



# DORCHESTER TOWN COUNCIL

Council Offices, 19 North Square, Dorchester, Dorset. DT1 1JF  
Telephone: (01305) 266861 Fax: (01305) 266085

**Adrian Stuart, Town Clerk**

10th July, 2013

Dear Sir or Madam,

**A MEETING of the POLICY COMMITTEE will be held in the COUNCIL CHAMBER, MUNICIPAL BUILDINGS, DORCHESTER on TUESDAY 16th JULY 2013, commencing at 7.00pm.**

I hope that it will be convenient for you to attend.

Yours faithfully,

Town Clerk

## **Public Rights to Speak**

If any member of the public wishes to speak at this meeting they may be allowed to do so at the discretion of the Chair. It would be helpful if anyone who wishes to address the Committee made their desire known to the Chair before the meeting starts: anyone allowed to speak will be expected to confine their comments to the matter in hand and to be as brief as is reasonably possible.

## **Declaration of Interests**

Members are reminded that the Code of Conduct requires Members to declare any interest which they have in any matter under discussion. If the interest is regarded as a Personal Interest the Member may remain and take part in the consideration of the item but if the interest is a Prejudicial Interest the Member must withdraw from the Chamber during the consideration of it.

## **AGENDA**

1. **APOLOGIES FOR ABSENCE**
2. **MINUTES OF OTHER COMMITTEES**
  - (a) **Planning and Environment Committee – 1<sup>st</sup> July 2013**

To note the under-mentioned Minutes of the Planning and Environment Committee:

Minute 10 - That, in the next budget round, a bid be made to Policy Committee for the Council to purchase a Speed Indicator Device (SID).

- (b) **Management Committee – 9<sup>th</sup> July 2013**

To note Minute 13 of the Committee, extract as follows

### **CORN EXCHANGE CLOCK TOWER**

The Committee had before it a report on the work required to the Corn Exchange Clock Tower so as to ensure that it remained structurally sound for the foreseeable future.

It was **RESOLVED**

- (1) That a system of cathodic protection be installed in the Corn Exchange Clock Tower at an estimated cost of £16,500 plus an ongoing maintenance charge of approximately £1,500 for the first two years followed by £500 per year thereafter.
- (2) That the works be carried out as soon as possible to be funded from the Municipal Buildings Repairs and Renewals Reserve.
- (3) That a plan to rebuild the Municipal Buildings Repairs and Renewals Reserve, in anticipation of longer term costs, be prepared in time for the 2014/15 budget.

To note Minute 14 of the Committee, extract as follows

### **EMERGENCY CALLOUT ARRANGEMENTS**

Members considered a report which proposed new emergency out of hours call out arrangements for Council properties. The Committee felt that emergency call outs should be dealt with by appropriately trained personnel rather than Town Council staff and agreed that a Security Company should be contracted to undertake these duties. It was noted that the cost of such an arrangement would be approximately £1,300 per year more than the present arrangement.

It was **RESOLVED**

- (1) That a Security Company be contracted to undertake the Council's out of hours emergency call outs as from 1st October, 2013.
- (2) That the additional cost be built into future years budgets with the additional cost for the remainder of this financial year, approximately £650, being funded from maintenance budgets.
- (3) That Policy Committee be requested to consider the funding implications for 2014-15 onwards

### 3. **DORCHESTER TOWN YOUTH COUNCIL**

To consider the report of the Deputy Town Clerk (attached).

4. **MANAGEMENT REPORT**

To consider the report of the Financial Services Provider regarding the management accounts for the period 1st April to 30th June 2013 (attached).

5. **INTERNAL AUDIT REPORT**

To consider the most recent report of the Council's Internal Auditor (attached).

6. **INDEPENDENT LOCAL GOVERNMENT BOUNDARY COMMISSION REVIEW OF WEST DORSET DISTRICT COUNCIL MEMBER ARRANGEMENTS**

To approve a letter to the Commissioner, being the Town Council's response to the Commissioner's public consultation (attached).

7. **SUPPORT FOR THE NEW COUNCIL MANAGEMENT TEAM**

To consider the report of the Town Clerk (attached).

8. **PANELS 2013 - 14**

- (a) To appoint Members to Panels until the meeting of Council in July 2014 (Members' preferences and the 2012-13 panel membership are attached).
- (b) To appoint Chairmen and Vice-Chairmen of the Resources and Risk Management Panels until the meeting of Council in July 2014

9 **URGENT ITEMS**

To consider any other items which the Chairman or Town Clerk deems urgent.

10. **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

To resolve "That, in view of the fact that publicity would be prejudicial to the public interest by reason of the confidential nature of the following matter, the public and representatives of the press be excluded from this meeting during its discussion".

11. **LIVING WAGE**

Further to Council Minute 19, to consider the report of the Town Clerk (attached).