20.73 20.73 67774 13/11/2013 GIBESADA 3770/10176 28/11/2013 028850 18.16 7.61 45.79 45.22 67775 14/11/2013 GIBESADA 3770/10176 28/11/2013 029850 28.41 7.63 <td></td> <td></td> <td></td> <td></td> <td></td> <td>123 C 20 C 20</td> <td></td> <td></td> <td></td> <td></td>						123 C 20 C 20				
67753 20/11/2013 SOUTHELE 53153781600 20/11/2013 029876 626.40 31.27 656.71 656.71 67756 20/11/2013 SOUTHELE 9991405302 20/11/2013 029876 66.6.0 3.33 69.93 69.93 67757 13/11/2013 SOUTHELE 9191405302 20/11/2013 029876 45.13 2.2.57 473.96 47.34 67757 13/11/2013 SOUTHELE 9191405302 20/11/2013 029876 45.18 2.2.6 47.44 47.44 67759 21/11/2013 SOUTHELE 9153720 20/11/2013 029876 341.44 17.08 358.72 358.72 67761 21/11/2013 SOUTHELE 9153870702 20/11/2013 029876 134.74 6.74 14.148 67774 21/11/2013 SOUTHELE 9153720 29/11/2013 029850 28.47 15.22 152.22 157.75 14/11/2013 GIBESADA 3770/010175 29/11/2013 029850 28.42 5.44 33.86 <										
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67776 14/11/2013 GIBESSADA 3770/01017 28/11/2013 029850 28.24 5.75 34.49 67777 31/10/2013 GIBESSADA 3770/010171 28/11/2013 029850 28.22 5.64 33.86 33.86 67778 31/10/2013 GIBESSADA 3770/010171 28/11/2013 029850 74.16 14.83 88.99 88.99 67780 31/10/2013 HAULWAST 0000667310 292853 155.20 27.04 162.24 162.24 67784 31/10/2013 TUDOREN 117789 28/11/2013 029882 365.00 73.00 438.00 438.00 67784 01/11/2013 TUDOREN 117088 28/11/2013 029882 6.00 1.20 7.20 7.20 67785 01/11/2013 TRAV13PE 4148047555 28/11/2013 029882 6.00 1.20 7.20 7.20 67786 01/11/2013 TRAV13PE 41498047555 28/11/2013 029848 6.06 1.20 7.20<				3770/010176	28/11/2013		126.85	25.37	152.22	152.22
6777 31/10/2013 GIBESBADA 3770/010171 28/11/2013 029850 28.22 5.64 33.86 53.86 67778 31/10/2013 GIBESBADA 3770/010171 28/11/2013 029850 20.85 4.17 25.02 25.02 67779 31/10/2013 HAULWAST 000065519 29853 554.78 112.96 677.74 677.74 67781 31/10/2013 HAULWAST 000065519 29853 135.20 27.04 162.24 162.24 67782 24/10/2013 TUDOREN 117789 28/11/2013 029882 20.50 73.00 438.00 438.00 67784 01/11/2013 TUDOREN 117008 28/11/2013 029882 20.35 0.00 20.35 20.35 67785 01/11/2013 TUDOREN 117008 28/11/2013 029881 2.00 1.00 2.0,35 20.35 67786 01/11/2013 TRVISPE 4148AD555 2.711 2.703 7.20 7.20 7.20 <td< td=""><td>67775</td><td>14/11/2013</td><td>GIBBS&DA</td><td>3770/010176</td><td>28/11/2013</td><td>029650</td><td>38.16</td><td>7.63</td><td>45.79</td><td>45.79</td></td<>	67775	14/11/2013	GIBBS&DA	3770/010176	28/11/2013	029650	38.16	7.63	45.79	45.79
67778 31/1/02013 GIBBSRDA 3770/010171 28/11/2013 029850 70.8 4.17 25.02 25.02 67779 06/11/2013 HAULWAST 0000673310 28/11/2013 029853 554.78 112.56 677.74	67776	14/11/2013	GIBBS&DA	3770/010176	28/11/2013	029850	28.74	5.75	34.49	34.49
67779 06/11/2013 GIBESBOA 3770010173 28/11/2013 029850 74.16 14.83 88.99 88.99 67780 31/10/2013 HAULWAST 0000673310 28/11/2013 029853 554.78 112.26 677.24 162.24 162.24 67781 31/10/2013 AUTORITZ N754058 28/11/2013 029853 133.20 2.66 15.98 15.98 67782 24/10/2013 TUDOREN 11708 28/11/2013 029882 20.35 0.00 20.35 20.03 67785 01/11/2013 TUDOREN 117008 28/11/2013 029882 20.35 0.00 20.35 20.35 67786 01/11/2013 TRAVISPE 13510 28/11/2013 029849 83.28 16.66 99.94 99.94 67789 01/11/2013 ECOCOMPO 295075 28/11/2013 029848 62.66 13.33 79.97 79.97 67790 15/11/2013 BCOCOMPO 295112 28/11/2013 029848	67777	31/10/2013	GIBBS&DA	3770/010171	28/11/2013	029850	28.22	5.64	33.86	33.86
67780 31/10/2013 HAULWAST 0000673310 28/11/2013 029853 564.78 112.96 677.74 677.74 67781 31/10/2013 HAULWAST 0000685419 28/11/2013 029853 133.20 27.04 162.24 162.24 67782 01/11/2013 TUDOREN 117789 28/11/2013 029882 26.35 0.00 20.35 20.35 67785 01/11/2013 TUDOREN 117008 28/11/2013 029882 26.00 1.20 7.20 7.20 67786 01/11/2013 TUDOREN 117008 28/11/2013 029881 27.03 5.41 32.44 32.44 67787 31/10/2013 ECOCOMPO 295075 28/11/2013 029848 62.56 12.51 75.07 75.07 67798 06/11/2013 ECOCOMPO 295316 28/11/2013 029848 62.56 12.51 75.07 75.07 67790 07/11/2013 ANDWHIT 26/87 28/11/2013 029848 62.56	67778	31/10/2013	GIBBS&DA	3770/010171	28/11/2013	029850	20.85	4.17	25.02	25.02
67781 31/10/2013 HAULWAST 000685419 28/11/2013 029853 135.20 27.04 162.24 162.24 67782 24/10/2013 AUTOBITZ N754058 28/11/2013 029833 13.32 2.66 15.98 15.98 67783 19/11/2013 TUDOREN 117708 28/11/2013 029882 26.30 0.00 20.35 20.35 67785 01/11/2013 TRAVISPE 4148ADF555 28/11/2013 029881 27.03 5.41 32.44 32.44 67786 01/11/2013 CHANTAP 135310 28/11/2013 029881 27.03 5.41 32.44 32.44 67787 31/10/2013 CHANTAP 135310 28/11/2013 029848 66.64 13.33 79.97 79.97 67790 15/11/2013 ECOCOMPO 29516 28/11/2013 029847 62.56 12.51 75.07 75.07 67790 15/11/2013 SEMSHLO WREATH 28/11/2013 029864 100.00	67779	06/11/2013	GIBBS&DA	3770/010173	28/11/2013	029850	74.16	14.83	88.99	88,99
67782 24/10/2013 AUTOBITZ N754058 28/11/2013 029833 13.32 2.66 15.96 15.96 67783 19/11/2013 TUDOREN 117789 28/11/2013 029882 265.00 73.00 438.00 438.00 67784 01/11/2013 TUDOREN 117008 28/11/2013 029882 20.35 0.00 20.35 20.35 67785 01/11/2013 TUDOREN 117008 28/11/2013 029881 27.03 5.41 3.2.4 3.2.4 67786 01/11/2013 CCANDPO 295075 28/11/2013 029948 82.96 16.59 99.55 99.55 67789 07/11/2013 ADVWHT 26787 28/11/2013 029848 62.56 12.51 75.07 75.07 67791 07/11/2013 ADWWHT 26787 28/11/2013 029848 62.56 12.51 75.00 25.00 67798 19/11/2013 SEMSFLO WREATH 28/11/2013 029864 11/0.00 23.40 </td <td>67780</td> <td>31/10/2013</td> <td>HAULWAST</td> <td>0000673310</td> <td>28/11/2013</td> <td>029853</td> <td>564.78</td> <td>112.96</td> <td>677.74</td> <td>677.74</td>	67780	31/10/2013	HAULWAST	0000673310	28/11/2013	029853	564.78	112.96	677.74	677.74
67783 19/11/2013 TUDOREN 117789 28/11/2013 029882 365.00 73.00 438.00 438.00 67784 01/11/2013 TUDOREN 117008 28/11/2013 029882 20.35 0.00 20.35 20.35 67785 01/11/2013 TUDOREN 117008 28/11/2013 029881 20.35 0.00 27.20 7.20 67786 11/11/2013 TRAVISPE 4148ADF555 28/11/2013 029899 83.28 16.66 99.94 99.94 67788 06/11/2013 ECOCOMPO 295121 28/11/2013 029848 62.56 12.51 75.07 75.07 67799 07/11/2013 ANDYWHIT 26/87 28/11/2013 029877 20.83 4.17 25.00 25.00 67799 07/11/2013 SRDORCH TWINING 28/11/2013 029846 100.00 100.00 100.00 67799 27/11/2013 DCRARTC 973 28/11/2013 029846 2000.00 0.00	67781	31/10/2013	HAULWAST	0000685419	28/11/2013	029853	135.20	27.04	162.24	162.24
67783 19/11/2013 TUDOREN 117789 28/11/2013 029882 365.00 73.00 438.00 438.00 67784 01/11/2013 TUDOREN 117008 28/11/2013 029882 20.35 0.00 20.35 20.35 67785 01/11/2013 TUDOREN 117008 28/11/2013 029881 27.03 5.41 32.44 32.44 67786 06/11/2013 CCAMPO 29512 28/11/2013 029848 62.56 16.59 99.45 99.55 99.55 67789 07/11/2013 ECOCCMPO 295121 28/11/2013 029848 62.56 12.51 75.00 75.07 67791 07/11/2013 ANDYWHIT 26/87 28/11/2013 029848 62.56 12.51 75.00 25.00 67789 07/11/2013 ANDYWHIT 26/87 28/11/2013 029848 10.00 1040.00 1404.00 1496.00 67792 19/11/2013 DRARATC 973 28/11/2013 029846 2000	67782	24/10/2013	AUTOBITZ	N754058	2B/11/2013	029833	13.32	2.66	15.98	15.98
67794 01/11/2013 TUDOREN 117008 28/11/2013 029882 20.35 0.00 20.35 20.35 67785 01/11/2013 TUDOREN 117008 28/11/2013 029881 2.7.03 5.41 32.44 32.44 67786 11/11/2013 TRAVISPE 4148ADF555 28/11/2013 029881 22.66 6.69 99.94 99.94 67786 06/11/2013 ECOCOMPO 295075 28/11/2013 029848 62.66 12.51 75.07 79.97 67799 15/11/2013 ECOCOMPO 29516 28/11/2013 029848 62.56 12.51 75.07 75.07 67791 07/11/2013 ANDYWHIT 26787 28/11/2013 029877 20.83 4.17 25.00 25.00 25.00 25.00 25.00 25.00 25.00 25.00 25.00 26/12/2013 3RDORCH TWINNING 28/11/2013 029846 100.00 0.00 100.00 100.00 100.00 100.00 100.00 100	67783	19/11/2013	TUDOREN	117789	28/11/2013	029882	365.00	73.00	438.00	
67785 01/11/2013 TUDOREN 117088 28/11/2013 029882 6.00 1.20 7.20 7.20 67786 11/11/2013 TRAVISPE 4148ADF555 28/11/2013 029881 27.03 5.41 32.44 32.44 67787 31/10/2013 ECOCOMPO 295075 28/11/2013 029893 83.28 16.66 99.94 99.94 67788 06/11/2013 ECOCOMPO 295121 28/11/2013 029848 62.66 13.33 79.97 79.97 67791 07/11/2013 SECOCOMPO 29516 28/11/2013 029848 62.56 12.51 75.07 75.07 67791 07/11/2013 STEMSFLO WREATH 28/11/2013 029848 100.00 100.00 1404.00 1404.00 1404.00 1404.00 1404.00 1404.00 1404.00 16/10.00 100.00 100.00 100.00 100.00 100.00 100.00 100.00 100.00 100.00 100.00 100.00 100.00 100.00	67784	01/11/2013	TUDOREN	117008		029882	20.35			
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67787 31/10/2013 CHANTAP 135310 28/11/2013 029839 83.28 16.66 99.94 99.94 67788 06/11/2013 ECOCOMPO 29517 28/11/2013 029848 82.96 16.59 99.55 99.55 67789 07/11/2013 ECOCOMPO 29512 28/11/2013 029848 62.56 12.51 75.07 75.07 67791 07/11/2013 ANDWWHT 26787 28/11/2013 029847 20.83 4.17 25.00 25.00 67798 19/11/2013 WALISAG DTC009 28/11/2013 029847 1170.00 234.00 1404.00 1404.00 67798 19/11/2013 WALISAG DTC009 28/11/2013 029846 2000.00 0.00 2000.00 100.00 100.00 100.00 100.00 100.00 100.00 100.00 100.00 100.00 100.00 100.00 100.00 100.00 100.00 100.00 100.00 100.00 100.00 0.00 200.000	67786									
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	67825			52377	28/11/2013	029847	58.40	11.68	70.08	70.08

Dorchester Town Council Day Books: Paid Invoices (Summary)

Page: 3

<u>Tran</u> Number	Date	Account Ref	Inv Ref	Last Pay Date	Pay Reference	Net Amount	Tax Amount	Gross Amount	Amount Paid this Period
67826	29/10/2013	SECURITY	87023	28/11/2013	029872	79.75	15.95	95.70	95.70
67827	29/10/2013	ANDYWHIT	26766	28/11/2013	029831	174.50	34.90	209.40	209.40
67828	30/10/2013	PITNEYBO	33030167	28/11/2013	029866	9.00	1.80	10.80	10.80
67829	30/10/2013	PITNEYBO	33030167	28/11/2013	029866	450.00	0.00	450.00	450.00
67830	29/10/2013	TUDORDIS	21937	29/11/2013	029890	590.87	118.17	709.04	709.04
67985	04/12/2013	DORCOMPL	12722	06/12/2013	029895	2000.00	0.00	2000.00	2000.00
67986	29/11/2013	RSWELDIN	0150	06/12/2013	029907	200.00	0.00	200.00	200.00
67987	25/11/2013	HAGSMP	027575	06/12/2013	029901	258.66	51.73	310.39	310.39
67988	02/12/2013	ACCOUNTS	481	06/12/2013	029892	960.07	192.01	1152.08	1152.08
67989 67990	01/12/2013 27/11/2013	TRIM	00674 9485071	06/12/2013	029911	268.38	53.68	322.06	322.05
67991	24/11/2013	CONSORTI NEWSCOM	8424312	06/12/2013	029894	350.56	70.11	420.67	420.67
67992	03/12/2013	PETTYCAS	PETTY CASH	06/12/2013	029905 029906	111.60	22.32	133.92	133.92
67993	22/11/2013	GIBBS&DA	3770/010179		029899	93.58 31.10	0.00 6.22	93.5B	93.58
67994	28/11/2013	SHOETREE	54	06/12/2013	029908	11.25		37.32	37.32
67995	21/11/2013	SOUTHELE	1318051012		029909	464.08	2.25 23.20	13.50 487.28	13.50
67996	25/10/2013	GWELETRI	35828	06/12/2013	029900	28.00	5.60	33.60	487.28 33.60
67997	02/12/2013	HOLLINGS	XMAS DECS	06/12/2013	029903	46.92	0.00	46.92	46.92
67998	13/11/2013	STANNAHL	CO30049595	06/12/2013	029910	170.02	34.00	204.02	204.02
67999	20/11/2013	HAYMARK	4000751042	06/12/2013	029902	130.90	0.00	130.90	130.90
68000	03/12/2013	DORSTROL	GRANT	06/12/2013	029896	100.00	0.00	100.00	100.00
68001	03/12/2013	WESTDORC	GRANT	06/12/2013	029913	500.00	0.00	500.00	500.00
68003	03/12/2013	CHAMBERO	GRANT	06/12/2013	029893	269.00	0.00	269.00	269.00
68004	29/11/2013	WALLISAG	DTC010	06/12/2013	029912	300.00	60.00	360.00	360.00
68005	05/12/2013	MMCHAMBE	DESIGN WA	06/12/2013	029904	700.00	0.00	700.00	700.00
68005	29/11/2013	GCROOKSO	222052	06/12/2013	029898	664.00	132.80	796.80	796.80
68013	12/11/2013	HAGSMP	027358	06/12/2013	029901	24054.00	4810.80	28864.80	28864.80
68014	14/11/2013	HAGSMP	228297	06/12/2013	029901	382.80	76.56	459.36	459.36
68016	20/10/2013	EONICLTD	INV-1928	06/12/2013	029897	599.00	119.80	718.80	718.80
68051	04/12/2013	BREDYAGR	168989	09/12/2013	029918	90.66	18.13	108.79	108.79
68052	04/12/2013	BREDYAGR	168997	09/12/2013	029918	74.83	14.97	89.80	89.80
68053 68054	16/11/2013	HIGHWOOD	126433	09/12/2013	029928	921.65	184.33	1105.98	1105.98
68055	25/11/2013 29/11/2013	HIGHWOOD BARRETTS	126578 01/10680	09/12/2013	029928	804.99	161.00	965.99	965.99
68056	30/11/2013	BREWERS		09/12/2013	029917	40.20	8.04	48.24	48.24
68057	30/11/2013	BREWERS	Control and the second second	09/12/2013 09/12/2013	029919 029919	42.46	8.49	50.95	50.95
68058	19/11/2013	ECOCOMPO	295398	09/12/2013	029923	42.46 22.50	8.49	50.95	50.95
68059	22/11/2013	ECOCOMPO	295487	09/12/2013	029923	44.99	4.50 9.00	27.00 53.99	27.00
68060	23/11/2013	ECOCOMPO	295528	09/12/2013	029923	44.99	9.00	53.99	53.99
68061	26/11/2013	ECOCOMPO	295582	09/12/2013	029923	60.52	12.10	72.62	53.99 72.62
68062	26/11/2013	TRAVISPE	9209AGD741		029940	37.50	7.50	45.00	45.00
68063	27/11/2013	TRAVISPE	9209AGD809		029940	20.00	4.00	24.00	24.00
68064	04/12/2013	SECURITY	87683	09/12/2013	029934	425.00	85.00	510.00	510.00
68065	24/11/2013	ORANGE	01028965092	09/12/2013	029932	20.00	4.00	24.00	24.00
68066	24/11/2013	ORANGE	01028965092		029932	20.00	4.00	24.00	24.00
68067	24/11/2013	ORANGE	01028965092		029932	22.98	4.60	27.58	27.58
68068	24/11/2013	ORANGE	01028965092		029932	20.00	4.00	24.00	24.00
68069	09/12/2013	ORANGE	01028965092		029932	0.10	0,00	0.10	0.10
68070	20/11/2013	E.ON		09/12/2013	029922	1259.26	251.85	1511.11	1511.11
68071	19/11/2013	E.ON	HF514A87E	09/12/2013	029922	165.42	33.08	198.50	198.50
68072	13/11/2013	EDFENERG		09/12/2013	029924	70.58	3.53	74.11	74.11
68073	09/12/2013	TOTALGAS	93956131/13		029939	278.29	55.66	333.95	333.95
68074	30/10/2013	HARNESSD		09/12/2013	029927	520.00	104.00	624.00	624.00
68075	30/11/2013	SIMONMOO		09/12/2013	029936	340.00	68.00	408.00	408.00
68076	26/11/2013	SENATEEL		09/12/2013	029935	41.79	8.35	50.15	50.15
68077	27/11/2013	ANDYWHIT		09/12/2013	029915	122.60	24.52	147.12	147.12
68078	28/11/2013	DCC		09/12/2013	029920	3508.44	701.69	4210.13	4210.13
68079	28/11/2013	DOC		09/12/2013	029920	1222.44	244.49	1466.93	1466.93
68080 68081	11/11/2013	DORTIMBE		09/12/2013	029921	36.40	7.28	43.68	43.68
58082	11/11/2013 18/11/2013	DORTIMBE		09/12/2013	029921	91.40	18.28	109.68	109.68
68083	27/11/2013	JRBENTER		09/12/2013 09/12/2013	029921 029929	78.25 451.00	15.65	93.90	93.90
68084	26/11/2013	SECURITY		09/12/2013	029934	36.50	90.20	541.20	541.20
10301	and a streamy	and a second sec	01012	03/12/2013	V63333	30.50	7.30	43.80	43.80

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Tran Number Amount Paid Last Pay Date Account Ref Inv Ref Pay Reference Net Amount Tax Amount Gross Amount Date this Period 68085 25/11/2013 ATLASUKS 11463 09/12/2013 029916 1625.00 325.00 1950.00 1950.00 68086 29/11/2013 BREDYAGR 168610 09/12/2013 029918 309.22 309.22 257.68 51.54 68087 29/11/2013 BREDYAGR 168606 09/12/2013 328.41 394.09 394.09 029918 65.68 68088 02/12/2013 BREDYAGR 168819 09/12/2013 029918 57.12 0.00 57.12 57.12 68089 03/12/2013 BREDYAGR 168844 09/12/2013 029918 920.13 184.03 1104.16 1104.16 68090 29/11/2013 ANDYWHIT 26866 09/12/2013 029915 231.00 46.20 277.20 277.20 68098 29/11/2013 HAGSMP 027740 029926 09/12/2013 382.80 76.56 459.36 459.36 68099 30/11/2013 LODERSMO 2013000020 09/12/2013 029930 81.88 16.38 98.26 98.26 68100 30/11/2013 LODERSMO 2013000020 09/12/2013 029930 51,40 10.28 61.68 61.68 68101 30/11/2013 LODERSMO 2013000020 09/12/2013 029930 76.21 15.24 91.45 91.45 68102 08/11/2013 SCATS 61777884 029933 09/12/2013 5.82 1.16 6.98 6.98 68103 25/11/2013 GIBBS&DA 3770/010180 09/12/2013 029925 24.66 4.93 29.59 29.59 68104 25/11/2013 GIBBS&DA 3770/010180 09/12/2013 029925 24.88 4.98 29.86 29 R6 GIBBS&DA 68105 25/11/2013 3770/010180 09/12/2013 029925 4.98 24.88 29.86 29.86 GIBBS&DA 3770/010180 09/12/2013 68106 25/11/2013 029925 38.16 7.63 45.79 45.79 GIBBS&DA 68107 25/11/2013 3770/010804 09/12/2013 029925 38.16 7.63 45.79 45.79 GIBBS&DA 3770/010180 09/12/2013 68108 25/11/2013 029925 15 55 3.11 18.66 18.66 25/11/2013 GIBBS&DA 3770/010180 09/12/2013 68109 029925 97.13 19,43 116.56 116.56 GIBBS&DA 68110 25/11/2013 3770/010180 09/12/2013 029925 15.55 3.11 18.66 18.66 68111 30/11/2013 LYRECOUK 6390188646 09/12/2013 029931 134.64 26.93 161.57 161.57 SOLITHELE 521480629/0 01/11/2013 68112 01/11/2013 951275722/00 98.98 4.95 103.93 103.93 68113 01/11/2013 SOUTHER E 951275722/0 09/12/2013 079937 876.04 175.21 1051.25 1051.25 68114 01/11/2013 SOUTHELE 951275722/0 09/12/2013 029937 14.52 0.73 15.25 15.25 68115 01/11/2013 SOUTHELE 491567155/0 09/12/2013 029937 127.24 0.00 127.24 127.24 68117 03/12/2013 TAYLORJA 2706 09/12/2013 029938 50.00 0.00 50.00 50.00 68118 03/12/2013 TAYLORIA 2706 09/12/2013 029938 58.50 0.00 58.50 58.50 68119 27/11/2013 VIKINGDI 925015 09/12/2013 029941 33.81 6.76 40.57 40.57 68120 22/11/2013 ALINE AUGUST 09/12/2013 029914 9.80 0.00 9.80 9.80 68121 09/12/2013 GIBBS&DA 3770/010180 09/12/2013 029925 38.16 45.79 7.63 45.79 ALPHASUP 68158 29/11/2013 03/101860 11/12/2013 029942 159.72 31.94 191.66 191.66 68159 09/12/2013 BREDYAGR 169153 11/12/2013 029944 9.58 1.92 11.50 11.50 68160 30/11/2013 VIRIDORW 0000026420 11/12/2013 029953 360.64 72.13 432.77 432.77 68161 29/11/2013 STANNAHL C030049727 11/12/2013 029951 100.80 20.16 120.96 120.96 68162 30/11/2013 SICOEURO INV0085713 11/12/2013 029950 1000.00 200.00 1200.00 1200.00 68163 06/12/2013 ANDYWHIT 26888 11/12/2013 029943 67.60 13.52 81.12 81.12 06/12/2013 ANDYWHIT 68164 26888 11/12/2013 029943 48.75 9.75 58.50 58,50 68165 29/11/2013 GWELETRI 36429 11/12/2013 029948 4.00 0.80 4,80 4.80 68166 01/12/2013 CARTERUT 4002584 11/12/2013 029945 94.02 18.80 112.82 112.82 68167 01/12/2013 CARTERUT 4002584 11/12/2013 029945 62.44 12.49 74.93 74.93 68168 01/12/2013 CARTERUT 4002584 11/12/2013 029945 45.50 9.10 54.60 54.60 4002584 68169 01/12/2013 CARTERUT 11/12/2013 029945 10.50 2.10 12.60 12.60 68170 01/12/2013 CARTERUT 4002584 11/12/2013 029945 35.01 7.00 42.01 42.01 68171 01/12/2013 CARTERUT 4002584 11/12/2013 029945 10.56 2.11 12.67 12.67 68172 01/12/2013 CARTERUT 4002584 11/12/2013 029945 10.50 2.10 12.60 12.60 68173 11/12/2013 WDDCREVE 261167188 11/12/2013 029954 123.20 0.00 123.20 123.20 68174 11/12/2013 WDDCREVE 261167188 11/12/2013 029954 108.41 0.00 108.41 108.41 68175 11/12/2013 DCC PENSION 11/12/2013 029955 8515.08 0.00 8515.08 8515.08 68176 11/12/2013 UNISON UNION 11/12/2013 029952 27.25 0.00 27.25 27.25 68177 11/12/2013 GMB UNION 11/12/2013 029947 0.00 11.92 11.92 11.92 68178 11/12/2013 FIRSTDOR CREDIT 11/12/2013 029945 110.00 0.00 110.00 110.00 68179 11/12/2013 INLANDRE PAYE 11/12/2013 029949 3311.90 0.00 3311.90 3311.90 INLANDRE 68180 11/12/2013 029949 3803.79 NT 11/12/2013 3803.79 0.00 3803.79 CHISHOLM 68245 17/12/2013 029956 FEE 17/12/2013 273.44 0.00 273.44 273.44 68272 09/12/2013 HEBDITCH LETS 20/12/2013 029959 1000.00 1000.00 1000.00 0.00 21/08/2013 BARCORP 68273 22390 20/12/2013 029960 325.00 1625.00 1950.00 1950.00 TRINITYS 68274 03/12/2013 1314 20/12/2013 029961 57.60 0.00 57.60 57.60 68275 04/12/2013 SLATTER 6111 20/12/2013 029962 3059.20 611.84 3671.04 3671.04 01/10/2013 DORSLTA 12055414283 20/12/2013 029963 68276 100.00 0.00 100.00 100.00 DANWOOD A0824387 68277 07/12/2013 20/12/2013 029964 1201.33 240.26 1441.59 1441.59 68278 05/12/2013 WPS 81196 20/12/2013 029965 26010-00 0.00 26010.00 26010.00 68279 01/12/2013 WPS 81194 20/12/2013 029965 2890.24 0.00 2890.24 2890.24 68280 05/12/2013 WPS 81195 20/12/2013 029965 472 33 0.00 422.33 422.33

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Amount Paid Tran Last Pay Account Ref Inv Ref Number Date Date Pay Reference Net Amount Tax Amount Gross Amount this Period 68282 11/12/2013 BTPLC 0018XD 20/12/2013 029967 14.97 2.99 17.96 17.96 68283 11/12/2013 EDEENERG 0047 20/12/2013 029968 157.93 7.90 165.83 165.83 68284 14/12/2013 ROYALMAI 1108803254 20/12/2013 029969 72.87 14.57 87.44 87.44 029970 68285 16/12/2013 CONSORTI 9517855 20/12/2013 8.53 1.71 10.24 10.24 68286 16/12/2013 CONSORTI 9517855 20/12/2013 029970 38.35 7.67 46.02 46.02 68287 16/12/2013 CONSORTI 9517855 20/12/2013 029970 38.35 7.67 46.02 46.02 68288 13/12/2013 CORONAEN 08888929 20/12/2013 029971 142.36 7.12 149.48 149.48 68289 13/12/2013 CORONAEN 08888915 20/12/2013 029971 65.26 3.26 68.52 68.52 68290 13/12/2013 CORONAEN 08888941 20/12/2013 029971 57.62 2.88 60,50 60.50 68291 08/11/2013 E.ON HF39410CF 20/12/2013 029972 991.96 198.39 1190.35 1190.35 68292 11/12/2013 PORTLAND 102909 20/12/2013 029973 90.00 18.00 108.00 108.00 68293 12/12/2013 PIMSLTD IN126533JI 20/12/2013 029974 1508.10 301.62 1809.72 1809.72 68294 10/12/2013 GIBBS&DA 3770/010185 20/12/2013 029975 20.31 4.06 24.37 24 37 68295 GIBBS&DA 3770/010186 20/12/2013 11/12/2013 13.25 029975 66.23 79,48 79.48 68296 24/09/2013 GIBBS&DA 3770/010157 20/12/2013 029975 7.05 1.41 8.46 8.46 68297 06/12/2013 GIBBS&DA 37700101848 20/12/2013 029975 66.02 13.20 79.22 79.22 68298 09/12/2013 TRAVISPE 4148ADG375 20/12/2013 029976 12.40 2.48 14.88 14.88 68299 19/12/2013 TUDOREN 118301 20/12/2013 029977 178.23 35.65 213.8B 213.88 68300 06/12/2013 ECOCOMPO 295812 20/12/2013 029978 69.99 83.99 14.00 83.99 68301 CEMCO 11/12/2013 CLTD 20/12/2013 029958 619.09 123.82 742.91 742.91 2800019436 20/12/2013 68302 09/12/2013 DCC 029957 567.27 113.45 680.72 680.72 172452.25 19617.61 192069.86 192069.86

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