



Dorchester Town Council

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You are summoned to the Annual Meeting of the Dorchester Town Council in the Corn Exchange, Municipal Buildings, Dorchester on Monday 18 May at 7.00pm, to conduct the following business: -

- 1. Apologies**
- 2. To elect the Town Mayor of Dorchester for the period to the next Annual Meeting of the Council**
A proposal will be made that Councillor Robin Potter be elected.

If there are no other nominations the motion will be put to the meeting.

The newly elected Town Mayor will make the Declaration of Acceptance of Office, be invested with the Mayor's Robe and Chain, and will then take the chair.
- 3. To elect the Deputy Mayor of Dorchester for the period to the next Annual Meeting of the Council**
A proposal will be made that Councillor Stella Jones be elected.
- 4. To propose a vote of thanks to the retiring Mayor and Mayoress for their services during the past year**
A proposal will be made that the best thanks be accorded to the retiring Mayor Peter Mann and retiring Mayoress Sheila Mann.
- 5. To adjourn the Meeting until 7.00pm on Tuesday 19 May 2015.**

Town Clerk
13 May 2015

Additional Information for guests

1. At 7.00pm John Hallett, Mace Bearer, will invite guests to stand for the arrival of the Mayor.
2. The Mayoral party, led by Mace Bearers (John Hallett and Karen Armitage) will enter the Corn Exchange, followed by the retiring Mayor and Mayoress, the Town Clerk, long serving Councillors in purple robes of the historic Borough's Aldermen, and then all other Councillors in black robes. The party will be completed by the new Mayor's Scout (Ed Roe), Mayor's Guide (Elysia Jackson) and the Town Beadle (Howard Payton).
3. After the proposal to elect the new Mayor has been carried, at the same time that Councillor Robin Potter is invested with the robe and chain by the retiring mayor, the new Mayoress, Mrs Val Potter, will be invested with a badge and chain by the retiring Mayoress.
4. After making his Declaration of Acceptance of Office the new Mayor will make a speech.
5. After the proposal of thanks to the retiring Mayor has been carried, the new Mayor will present the Past Mayor badge to Peter Mann, and the new Mayoress will present a Past Mayoress badge to Sheila Mann.
6. The retiring Mayor Peter Mann will then address the meeting.
7. At the adjournment of the meeting John Hallett, Mace Bearer, will invite those present to stand while the Mayor's party leaves the Corn Exchange.
8. Guests are invited to join the Mayor at a Reception after the meeting, with a welcome drink on arrival and a light buffet. It can take some time for the Mayor to receive all guests, and for your comfort we ask that you stay seated in the Corn Exchange until called by our members of staff.
9. When meeting the Mayor at the entrance to the Reception in the Town Hall please bear in mind that there are likely to be many more people waiting patiently in a queue behind you. There will be plenty of opportunity later during the course of the Reception to talk to the Mayor.
10. If you need assistance to access the Town Hall on the first floor please advise a member of staff, who will arrange the use of the lift.
11. The Bar will be open downstairs until 9.00pm.