



DORCHESTER TOWN COUNCIL

Council Offices, 19 North Square, Dorchester, Dorset. DT1 1JF
Telephone: (01305) 266861 Fax: (01305) 266085

Dennis Holmes, Town Clerk

11th January, 2012

Dear Sir or Madam,

A MEETING of the POLICY COMMITTEE will be held in the COUNCIL CHAMBER, MUNICIPAL BUILDINGS, DORCHESTER on TUESDAY, 17th JANUARY, 2012 commencing at 7.00pm.

I hope that it will be convenient for you to attend.

Yours faithfully,

Town Clerk

Public Rights to Speak

If any member of the public wishes to speak at this meeting they may be allowed to do so at the discretion of the Chair. It would be helpful if anyone who wishes to address the Committee made their desire known to the Chair before the meeting starts: anyone allowed to speak will be expected to confine their comments to the matter in hand and to be as brief as is reasonably possible.

Declaration of Interests

Members are reminded that the Code of Conduct requires Members to declare any interest which they have in any matter under discussion. If the interest is regarded as a Personal Interest the Member may remain and take part in the consideration of the item but if the interest is a Prejudicial Interest the Member must withdraw from the Chamber during the consideration of it.

AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **MINUTES**

To read, confirm and sign the Minutes of the Meeting of the Committee held on 22nd November, 2011 (adopted by Council on 29th November, 2011).

3. **MINUTES OF OTHER COMMITTEES**

To consider the under-mentioned Minutes of the Committees stated (copies enclosed):

- (a) Planning and Environment Committee – 3rd January, 2012

Minute 51 – Estimates 2012-13

- (b) Management Committee – 10th January, 2012

Minute 45 – Estimates 2012-13

4. **INTERNAL AUDIT**

To consider the most recent reports of the Council's Internal Auditor (copies enclosed).

5. **MANAGEMENT ACCOUNTS**

To consider the enclosed copy Management Accounts for the period ended 31st December, 2011.

6. **MEDIUM TERM FINANCIAL STRATEGY**

To consider the enclosed copy of a draft updated Medium Term Financial Strategy.

7. **POSSIBLE ECONOMIES**

In accordance with Minute 29 to give further consideration to the enclosed copy report of the Town Clerk on possible economies. A copy of the report on the outcome of Weymouth & Portland Borough Council's scrutiny of CCTV is also attached.

8. **DORSET MARTYRS MEMORIAL**

Further to Minute 32 to consider the enclosed copy report of the Town Clerk.

9. **GENERAL FUND BALANCE – 2012-13**

In accordance with Minute 11 to consider the enclosed report of the Financial Service Provider on an appropriate minimum level of General Balance for 2012-13.

10. **DRAFT BUDGET AND ESTIMATES – 2012-13**

(a) To consider the draft Estimates for the Policy Committee for 2012-13 (copy enclosed).

(b) To consider the draft Estimates for the Management and Planning and Environment Committees for 2012-13 (copies enclosed together with a note from the Town Clerk in respect of the draft Estimates of the Planning and Environment Committee).

(c) To consider the Budget for 2012-13 and to recommend a precept to the Council. (A summary of the principal issues affecting the Budget is enclosed.)

11. **URGENT ITEMS**

To consider any other items which the Chairman or Town Clerk decides are urgent.