



# DORCHESTER TOWN COUNCIL

Council Offices, 19 North Square, Dorchester, Dorset. DT1 1JF  
Telephone: (01305) 266861 Fax: (01305) 266085

Dennis Holmes, Town Clerk

13th July, 2011

Dear Sir or Madam,

A MEETING of the **POLICY COMMITTEE** will be held in the **COUNCIL CHAMBER, MUNICIPAL BUILDINGS, DORCHESTER** on **TUESDAY, 19th JULY, 2011** commencing at 7.00pm.

I hope that it will be convenient for you to attend.

Yours faithfully,

Town Clerk

## **Public Rights to Speak**

If any member of the public wishes to speak at this meeting they may be allowed to do so at the discretion of the Chair. It would be helpful if anyone who wishes to address the Committee made their desire known to the Chair before the meeting starts: anyone allowed to speak will be expected to confine their comments to the matter in hand and to be as brief as is reasonably possible.

## **Declaration of Interests**

Members are reminded that the Code of Conduct requires Members to declare any interest which they have in any matter under discussion. If the interest is regarded as a Personal Interest the Member may remain and take part in the consideration of the item but if the interest is a Prejudicial Interest the Member must withdraw from the Chamber during the consideration of it.

## **AGENDA**

1. **APOLOGIES FOR ABSENCE**
2. **MINUTES**

To read, confirm and sign the Minutes of the Meeting of the Committee held on 17th May, 2011 (adopted by Council on 24th May, 2011).

3. **MINUTES OF MANAGEMENT COMMITTEE**

To consider the under-mentioned Minutes of the Management Committee held on 11th July, 2011 (copies enclosed):

Minute 5 - Panels and Groups  
Minute 7 - Land at Elizabeth Place

4. **DORCHESTER MARKETS**

To receive and note the Minutes of the final meeting of the Dorchester Markets Joint Committee and of the Inaugural Meeting of the Dorchester Markets Informal Joint Panel, both of which were held on 22nd June, 2011 (copies enclosed).

5. **PANELS 2011-12**

(a) To appoint Members to Panels for 2011-12; Members' preferences and the 2010-11 panel membership are enclosed.

(b) To appoint Chairmen and Vice-Chairmen of the Resources and Risk Management Panels for 2011-12.

6. **ALLOTMENT PROVISION**

To consider the enclosed copy report of the Deputy Town Clerk.

7. **MANAGEMENT ACCOUNTS**

To receive and note the enclosed copy of the Council's Management Accounts for the period ended 30th June, 2011.

8. **INTERNAL AUDIT**

To receive and note the enclosed copies of the reports of the Internal Auditor in respect of both the Council and the Dorchester Joint Burial Committee following his recent visits.

9. **DATA PROTECTION ACT 1998 – COUNCILLORS NOTIFICATIONS**

To consider the enclosed copy report of the Town Clerk.

10. **DORSET MARTYRS MEMORIAL**

To receive and note the enclosed copy report of the Town Clerk.

11. **EQUALITY ACT 2010**

To receive and note the enclosed copy of Legal Topic Note LTN 78 issued by the National Association of Local Councils.

12. **URGENT ITEMS**

To consider any other matters which the Chairman or Town Clerk decides are urgent.

13. **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

To resolve “That, in view of the fact that publicity would be prejudicial to the public interest by reason of the confidential nature of the following matter, the public and representatives of the press be excluded from this Meeting during its discussion”.

14. **TOWN CRIER**

To consider the enclosed copy letter dated 7th June, 2011 received by the Chairman of this Committee from the Town Crier.