DORCHESTER TOWN COUNCIL

Council Offices, 19 North Square, Dorchester, Dorset. DT1 1JF
Telephone: (01305) 266861 Fax: (01305) 266085

Dennis Holmes, Town Clerk

13th January, 2010

Dear Sir or Madam,

A MEETING of the **POLICY COMMITTEE** will be held in the **MAGISTRATES ROOM, MUNICIPAL BUILDINGS, DORCHESTER** on **TUESDAY, 19th JANUARY, 2010** commencing at 7.00pm.

I hope that it will be convenient for you to attend.

Yours faithfully,

Town Clerk

Public Rights to Speak

If any member of the public wishes to speak at this meeting they may be allowed to do so at the discretion of the Chair. It would be helpful if anyone who wishes to address the Committee made their desire known to the Chair before the meeting starts: anyone allowed to speak will be expected to confine their comments to the matter in hand and to be as brief as is reasonably possible.

Declaration of Interests

Members are reminded that the Code of Conduct requires Members to declare any interest which they have in any matter under discussion. If the interest is regarded as a Personal Interest the Member may remain and take part in the consideration of the item but if the interest is a Prejudicial Interest the Member must withdraw from the Chamber during the consideration of it.

A G E N D A

1. **APOLOGIES FOR ABSENCE**

2. **MINUTES**

To read, confirm and sign the Minutes of the Meeting of the Committee held on 17th November, 2009 (adopted by Council on 24th November, 2009).

3. **MINUTES OF OTHER COMMITTEES**

To consider the under-mentioned Minutes of the Committees stated:

(a) Planning and Environment Committee – 4th January, 2010

Minute 66 – Estimates – 2010-11

(b) Management Committee

Minute 50 – Estimates – 2010-11

4. **EXTERNAL AUDIT: ANNUAL AUDIT LETTER – 2008-09**

To receive and consider the enclosed copy of the Annual Audit Letter in respect of 2008-09.

5. **INTERNAL AUDIT**

To give further consideration to the most recent report of the Council's Internal Auditor (copy enclosed).

6. **MANAGEMENT ACCOUNTS**

To consider the enclosed copy Management Accounts for the period ended 31st December, 2009.

7. **MEDIUM TERM FINANCIAL STRATEGY**

To consider the enclosed copy of a draft updated Medium Term Financial Strategy.

8. **GENERAL FUND BALANCE – 2010-11**

In accordance with Minute 11 to consider the enclosed report of the Financial Service Provider on an appropriate minimum level of General Balance for 2010-11.

9. **DRAFT BUDGET AND ESTIMATES – 2010-11**

(a) To consider the draft Estimates for the Policy Committee for 2010-11 (copy enclosed).

(b) To consider the draft Estimates for the Management and Planning and Environment Committees for 2010-11 (copies enclosed).

(c) To consider the Budget for 2010-11 and to recommend a precept to the Council. (Enclosed are copies of a table showing the impacts of alternative levels of precept and a summary of the principal issues affecting the Budget.)

10. **21st CENTURY COUNCILLOR CONFERENCE**

To consider the enclosed copy report from Councillor Hebditch on her attendance at this conference which was organised by the Improvement and Development Agency and held in Nottingham on 5th November, 2009.

11. **THE FUTURE ADMINISTRATION OF DORCHESTER'S CEMETERIES**

To consider the enclosed copy report of the Town Clerk.

12. **URGENT ITEMS**

To consider any other items which the Chairman or Town Clerk decides are urgent.