



# DORCHESTER TOWN COUNCIL

Council Offices, 19 North Square, Dorchester, Dorset. DT1 1JF  
Telephone: (01305) 266861 Fax: (01305) 266085

Dennis Holmes, Town Clerk

12th May, 2010

Dear Sir or Madam,

A **MEETING** of the **POLICY COMMITTEE** will be held in the **MAGISTRATES ROOM, MUNICIPAL BUILDINGS, DORCHESTER** on **TUESDAY, 18th MAY, 2010** commencing at 7.00pm.

I hope that it will be convenient for you to attend.

Yours faithfully,

Town Clerk

## **Public Rights to Speak**

If any member of the public wishes to speak at this meeting they may be allowed to do so at the discretion of the Chair. It would be helpful if anyone who wishes to address the Committee made their desire known to the Chair before the meeting starts: anyone allowed to speak will be expected to confine their comments to the matter in hand and to be as brief as is reasonably possible.

## **Declaration of Interests**

Members are reminded that the Code of Conduct requires Members to declare any interest which they have in any matter under discussion. If the interest is regarded as a Personal Interest the Member may remain and take part in the consideration of the item but if the interest is a Prejudicial Interest the Member must withdraw from the Chamber during the consideration of it.

## **AGENDA**

1. **APOLOGIES FOR ABSENCE**
2. **MINUTES**

To read, confirm and sign the Minutes of the Meeting of the Committee held on 16th March, 2010 (adopted by Council on 23rd March, 2010).

3. **ANNUAL TOWN MEETING – 25th MARCH, 2010**

To receive and consider the Minutes of the Annual Town Meeting held on 25th March, 2010 (copy enclosed).

4. **LOCAL DEMOCRACY WEEK – OCTOBER 2010**

Further to Management Minute 64 to consider the enclosed copy report on possible Council involvement in Local Democracy Week.

5. **ANNUAL REPORT 2009-10**

To consider the enclosed draft Annual Report for 2009-10 which is required to be published by 30th June, 2010.

6. **PERFORMANCE AND POLICY PLAN 2009-10 – MONITORING REPORT**

To receive and consider the enclosed copy of this monitoring report.

7. **STATEMENT OF ACCOUNTING POLICIES**

To consider and approve the enclosed Statement of Accounting Policies which will be used to guide the preparation of the Final Accounts for 2009-10.

8. **SUSTAINABLE COMMUNITIES ACT 2007 (AMENDMENT) ACT 2010**

To receive and note the enclosed copy of National Association of Local Councils Legal Briefing L03-10 dealing with the Sustainable Communities Act 2007 (Amendment) Act 2010 which comes into force on 8th June, 2010.

9. **MEMBER TRAINING**

To consider whether to extend to appropriate members the opportunity to attend the NALC Leadership Academy to be held at the University of Warwick in either July or November at a cost of £799-50 each (copy flier enclosed).

10. **URGENT ITEMS**

To consider any other items which the Chairman or Town Clerk deems urgent.

11. **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

To resolve "That in view of the fact that publicity would be prejudicial to the public interest by reason of the confidential nature of the following matters the public and representatives of the press be excluded from this meeting during their discussion.

12. **BAD DEBTS**

To consider the enclosed copy report of the Financial Service Provider on bad debts.

13. **SAWMILLS DEVELOPMENT ASSOCIATION – RENT**

To consider the enclosed copy report of the Deputy Town Clerk.