



DORCHESTER TOWN COUNCIL

Council Offices, 19 North Square, Dorchester, Dorset. DT1 1JF
Telephone: (01305) 266861 Fax: (01305) 266085

Dennis Holmes, Town Clerk

6th May, 2009

Dear Sir or Madam,

A MEETING of the **POLICY COMMITTEE** will be held in the **COUNCIL CHAMBER, MUNICIPAL BUILDINGS, DORCHESTER** on **TUESDAY, 12th MAY, 2009** commencing at 7.00pm.

I hope that it will be convenient for you to attend.

Yours faithfully,

Town Clerk

Public Rights to Speak

If any member of the public wishes to speak at this meeting they may be allowed to do so at the discretion of the Chair. It would be helpful if anyone who wishes to address the Committee made their desire known to the Chair before the meeting starts: anyone allowed to speak will be expected to confine their comments to the matter in hand and to be as brief as is reasonably possible.

Declaration of Interests

Members are reminded that the Code of Conduct requires Members to declare any interest which they have in any matter under discussion. If the interest is regarded as a Personal Interest the Member may remain and take part in the consideration of the item but if the interest is a Prejudicial Interest the Member must withdraw from the Chamber during the consideration of it.

A G E N D A

1. **APOLOGIES FOR ABSENCE**
2. **MINUTES**

To read, confirm and sign the Minutes of the Meeting of the Committee held on 17th March, 2009 (adopted by Council on 24th March, 2009).

3. **MINUTE OF MANAGEMENT COMMITTEE**

To consider Minute 62 of the Management Committee relating to the adoption of the Minutes of the Arts Panel on 20th April, 2009 (copy enclosed).

4. **ANNUAL TOWN MEETING**

To receive and consider the Minutes of the Annual Assembly of the Town Meeting held on 24th March, 2009 (copy enclosed).

5. **ANNUAL REPORT 2008/09**

To note that, as the Performance and Policy Plan is not produced until November the Council is required to produce an Annual Report which needs to be published by 30 June 2009 and to consider delegating authority to approve the final Report to a working group consisting of the Chairmen and Vice Chairmen of the Management, Policy and Planning and Environment Committees (this proposal was approved by the Management Committee at Minute 64).

6. **ASSET MANAGEMENT PLAN**

To review the Council's Asset Management Plan (copy draft revision enclosed).

7. **RESERVES**

To receive and consider the enclosed copy analysis of the Council's Reserves.

8. **CORN EXCHANGE LIFT – FINANCING**

To consider the enclosed copy report of the Financial Service Provider.

9. **CODE OF CONDUCT – PILOT COMPACT**

To receive and note the enclosed copy Compact between the Dorset Association of Parish and Town Councils, the Dorset Branch of the Society of Local Council Clerks and the Standards Committees of East Dorset District Council, North Dorset District Council and West Dorset District Council and to note that the Chair of the West Dorset District Council Standards Committee and the Monitoring Officer will be attending the next meeting of this Committee to discuss its application and implications so far as the Council is concerned.

10. **URGENT ITEMS**

To consider any other items which the Chairman or Town Clerk decides are urgent.

11. **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

To resolve "That in view of the fact that publicity would be prejudicial to the public interest by reason of the confidential nature of the following matter the public and representatives of the press be excluded from this meeting during its discussion."

12. **BAD DEBTS**

To consider the enclosed report of the Financial Service Provider recommending the writing-off of four bad debts in the total sum of £777.18 and to receive and note the credit written off by the Town Clerk in accordance with Financial Regulation 5.3 in a net credit total of £46.67.

13. **PROVISION OF ALLOTMENTS**

To consider the enclosed copy report of the Town Clerk.