



Dorchester Town Council

Council Offices, 19 North Square, Dorchester, Dorset. DT1 1JF

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Please find attached a copy of the Agenda for the Council Meeting scheduled to take place on Monday 23 March.

Due to measures taken to reduce the impact of the Covid-19 outbreak the meeting will not take place in the usual format of gathering in the Council Chamber.

Members of Council have been invited to ask questions by e-mail regarding items by Monday and these will be collated into a set of Draft Minutes, which will also contain any updates from the Mayor and members of the Dorset Council.

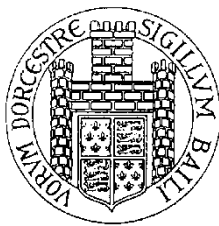
The draft Minutes will be recirculated for Members to give their consent, the names of Members giving their consent or otherwise then being recorded.

The final Minutes will then be ratified by a future meeting of Council.

The Annual Town Meeting, scheduled for after the Council meeting has been cancelled.

If you have any questions regarding the agenda please e-mail me as outlined above.

Adrian Stuart
Town Clerk



Dorchester Town Council

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You are summoned to a **Meeting** of the **Dorchester Town Council** at **Council Chamber, Municipal Buildings, Dorchester** on **Monday 23 March 2020** at **7.00pm**, to conduct the following business: -

1. **Apologies & Minutes** (Page 2).

To confirm the Minutes of the meeting of Council held on 27 January 2020.

2. **Presentations, Communications, Questions and Motions**

To receive communications from the Mayor and the Town Clerk

3. **Minutes of Committees**

To receive and consider the Minutes of the following Committees:

Planning & Environment Committee	3 February 2020	Page 5
Planning & Environment Committee	2 March 2020	Page 13
Management Committee	9 March 2020	Page 22
Policy Committee	16 March 2020	Page 27
Mayoral Selection Committee	16 March 2020	Page 31

4. **Dorset Council Matters**

To receive updates from Dorchester Ward Members of the Dorset Council

A handwritten signature in black ink, appearing to read 'A Stuart'.

Adrian Stuart Town Clerk

17 March 2020

Public Speaking at the Meeting

The Chairman has discretion to allow members of the public to speak at the meeting. If you wish to speak please ask the Chairman before the meeting starts. We ask speakers to confine their comments to the matter in hand and to be as brief as is reasonably possible.

Member Code of Conduct: Declaration of Interests

Members are reminded of their responsibility to disclose appropriate pecuniary or non-pecuniary interests. A Member who declares a pecuniary interest must leave the room unless a dispensation has been granted. A Member who declares a non-pecuniary interest may take part in the meeting and vote.

Dorchester Town Council
Meeting of the Dorchester Town Council

27 January 2020

Present: Mayor R. Biggs and Councillors S. Biles, A. Canning, A. Chisholm, L. Fry, J. Hewitt, F. Hogwood, S. Hosford, G. Jones, S. Jones, F. Kent-Ledger, D. Leaper, R. Major, R. Potter, M. Rennie, R. Ricardo and D. Taylor.
Apologies: Councillors B. Armstrong-Marshall, T. Harries and A. Lyall.

37. Minutes

The minutes of the meeting of Council held on 25 November 2019 and the Special meeting of Council held on 21 December 2019 were confirmed and signed by the Mayor as a correct record.

Referring to minute 35 a Member asked for further information about Local Plan workshops operated by the Dorset Council.

Referring to minute 36 honorary citizen Trevor Jones thanked Members for their attendance at the Special Meeting of Council which conferred the honour on him.

38. Communications & Motions

The Mayor thanked Members for their attendance at the recent Holocaust Memorial event.

39. Planning and Environment Committee – 2 December 2019

It was proposed and seconded that the minutes of the meeting be adopted.

Resolved

That the minutes of the meeting of the Planning and Environment Committee held on 2 December 2019 be adopted.

40. Planning and Environment Committee – 6 January 2020

It was proposed and seconded that the minutes of the meeting be adopted.

Referring to minute 58 a Member asked that a list of outstanding requests for parking restrictions be brought to the next meeting of the Committee.

Referring to the Appendix to the minutes a Member asked that clarification be sought in relation to an amendment to a planning application in London Road.

Resolved

That the minutes of the meeting of the Planning and Environment Committee held on 6 January 2020 be adopted.

41. Management Committee – 13 January 2020

It was proposed and seconded that the minutes of the meeting be adopted.

Referring to minute 49 a Member asked for clarification regarding ownership of John's Pond.

Resolved

That the minutes of the meeting of the Management Committee held on 13 January 2020 be adopted.

42. Policy Committee – 20 January 2020

It was proposed and seconded that the minutes of the meeting be adopted and the Chairman highlighted three recommendations to Council.

Referring to minute 23 a Member confirmed that the Dorset County Pension Fund was reviewing its investment approach.

Resolved

- a) That, in order to meet the Council's declaration of a Climate Emergency:
 - i) £100,000 is transferred to the Municipal Buildings Reserve to fund a new low carbon heating system
 - ii) A new Climate Emergency Fund is created, with an initial contribution of £125,000, to be used to support the delivery of the Climate Emergency Preliminary Response document
 - iii) The Climate Emergency Preliminary Response, included in the Policy Committee agenda with amendment, be approved and subjected to consultation in order to be adopted by May 2020.

The Chairman introduced minute 24 and proposed the Revenue Budget and Medium Term Financial Strategy.

Resolved

- b) That the Medium Term Financial Strategy and Revenue Budget 2020/21 are adopted as laid out in Appendix 1 to the Minutes of the Policy Committee, to include: -
 - A Council Tax Band D charge of £196.64, an increase of £3.86 (2.00%)
 - A precept of £1,503.515, an increase of 2.70%
 - The inclusion of one-off contributions to a new Climate Emergency Reserve (£125,000) and the Municipal Buildings Reserve for climate emergency related works (£100,000)
- c) That the Corporate Plan High Level Focus, included at Appendix 2 to the Minutes of the Policy Committee, is adopted for consultation with partners and the community
- d) That the minutes of the meeting of the Policy Committee held on 20 January 2020 be adopted

43. **Update from Dorchester Ward Members of the Dorset Council**

Members of the Dorset Council updated Council regarding current workload, the primary focus of which was on the forthcoming budget and its focus on Adult and Children's care.

In response to a question Dorset Councillors outlined the current governance arrangements of the Council. A Member provided an update regarding Audit Committee training and it was noted that a review of outside body appointments was underway. A Dorset Councillor highlighted the many consultation exercises likely to emerge as a result of harmonising services, including one on car parking.

Members discussed the means by which minutes of the Dorchester Heritage Joint Committee and Dorchester Markets Informal Joint Panel were made available and the Town Clerk agreed to include reference to the minutes in future agenda papers.

A Member provided an update on community support for the Homeless, including that provided by two local churches.

Mayor

Council rose at 7.40 pm.

At a Public Question Time following the meeting a resident highlighted the submission made by Extinction Rebellion to the Dorset Council and expressed a wish for ongoing engagement with the community as the Town Council developed its response to the Climate Emergency.

Dorchester Town Council
Planning and Environment Committee

3 February 2020

Present: The Mayor, Councillor R Biggs and Councillors L. Fry, T. Harries, J. Hewitt, S. Hosford, G. Jones, S. Jones, F. Kent-Ledger, R. Major, R. Potter (Chairman), M. Rennie and R. Ricardo.

Apologies: Councillor A. Canning.

63. Declarations of Interest

Councillor Fry stated that as a member of Dorset Council's Area Planning Committee, he would keep an open mind on the planning applications and consider all information available at each stage of the decision process. He would take part in the debate but not vote on planning applications at this meeting.

64. Minutes

The minutes of the meeting of the Committee held on 6 January 2020 were confirmed and signed by the Chairman.

65. Traffic and Parking

Members heard that Matthew Piles, Corporate Director – Economic Growth and Infrastructure, Dorset Council had been invited to attend the meeting to discuss a Traffic and Parking Strategy for Dorchester but had not confirmed his attendance.

Members agreed that the Clerk to the Committee should write to him again and invite him to attend the next Planning and Environment Committee meeting.

Resolved

That the Clerk to the Committee write to Matthew Piles, Corporate Director – Economic Growth and Infrastructure and invite him to attend the next Planning and Environment Committee meeting to discuss a Traffic and Parking Strategy for Dorchester.

66. Request for Parking Restrictions

Members considered a request for parking restrictions in Fourgates Road. Members heard that motorists were parking opposite existing parked cars and on pavements which was blocking access for large vehicles and blocking the pavements to pedestrians.

Members raised their concerns that there were a considerable number of streets in Dorchester which experienced the same problems and agreed that before prioritising any roads for parking restrictions it would be beneficial for the Dorset Council Highways Officer to attend the next Committee meeting to give an update on the existing requests for parking restrictions.

A Councillor informed the Committee that a leaflet had been produced by the Dorset Council requesting that people consider how their parking affected others. The leaflet had been designed to be delivered to the residencies of roads that were severely affected by inconsiderate parking. It was requested that copies of the leaflet be circulated to Councillors.

Resolved

- i) That the Dorset Council Highways Officer be invited to attend the next Planning and Environment Committee meeting to give an update on the existing requests for parking restrictions.
- ii) That the leaflet produced by the Dorset Council requesting that people consider how their parking affected others be circulated to all Councillors.

67. Speed Indicator Device

Members noted that London Road did not meet the required criteria for a Speed Indicator Device to be located there. Members heard that the Dorset Council's Road Safety Officer had recommended that Bridport Road be considered as the third location.

Members heard that the Outdoor Services Team would be trained to install the SID equipment within the week and the SID would be operational in one of the adopted locations.

Members requested further information of when the studies of London Road had been completed and the actual findings.

Members agreed to locate the SID at the two approved sites, Alington Avenue and Herrington Road with the option to consider a further location at a later date if required.

Resolved

- i) That the Clerk to the Committee request further information of when the studies of London Road had been completed and the actual findings from the Dorset Council.
- ii) That the SID be located at Alington Avenue and Herrington Road with the option to consider a further location at a later date if required.

68. Planning Applications for Comment

The Committee considered the planning applications referred to the Council for comment by Dorset Council.

Resolved

That Dorset Council be notified of the comments agreed on the various planning applications as set out in Appendix 1 to these minutes.

69. **Adoption of the Bournemouth, Christchurch, Poole and Dorset Mineral Sites Plan 2019 and Waste Plan 2019**

Members noted the Dorset Council's Adoption of the Bournemouth, Christchurch, Poole and Dorset Mineral Sites Plan 2019 and Waste Plan 2019.

70. **Dropped Kerb Requests**

The Committee received and considered a number of requests for dropped kerbs. Members agreed to support the requests.

Members expressed an interest in being notified by the Dorchester Access Group prior to them submitting applications for additional dropped kerbs.

Resolved

i) That the Dorset Council be advised that the Town Council supports the request for dropped kerbs and prioritised them in the following order:

- a) Grosvenor Road / South Court Avenue
- b) Grosvenor Crescent

ii) That the Clerk to the Committee encourage the Dorchester Access Group to notify the relevant Ward Councillors of their intention to submit any future applications for dropped kerbs.

71. **Minute Update Report**

That the Minute Update report be noted.

72. **Planning Issues to Note**

That the Planning Issues to Note report be noted.

73. **Urgent Items**

Water Refill Point Project

Members noted that Wessex Water were currently running a scheme where they would install a water refill point for free, connected to their supply, and maintain and check it regularly, also with no charge.

Members heard that the Community Development Officer would be meeting with representatives from Wessex Water and Dorset Council Highways to assess suitable locations. Councillors were invited to attend.

Members raised concerns about the addition of extra street furniture, the colour scheme and the maintenance of the refill points, concerns about future repairs to the highway and the importance of any repairs being made with like for like materials to avoid unsightly tarmac repairs were also stressed. Members were concerned that the extra street furniture would be obstructive and requested that the Dorchester Access Group be invited to attend the meeting with representatives of Wessex Water and Dorset Council Highways.

It was agreed that representatives from the Planning and Environment Committee would also attend the meeting and report back to the Committee at the next meeting.

Resolved

That representatives from the Planning and Environment Committee would attend the meeting with Wessex Water and Dorset Council Highways and report back to the Committee at the next meeting.

Chairman

Dorchester Town Council Planning and Environment Committee – 3 February 2020

East Ward (Councillors T. Harries, S. Jones, F. Kent-Ledger and R. Major)

1 WD/D/19/002927 24 HIGH EAST STREET, DORCHESTER, DT1 1EZ

Conversion to 9.no dwellings.

Objection.

Members were concerned that any deliveries to the property, particularly during the construction period but also once the properties were inhabited would generate unacceptable levels of pollution and detrimental emissions in High East Street, an area already recognised as an area of poor air quality, Therefore contravening ENV 16 of the approved Local Plan.

Members were concerned that it would be all but impossible to devise a suitable construction management plan.

Members agreed that should the application go before the Dorset Council Northern Area Planning Committee, that a representative of the committee attend the meeting.

2 WD/D/19/002928 24 HIGH EAST STREET, DORCHESTER, DT1 1EZ (Listed Building Consent)

Proposed conversion and alterations.

Objection.

Members were concerned that any deliveries to the property, particularly during the construction period but also once the properties were inhabited would generate unacceptable levels of pollution and detrimental emissions in High East Street, an area already recognised as an area of poor air quality, Therefore contravening ENV 16 of the approved Local Plan.

Members were concerned that it would be all but impossible to devise a suitable construction management plan.

Members agreed that should the application go before the Dorset Council Northern Area Planning Committee, that a representative of the committee attend the meeting.

3 WD/D/19/002985 MAX GATE, ALINGTON AVENUE, DORCHESTER, DT1 2FN

Rebuild two sections of the brick built boundary wall.

No objection. The Committee welcomed the application.

4 WD/D/19/002986 MAX GATE, ALINGTON AVENUE, DORCHESTER, DT1 2FN (Listed Building Consent)

Rebuild two sections of the brick built boundary wall. Rebuild using existing bricks, bedded in lime mortar. New foundations to be in concrete and incorporate lintels to bridge over the roots of significant trees. Rake out horizontal beds of brickwork and install stainless steel reinforcement to stitch a section of the wall where vertical cracking has occurred.

No objection. The Committee welcomed the application.

5 **WD/D/20/000049 FORMER SITE OF WATSON PETROLEUM LTD & DORCHESTER COLLECTION SHOWROOM, LONDON ROAD, DORCHESTER, DT1 1NE**

Erection of 44 retirement living apartments (category II sheltered) with communal facilities, car parking & access from London Road (with variation of condition 1 of planning approval WD/D/18/001153 - to amend plans).

Objection.

The Committee noted the amended plans. Members agreed that the proposed additional guest suite would further increase demand for parking. The changes and revisions went no way to satisfy their previous concerns and therefore the Committee agreed that their previous objection still stood – as follows:

The Committee had serious concerns about many aspects of the development.

The site is in a key, prominent position on the eastern entrance to the town, very close to the Dorchester Conservation Area. As such Members were very disappointed with the design, materials and scale of the building, considering that it would be unduly dominant and prominent in the street scene, detracting from the visual amenity and character of this gateway location to Dorchester.

There is a wide mix of design styles along London Road but this building would do nothing to enhance or improve the area and was completely out of character with the established pattern and density of development within the locality. The building was seen to be of poor design and limited architectural merit and fails to meet the core planning principle in the NPPF to always seek to secure high quality design and a good standard of amenity for all.

The height and mass of the building were considered to be excessive and the size and positioning of the building, by virtue of overshadowing and its oppressive impact, would have a detrimental impact on the residential amenity of immediate and other neighbouring properties.

The Committee considered that the density to the development was too high for the area and the resulting demand for car parking spaces could not be met on site. Due to the nature of the development it was likely that there would be high demand for parking for visitors and carers. Demand for on street car parking spaces in the immediate area was already at capacity and the overspill demand for car parking created by the development would make this considerably worse and would be unacceptable. The size of the individual parking spaces proposed were considered to be too small for the intended users and the provision of only one disabled parking space on site was considered to be totally inadequate.

The Committee considers that WDDC, as the planning authority, should insist on adherence to policy HOUS1. of the adopted Local Plan for the provision of 35% affordable housing on this site. It did not consider that an off-site contribution for affordable housing was appropriate as there were few, if not no, suitable sites in the town for such housing to be provided. Members appreciated that there was a need for affordable general and extra care housing for over 55's in the town and there could be an opportunity to provide some of this specific type of accommodation on this site although affordable family housing should be the priority.

Further concerns were raised about the limitations of the tree survey provided and the fact that the architectural survey was only desk based.

The Committee requested that this application is considered by WDDC's Planning Committee for decision. Overall the Committee considered that this proposal is contrary to Policies ENV10., ENV12., ENV15., ENV 16., HOUS1. and COM9. of the adopted Local Plan and the core planning principles and Section 7 of the NPPF.

- 6 **WD/D/19/003052 3 ACKERMAN ROAD, DORCHESTER, DT1 1NZ**
Erection of two storey side extension and porch.
No objection.
Poundbury Ward (Councillors R. Biggs and S. Hosford)
- 7 **WD/D/19/003059 6 LOWER BLAKEMERE ROAD, POUNDBURY, DORCHESTER, DT1 3RZ**
Change of use from A1 (commercial) to D1 (ophthalmologist).
No objection.
North Ward (Councillor A. Canning)
- 8 **WD/D/19/002909 DORCHESTER ISLAMIC CENTRE, THE COMMERCIAL HOUSE, 9 BRIDPORT ROAD, DORCHESTER, DT1 1RP**
Replace timber windows with upvc windows (Part retrospective).
No objection.
- 9 **WD/D/19/003062 GARAGE SITE OPPOSITE, 30-44 CHESTNUT WAY, DORCHESTER**
Erection of 4 no. dwellings (demolition of existing garages); associated landscaping & parking provision for 11 no. vehicles.
No objection.

The Committee noted and welcomed the applicant's provision of additional parking spaces than necessary to comply with planning policy to ease local residents concerns about parking provision.

The Planning and Environment Committee requested that the applicant bear in mind the efforts of the Dorset Council and Dorchester Town Council to use renewable energies where possible and hoped that renewable energies could be incorporated in to the design in this time of climate emergency.

The Committee welcomed the retention of the existing trees.

- West Ward (Councillors L. Fry, J. Hewitt and R. Ricardo)**
- 10 **WD/D/19/002758 69 QUEENS AVENUE, DORCHESTER, DT1 2EP (Amended Plan)**
Erection of flat roof rear dormer window with Juliet balcony.
No objection.
- 11 **WD/D/19/002975 2 LEGION CLOSE, DORCHESTER, DT1 2RQ**
Erection of single storey front and side extensions.
No objection.
- 12 **WD/D/19/003018 2 BAYNARDS ROAD, DORCHESTER, DT1 2JD**
Outline application for the erection of dwelling with associated parking.
Objection.

The Committee felt that the erection of a detached property would have an adverse effect on the street scene because it would ruin the symmetry between properties no.2 and no.4. Therefore contravening ENV 12 of the adopted Local Plan.

South Ward (Councillors G. Jones, R. Potter and M. Rennie)

- 13 **WD/D/19/003104 59 MANOR ROAD, DORCHESTER, DT1 2AZ**
Erection of single storey rear extension.
No objection.

Additional Applications

East Ward (Councillors T. Harries, S. Jones, F. Kent-Ledger and R. Major)

14 **WD/D/19/002880 SWANBRIDGE CARAVAN PARK, LONDON ROAD, DORCHESTER**

Change of use of land used as scrapyard to a use as additional parking for 6 No. vehicles in caravan park.

No objection.

West Ward (Councillors L. Fry, J. Hewitt and R. Ricardo)

15 **WD/D/20/000270 10 MAUD ROAD, DORCHESTER, DT1 2LW - (Not a planning application – change of use only as permitted development)**

Change of Use from retail/takeaway to dwelling house

No objection.

North Ward (Councillors A. Canning)

16 **WD/D/19/003157 15 CORNHILL, DORCHESTER, DT1 1BJ**

Replacement of 1no. existing external ATM sign with 1no. new external ATM sign.

No objection.

Dorchester Town Council
Planning and Environment Committee

2 March 2020

Present: The Mayor, Councillor R Biggs and Councillors A. Canning, L. Fry, J. Hewitt, G. Jones, S. Jones, F. Kent-Ledger, R. Major, R. Potter (Chairman), M. Rennie and R. Ricardo.

Apologies: Councillors. S. Hosford and T. Harries

Also in attendance: Councillors A. Chisholm, F. Hogwood and D. Leaper

David Aldwinckle (Magna Housing Property Director), Louise Davidson (Magna Housing Property Manager) and Corinne Holbrook (Dorset Council Community Highways Officer).

74. Declarations of Interest

Councillor Fry stated that as a member of Dorset Council's Area Planning Committee, he would keep an open mind on the planning applications and consider all information available at each stage of the decision process. He would take part in the debate but not vote on planning applications at this meeting.

Councillor R. Biggs declared a non pecuniary interest in planning application WD/D/20/000301 31 St Helens Road, DORCHESTER, DT1 1SD and stated that he would not take part in any debate on this application.

75. Minutes

The minutes of the meeting of the Committee held on 3 February 2020 were confirmed and signed by the Chairman.

76. WD/D/19/002366 Land and Garages Rear of 13-19 Eddison Avenue, Dorchester – Update

The Committee had previously considered application WD/D/19/002366 Land and Garages Rear of 13-19 Eddison Avenue, Dorchester at the Planning and Environment Committee meeting held on 4 November 2019. The Committee had in principle supported the development of the site, however, the Committee had recommended refusal of the proposed application due to concerns that the height of the proposed properties would be overbearing and detrimental to the amenity of the neighbour and the effect of the loss of parking for nearby residents would lead to displacement of vehicles into surrounding roads. The Committee had requested that representatives from Magna Housing be invited to attend a future Planning and Environment Committee meeting to discuss their future development of such sites.

David Aldwinckle (Magna Housing Property Director) and Louise Davidson (Magna Housing Property Manager) attended the Planning and Environment Committee Meeting to address the Committee's concerns.

The Committee heard that Magna Housing had commissioned tests to find if the proposed development would impact negatively on the daylight enjoyed by the habitable room windows of the existing buildings and sunlight tests to find if the proposed development would adversely affect the amount of sunlight into neighbouring gardens in accordance to the Building Research Establishment's Best Practice Guidelines. Members noted that there was no impact of the levels of daylight and that apart from at 8am, where there was a small increase in overshadowing, the proposed changes would provide a small decrease in the overshadowing caused by the current garages.

The Committee heard that the garages that were let, were being used for storage rather than for parking vehicles and that only four of the tenants resided in Eddison Avenue. In order to mitigate the Committee's concerns Members heard that it would be possible to create four extra parking spaces.

The Committee noted that the proposed modular homes would be quick to erect and would be energy efficient.

The Committee asked if it was possible to amend the application so as to reposition the proposed properties to prevent the feeling of overbearing to neighbouring properties and heard the only way that it would be possible would be if the number of homes built, decreased, which would not be economically viable.

The Committee was asked if they would retract their initial response to the application and proceed to support the application.

The Committee considered the request and agreed to raise no objection to the application. The Committee welcomed Magna's efforts for being innovative and introducing modular construction to the Town, particularly for its environmentally friendly qualities.

Resolved

That the Clerk to the Committee notify the Dorset Council that Dorchester Town Council has no objection to planning application WD/D/19/002366 Land and Garages Rear of 13-19 Eddison Avenue, Dorchester.

77. Traffic and Parking

Members heard that Matthew Piles, Corporate Director – Economic Growth and Infrastructure, Dorset Council had been invited to attend the meeting to discuss a Traffic and Parking Strategy for Dorchester but was unable to attend. The Committee heard that correspondence had been received from Matthew Piles' Office and that

the Dorset Council were in the middle of an exercise that was looking at the whole of the Dorset Council area regarding parking and that Dorchester was included within that exercise.

Members agreed that the Town Clerk should write to Matthew Piles and invite him to attend a Planning and Environment Committee meeting to discuss a Traffic and Parking Strategy for Dorchester.

The Committee also requested that the Parking Services Manager be invited to a meeting of the Planning and Environment Committee to discuss the upcoming review of Car Park charges.

Resolved

- i) That the Town Clerk write to Matthew Piles, Corporate Director – Economic Growth and Infrastructure and invite him to attend a Planning and Environment Committee meeting to discuss a Traffic and Parking Strategy for Dorchester.
- ii) That the Clerk to the Committee invite Dorset Council’s Parking Service Manager to a meeting of the Planning and Environment Committee to discuss the upcoming review of Car Park charges.

78. Update from the Community Highways Officer

Members received a verbal update from the Community Highways Officer.

The Committee noted that the Dorset Council had begun the initial primary consultation process for the proposal for ‘no waiting at any time’ restrictions (double yellow lines) in Ashley Road/Monmouth Road, Culliford Road/Monmouth Road and Southcourt Avenue/Rothesay Road, Dorchester.

The primary consultation for the request for ‘no waiting at any time’ restrictions (double yellow lines) in Mellstock Avenue and Weatherbury Way had received two objections from members of the public and would go before the Northern Area Planning Committee.

Members heard that complaints had been received about parking in Coburg Road, particularly at the start and end of the school day. Incidents of busses being unable to pass and emergency services being unable to gain access had been reported. Members heard that the Dorset Council Road Safety Officer had been made aware of the problems being experienced and would be looking into the matter with the possibility of refreshing the existing markings and looking for other solutions to resolve the problems experienced.

A Member suggested that removing the bollards that separate Coburg Road and Holmead Walk may alleviate the situation.

A Member of the Council asked if there were any measures that could be taken to prevent parking at the entrance of the Dorset Council Car Park and blocking the

entrance to the alleyway that runs parallel to Lidl at Northernhay but heard that as it was private land, little could be done to enforce any restrictions.

79. **‘A&E Local’ for Poole Hospital – the Retention of Daytime A&E Care at Poole**

The Committee considered a request from Defend Dorset NHS Residents Group for Dorchester Town Council to write to Dorset CCG and to Dorset Council Health Scrutiny Committee, to support ‘A&E Local’ for Poole Hospital – the retention of daytime A&E care at Poole.

The Committee felt that Dorchester Town Council’s responsibility was to intervene if there would be a direct impact to Dorchester residents but felt on this occasion consultations had previously taken place regarding the matter and that the Dorset CCG would have assessed the implications to Dorchester residents from the information gathered from the consultations.

The Committee agreed that no formal action should be taken.

Resolved

That no formal action be taken.

80. **Planning Applications for Comment**

The Committee considered the planning applications referred to the Council for comment by Dorset Council.

Two members of the public attended the meeting to raise their concerns about Applications WD/D/20/000055 & WD/D/20/000056 51 High West Street, Dorchester, DT1 1UT.

Resolved

That Dorset Council be notified of the comments agreed on the various planning applications as set out in Appendix 1 to these minutes.

81. **Minute Update Report**

There were no Minute Updates to report.

82. **Planning Issues to Note**

That the Planning Issues to Note report be received.

83. **Urgent Items**

Dorchester Prison Site

The Committee noted that the Prison site had been advertised for sale. The Committee deeply regretted the lack of progress of any development on the site.

Dorset County Hospital

The Committee noted that works to remove the trees in preparation for the multi storey car park at the Dorset County Hospital had begun. Members were

disappointed that the works had begun before Planning Approval had been granted but noted that it was necessary to remove the trees before the nesting season.

Network Rail

A Member informed the Committee that Network Rail had felled a number of mature trees along the embankment running behind Monmouth Road. The Committee was particularly disappointed that the felling had revealed a quantity of litter along the embankment that subsequently hadn't been removed and felt that the loss of the trees was detrimental to the Town's Climate Emergency Plans.

Chairman

Dorchester Town Council Planning and Environment Committee – 3 March 2020

	<u>East Ward</u> (Councillors T. Harries, S. Jones, F. Kent-Ledger and R. Major)
1	<u>WD/D/20/000177 FLAX FACTORY, ST GEORGES ROAD, DORCHESTER, DT1 1PE</u>
	Outline application for conversion of existing building to create 8no. terraced houses & extension to create 1no. new terraced house.
	<p>Objection.</p> <p>The Committee had concerns about the proposed vehicular access and the lack of visibility for motorists leaving or entering the site, therefore having a detrimental effect on road safety, contravening Com. 7 of the adopted Local Plan. The Committee felt the proposal for an additional property on the site (in comparison to the previous outline application) would constitute as over development of the site and would have an adverse effect on the neighbouring residents through loss of privacy and over bearing impact, contravening ENV.16 of the adopted Local Plan. The Committee also felt the design of the buildings was not in keeping with the character of the area and would contravene ENV.12 of the adopted Local Plan.</p>
	<u>North Ward</u> (Councillor A. Canning)
2	<u>WD/D/20/000006 7 MALTA CLOSE, DORCHESTER, DT1 2QA</u>
	Erection of single storey and two storey extensions (demolition of existing garage and rear and side extensions).
	No objection.
3	<u>WD/D/19/003155 7 LINDEN AVENUE, DORCHESTER, DT1 1EJ</u>
	Conversion of coach house to form residential accommodation and modify existing vehicular access. Demolish first floor side extension, alterations to include installation of roof light and pitched roof to garage.
	No objection.
4	<u>WD/D/20/000055 51 HIGH WEST STREET, DORCHESTER, DT1 1UT</u>
	Partial removal of boundary wall and creation of parking area.
	<p>Objection.</p> <p>The Committee objected strongly to the application and considered the loss of the wall and creation of car parking within the garden of this property inappropriate and detrimental to the conservation area and the setting of a listed building contravening Policy ENV 4 of the adopted Local Plan.</p>

	<p>The Committee supported the Article 4 Direction covering this site and considered that this would protect the historic character of the Conservation Area. They considered that the garden wall was an intrinsic part of the streetscape character of the Dorchester Conservation Area.</p> <p>The Committee noted the Dorset Council's Highway Engineer's comments, 'It is important to note that the car parking as indicated will not work as indicated due to the width clearance to the rear of the 2 spaces on the eastern side and in reality, only one space is likely to be achievable in this position.' and felt the removal of the wall would not be justifiable.</p>
5	WD/D/20/000056 51 HIGH WEST STREET, DORCHESTER, DT1 1UT (Listed Building Consent)
	Partial removal of boundary wall and creation of parking area.
	<p>Objection.</p> <p>The Committee objected strongly to the application and considered the loss of the wall and creation of car parking within the garden of this property inappropriate and detrimental to the conservation area and the setting of a listed building contravening Policy ENV 4 of the adopted Local Plan.</p> <p>The Committee supported the Article 4 Direction covering this site and considered that this would protect the historic character of the Conservation Area. They considered that the garden wall was an intrinsic part of the streetscape character of the Dorchester Conservation Area.</p> <p>The Committee noted the Dorset Council's Highway Engineer's comments, 'It is important to note that the car parking as indicated will not work as indicated due to the width clearance to the rear of the 2 spaces on the eastern side and in reality, only one space is likely to be achievable in this position.' and felt the removal of the wall would not be justifiable.</p>
6	WD/D/20/000113 UNIT A, 20 GROVE TRADING ESTATE, DORCHESTER
	Outline Application for the Extension of the existing premises, together with removal of containers.
	No objection.
7	WD/D/20/000226 CO-OP, 8 THE FORUM CENTRE, TRINITY STREET, DORCHESTER, DT1 1TT
	Replacement of existing refrigeration plant with new, redecoration of the shop front to include window & door frames, fascia boards & installation of external lighting.
	No objection.
8	WD/D/20/000275 3 GREAT WESTERN ROAD, DORCHESTER, DT1 1UF
	Demolition of existing external blockwork store and partial demolition of existing utility. Erection of garden room extension.
	No objection.
9	WD/D/20/000277 9 VICTORIA ROAD, DORCHESTER, DT1 1SB
	Erection of a replacement conservatory.

	No objection.
	<u>West Ward</u> (Councillors L. Fry, J. Hewitt and R. Ricardo)
10	<u>WD/D/20/000059 58 GARFIELD AVENUE, DORCHESTER, DT1 2EZ</u>
	Erection of single storey rear extension (demolition of existing conservatory).
	No objection.
11	<u>WD/D/20/000076 9 FOSSE GREEN, DORCHESTER, DT1 2RR</u>
	Erection of single storey rear extension.
	Objection. The Committee agreed that the height, mass and scale of the proposed extension would be unduly prominent, overbearing and dominant when viewed from the neighbouring properties. The resultant overshadowing and oppressive impact of the extension would thus be detrimental to the residential amenity of both neighbouring occupiers and, therefore, the proposal was considered to be detrimental to the residential amenity of the area, contravening ENV. 16 of the adopted Local Plan.
12	<u>WD/D/20/000220 2 ROMULUS CLOSE, DORCHESTER, DT1 2TH</u>
	Erection of two-storey rear extension (demolish existing single-storey, lean-to extension) . External alterations.
	No objection.
	<u>South Ward</u> (Councillors G. Jones, R. Potter and M. Rennie)
13	<u>WD/D/20/000166 7 GROSVENOR ROAD, DORCHESTER, DT1 2BB</u>
	Erection of garage and single storey extension (demolition of existing garage and conservatory)
	No objection.
14	<u>WD/D/20/000207 6 SOUTH COURT AVENUE, DORCHESTER, DT1 2BX</u>
	Raise ridge line of roof and form accommodation in roof space.
	No objection.
15	<u>WD/D/20/000206 13 WEYMOUTH AVENUE, DORCHESTER, DT1 1QR</u>
	Change of Use from Delicatessen & Coffee Bar to I/Restaurant with Class A3.
	No objection.
16	<u>WD/D/20/000188 TESCO STORES LTD, WEYMOUTH AVENUE, DORCHESTER, DT1 2RY</u>
	Display of 1no. internally illuminated LCD media screen & 2no. non-illuminated flag pole signs
	No objection.

17	WD/D/20/000255 2 MARSDEN STREET, POUNDBURY, DORCHESTER, DT1 3DH
	Erect single storey rear extension.
	No objection.

Additional Applications

	<u>West Ward</u> (Councillors L. Fry, J. Hewitt and R. Ricardo)
18	WD/D/20/000308 51 DAMERS ROAD, DORCHESTER, DT1 2LA
	Demolition of existing lean to conservatory and erection of single storey lean to extension.
	No objection.
19	WD/D/20/000147 1 BLAGDON ROAD, DORCHESTER, DT1 2JN
	Erection of two storey side extension and single storey rear extension. Formation of vehicular access and parking area.
	No objection.
	<u>North Ward</u> (Councillors A. Canning)
20	WD/D/19/002448 9 HIGH WEST STREET, DORCHESTER, DT1 1UJ
	Display of 1 Non Illuminated Fascia Advertising Sign and 1 hanging sign(retrospective).
	No objection.
21	WD/D/19/003004 9 HIGH WEST STREET, DORCHESTER, DT1 1UJ Listed Building Consent
	External alterations to facilitate display of advertising signs.
	No objection.
22	WD/D/19/002922 1 COLLITON STREET, DORCHESTER, DT1 1XH Listed Building Consent
	Renew front door.
	No objection.
23	WD/D/20/000301 31 ST HELENS ROAD, DORCHESTER, DT1 1SD
	Erect single storey rear extension.
	No objection.
24	WD/D/20/000278 UNIT 12/13 TUDOR ARCADE, SOUTH STREET, DORCHESTER, DT1 1BN
	Change of use from (A1 use) shop to (A3 use) café.
	No objection.

Dorchester Town Council

Management Committee

9 March 2020

Present: The Mayor (Councillor R. Biggs) and Councillors S. Biles, A. Canning, L. Fry, J. Hewitt, S. Jones, F. Kent-Ledger (Chairman), D. Leaper, A. Lyall, R. Potter, M. Rennie and R. Ricardo.

Apologies: Councillors R. Potter and D. Taylor.

50. **Minutes**

The Minutes of the Meeting of the Committee held on 13 January 2020, adopted by Council on 27 January 2020, were taken as read and were confirmed and signed by the Chairman as a correct record.

51. **Maumbury Rings Music Day Task and Finish Group – 23 January 2020**

Members had before them the notes of the meeting of the Maumbury Rings Music Day Task and Finish Group (as set out in Appendix 1 to these Minutes). It was noted that Dorset Council had just published guidance for events held on its land in regard to minimising the effect of them on the climate.

Resolved

That the notes of the Maumbury Rings Music Day Task and Finish Group, including the recommendations, be agreed.

52. **Management Arrangements – Outdoor Services**

The Committee considered a report from the Outdoor Services Manager updating it on the work undertaken and the achievements made by the Outdoor Services Team since the last meeting of the Committee. The Outdoor Services Manager responded to Members detailed questions. The Committee agreed that the Gardens were excellent and that those elderly residents that lived nearby took a great interest in watching the new planting and ongoing maintenance which helped create a sense of wellbeing. The Outdoor Services Manager Confirmed that the new gate into the Gardens should now be open whenever the Gardens were open.

It was noted that there had been some anti-social behaviour in the parkour area at Sandringham and that the equipment would be removed as soon as was practicable.

Resolved

That the Outdoor Services Team update be noted.

53. **Draft Borough Gardens Management Plan 2020 - 2030**

The Committee considered a draft Borough Gardens Management Plan 2020-2030. The Plan set out a vision for the effective management and conservation of the Gardens to provide an attractive and enjoyable area of green open space and

historic features of interest that contributed to the recreational, leisure, educational and cultural needs of Dorchester's residents and visitors. The Plan was also a working document for Council staff.

The Committee congratulated the Outdoor Services Manager for producing such an excellent plan.

Resolved

That the draft Borough Gardens Management Plan 2020 – 2030 be adopted.

54. Borough Gardens Memorial Trees

Members considered a report by the Deputy Town Clerk on the options available for memorial trees in the Borough Gardens.

Resolved

That, with the exception of memorial trees in respect of past Honorary Citizens, memorial trees be not agreed in the Borough Gardens but that alternative locations on Council owned land already identified for tree planting in the town be offered.

55. Salisbury Fields

Further to Minute No. 42 Members considered a further report by the Deputy Town Clerk on the proposed location and soil erosion options available for the new adventure / play trail at Salisbury Fields.

Resolved

That the adventure / play trail be located as set out in the report and that brown bonded mulch be used to prevent soil erosion, the cost of which was £1,953.

56. Municipal Buildings Defibrillator

The Committee was informed that the four year agreement with South Western Ambulance Service for the provision of a defibrillator, which included maintenance and annual training, would end in October 2020. Members were asked if they wished to renew the agreement for a further four years at a cost of £1,800.

Resolved

That the agreement with South Western Ambulance Service for the provision and maintenance of a defibrillator in the Municipal Buildings be renewed for a further four years at a cost of £1,800.

57. Allotment Request

The Committee considered a request from a non DT1 resident for an allotment plot, preferably at St George's Road allotment site. Members noted that the present policy of only allowing Dorchester residents an allotment plot came into being when demand for plots was far higher than the plots available which had resulted in a very

long waiting list. Members felt that this request was exceptional and that on this occasion a plot should be offered and that double fees should apply.

Resolved

That the request for an allotment plot be agreed, double fees to apply.

58. Provision of a Bench – Glyde Path Road

The Committee had before it a report by the Town Clerk on a request from residents of Homechester House for the provision of a new bench in High West Street.

It was reported that the Holbaek bench at Short Walk and the ‘Stella’ bench at Bridport Road were in need of maintenance.

Resolved

That the Council installs and adopts, for maintenance, a bench at the junction of Glyde Path Road and High West Street.

59. Dorset Council Consultation on a Dog Related Public Spaces Protection Order

The Committee was informed that Dorset Council was running a Dorset wide public consultation on the Dog Related Public Spaces Order. Members were encouraged to take part in the consultation.

Resolved

That the Dorset Council consultation on a Dog Related Public Spaces Protection Order be noted.

60. Requests for Financial Assistance

The Committee considered a requests for financial assistance from Plastic Free Dorchester. Members wished to provide a grant to cover the £300 cost of PA.

Resolved

That the grant application from Plastic Free Dorchester be agreed in the sum of £300.

61. Cemetery Matters

(a) **Exclusive Right of Burial and Interments and Burial of Ashes**

The report which detailed the Grants of Exclusive Right of Burial for grave spaces and the number of interments and burials of ashes together with South Chapel usage at Dorchester Cemetery, since the last meeting of the Committee had been placed on the Council’s internet.

Resolved

That the report on the Grants of Exclusive Right of Burial and Interments and Burial of Ashes since the last meeting of the Committee be noted.

(b) Headstones and Inscriptions

The Committee received and noted applications for the design of headstones and inscriptions.

Resolved

That the action of the Town Clerk in approving designs numbered 5110 to 5119 be confirmed and the Register of Memorials be signed by the Chairman as a correct record.

62. **Buildings Monitoring Reports**

The Committee received the monitoring reports for the Municipal Buildings and Borough Gardens House.

Resolved

That the Buildings Monitoring Reports be noted.

63. **Meeting Dates**

Members considered dates for the next Site Visit and Management Committee meetings.

Resolved

(i) That the next Site Visit meeting be held on Tuesday 21 April 2020, commencing at 4.00pm.

(ii) That the next Management Committee meeting date be changed to Monday 4 May 2020, commencing at 7.00pm.

64. **Public Bodies (Admission to Meetings) Act 1960**

Resolved

That in view of the fact that publicity would be prejudicial to the public interest by reason of the confidential nature of the following matters the public and press representatives be excluded from this meeting during their discussion.

65. **Sandringham Lease**

The Committee considered a report by the Town Clerk on the lease arrangements for the changing rooms at Sandringham Sports Centre.

Resolved

That the current sub-underlease is surrendered in exchange for a new lease to a nominated partner with the Council having the right to take this back should the nominated partner walk away.

Chairman

DORCHESTER TOWN COUNCIL

NOTES OF THE MAUMBURY RINGS MUSIC DAY TASK AND FINISH GROUP

23 JANUARY 2020

Present: Councillors J. Hewitt, F. Kent-Ledger, T. Lyall, M. Rennie and R. Ricardo.

Officers: S. Newman, Deputy Town Clerk.

Background

The Group had been tasked to review the future format of the August Bank Holiday Monday Maumbury Rings Music Day. Background documents setting out the costs involved in running the Music Day in 2019 compared to 2014 had been circulated. The documents also set out how the Anonymous festival was funded.

The Group also had before it correspondence from Councillor A. Canning about how the Council could make events more environmentally friendly.

Recommendations

1. That the Music Day continue at Maumbury Rings for 2020 but that the location be reviewed again for 2021.
2. That the event be held on **Sunday** 30 August 2020.
3. That the start and end time be changed to 12 noon to 8.00pm.
4. That the event be music based but that the style of music be a variety and family friendly.
5. That quotes be obtained in regards to the provision of PA and staging.
6. That due to the earlier finishing time, the stage lighting be no longer used.
7. That Dorchester Arts be asked if they would continue to select musical acts following suggestions for those acts to the Deputy Town Clerk.
8. That Dorchester Arts be asked to continue managing the event on the day and that the arrangements for an MC continue.
9. That the Dorset Waste Partnership information stand be invited to attend, that the MC to remind the audience that free drinking water is available from the pavilion and that the caterer / bar be encouraged not to use single use plastics.
10. That a policy statement be established regarding outdoor events held on Council land and the Council's emerging Climate Emergency Plan.

Steve Newman
Deputy Town Clerk

Dorchester Town Council

Policy Committee

16 March 2020

Present: Councillors R. Biggs, A. Chisholm, F. Hogwood, S. Hosford (Chair) and G. Jones

Apologies: Councillors B. Armstrong-Marshall and T. Harries.

Attending: Councillors S. Biles, J. Hewitt, D. Leaper, R. Potter and M. Rennie.

26. Minutes and Declarations of Interest

The Minutes of the Committee of 20 January 2020, adopted by Council on 27 January 2020, were taken as read and confirmed and signed by the Chairman as a correct record.

Councillor R. Biggs declared a non-pecuniary interest as a trustee of Dorchester Youth and Community Centre (minute 28b) and took no part in discussions. Councillor M. Rennie recorded her role as a representative of the same body.

Councillor S. Hosford declared a non-pecuniary interest as a trustee of Dorchester Municipal Charities (minute 28c). Councillor R. Biggs recorded his role as an observer of the body as Mayor; neither councillor took part in discussions. Councillor M. Rennie recorded her role as Chairman of the same body.

Councillor A. Chisholm declared a non-pecuniary interest as a board member of Keep106 (minute 30) and took no part in discussions.

27. Finance Update at 29 February 2020

The Committee noted the Town Clerk's update covering the Council's Month 11 budget, cash, debtors and payments position, as well as the most recent internal audit report and an update on Corporate Plan projects.

Members asked questions regarding recommendations 3.3, 3.4, 5.1, 5.2 and 7.1 of the audit report, with answers being provided by the Clerk.

A Member requested clarification regarding the focus of the (Heritage) Tourism Strategy.

A Member requested details of a consultation meeting led by the Dorset Council in relation to the Local Plan. The Chairman of Planning & Environment Committee explained how this would be reported through the Committee process.

Resolved

- a) That the Payments list, totalling £208,283.13 is approved.

- b) That the Second Internal Audit Report, along with the officer responses, is noted

Recommended to Council

- c) That, in regard, to the Strategic and Operational Risk Register, considered at Policy Committee on 18 November 2019, the amended high level strategic and operational risks and the registers as a whole be approved

28. Climate Emergency – Projects Update

The Committee considered a number of recommendations emerging from work on the Council's services and partner initiatives.

The Committee noted progress on the development of a plan to introduce a biomass boiler for the Municipal Buildings and preliminary ideas for a heating solution at Weymouth Avenue South Chapel, recognising the need to achieve solutions that were consistent with planning requirements. Members also considered the latest information for a project to heat the Weymouth Avenue Recreation Pavilion.

The Committee received a short presentation from a member of Transition Town Dorchester regarding an initiative to plant 20,000 trees around the town.

Resolved

- a) The Weymouth Avenue Recreation Pavilion scheme is progressed to tender stage, with a budget of £40,000 being reserved from the Climate Emergency Fund
- b) That, subject to funding being required, the Town Council offer a grant of £1,500 to the Dorchester Youth and Community Centre towards new LED lighting
- c) That the Town Council funds the purchase of LED light bulbs to be used by tenants of Dorchester Municipal Charities, up to a total value of £200
- d) That £2,000 is allocated to a programme of tree planting initiatives delivered by Transition Town Dorchester, to be released as matchfunding when they are ready to proceed with specific projects related to land within the town

29. Council Calendar 2020-21 and future Annual Town Meetings

The Committee considered the calendar of meetings for the next municipal year.

Members discussed information provided regarding alternative approaches used by other Town Councils to discharge their obligation to hold an Annual Town Meeting. Members recognised the benefit of a gathering to promote the activity of the Council and its partners to the wider community.

Recommended to Council

- a) That the Municipal Calendar as laid out in the Appendix 1 is approved
- b) That the Town Clerk prepares a report for a future meeting of the Policy Committee with a proposal to discharge the obligation of the Annual Town Meeting through a separate event, the date to be confirmed

30. Support for Keep106 in exchange for technical advice and support

The Committee considered a report covering a proposed arrangement for mutual support with the local community radio station, Keep106. Members recognised the burden placed on one individual for the arrangement to work successfully.

Resolved

That a grant of £2,500 be awarded to Keep106 radio on terms to be confirmed by the Town Clerk

Chairman

APPENDIX 1

CALENDAR OF MEETINGS 2020-21

	2020								2021				
	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY
COUNCIL	18 MM 19 (Tu)		27		28		23		25		22		24 MM 25 (Tu)
POLICY	11		20		21		16		18		15 MS@ 1830		17
MANAGEMENT	4		13		14		9		11		8		10
PLANNING AND ENVIRON		1	6	3	7	5	2	7	4	1	1	6 (Tu)	4 (Tu)
MARKETS JOINT PANEL *		24							20				
HERITAGE JOINT COMMITTEE			21			20			19			20	
SITE VISITS		9 @ 9.30AM		11 @ 4.00PM								13 @ 4.00PM	
CIVIC EVENTS	VE Day Fri 8	Hardy Sun 7					Remem Sun 8				29? ATM		
<i>BANK HOLIDAYS</i>	8,25			31				25/28	1			2,5	3,31

MM Mayor Making ATM Annual Town Meeting MS Mayoral Selection Committee
 Meetings will ordinarily take place at 19.00 in the Council Chamber, Municipal Buildings.

* The dates and timing of Markets Joint Panel meetings are still to be agreed with the Dorset Council

Dorchester Town Council

Mayoral Selection Committee

16 March 2020

Present: Councillors R. Biggs, S. Hosford, A. Canning, R. Potter, M. Rennie and D. Taylor (Chairman).

Apologies: Councillors T. Harries and S. Jones.

1. Minutes

The Minutes of the Meeting of the Committee held on 15 May 2019, adopted by Council on 21 May 2019, were taken as read and were confirmed and signed by the Chairman as a correct record.

2. Public Bodies (Admission to Meetings) Act 1960

Resolved

That in view of the fact that publicity would be prejudicial to the public interest by reason of the confidential nature of the following matters the public and representatives of the press be excluded from this meeting during their discussion.

3. Explanation of the Mayoral Selection Process

The Clerk gave a brief outline of the process for selecting the Mayor.

4. Selection of Town Mayor – 2020-21

The Deputy Mayor reported verbally to the meeting.

Recommended to Council

That the Members named at the meeting be invited to prepare to fill the offices of Town Mayor and Deputy Town Mayor of Dorchester during the 2020-21 Council Year.

Chairman