



# DORCHESTER TOWN COUNCIL

Council Offices, 19 North Square, Dorchester, Dorset. DT1 1JF  
Telephone: (01305) 266861 Fax: (01305) 266085

Dennis Holmes, Town Clerk

14th November, 2012

Dear Sir or Madam,

A MEETING of the **POLICY COMMITTEE** will be held in the **COUNCIL CHAMBER, MUNICIPAL BUILDINGS, DORCHESTER** on **TUESDAY, 20th NOVEMBER, 2012** commencing at 7.00pm.

I hope that it will be convenient for you to attend.

Yours faithfully,

Town Clerk

## Public Rights to Speak

If any member of the public wishes to speak at this meeting they may be allowed to do so at the discretion of the Chair. It would be helpful if anyone who wishes to address the Committee made their desire known to the Chair before the meeting starts: anyone allowed to speak will be expected to confine their comments to the matter in hand and to be as brief as is reasonably possible.

## Declaration of Interests

Members are reminded that the Code of Conduct requires Members to declare any interest which they have in any matter under discussion. If the interest is regarded as a Personal Interest the Member may remain and take part in the consideration of the item but if the interest is a Prejudicial Interest the Member must withdraw from the Chamber during the consideration of it.

## AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **MINUTES**

To read, confirm and sign the Minutes of the Meeting of the Committee held on 18th September, 2012 (adopted by Council on 25th September, 2012).

3. **MINUTES OF MANAGEMENT PANELS**

(a) **Risk Management Panel – 30th October, 2012**

To consider the minutes of the Meeting of the Risk Management Panel held on 30th October, 2012 (copy enclosed).

(b) Resources Panel – 6th November, 2012

To consider the minutes of the Meeting of the Resources Panel held on 6th November, 2012 (copy enclosed).

4. MINUTES OF MANAGEMENT COMMITTEE

To consider the under-mentioned Minutes of the Management Committee held on 13th November, 2012 (copies enclosed):

- Minute 29(b) – Outdoor Services Panel Minute 5 – Changing Facilities at the Great Field and Additional Training Facilities;
- Minute 31 – Draft Corporate Plan 2012-13
- Minute 38 – Replacement of Equipment – Two Tractor Ride-On Mowers

5. MANAGEMENT ACCOUNTS

To receive and note the enclosed copy of the Council's Management Accounts for the period ended 31st October, 2012.

6. INTERNAL AUDITOR'S REPORT

To receive and consider the enclosed copy of the most recent report of the Council's Internal Auditor.

7. EXTERNAL AUDITOR

Further to Minute 3 to note that the Council's External Auditor has declined the Council's request for a meeting to discuss the background to the previous misstatements of the Council's financial position.

8. CORPORATE PLAN 2012-13

To consider the draft 2012-13 Corporate Plan (copy enclosed).

9. DORCHESTER TOWN WALKS

Further to Minute 50 (2010-11) to consider the enclosed copy report of the Town Clerk.

10. LOCALISM ACT 2011 – DISPENSATIONS FROM SECTION 31(4)

To consider the enclosed copy report of the Town Clerk.

11. URGENT ITEMS

To consider any other matters which the Chairman or Town Clerk decides are urgent.

12. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

To resolve "That in view of the fact that publicity would be prejudicial to the public interest by reason of the confidential nature of the following matters the public and representatives of the press be excluded from this meeting during their discussion."

13. **MINUTES OF MANAGEMENT COMMITTEE**

To consider the under-mentioned confidential Minutes of the Management Committee held on 13th November, 2012 (copies enclosed):

- Minute 42 – Maintenance of Cemeteries (copy report also enclosed);
- Minute 43 – Allotment Provision;
- Minute 47 – Conversion of Borough Gardens Bowls Pavilion to Public Toilets.