

Dorchester Town Council

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9th September 2026

You are summoned to a meeting of the **Management Committee** which will be held in the **COUNCIL CHAMBER** at **THE MUNICIPAL BUILDINGS, HIGH EAST STREET, DORCHESTER** on **MONDAY 14th SEPTEMBER 2026** commencing at **7.00pm**. to conduct the business set out in the Agenda below.

A handwritten signature in black ink, appearing to read 'Denny'.

Charmaine Denny
Town Clerk

Public Speaking and Attendance at the Meeting

The Chair has discretion to allow members of the public to speak at the meeting. If you wish to speak please **contact the Clerk by 9.00am on the morning of the meeting**. We ask speakers to confine their comments to the matter in hand and to be as brief as possible.

Member Code of Conduct: Declaration of Interests

Members are reminded that it is their responsibility to disclose interests where appropriate. A Member who declares any interest must leave the room. A Member who declares a registerable interest as a Council nominee to a partner organisation may first address the meeting as a member of the public.

Membership of the Committee

Councillors A. Canning, P. Farmer, W. Gibbons, J. Hewitt, S. Jones, F. Kent-Ledger (Vice-Chair), D. Leaper (Chair), R. Major, R. Potter, M. Rennie, D. Taylor and The Mayor ex-officio.

Agenda

1. **Apologies**
2. **Declaration of Interests**
3. **Minutes**

To read, confirm and sign the Minutes of the meeting of the Committee held on 13th July 2026 (adopted by Council on 27th July 2026). A copy of the Minutes can be found on the [council's website](#).

4. Outdoor Services – Update Report – Late Summer

To receive the enclosed report from the Assistant Town Clerk (Outdoor Services).

5. Lower South Street Planter Options

To receive the enclosed report from the Assistant Town Clerk (Outdoor Services).

6. Allotments Annual Report and Proposed Fees for 2027

To receive the enclosed report from the Assistant Town Clerk (Corporate).

7. Proposal for storage unit at Sandringham Sports Centre car park

To receive the enclosed report from the Assistant Town Clerk (Corporate).

8. Grant Applications

To consider the following applications for financial assistance:

- (a) A request from the AsOne Theatre Company for a grant of £500 towards the cost of venue hire for the Seeds of Hope project.
- (b) A request from Loving by Nature CIC for a grant of £450 for a Saturday art club.
- (c) A request from B Sharp for a grant of £500 towards the cost of the 'Dorchester Jam' pilot sessions.
- (d) A request from the Dorchester Disabled Club for a grant of £350 towards of a storage shed.
- (e) A request from the Dorset Climate Action Network for a grant of £500 towards the cost of transport and equipment for an environmental conference.

9. Minutes of the Twinning & Cultural Activities Panel

To receive the minutes of the Panel meeting on 13th July 2026.

10. Cemetery Matters

(a) Exclusive Right of Burial and Interments and Burial of Ashes

To note the grants of Exclusive Rights of Burial issued and the number of interments and burials of ashes since the last meeting of the Committee (enclosed).

(b) Headstones and Inscriptions

To confirm the action taken by the Town Clerk in approving applications for the design of headstones and inscriptions received since the last meeting of the Committee. The Register of Memorials will be available to view at the meeting.

ITEM 4.

MANAGEMENT COMMITTEE – 14th SEPTEMBER 2026 OUTDOOR SERVICES UPDATE REPORT – LATE SUMMER 2026

1. The summer period saw ongoing maintenance work, this was mainly influenced by exceptionally dry conditions which significantly affected routine operations.
2. **Borough Gardens**
 - 2.1 Main works commenced with completion of the planting of summer flowering annual plants. This included the “carpet” bed design which features Bayeux.
 - 2.2 Work to plant summer bedding plants was delayed by the very dry conditions which have placed a lot of pressure on the team as water supplies lost pressure and some plants succumbed to drought shortly after planting. These plants were replaced by stock kept for such eventualities. The repeated heat waves and drought experienced since planting, were a significant challenge throughout the summer with many plants being heavily scorched and growth restricted. This was exacerbated by the bore hole supplies being under significant pressure. (Please note, a report on water supplies and planting adaptations will be presented to the November Management Committee meeting for consideration.)
 - 2.3 The recently planted Japanese maple trees, pleached limes, royal commemorative tree and other specimens in the gardens were placed on an irrigation rota to ensure they could actively grow in their first few years. Due to the extreme heat and drought, this then changed to irrigation to ensure survival of the stock, which has been successfully achieved.
 - 2.4 The previously reported incidents of verbal abuse, anti-social behavior and damage to newly planted displays, appear to have ceased since the last management committee meeting.
 - 2.5 Watering in the gardens has been limited to the trees and shrubs detailed in 2.3 above and annual bedding areas. Other wider grass areas have not been watered to ensure the council follows in the spirit of avoiding wasting water (bore hole sourced water is not covered by usual hosepipe restrictions). The children’s play area water spouts and gardens fountain have been switched off, again to comply with the spirit of the hosepipe ban
 - 2.6 Droughting has been significant in some lawn areas of the Gardens and this has led to widespread grass death. Due to the exceptional nature of the drought, it is not within the experience of the team to anticipate the extent to which grass renovation may be required at the time of writing.
 - 2.7 The procedure will be to await natural rainfall, monitor re-growth and then re-instate any areas which require re-seeding etc. This may have the effect of reducing grass areas available for use by the visitors to the carol concert.
 - 2.8 Repair works have been carried out to the toilet cisterns in the tennis court toilet block.

3. Outdoor Services team

- 3.1 The outdoor services team have been carrying out maintenance works to ensure facilities are of a good standard. Staff have carried out routine maintenance and repairs in several play areas, including extensive repairs to two trampolines at king's road and castle park play areas.
- 3.2 Renovation works to the sections of rusted perimeter fencing around Edward Road play area have been completed.
- 3.3 Exceptional drought and hot weather conditions stopped grass growth in mid-June although weeds did manage to continue to grow for a period of time. Grass cutting operations in most areas ceased by mid-July. Staff then switched to focus on the watering trees. Grass cutting is anticipated to re-commence in mid-September based on existing weather forecasts.
- 3.4 Routine watering of trees planted by the council in the last 4 seasons were placed on a watering regime to try to ensure their survival. This was a challenging task, some trees went into premature leaf fall in mid-august showing they were still struggling despite best efforts. It is a credit to the team that there were very few losses of trees.
- 3.7 Hanging baskets were placed on businesses in partnership with Dorchester BID in late June, the depot team kept those watered through to the end of the summer, this was a very challenging time and again they managed to keep all baskets in reasonable condition despite the severe sun and wind stress.
- 3.8 All water for, bedding plants, shrubs, hanging baskets and trees was taken from either of the councils bore holes which has successfully avoided the use of mains water with one exception when the infrastructure at Borough Gardens repeatedly failed for a short periods of time.
- 3.9 Staff were routinely briefed about the risk of wildfire during the drought period; they were sent to incidents of people reporting disposable BBQ's being used in open spaces and successfully encouraged the public to cease use. Fire risk signs were erected and replaced where required on all main open space sites.

4. Cemeteries

- 4.1 Routine maintenance has continued within the cemeteries including small tree watering, litter collection, grass cutting and grave digging. Full burials have again been fewer in number with only 3 over this reporting period whilst ashes interments have remained roughly consistent.
- 4.2 Improvement works to the Poundbury Cemetery toilet and mess room building are progressing well. Repair of damaged rendered areas around the spoil bay gates has been completed.
- 4.3 Works in progress currently include the rubbing down and painting of the main entrance gates, this work was suspended due to exceptionally hot conditions affecting paint.

4.4 Replacement of external doors, a window and timber gates to the spoil area are awaiting arrival of materials.

4.5 A large water leak at Fordington Cemetery, caused by soil shrinkage, was repaired.

4.6 A large water leak at Sandringham Sports Ground was detected and repaired.

5. **Biodiversity**

5.1 Young tree maintenance in the form of watering has continued across recently planted areas.

5.2 Final pruning and tying work to the first batch of council nursery tree stock has taken place. It is anticipated that the trees will be planted in various town council sites over the coming autumn and winter period. The next generation of stock will be transplanted in the nursery over the coming winter period.

5.3 Regular assessments of the fire risk presented by wildflower areas were made through the period and advice sought from the fire brigade. Each site was treated on an individual basis and maintenance operations adapted accordingly.

6. **The Great Field**

6.1 Town Council staff have carried out routine maintenance to the flat turf areas, play equipment and trees on site. Additionally routine litter collection and bin emptying operations have continued. Littering and the filling of some of the bins with domestic waste is being observed and monitored.

6.2 Some accumulated piles of grass cuttings adjacent to the swale were removed. Other grass cutting produced in the swale have also been removed to reduce wildfire risk.

6.3 The team removed then re-located the football goal posts on the main sports area in July to facilitate the kite festival. In addition, maintenance operations were timed to allow the field to look its best despite the drought conditions. Outdoor Services staff played a large role in moving materials to and from site for the festival.

6.4 Work will be carried out to re-instate the grass surface in old goal mouths when temperatures and rainfall allow the seed to germinate.

6.5 Staff monitored the wildfire risk associated with the wildflower area of the great field throughout the period. Advice was sought from the fire brigade in July. The policy developed was to retain the wildflower growth to act as a screen to the lower parts of the plants that were still green and hydrated due to shading. The removal by cutting and baling of the upper elements would expose the lower leaves and the soil to full sun which would then result in a further drying of that material rendering it similar to a stubble field so creating fuel for fire.

- 6.6 Advice on fire breaks was sought from both the fire brigade and DEFRA. In summary DEFRA calculated a break needs to be at least three times the height of the highest immediate plant material and the fire brigade advised a clear 5m.
- 6.7 Given that the great field has a circular path network which has at least 1.6 m wide strip of close mown grass on either side which will act as a break and the field has perimeter roads and/or paths between it and housing, the policy was not to remove vegetation by cutting and baling until the weather forecast outlook appeared less intense. (this finally occurred in the last week of August)
- 6.8 Cutting and baling also presented significant risk due to cutting blades hitting flint nodules (which are common at the great field) and causing sparks which could cause ignition. The only way this could be avoided was to raise the height of cut which would then leave increased fuel in the form of stubble left on the field. The actual cutting process in late August did not cause any problems due to the damp weather during the operation.
- 6.9 Staff inspected the main sports area after the departure of the circus, no issues were identified and the site was left in good order.

7. Arboriculture

- 7.1 Two incidents of sudden branch drop attributed to heat and drought have occurred on Lubbecke way. They were removed quickly by the outdoor services team.

8. Allotments

- 8.1 Works to identify and resolve further water leaks have been carried out at Hawthorn Road and Herringston Road Allotments.

9. Fire at Riverside Nature Reserve

- 9.1 Following dry weather in mid-May there was a fire at the picnic table area within the reserve. The cause is unclear, but damage was significant. Works have commenced to replace the damaged sections.
- 9.2 The fire was controlled and extinguished by the fire brigade and town council staff closed the site to public access the following workday.
- 9.3 The council's insurance will cover the cost of replacement and materials were ordered and some have been delivered.
- 9.4 It is anticipated that work to replace the decking will continue through September and will be carried out by the council's own staff. The picnic bench will be rubbed down and repainted. Work will be carried out to some shrubs and undergrowth over the winter to afford a view of the picnic table from the riverside path to enable some casual supervision and viewing which may deter anti-social behavior.
- 9.5 Following completion of the sewer improvements, a meeting was held with Wessex water to identify any remedial works required. The only significant area requiring work was noted

as being in the grass area on Frome Terrace. Agreement has been reached that Wessex water will pay the Town Council to re-instate.

10. Staffing matters.

- 10.1 Safe tractor driving and use refresher training was completed for three members of staff during the reporting period.
- 10.2 A member of the team at Borough Gardens, Molly Hearn was very observant and spotted a missing person in the gardens following police reports and a person search across Dorchester. The police were contacted and the missing person was assisted and removed from the site. This is a credit to Molly and has been recognised by the Town Clerk with the award of a Town Seal medal.

11. Fordington Cemetery wall

- 11.1 Tenders were received and a recommendation for selection subject to discussions around design elements was accepted along with approval to allocate funding at the full council meeting of 27/07/2026.
- 11.2 Party wall agreement and land purchase from Mill Street housing association are nearing completion.

12. Play Area external inspection and report

- 12.1 As part of routine best practice for play area providers the Town Council employs a specialist company to undertake an annual assessment of all play areas and equipment. A copy of the executive summary of that work is attached as **Appendix A**. The report has identified a stable and risk managed position.

“Strategic Takeaways for Senior Decision Makers:

- *The Council's play asset portfolio continues to present a stable overall risk profile.*
- *Inspection findings are clearly prioritised using The Play Inspection Company's Risk Assessment Matrix, providing robust evidence to support maintenance planning and duty*
- *of care responsibilities.*
- *There is no indication of widespread high-risk defects requiring emergency intervention.*
- *Future investment is likely to remain focused upon:*
 - *planned maintenance*
 - *repainting and protective treatments*
 - *component replacement through normal lifecycle management*
 - *gradual compliance improvements during equipment renewal programmes.*

Overall, the inspection programme provides strong assurance that Dorchester Town Council continues to manage its play facilities through a structured, proportionate and professionally informed inspection regime.”

Extract from Appendix A

- 12.2 As can be seen from the report appendix A, the main matters identified within play area provision are those of maintenance, however this is maintenance at an acceptable risk level being rated 6 and below which equates to low or very low risk.

Carl Dallison
Assistant Town Clerk, Outdoor Services
Dorchester Town Council

APPENDIX A - Annual assessment of all play areas and equipment – Executive Summary



The Play Inspection Company
Unit 5, Glenmore Business Park,
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Executive Summary (AI Generated)

Inspection Finding Summary – Dorchester Town Council

This document presents the findings of annual play area inspections undertaken by The Play Inspection Company Ltd on behalf of Dorchester Town Council.

The inspections cover fixed playground equipment, activity equipment, safety surfacing and associated play assets across the Council's managed play areas. Each finding has been assessed against the relevant British and European Standards (including BS EN 1176) and allocated a risk score using The Play Inspection Company's Risk Assessment Matrix, based on the relationship between Likelihood and Severity.

A total of 644 inspection findings were recorded during the 2026 inspection programme.

Overall Position

- The majority of findings continue to fall within the Very Low and Low risk categories, with Risk Factor 6 representing the largest proportion of recorded observations.
- Moderate risk findings remain limited in number and there are very few findings with higher risk scores, indicating that significant safety concerns are uncommon across the inspected sites.
- Most recommendations involve monitoring or routine maintenance rather than immediate repair or equipment closure.
- The findings are largely representative of expected asset ageing, routine wear and technical compliance matters rather than evidence of widespread deterioration.

Overall, the inspected play areas remain in a generally satisfactory and serviceable condition and continue to support a proportionate, risk-based maintenance approach.

Key Risk Trends Identified

1. Predominance of Very Low and Low Risk Findings

Risk scores remain heavily concentrated within the lower categories of The Play Inspection Company's Risk Assessment Matrix.

The most common outcomes were:

- Risk Factor 6
- Risk Factors 4 and 5
- Smaller numbers of Risk Factor 8
- Very few findings above Risk Factor 10.



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Many findings include recommendations such as:

- *Monitor – No action given the risk assessment*
- *Monitor for any further deterioration and repair or replace as required.*

Implication

The inspection programme continues to identify lower-level maintenance issues before they develop into more significant safety concerns.

2. Maintenance Continues to be the Primary Finding Category

Inspection findings are predominantly associated with normal asset deterioration, including:

- coating and paint degradation
- wear to moving components
- early timber deterioration
- surface wear
- ageing of equipment components.

These observations are consistent with expected lifecycle deterioration rather than structural failure.

Implication

The findings support continued planned preventative maintenance rather than reactive safety intervention.

3. Compliance Findings Remain Technical in Nature

Compliance observations primarily relate to:

- dimensional requirements
- legacy equipment installed under previous standards
- technical departures from current guidance where overall risk remains low.

In many cases inspectors recommend monitoring rather than immediate modification.

Implication

The majority of compliance observations can be incorporated into future asset replacement programmes without requiring immediate intervention.



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4. Surfacing and Protective Finishes Continue to Require Lifecycle Management

A recurring theme across the inspections relates to:

- deterioration of painted finishes
- localised surfacing wear
- gradual ageing of impact attenuating materials
- components approaching the end of their expected service life.

These findings generally remain within the Low or lower Moderate risk categories.

Implication

These issues should be viewed primarily as lifecycle investment considerations rather than immediate safety concerns.

5. Monitoring Remains the Predominant Recommendation

The most frequently issued recommendation throughout the inspection programme is:

- Monitor – No action given the risk assessment

This is supported by numerous recommendations to monitor deterioration before repair or replacement becomes necessary.

Immediate replacement or urgent repair recommendations remain comparatively infrequent.

Implication

The inspection outcomes demonstrate a proportionate, evidence-led approach that balances public safety with effective asset management.

Strategic Takeaways for Senior Decision Makers

- The Council's play asset portfolio continues to present a stable overall risk profile.
- Inspection findings are clearly prioritised using The Play Inspection Company's Risk Assessment Matrix, providing robust evidence to support maintenance planning and duty of care responsibilities.
- There is no indication of widespread high-risk defects requiring emergency intervention.
- Future investment is likely to remain focused upon:
 - planned maintenance
 - repainting and protective treatments
 - component replacement through normal lifecycle management



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- o gradual compliance improvements during equipment renewal programmes.

Overall, the inspection programme provides strong assurance that Dorchester Town Council continues to manage its play facilities through a structured, proportionate and professionally informed inspection regime.

Comparison to Previous Year

Overall Volume of Findings

2026: 644 findings

2025: 770 findings (including satisfactory observations)

Although the reporting formats differ slightly between years, the overall inspection programme demonstrates a reduction in recorded findings requiring attention during 2026.

Implication

The reduction suggests continued stability across the play portfolio together with evidence that previously identified issues have either been addressed or are being effectively managed.

Risk Profile Comparison

The overall risk distribution remains remarkably consistent between the two inspection periods.

Key observations include:

- Risk Factor 6 remains the most common outcome in both years.
- Risk Factors 4, 5 and 6 continue to account for the overwhelming majority of findings.
- Moderate risk findings (Risk Factors 8–12) remain limited.
- High risk findings continue to represent only a very small proportion of inspection outcomes.

Implication

There is no evidence of increasing risk exposure across the Council's play areas. The consistency of the risk profile demonstrates that ongoing maintenance and inspection arrangements continue to effectively manage safety risks.

Finding Type Trends

Comparison with the 2025 inspection data indicates:

- Maintenance-related observations continue to represent the largest category of findings.
- Compliance observations remain broadly consistent and are primarily technical in nature.



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- Installation and design observations remain low.
- There is no evidence of emerging systemic defects across the inspected sites.

Implication

The inspection programme continues to identify expected lifecycle deterioration rather than significant changes in asset condition.

Stability of Inspection Outcomes

Across both inspection years:

- Most findings continue to result in monitoring recommendations.
- Immediate intervention remains the exception rather than the norm.
- No significant new risk themes have emerged.

Implication

Inspection outcomes remain stable and predictable, demonstrating that the Council's inspection and maintenance arrangements continue to identify and manage risks appropriately over time.

Strategic Interpretation

The year-on-year comparison indicates:

- a stable and well-controlled play asset portfolio
- no significant deterioration in overall asset condition
- continued emphasis on preventative maintenance
- evidence supporting planned, proportionate investment rather than reactive expenditure.

Overall, the comparison provides assurance that Dorchester Town Council's inspection and maintenance regime remains consistent, effective and aligned with a risk-based approach to managing public play facilities.



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ITEM 5.

MANAGEMENT COMMITTEE – 14TH SEPTEMBER 2026 SEATS AND FLOWER PLANTERS IN LOWER SOUTH STREET, FUTURE OPTIONS

For Decision.

1. Background

- 1.1 In October 2018 new timber shrub planters with integrated seating were procured and positioned in the lower South Street shopping area to complete the street scene renovation works carried out in the area. The planters were installed by outdoor services staff and planted by borough gardens staff. This work was in partnership with the Dorchester BID who donated money towards purchase. Local businesses via the BID undertook to keep them watered and checked.
- 1.2 Initially the planters were well received, however persistent vandalism and failure of watering lead to a reduction in the visual quality.
- 1.3 Eventually most of the old shrubs had been stolen or pulled out and had died. The council's borough gardens team then started using annual bedding plants to fill the gaps in the planting. Without the resources to maintain the planters and give enough water, planting was visually weak.
- 1.4 It was agreed with the BID as co-project partners that a local school could adopt a set of planters for their children's gardening club to maintain. The planters were prepared for them and successful planting took place and was maintained by them.

2. Current position

- 2.1 A few drought resistant rosemary plants currently remain in the planters along with a specimen of Birch and some perennial geraniums.
- 2.2 The current season has proved very difficult due to the exceptionally dry weather and the plantings have deteriorated further.
- 2.3 The original planters and seating in the lower south street zone are of timber construction and require treatment this coming winter.
- 2.4 The local traders are not helping with watering or maintenance.
- 2.5 It is unclear if the school still wishes to be involved with maintenance going forward.
- 2.6 An initiative to supply and plant self-watering annual containers in the northern and central sections of South Street was delivered earlier this year in partnership with local charitable groups and the BID with the council then providing the plants and watering. These planters have been very well received.

3. Options

There are several options detailed below for the Committee to consider and to indicate its preference. This is based on the need to improve or remove the current street scene offering in that area.

Option A: To remove planters and integrated seats and not replace.

Option B: To treat the wooden planter and seating elements, remove current plants, except the Birch tree and replace with drought resistant permanent planting. The cost of the plants could be met from existing budget. Town council staff would then need to water and maintain.

Option C: As B above but replace with annual bedding plants each year. This will require a higher level of staff input due to need for very regular watering due to the planters not being self-watering.

Option D: To remove planters and integrated seating and replace with self-watering planters of the same style as used in the middle and upper sections of south street, planted with annual bedding, maintained by council staff. Replace with stand-alone seating of a similar type to that already used in middle and upper south street. This item would require funding from public realm reserve due to the initial purchase cost of both planters and seating.

Carl Dallison
Assistant Town Clerk, Outdoor Services
Dorchester Town Council

ITEM 6.

MANAGEMENT COMMITTEE – 14TH SEPTEMBER 2025 ALLOTMENTS ANNUAL REPORT & FEES FOR 2027

1. This report provides an update on the administration and management of the council's allotments.
2. Over the past year, the following key issues has arisen with regard to the on-going management of the council's allotment sites:
 - ground-water levels at the Frome Terrace site have resulted in several allotments being very wet in winter;
 - tenants struggled with poor growing conditions due to heat and lack of rain;
 - a growing number of tenants struggle to adequately maintain their plots due to personal commitments and ill-health.
3. All the sites have an allotment representative, providing a useful link with the tenants in exchange for free rent of an allotment. This arrangement works well with the representatives often being available to provide advice and assistant to both new and existing tenants.
4. The council maintains a waiting list for each site and works actively to keep these to a minimum. At present, the Frome Terrace and Herringston Road sites that have the longest waiting list (approximately 12 people for each). All the sites, including Louds Mill, have very few plots that lie vacant for any significant length of time.
5. Following a decision by Management Committee the Louds Mill site is now open for new tenants and has been actively marketed. However, these plots have not been easy to let out due to their condition, tree shade, and smell from the adjacent sewerage works, and so there are still three plots vacant.
6. The 2025-26 costs of operating the Council's c.330 full and half-plot allotments were as follows:

2025-26	Expenditure	Income	Net cost
Site maintenance, rental and administration	£38,222	£14,163	-£24,059
Water (5 sites)	£6,662	£2,155	-£4,507
Total	£44,883	£16,318	-£28,566

7. The table below gives a detailed breakdown of expenditure for the allotment service. Maintenance and, in particular, water costs were significantly higher in 2025-26 compared to the previous year due to several water leaks. In addition, staffing cost increased due the annual pay award.

Expenditure	2024-25	2025-26
Water	£1,861	£6,662
Rent	£1,119	£1,119
Maintenance	£49	£370
Subscriptions	£55	£70
Staffing	£32,387	£36,663
Total	£35,471	£44,883

8. The Council has for many years pursued an agreed strategy of managing the cost to the taxpayer of providing this service by increasing both the allotment rent and water charges by £1 each year. It is recommended that the council continues with this policy of gradual, yearly increases in fees. However, it should be noted that the annual fee increases in recent years have not kept pace with the increase in staff costs and the overall allotment service requires significant subsidy from the precept.
9. It is proposed, therefore, that the charge for water be increased from £13.50 to £14.50 for a quarter or half plot and from £15.50 to £16.50 for a full plot.
10. In respect of the allotment fee element of the charge, it is proposed to increase this by £1.00 per plot no matter what the plot size. This will further reduce the subsidy to the service and, for the majority of plot holders, means a total increase in fees (including water) of just £2.00 for the year.
11. Set out below is the schedule of charges for 2026 and proposed charges for 2027. No increase is proposed for the one-off, upfront administration fee.

	Current	Proposed
	2026	2027
	£	£
Rent - Full plot on any site	43.00	44.00
Rent - Half plot on any site	27.00	28.00
Rent - Quarter plot on any site	19.50	20.50
Water Charge – Full plot	15.50	16.50
Water Charge – Quarter or Half plot	13.50	14.50
(excludes Frome Terrace as no water supply)		
Administration Fee for new tenants	50.00	50.00
A double fee will be charged to non-residents (living outside of DT1 area).		
For a typical half-plot the charge will therefore be:		
Rent - half plot on any site	27.00	28.00
Water charge – half plot	13.50	14.50
Total charge for full year	40.50	42.50

12. **Eligibility.** To be eligible for an allotment you must live in the DT1 area, although if there is no one on the waiting list then the council will rent plots to those living within a 4-mile radius of the centre of Dorchester.

Recommendations:

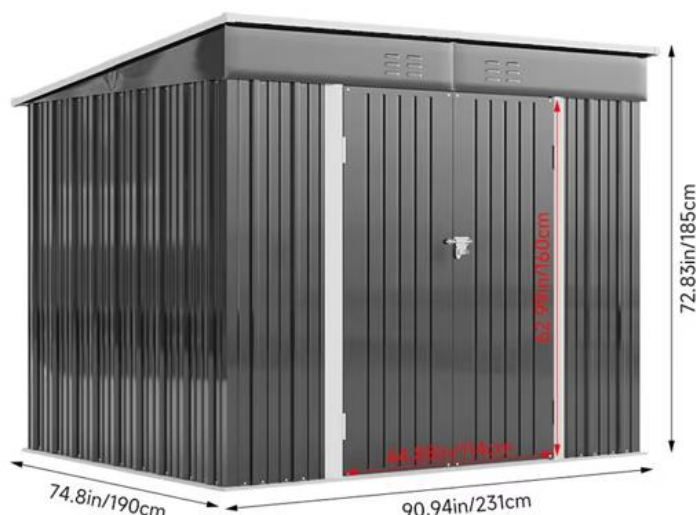
13. It is recommended that:
- a) the committee notes the update on the management and administration of the council's allotment sites;
 - b) the allotment rent from January 2027 be increased by £1.00 per plot no matter the size;
 - c) the water fee from January 2027 be increased by £1.00 per plot no matter the size;
 - d) the practice of charging double fees for non-Dorchester residents continues.

Assistant Town Clerk (Corporate)
Dorchester Town Council

ITEM 7.

MANAGEMENT COMMITTEE – 14TH SEPTEMBER 2026 REQUEST TO LOCATE STORAGE CABIN AT SANDRINGHAM SPORT CENTRE

1. The Council has received a request from the Dorchester Disabled Club for permission to install a secure metal shed/cabin at the side of the car park for Sandringham Sports Centre.
2. The Club operate a minibus for its members and, when it needs to accommodate wheelchairs, then a number of seats need to be removed and stored. The Club had been storing its seats in one of the football changing rooms but this is no longer an option. The Club is requesting, therefore, the council's consent for location the shed on council land and, separately, requesting a grant from the council towards the cost of purchasing a shed (**see item 8 (d) below**).
3. Here is an image of the type of shed that the Club wish to purchase:



4. The Club have met on site with the Assistant Town Clerk (Outdoor Services) and provisionally agreed the location – which will still enable the management of nearby shrubbery. This location is along the southern edge of the car park and the structure is such that it could be relocated with the council's agreement.
5. **Recommendation:** It is recommended that the Committee gives its approval to the Dorchester Disabled Club for the location of the metal storage shed in a location agreed with the council in the car park of Sandringham Sports Centre without prejudice to any decision the council may take with regard to a funding application for the shed.

Assistant Town Clerk (Corporate)
Dorchester Town Council

ITEM 8.

MANAGEMENT COMMITTEE – 14TH SEPTEMBER 2026 GRANT APPLICATIONS

1. In the current financial year, the Council's small grants budget is £10,500. This budget comprises the agreed annual allocation of £10,000.
2. The grant scheme is used to support discrete projects which directly benefit the Dorchester community. Grants are typically between £50 and £500.
3. The Committee has already allocated the following grants from the **2026-27** budget:

Organisation	Project	Requested	Awarded
South West Dorset Multi-Cultural Network	One World Festival	£500	£500
Dorchester Daytime Band	Music books and A-board	£305	£305
Kushti Bok	Traditional van hire	£500	£500
Dorchester Youth & Community Centre	Summer family fun day	£450	£350
ASCape	Three sensory-informed gymnastics sessions.	£450	£450
Total awarded			£2,105
2026-27 budget remaining			£7,895

4. A list of all the grants awarded by Management Committee in previous years can be viewed here: <https://www.dorchester-tc.gov.uk/Supporting-Our-Community/Town-Council-Grants#gsc.tab=0>
5. The grant application form sets out all the essential criteria that applicants must meet (<https://www.dorchester-tc.gov.uk/docs//Grants/Grant-application-form-2025.doc>), however it is worth noting the following key requirements:
 - The Council will usually only consider requests for specific projects, not on-going or revenue costs.
 - Grant applications for events/activities that have already taken place will not normally be considered.
 - Grant applications for events aimed at raising money for distribution to a wide range of other charities and organisations will not normally be considered.

- The Town Council as a body does not affiliate to any political party or religion therefore will not provide grant aid to support any religious group or activity in the town. By law the Town Council cannot offer financial assistance to any political party.
 - The size of the grant should be commensurate with the benefit delivered.
5. The Committee is requested, therefore, to consider the applications below which have been received since its last meeting.

Assistant Town Clerk (Corporate)
Dorchester Town Council

ITEM 8 (a) – Grant application by AsOne Theatre Company

1.	Name of organisation.	AsOne theatre company Ltd (NFP) - Grains of Hope Project
2.	Name and address of responsible officer who should be contacted regarding this application.	Name: Jane McKell (Artistic Director/Producer) Address: Provided
3.	Address where activities are based.	Borough Gardens House Cornwall Road, Dorchester
4.	What area (community) is served?	Dorchester
5.	Are there any other similar facilities or services provided in the area/district?	No
6.	How does your organisation / activity benefit the residents of Dorchester	The project allows Ukrainian families to gather and practice/enjoy their traditional culture: stories, art, food, national costume, and language with their children. The sessions are facilitated by a Ukrainian Art Therapist, Oksana Papeta, and Jane McKell (AsOne theatre company AD). Grains of Hope are invited to share their Culture in turn with the Dorchester community they are so grateful to live, and work amongst. They enjoy concerts and festival appearances to that end. Grains of Hope is based in Dorchester, and so are very much themselves part of the community.
7.	Present charges/ subscription/fees.	NA
8.	Are there any proposals to change or introduce charges, subscriptions or fees?	No
9.	Details of the project facilities or service to be provided and how they will benefit the community. (Continue on a separate sheet if necessary.)	Ukrainian storytelling, singing, dancing, food sharing; and relaxation therapy (there is still trauma and suffering as the Russian invasion continues – with losses of loved ones ongoing). Rehearsals leading towards performances (i.e. the One World Festival.) As said above the performances, art, and food are shared with the wider Dorchester community. (However, we are asking for the grant purely to pay for a space to hold the workshops in.)

10.	How, if the project is ongoing, will you plan for it to become financially sustainable into the future – donations, charging, grants, other etc.	We continually research, apply for with some success any suitable grants and will ask permission this year to collect donations at the One World Festival at our free at access Ukrainian Art Workshop Stall
11.	a) Proposed starting date of project or acquisition date of equipment. b) Estimated completion date.	September 2026 December 2026 or when 10 sessions are completed
12.	Please give details of the cost of the project.	£1500
13.	Please give details of other grants awarded or applied for.	Ongoing
14.	Amount of grant requested from Dorchester Town Council.	£500 to pay for 10 sessions hire at the Dorchester Borough Gardens Community Rooms
15.	Any other relevant information. (Continue on a separate sheet if necessary.)	This grant will be purely to pay for the Council Community space holding the workshops
16.	Declaration I/We declare that the information given on this application is true and complete in every respect. I/We understand that the information provided on this application form will be used by the Council to judge whether or not to award a grant and that the information will be available in the public domain. If you have provided any information which you do not wish to be made publicly available please make this known when submitting the application. Signature of Applicant(s)..... Position Held.....Artistic Director/Producer..... For and on behalf of.....AsOne theatre company ltd..... Date.....24 07 2026.....	

ITEM 8 (b) – Grant application by Loving by Nature CIC

1.	Name of organisation. (If your application is successful the grant cheque will be made payable to the name used here.)	Loving by Nature CIC
2.	Name and address of responsible officer who should be contacted regarding this application.	Name: Charlotte Loving Address: <i>provided</i> .
3.	Address where activities are based.	Loving by Nature 10 Antelope Walk Dorchester DT1 1BE
4.	What area (community) is served?	Dorchester and surrounding villages
5.	Are there any other similar facilities or services provided in the area/district?	Not that we are aware of
6.	How does your organisation / activity benefit the residents of Dorchester	We are running a monthly art club, for a low admission fee, that allows parents and children an outlet for creativity and crafting in a calm environment, with all materials and snacks provided. The sessions provide an opportunity for children to meet others, engage in a creative activity and learn about creative processes with their parents. We keep the groups small (max 5 participants) so that the session is not overwhelming to those children who may struggle with large group activities.
7.	Present charges/ subscription/fees.	£5 per child and £3 per sibling – one session per month bookable one at a time
8.	Are there any proposals to change or introduce charges, subscriptions or fees? If so please advise effective dates.	No plans to change – funding will allow us to offer concessionary spaces for those on low incomes.
9.	Details of the project facilities or service to be provided and how they will benefit the community. (Continue on a separate sheet if necessary.)	An artist (Lucy Newnham – Don't Forget to Play) and facilitator led workshop, with materials and snacks provided, providing a different craft activity every month, sometimes a group activity and sometimes individually led.

10.	How, if the project is ongoing, will you plan for it to become financially sustainable into the future – donations, charging, grants, other etc.	Further grants and admission fees will sustain the project
11.	a) Proposed starting date of project or acquisition date of equipment. b) Estimated completion date.	3 rd October 2026
12.	Please give details of the cost of the project.	Approximately £40 – 90 per session depending on cost of materials
13.	Please give details of other grants awarded or applied for.	none
14.	Amount of grant requested from Dorchester Town Council.	£450
15.	Any other relevant information. (Continue on a separate sheet if necessary.)	We have been running Saturday art club for a few months, and children and parents have enjoyed the benefits of the sessions – including Chalk the Walk, an event on Antelope Walk in the spring that invited passers-by to contribute to decorating the Walk with chalk drawings, this was well attended and attracted a lot of positive comments from visitors and locals passing by. We would like to hold an exhibition of the children's creations in the spring – the art club 'spring show' to lead into Dorset Art Weeks in May 2027.
16.	Declaration I/We declare that the information given on this application is true and complete in every respect. I/We understand that the information provided on this application form will be used by the Council to judge whether or not to award a grant and that the information will be available in the public domain. If you have provided any information which you do not wish to be made publicly available please make this known when submitting the application. Signature of Applicant(s)...CVLoving..... Position Held...Director For and on behalf of...Loving by Nature CIC ... Date.....	

Loving by Nature: Saturday art club - project budget:

Session	Description	Costs	artist fee facilitator fee
Saturday 3 rd October	Leaf printing and collage Materials: Paper, printing ink, rollers, leaves, scissors, glue	£ 40.00 £ 15.00	
Saturday 7 th November	Firework painting session Materials: Paper (black and coloured), paint, cardboard (100 rolls)	£ 40.00 £ 15.00	
Saturday 5 th December	Foam block printing Materials: coloured paper, foam, reclaimed cardboard, rollers, printing ink	£ 40.00 £ 15.00	
Saturday 9 th January	Terracotta free play / make Materials: terracotta, clay tools, natural materials	£ 40.00 £ 15.00	
Saturday 6 th February	Paper lantern decorating Materials: Ribbon, lanterns, collage materials, paint sticks, glue, scissors	£ 40.00 £ 15.00	
Saturday 6 th March	Paper Collage Self Portraits Materials: Coloured card, scissors, glue	£ 40.00 £ 15.00	
April (date TBC)	Group exhibition of art club creations		
Total		£ 330.00	

Materials costs (*prices are approximate and can fluctuate)	
Black paper / card (250 sheets)	£10
Coloured paper / card (250 sheets)	£10
White paper / card (250 sheets)	£10
Poster paints	£12
Printing ink	£13
Paper lanterns	£15
Teracotta air dry clay	£12
Exhibition materials (fastenings, wall mounts)	£30
Printed promotional materials (flyers & posters)	£40
Sub total	£152.00
Total (including artist and facilitator time)	£482.00
Any materials not listed are already owned and provided by art club / Lucy Newnham / Loving by Nature CIC	
Income	
Town Council funding TBC	£450
Donations / fees paid by participants	£150
Total	£600
Carry over for future sessions	£118.00

ITEM 8 (c) – Grant application by B Sharp

1.	Name of organisation.	B Sharp Ltd
2.	Name and address of responsible officer who should be contacted regarding this application.	Name: Caroline Davis Address: B Sharp, St Michaels Business Centre, Church St, Lyme Regis DT7 3DB Email: info@bsharp.org.uk
3.	Address where activities are based.	Dorchester Youth Club The four pilot sessions will take place at Dorchester Youth Club, 4.30–6.00pm on four dates during the Autumn Term 2026.
4.	What area (community) is served?	The project will specifically serve young people living in Dorchester and the surrounding area. B Sharp is a youth music charity based in West Dorset which provides inclusive music-making opportunities for children and young people. The Dorchester Jams pilot will extend this work into Dorchester, providing a local, accessible opportunity for young people to come together, make music, develop skills and build confidence.
5.	Are there any other similar facilities or services provided in the area/district?	There are other opportunities for young people to engage with music locally, but the proposed Dorchester Jams sessions offer a distinctive combination of informal, inclusive group music-making, creativity and social connection, delivered by experienced B Sharp music leaders. The sessions are based on B Sharp's established Hub Jams model, which has been running successfully for nearly 20 years. Hub Jams provide a welcoming environment where young people can make music together, experiment, develop their musical skills and build confidence without requiring them to have formal musical training. The pilot will allow B Sharp to establish whether there is sufficient demand for this type of regular provision in Dorchester.

6.	How does your organisation / activity benefit the residents of Dorchester	The project will provide young people in Dorchester with an accessible opportunity to take part in regular, positive music activity within their own community. Music-making can provide young people with opportunities to develop confidence, creativity, communication, teamwork and practical musical skills, while also providing a safe and welcoming space to meet other young people. The pilot will particularly benefit young people who may not engage with more formal music education or traditional music lessons. The sessions will be informal and participatory, allowing young people to get involved at their own level and contribute to the direction of the group. B Sharp has nearly 20 years' experience of delivering its Hub Jams model and is therefore able to bring an established and tested approach to Dorchester. The four-session pilot will also enable us to build relationships with young people, families and the Youth Club and assess the level of local interest in establishing a weekly Dorchester Jams group from January 2027.
7.	Present charges/ subscription/fees. Please attach schedule if available.	The four pilot sessions will be offered on an introductory basis, with the intention of making the sessions as accessible as possible and enabling us to establish demand. No charge is proposed for the four pilot sessions.
8.	Are there any proposals to change or introduce charges, subscriptions or fees? If so please advise effective dates.	There will be no charge for the four pilot sessions. If the group develops into a weekly session from January 2027, B Sharp will consider an appropriate termly/session contribution, alongside concessionary arrangements and/or supported places, to ensure that cost does not become a barrier to participation. The pilot will help us establish the most appropriate and sustainable model for future delivery.

9.	Details of the project facilities or service to be provided and how they will benefit the community. (Continue on a separate sheet if necessary.)	B Sharp is seeking £500 towards the delivery of four pilot Dorchester Jams sessions during the Autumn Term 2026. The sessions will take place at Dorchester Youth Club from 4.30–6.00pm, with the exact dates to be confirmed. The sessions will be led by Tim, one of B Sharp's experienced music leaders, supported by an assistant Music Leader. The sessions will follow the successful model of B Sharp's established Hub Jams programme, which has been running for nearly 20 years. Dorchester Jams will provide an informal and inclusive environment where young people can: • make music together; • develop musical and creative skills; • experiment with different instruments, sounds and ideas; • develop confidence and communication skills; • work collaboratively with other young people; and • have fun and build positive relationships through music. The four sessions are intended as a pilot, allowing B Sharp to test demand and develop the programme in partnership with Dorchester Youth Club and local young people. The longer-term ambition is to establish Dorchester Jams as a weekly session from January 2027, subject to the success of the pilot and sufficient local demand. The project therefore offers an opportunity to bring an established B Sharp programme into Dorchester and create a sustainable new music opportunity for local young people.
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10.	How, if the project is ongoing, will you plan for it to become financially sustainable into the future – donations, charging, grants, other etc.	The four sessions are specifically designed as a pilot to establish demand and test the practical delivery of Dorchester Jams before committing to a weekly programme. If the pilot demonstrates sufficient demand, B Sharp intends to develop the group into a weekly session from January 2027. Future sustainability is likely to involve a combination of: • affordable participant contributions/termly fees; • concessionary arrangements and supported places; • B Sharp fundraising and grant applications; • partnership support; and • potential support from the venue or other local organisations. The pilot will allow B Sharp to establish the appropriate level of participation, costs and local support before developing the longer-term model.										
11.	a) Proposed starting date of project or acquisition date of equipment. b) Estimated completion date.	Proposed starting date: Autumn Term 2026 – exact date to be confirmed. Estimated completion date: Final of four pilot sessions during the Autumn Term 2026. The intention is to evaluate the pilot following the fourth session and, subject to demand and available funding, develop a weekly Dorchester Jams group from January 2027.										
12.	Please give details of the cost of the project.	<table><thead><tr><th>Item</th><th>Cost</th></tr></thead><tbody><tr><td>Experienced Music Leader – 4 sessions</td><td>£300</td></tr><tr><td>Assistant Music Leader – 4 sessions</td><td>£250</td></tr><tr><td>Music resources / promotion</td><td>£35</td></tr><tr><td>Venue</td><td>£120</td></tr></tbody></table>	Item	Cost	Experienced Music Leader – 4 sessions	£300	Assistant Music Leader – 4 sessions	£250	Music resources / promotion	£35	Venue	£120
Item	Cost											
Experienced Music Leader – 4 sessions	£300											
Assistant Music Leader – 4 sessions	£250											
Music resources / promotion	£35											
Venue	£120											

		The £500 grant would therefore have a direct and tangible benefit for local young people while helping to establish longer-term community music provision in Dorchester.
16.	Declaration I/We declare that the information given on this application is true and complete in every respect. I/We understand that the information provided on this application form will be used by the Council to judge whether or not to award a grant and that the information will be available in the public domain. If you have provided any information which you do not wish to be made publicly available please make this known when submitting the application. Signature of Applicant(s) Caroline Davis Position Held Operations Manager For and on behalf of B Sharp Ltd. Date 27th August 2026	

ITEM 8 (d) – Grant application by Dorchester Disabled Club

1.	Name of organisation. (If your application is successful the grant cheque will be made payable to the name used here.)	DORCHESTER DISABLED CLUB
2.	Name and address of responsible person.	JOHN KIRBY
3.	Address where activities are based.	ACLAND RD DAY CENTRE EVENINGS + LUBBEKE WAY } AFTERNOONS COMMUNAL ROOM
4.	What area (community) is served?	WHOLE OF DORCHESTER PLUS 1 CHARMINSTER PLUS 1 CROSSWAYS
5.	Are there any other similar facilities or services provided in the area/district?	NOT TO OUR KNOWLEDGE
6.	How does your organisation / activity benefit the residents of Dorchester	BY PROVIDING TRANSPORT FOR US TO BE ABLE TO COLLECT AND RETURN MEMBERS TO THEIR OWN HOMES. THIS ENABLES THEM TO SOCIALIZE AND MEET UP WITH FRIENDS, GO ON OUTINGS AROUND THE COUNTRY TO PLACES OF INTEREST THAT THEY WISH TO VISIT.
7.	Present charges/ subscription/fees. Please attach schedule if available.	SUBSCRIPTION CHARGE £15.00 per year. £1.00 PER PERSON PER TRIP.
8.	Are there any proposals to change or introduce charges, subscriptions or fees? If so please advise effective dates.	NO

9.	Details of the project facilities or service to be provided and how they will benefit the community. (Continue on a separate sheet if necessary.)	TO PROVIDE A SHED TO KEEP THE BUS SEATS IN THAT ARE REMOVED TO PROVIDE SPACE FOR WHEEL CHAIRS.
10.	How, if the project is ongoing, will you plan for it to become financially sustainable into the future – donations, charging, grants, other etc.	A ONE OF GRANT IS ALL THATS NEEDED TO PURCHASE A SUITABLE SHED.
11.	a) Proposed starting date of project or acquisition date of equipment. b) Estimated completion date.	A.S.A.P.
12.	Please give details of the cost of the project.	£350
13.	Please give details of other grants awarded or applied for.	N/A
14.	Amount of grant requested from Dorchester Town Council.	£350
15.	Any other relevant information. (Continue on a separate sheet if necessary.)	SEE ATTACHED SHEET
16.	Declaration I/We declare that the information given on this application is true and complete in every respect. I/We understand that the information provided on this application form will be used by the Council to judge whether or not to award a grant and that the information will be available in the public domain. If you have provided any information which you do not wish to be made publicly available please make this known when submitting the application. Signature of Applicant(s).....  E. FRY Position Held..... CHAIRPERSON For and on behalf of..... DORCHESTER DISABLED CLUB Date..... 5-9-26	

Additional Information: Dorchester Disabled Club

Registered Charity No 1138215

Background information and supporting data to the Grant Application for a shed to store seats from the club's minibuses, when removed, to provide space for members wheelchairs.

The Disabled Club have for many years have kindly received permission to park their 2 minibuses in a corner of the Sandringham car park and over the last few years have also used part of one of the redundant changing rooms as a store for a few seats removed from the buses when space is needed for wheelchair users. Earlier this year the Council handed over ownership of that changing room to the Bowls Club , hence now this is not available for use as a store by the club. Temporarily they have been moved to a smaller room leased to the Youth Sports Association for toilets etc for football matches. As the season is now about to start the seats are causing a logistics problem and the club will need to find an alternative home. Previous discussions with the Councils officers and the Bowls Club have identified the use of a shed similar to one, and positioned alongside, the one to be used for storage of sand bags.

The Club have identified a suitable shed which would cost including flooring and a suitable secure padlock , an amount of £350. The Club is therefore asking the Town Council to consider the application of a grant towards this project which would resolve the position they are quickly approaching in relation to the seat storage.

As requested the latest audited accounts of the Disabled Club's accounts are attached. It is worth clarifying that the amounts held in the deposit and building society accounts (£50892) are restricted to a fund ring fenced towards the replacement of the club's minibus/ambulance, essential for carrying out the clubs activities. Many of the generous donors have specified that these funds would need to be returned if a subsequent purchase did not proceed. The balance of cash resources are required for budgeted expenditure such as repairs and maintenance of the buses in addition to the activities/events and meetings for the members.

ITEM 8 (e) – Grant application by Dorset CAN

1.	Name of organisation.	Dorset Climate Action Network (DCAN)
2.	Name and address of responsible officer who should be contacted regarding this application.	Name: Giles Watts Address: provided
3.	Address where activities are based.	Across Dorset – the event we seek funding for is being held at Kingston Maurward Campus, Coastland College, Dorchester, DT2 8PY
4.	What area (community) is served?	Dorset
5.	Are there any other similar facilities or services provided in the area/district?	We are applying for funding to support the Dorset COP - this is Dorset's only community led climate conference and is almost unique across the country. The Dorset COP (Conference of the Parties) aims to inspire action to tackle the climate crisis and boost nature recovery. It tries to do at a local scale what the international COPs do across the world. Our event will take place at the same time at COP31 in Anatolia in Turkey and serves the 200+ local environmental and climate organisations across Dorset. For more information, please visit the event website for more information https://dorsetcop.info/
6.	How does your organisation / activity benefit the residents of Dorchester	Dorchester is the nearest large settlement to the venue and we anticipate a high number of attendees (both individual and groups) from there. The event aims to bring together a wide cross section of community-based groups from across the county we aim to raise awareness of the need and desire to act locally, in a way that puts people at the heart of decisions and is socially just. It also aims to raise awareness among our leaders of the scale of support for action across the county and forge even greater links between those already leading, creating, designing and implementing community-based solutions.

		We hope this will enhance and support the network of community-based environmental and climate-change organisations in Dorset. The event takes place at Kingston Maurward on 14th Nov and is being run in collaboration with the Coastland College at the end of their Environment Week. The event includes: • A wide range of workshops and sessions • Exhibition of environmental and climate groups • Tuition and support for local organisations • Stories, creative projects exploring art, nature, food, and energy, conversations about rural energy ownership and community power • Question Time session on leadership in climate including three local MPs, the leaders of BCP and Dorset Council and other leading local people.
7.	Present charges/ subscription/fees.	Attendance is by voluntary donation of £10. This does not cover the cost of running the event.
8.	Are there any proposals to change or introduce charges, subscriptions or fees?	See above.
9.	Details of the project facilities or service to be provided and how they will benefit the community. (Continue on a separate sheet if necessary.)	The grant will be earmarked for (1) hire of minibus and driver for ensure sustainable travel from Dorchester to the event for residents and students and (2) supply of audio visual equipment for broadcasting and recording the event to a wider audience. This year 's Dorset COP is expecting to attract 300-400 people. Since Kingston Maurward is so close to Dorchester, we might expect about 75-100 to come from the Dorchester area, plus all the people who will benefit afterwards from recordings.
10.	How, if the project is ongoing, will you plan for it to become financially sustainable into the future – donations, charging, grants, other etc.	This is a one-off application

11.	a) Proposed starting date of project or acquisition date of equipment. b) Estimated completion date.	The event is for one day – November 14 th 2026 with a Youth COP (separately funded) being held the day before
12.	Please give details of the cost of the project.	The estimated expenditure is £11,300. We aim to cover this cost. Some funding has been secured or can reasonably be relied on (eg ticket donations) but there is a shortfall of at least 1,250 (budget attached).
13.	Please give details of other grants awarded or applied for.	Out of grants received and allocated for core funding (from Dorset Council, the Raby Trust and the Big Give Earth Raise) £4,900 has been allocated to run this event. Sponsorship has been pledged of £1000 out of a total sought of £2500.
14.	Amount of grant requested from Dorchester Town Council.	£500
15.	Any other relevant information. (Continue on a separate sheet if necessary.)	Budget attached. We invite Dorchester Town Council to be recognised as a sponsor of the event with benefits of a stand or gazebo at the event and your logo on our publicity.
16.	Declaration I/We declare that the information given on this application is true and complete in every respect. I/We understand that the information provided on this application form will be used by the Council to judge whether or not to award a grant and that the information will be available in the public domain. If you have provided any information which you do not wish to be made publicly available please make this known when submitting the application. Signature of Applicant(s)..... Position Held.....Chair of Dorset CAN For and on behalf of Dorset Climate Action Network Date 04/09/2026	

Dorset COP 2026 costs and projected income

Costs	Organisation	Description	Total
Venue	Coastland College	Kingston Maurward (inc VAT)	720
Venue	Coastland College	Access to canteen	960
Catering	Coastland College	Hot drinks	720
Catering	External or Coastland College	Food cost of meals (200 at £10/head)	2000
IT Equipment		Hire of Audio Visual for displays and live broadcast	1000
Backroom Staff		Project Management, admin	1400
Publicity and materials		Publicity Materials and time (Web site, Logo, videos, Google, posters, social media)	1500
Speakers costs		Travel costs for external speakers	500
Transport		Hire of minibus and driver	1000
Youth COP		Workshops to cover materials, possible facilitator costs and travel for the career panel speakers.	1000
Contingency		Contingency	500
Total			11300

Projected income		Source of funds	
Grant		Dorset Council OSRF grant contribution from core	2000
DCAN		Big Give and Raby Trust contributions from core	2900
Attendees		Ticket donations (300 people)	2000
Sponsors		Sponsors @ £500 each	1000
Food Receipts		Food sales	2000
Fees		Stall holders' donations	100
Teas and Coffees		Hot drinks donations	50
Total			10050

ITEM 9.

TWINNING & CULTURAL ACTIVITIES PANEL NOTES OF MEETING ON 13TH JULY 2026

Present: Cllrs M. Rennie (chair), F. Hogwood and J. Hewitt.

Officers: Tony Hurley (Assistant Town Clerk).

1. **Apologies.** Cllrs S. Jones and R. Major.
2. **Declarations of interest.** None were declared.
3. **Minutes of the last meeting:** Agreed.
4. **Twinning update.** Cllr Hogwood reported that there a Lubbecke Society meeting on Wednesday and that she would report back to the Panel.

With regard to twinning with Bayeux, there were plans for running competitions/races in 2027 to be held in Bayeux. Cllr Rennie suggested that the council could assist by helping to contact local clubs and running groups. It was also suggested that Cllrs Leaper and Fry be asked if they can help contact football and rugby clubs.

5. **Twinning information boards.** Revised wording for the Bayeux information panel was agreed fabrication should now proceed. There should be an unveiling ceremony with the Mayor, Chair of the Bayeux Society and other guests.
6. **Update on cultural projects.** The Assistant Town Clerk provided an update on a proposal from Dorset Museum & Art Gallery for a 'Dorchester tapestry' project to be undertaken with local schools to celebrate the display of the Bayeux Tapestry in London.
7. **Date of next meeting.** To be agreed.

ITEM 10.

MANAGEMENT COMMITTEE – 14TH SEPTEMBER 2026 EXCLUSIVE RIGHTS OF BURIAL, INTERMENTS AND BURIAL OF ASHES

1. Exclusive Right of Burial:

Recommendation: To note that grants of Exclusive Right of Burial have been issued for the following grave spaces in July and August 2026:

Cemetery	Burial/Ashes	Grant No:	Grave Number
Dorchester Cemetery	Ashes	2392	T.B.A.
Poundbury Cemetery	Burial	2393	T.B.A.
	Ashes (Green Area)	2394	C360
	Ashes	2395	C152
	Ashes	2396	T.B.A.
Fordington Cemetery	Ashes	2397	T.B.A.
	Ashes	2398	T.B.A.

2. Interments: During July and August 2026, the following interments and scattering/burial of ashes have taken place in Dorchester's cemeteries:

1/07/26 – 31/08/26	Dorchester	Fordington	Poundbury
Interments	3	-	-
Ashes	1	-	3
Garden of Remembrance	1	-	-
Poundbury Chamber			1
Children's Plot			-

3. Headstones and Inscriptions:

Recommendation: To confirm the action taken by the Town Clerk in approving applications for the design of headstones and inscriptions received since the last meeting of the Committee. The Register of Memorials will be available to view at the meeting.

Assistant Town Clerk (Corporate)
Dorchester Town Council