



# DORCHESTER TOWN COUNCIL

Council Offices, 19 North Square, Dorchester, Dorset. DT1 1JF  
Telephone: (01305) 266861 Fax: (01305) 266085

**Dennis Holmes, Town Clerk**

15th July, 2009

Dear Sir or Madam,

**A MEETING of the POLICY COMMITTEE will be held in the COUNCIL CHAMBER, MUNICIPAL BUILDINGS, DORCHESTER on TUESDAY, 21st JULY, 2009 commencing at 7.00pm.**

I hope that it will be convenient for you to attend.

Yours faithfully,

Town Clerk

## **Public Rights to Speak**

If any member of the public wishes to speak at this meeting they may be allowed to do so at the discretion of the Chair. It would be helpful if anyone who wishes to address the Committee made their desire known to the Chair before the meeting starts: anyone allowed to speak will be expected to confine their comments to the matter in hand and to be as brief as is reasonably possible.

## **Declaration of Interests**

Members are reminded that the Code of Conduct requires Members to declare any interest which they have in any matter under discussion. If the interest is regarded as a Personal Interest the Member may remain and take part in the consideration of the item but if the interest is a Prejudicial Interest the Member must withdraw from the Chamber during the consideration of it.

## **A G E N D A**

1. **APOLOGIES FOR ABSENCE**
2. **MINUTES**

To read, confirm and sign the Minutes of the Meeting of the Committee held on 12th May, 2009 (adopted by Council on 19th May, 2009).

3. **STANDARDS COMMITTEE – COMPACT PRESENTATION**

Further to Minute 62 (2008-09) to welcome Sue Davies, Chair of the West Dorset Standards Committee, and Roger Greene, Deputy Monitoring Officer to the West Dorset

District Council, who will address the Committee and answer Members' questions in accordance with the pilot Compact, a copy of which is enclosed together with a summary of their address.

4. **DORCHESTER MARKETS JOINT COMMITTEE**

To receive the Minutes of the meeting of the Dorchester Markets Joint Committee held on 4th January, 2009 (copy enclosed) and to consider the specific Recommendation to the constituent authorities at Minutes 37 and 38.

5. **PANELS 2009-10**

(a) To appoint Members to Panels for 2009-10; Members' preferences and the 2008-09 panel membership are enclosed.

(b) To appoint Chairmen and Vice-Chairmen of the Resources and Risk Management Panels for 2009-10.

6. **ANNUAL REPORT 2008-09**

To note that the 2008-09 Annual Report was published, as required, by 30th June, 2009 following its approval by the working group consisting of the Chairmen and Vice-Chairmen of the Management, Policy and Planning and Environment Committees.

7. **MANAGEMENT ACCOUNTS**

To receive the enclosed copy of the Council's Management Accounts for the period ended 30th June, 2009.

8. **GENERAL FUND AND SPECIFIC RESERVES BALANCES**

To consider the enclosed copy report of the Financial Services Provider.

9. **ANNUAL MINIMUM REVENUE PROVISION STATEMENT – 2009-10**

To consider the enclosed copy report of the Financial Services Provider.

10. **INFORMATION TECHNOLOGY SERVICE PROVISION**

To consider the enclosed copy report of the Town Clerk.

11. **PROVISION OF EMPLOYMENT LAW AND HEALTH & SAFETY SERVICES**

To consider the enclosed copy proposal received from Ellis Whitham for the provision on employment law and/or health and safety services to the Council.

12. **DORCHESTER STOP THE DROP**

To consider the enclosed copy letter dated 20th May, 2009 from Dorchester Stop The Drop inviting the Council to nominate a representative to serve on the group.

13. **MEMBER TRAINING**

To consider the request of Councillor Hebditch to be funded to attend the 21st Century Councillor Local Leadership Conference to be held in Nottingham on 5th November, 2009 (copy information enclosed).

14. **HIGHWAY LENGTHSMAN SCHEME**

To consider the enclosed copy letter dated 1st July, 2009 from the Dorset County Council Highways Manager. In reaching a conclusion on this proposal the Committee will need to assess both the principles of the proposed arrangement and the Council's potential future financial and legal vulnerabilities, particularly if the Council was to employ an operative to work in nearby parishes as well as in Dorchester.

15. **WEST DORSET DISTRICT COUNCIL**

(a) **Corporate Procurement Strategy – 2009-14**

To consider whether to submit any comments on the enclosed copy of this draft Strategy.

(b) **Tourism Services**

To consider the enclosed copy letter dated 7th July, 2009 from the Leader of the West Dorset District Council together with a copy of the report of the District Council's Efficiency and Scrutiny Committee referred to in it.

16. **URGENT ITEMS**

To consider any other matters which the Chairman or Town Clerk considers urgent.