



DORCHESTER TOWN COUNCIL

Council Offices, 19 North Square, Dorchester, Dorset. DT1 1JF
Telephone: (01305) 266861 Fax: (01305) 266085

Dennis Holmes, Town Clerk

11th May, 2011

Dear Sir or Madam,

A MEETING of the **POLICY COMMITTEE** will be held in the **COUNCIL CHAMBER, MUNICIPAL BUILDINGS, DORCHESTER** on **TUESDAY, 17th MAY, 2011** commencing at 7.00pm.

I hope that it will be convenient for you to attend.

Yours faithfully,

Town Clerk

Public Rights to Speak

If any member of the public wishes to speak at this meeting they may be allowed to do so at the discretion of the Chair. It would be helpful if anyone who wishes to address the Committee made their desire known to the Chair before the meeting starts: anyone allowed to speak will be expected to confine their comments to the matter in hand and to be as brief as is reasonably possible.

Declaration of Interests

Members are reminded that the Code of Conduct requires Members to declare any interest which they have in any matter under discussion. If the interest is regarded as a Personal Interest the Member may remain and take part in the consideration of the item but if the interest is a Prejudicial Interest the Member must withdraw from the Chamber during the consideration of it.

AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **MINUTES**

To read, confirm and sign the Minutes of the Meeting of the Committee held on 22nd March, 2011 (adopted by Council on 29th March, 2011).

3. **ANNUAL TOWN MEETING – 29th MARCH, 2011**

To receive and consider the Minutes of the Annual Town Meeting held on 29th March, 2011 (copy enclosed).

4. **MANAGEMENT ACCOUNTS**

To consider the enclosed copy Management Accounts for the period 1st April to 30th April, 2011.

5. **ANNUAL REPORT 2010-11**

To consider the enclosed draft Annual Report for 2010-11 which is required to be published by 30th June, 2011.

6. **PERFORMANCE AND POLICY PLAN 2010-11 – MONITORING REPORT**

To receive and consider the enclosed copy of this monitoring report.

7. **HIGHWAY AMENITY GRASS CUTTING**

To consider whether to commit any Council resources to enhance the County Council's frequency of highway amenity grass cuts.

8. **LIBRARIES**

To consider whether to arrange for Council representation at a consultation event on the future of Dorset's libraries which is being organised by the Dorset County Council and which will be held in the Corn Exchange from 4.00pm to 6.00pm on Tuesday, 24th May.

9. **PARISH TRAVELLING AND SUBSISTENCE ALLOWANCE**

To consider the enclosed suggested revision of the Council's approved scale of Parish Travelling and Subsistence Allowances which suggests modifications based on the latest recommendations of West Dorset District Council's Parish Remuneration Panel and the increase of the 'tax-neutral' mileage rate from 40p per mile to 45p per mile by HMRC with effect from 6th April, 2011.

10. **FUTURE STANDARDS OF CONDUCT OF MEMBERS OF LOCAL AUTHORITIES IN ENGLAND**

To receive and note the enclosed copy of Legal Briefing L02-11 issued by the National Association of Local Councils on the changes to the standards regime proposed in the Localism Bill.

11. **URGENT ITEMS**

To consider any other items which the Chairman or Town Clerk deems urgent.

12. **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

To resolve "That in view of the fact that publicity would be prejudicial to the public interest by reason of the confidential nature of the following matters the public and representatives of the press be excluded from this meeting during their discussion.

13. **BAD DEBTS**

To consider the enclosed copy report of the Financial Service Provider on bad debts.