



DORCHESTER TOWN COUNCIL

Council Offices, 19 North Square, Dorchester, Dorset. DT1 1JF
Telephone: (01305) 266861 Fax: (01305) 266085

Dennis Holmes, Town Clerk

11th November, 2009

Dear Sir or Madam,

A MEETING of the POLICY COMMITTEE will be held in the COUNCIL CHAMBER, MUNICIPAL BUILDINGS, DORCHESTER on TUESDAY, 17th NOVEMBER, 2009 commencing at 7.00pm.

I hope that it will be convenient for you to attend.

Yours faithfully,

Town Clerk

Public Rights to Speak

If any member of the public wishes to speak at this meeting they may be allowed to do so at the discretion of the Chair. It would be helpful if anyone who wishes to address the Committee made their desire known to the Chair before the meeting starts: anyone allowed to speak will be expected to confine their comments to the matter in hand and to be as brief as is reasonably possible.

Declaration of Interests

Members are reminded that the Code of Conduct requires Members to declare any interest which they have in any matter under discussion. If the interest is regarded as a Personal Interest the Member may remain and take part in the consideration of the item but if the interest is a Prejudicial Interest the Member must withdraw from the Chamber during the consideration of it.

AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **MINUTES**

To read, confirm and sign the Minutes of the Meeting of the Committee held on 22nd September, 2009 (adopted by Council on 29th September, 2009).

3. **MINUTES OF MANAGEMENT COMMITTEE**

To consider the under-mentioned Minutes of the Management Committee on 10th November, 2009 (copies enclosed):

Minute 36 – Publicity For Town Council Events
Minute 41 – Use of the Magistrates Room by Community Organisations
Minute 46 – Municipal Buildings Lift

4. **MANAGEMENT ACCOUNTS**

To receive the enclosed copy of the Council's Management Accounts for the period ended 31st October, 2009.

5. **PERFORMANCE AND POLICY PLAN – 2009-10**

To consider the draft Performance and Policy Plan for 2009-10 (copy enclosed).

6. **CHILD PROTECTION AND VULNERABLE PEOPLE**

To consider the enclosed copy report of the Deputy Town Clerk.

7. **DORCHESTER NEWS – EDITORIAL POLICY**

To consider the enclosed copy report of the Town Clerk.

8. **E-MAIL AND INTERNET ACCEPTABLE USE**

Following the implementation of the changes to the Council's access to e-mail and the internet approved at Minute 13 and in accordance with the approved programme to review the Council's E-Mail and Internet Acceptable Use Policy, Information Security Policy and E-Mail Guidelines (copies enclosed).

9. **HIGHWAY AMENITY MAINTENANCE – AGENCY AGREEMENT**

To consider the enclosed copy report of the Town Clerk.

10. **URGENT ITEMS**

To deal with any other matters which the Chairman or Town Clerk considers urgent.