



# Dorchester Town Council

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**You are summoned to the Annual Meeting of Dorchester Town Council in the Corn Exchange, Municipal Buildings, Dorchester on Monday 20 May 2019 at 7.00pm, to conduct the following business: -**

**1. Apologies**

**2. To elect the Town Mayor of Dorchester for forthcoming year**

A proposal will be made that Councillor Richard Biggs be elected.

If there are no other nominations the motion will be put to the meeting.

The newly elected Town Mayor will make the Declaration of Acceptance of Office, be invested with the Mayor's Robe and Chain, and will then take the chair.

**3. To elect the Deputy Mayor of Dorchester for the forthcoming year**

A proposal will be made that Councillor David Taylor be elected.

**4. To propose a vote of thanks to the retiring Mayor and Mayor's Escort for their services during the past year**

A proposal will be made that the best thanks be accorded to the retiring Mayor David Taylor and retiring Mayor's Consort Martin Shepherd.

**5. To adjourn the Meeting until 7.00pm on Tuesday 21 May 2019.**

A handwritten signature in black ink, appearing to be 'A Stuart', is written above the printed name of the Town Clerk.

Town Clerk  
15 May 2019

### **Additional Information for guests**

1. At 7.00pm a Mace Bearer, will invite guests to stand for the arrival of the Mayor.
2. The Mayoral party, led by Mace Bearers (Barry White and Alison Payton) will enter the Corn Exchange, followed by the retiring Mayor and Mayor's Consort, the Town Clerk, the incoming Mayor and Mayoress, long serving Councillors in purple robes of the historic Borough's Aldermen, and then all other Councillors in black robes. The party will be completed by the new Mayor's Scout (Thomas Hillier), Mayor's Guide (Beth Ellis) and the Town Beadle (Howard Payton).
3. After the proposal to elect the new Mayor has been carried, at the same time that Councillor Richard Biggs is invested with the robe and chain by the retiring mayor, the new Mayoress, Mrs Carolyn Biggs, will be invested with a badge and chain by the retiring Mayor's Consort.
4. On making his Declaration of Acceptance of Office the new Mayor will make a speech.
5. Once the proposal of thanks to the retiring Mayor has been carried, the new Mayor will present a Past Mayor badge to David Taylor and a Past Mayor's Consort badge to Martin Shepherd.
6. The retiring Mayor, David Taylor, will then address the meeting.
7. At the adjournment of the meeting a Mace Bearer will invite those present to stand while the Mayor's party leaves the Corn Exchange.
8. Guests are invited to join the Mayor at a Reception after the meeting, with a welcome drink on arrival and a light buffet. It can take some time for the Mayor to receive all guests, and for your comfort we ask that you stay seated in the Corn Exchange until called by our members of staff.
9. When meeting the Mayor at the entrance to the Reception in the Town Hall please bear in mind that there will be many more people waiting patiently in a queue behind you. There will be plenty of opportunity later during the course of the Reception to talk to the Mayor.
10. If you need assistance to access the Town Hall on the first floor please advise a member of staff, who will arrange the use of the lift.