



# DORCHESTER TOWN COUNCIL

Council Offices, 19 North Square, Dorchester, Dorset. DT1 1JF  
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Dennis Holmes, Town Clerk

15th September, 2010

Dear Sir or Madam,

A MEETING of the **POLICY COMMITTEE** will be held in the **COUNCIL CHAMBER, MUNICIPAL BUILDINGS, DORCHESTER** on **TUESDAY, 21st SEPTEMBER, 2010** commencing at 7.00pm.

I hope that it will be convenient for you to attend.

Yours faithfully,

Town Clerk

## Public Rights to Speak

If any member of the public wishes to speak at this meeting they may be allowed to do so at the discretion of the Chair. It would be helpful if anyone who wishes to address the Committee made their desire known to the Chair before the meeting starts: anyone allowed to speak will be expected to confine their comments to the matter in hand and to be as brief as is reasonably possible.

## Declaration of Interests

Members are reminded that the Code of Conduct requires Members to declare any interest which they have in any matter under discussion. If the interest is regarded as a Personal Interest the Member may remain and take part in the consideration of the item but if the interest is a Prejudicial Interest the Member must withdraw from the Chamber during the consideration of it.

## A G E N D A

1. **APOLOGIES FOR ABSENCE**
2. **MINUTES**

To read, confirm and sign the Minutes of the Meeting of the Committee held on 20th July, 2010 (adopted by Council on 27th July, 2010).

3. **HEART TOWN PROJECT**

To receive a presentation from representatives of the British Heart Foundation on the Heart Towns Project and to consider whether to engage with it.

4. **ANNUAL GOVERNANCE REPORT – 2009-10**

To welcome representatives of the Council's external auditors, KPMG LLP, who will present their Annual Governance Report following the audit of the Council's Final Accounts for 2009-10 (copy enclosed). Also enclosed for the information of Members are a further copy of the Accounts in their final form following audit and a copy of the Management Representation Letter.

5. **MANAGEMENT ACCOUNTS**

To receive and consider the enclosed copy of the Council's Management Accounts for the period ended 31st August, 2010.

6. **SPONSORSHIP**

To receive and consider the enclosed copy report of the Deputy Town Clerk (Council Minute 29(1) refers).

7. **THE COUNCIL'S WEBSITE**

To receive and consider the enclosed copy report of the Town Clerk.

8. **URGENT ITEMS**

To consider any other matters which the Chairman or Town Clerk considers urgent.