

# **DORCHESTER TOWN COUNCIL**

## **MANAGEMENT COMMITTEE**

**13th JANUARY, 2009**

At a Meeting of the Management Committee held on 13th January, 2009:

**PRESENT** Councillors A.J. Canning (Chairman), A. Harries, L.E. Heath, T. James, A.J. Lyall, P.G. Mann and R.B. Potter.

In attendance:

Councillors D.J. Barrett and L.M. Phillips.

**APOLOGIES** for absence were received from The Mayor (Councillor C.M. Hebditch) and Councillors C.S. Biggs, S.C. Hosford, E.S. Jones, F.E. Kent-Ledger and M.E. Rennie.

### 36. **MINUTES**

The Minutes of the Meeting of the Committee held on 11th November, 2008, adopted by Council on 25th November, 2008, were taken as read and were confirmed and signed by the Chairman as a correct record.

### 37. **MUNICIPAL BUILDINGS - LIFT**

The Town Clerk reported that Listed Building Consent had now been received for the installation of a platform lift within the main stairwell to Municipal Buildings in accordance with the approval contained in Minute 43 (2007-08). The negotiations with English Heritage which resulted in the consent being obtained had required the development of three alternative schemes and modification of the preferred design to provide a lift shaft truncated below ceiling level. This in turn had increased the cost of the scheme by necessitating the replacement of the first floor landing with a more substantial structure capable of affording structural support to the lift enclosure.

He reminded the Committee on the benefits of the proposal, namely that they addressed the long-standing need for improved arrangements for access to the first floor of the Municipal Buildings by disabled people, dealt with the structural concerns identified in connection with the long-term reliability of the main staircase and achieved improvements to the Municipal Buildings both internally and externally by removing the first floor toilets and the associated external pipework, enabling the window in the North elevation to be re-exposed to its full height.

A budget cost for the scheme had been obtained from a reputable local builder against the promise of inclusion on the select list of tenderers should the scheme proceed. Taking account of a 15% project contingency and architects' and structural engineers' fees the likely cost was approximately £226,000 of which approximately £10,000 had been incurred in the work required to achieve Listed Building Consent. It might, however, be possible to reduce this estimated cost if the contract period proved to be less than the six months cautiously anticipated at the present time. Contingency arrangements had been made to free the first floor from hirings during the first few months of 2010 and it was proposed that, subject to Council approval, the work should be carried out then.

The draft budget for 2009-10 included a sum of £112,500 in respect of the scheme with a further provision of £37,500 in the draft budget for 2010-11. If it was decided to proceed in this matter additional financial provision of some £66,000 (a total of £103,500) would be required in 2010-11.

It was

### **RECOMMENDED**

That this Committee records its opinion that the scheme should be progressed on the basis set out above and recommends the Policy Committee to make the necessary financial provision accordingly.

### 38. **ESTIMATES 2009/10**

The Committee considered draft Estimates and Earmarked Reserves for 2009/10 in respect of Allotments, Parks, Gardens and Open Spaces, Buildings and Cultural Activities and Twinning which had been prepared in accordance with current guidance taking account of Best Value accounting principles.

The representative of the Council's Financial Service Provider responded to Members' detailed questions on the Estimates and it was agreed that they be amended so as to remove the £6,500 special item provisionally allocated for surfacing the car park and access track at Louds Mill Allotments, to remove the £18,900 special item provisionally allocated for work to the edgings of the bowling green and to reduce the estimated Municipal Buildings room hire income to £70,000 to reflect the possible impact on income resulting from the installation of the lift.

It was noted that all income received from Maumbury Rings hirings did not seem to appear in the correct budget line and the Council's Financial Services Provider agreed to investigate this and write to inform Members of the outcome of this investigation.

The Committee also agreed that the Council's Community Activities Panel should have regard to cost when deciding upon the arrangements for the events to mark the return of soldiers from the Rifles Regiment.

It was

### **RECOMMENDED**

That the draft Estimates for 2009-10 as now submitted, incorporating the amendments set out above, be approved so far as this Committee is concerned.

### 39. **REVIEW OF CHARGES**

#### (a) **Dorchester Preparatory School – Use of Salisbury Field**

The Committee noted that Dorchester Preparatory School was no longer operating and would therefore not require use of Salisbury Field.

(b) Recreation Facilities

The Committee considered revised charges for recreation facilities. In considering the charges Members agreed that the pitches at the Great Field should be charged at the same rate as the pitch at King's Road Playing Field should they become suitable for play during the next financial year.

It was

**RESOLVED**

That the various charges for the use of recreation facilities be increased as set out at Appendix I.

(c) Municipal Buildings

Members considered proposals for revised charges for the hire of the Municipal Buildings and, following consideration, it was

**RESOLVED**

That charges for the hire of the Municipal Buildings be increased as set out in Appendix II.

(d) Borough Gardens House and Weymouth Avenue Pavilion

Members considered proposals for revised charges for the hire of the Borough Gardens House Community Room and Weymouth Avenue Pavilion. Members felt that the charge for the Borough Gardens House should possibly be higher than that for the Pavilion. It was agreed that this should be looked at next time the charges are revised.

It was

**RESOLVED**

That charges for the hire of the Borough Gardens House Community Room and Weymouth Avenue Pavilion be increased as set out in Appendix III.

(e) The Gardens Bowling Club

The Committee considered the charge to be made for the use of the Borough Gardens House Community Room by The Gardens Bowling Club and it was

**RESOLVED**

That The Gardens Bowling Club be charged £300 for the 2009 season in respect of the use of the Borough Gardens House Community Room.

40. **MANAGEMENT ARRANGEMENTS**

The Committee received the schedule of work for the Outdoor Services Team. In response to a question the Deputy Town Clerk confirmed that action was proposed to be taken on the mole problem at King's Road Playing Field shortly.

**RESOLVED**

That the schedule of work for the Outdoor Services Team be noted.

(Councillor D.J. Barrett declared a personal interest in respect of King's Road Playing Fields as his grandson's football team used the pitch.)

41. **DORCHESTER BOWLING CLUB – SANDRINGHAM SPORTS CENTRE**

The Committee considered draft plans for the erection of a cover over the viewing area of Dorchester Bowling Club. Members agreed the structure subject to the roof material being suitably robust.

It was

**RESOLVED**

That the Committee raise no objection to the erection of a cover over the viewing area at Dorchester Bowling Club subject to the roof material being suitably robust.

42. **BOROUGH GARDENS SUNDIAL - PLAQUE**

Further to Borough Gardens Panel Minute 5(g)/2008 the Committee considered whether to install a Borough Gardens sundial stone plaque at a cost of £280. The proposed wording and design of the plaque had been circulated. It was reported that the Mayor felt that the picture on the plaque of the Borough Gardens clock could be misleading and asked whether consideration could be given to having a different picture or no picture at all.

It was

**RESOLVED**

That the proposed plaque be installed subject to the design being amended to remove the picture of the Borough Gardens clock.

43. **MARGARET PLACE – PRIVATE STREET LIGHT**

The Committee noted that arrangements had been made for Dorset County Council to adopt the private street light at Margaret Place that was currently owned by the Town Council. The County Council had agreed to replace the existing column and to assume responsibility for all future maintenance and energy costs for a one-off sum of £925.

It was

**RESOLVED**

That the arrangements made for the future maintenance of the private street light at Margaret Place be welcomed.

44. **PERFORMANCE AND POLICY PLAN – 2008-09**

The Committee noted that the 2008-09 Performance and Policy Plan had been published following approval by the Chairmen and Vice Chairmen of the Management, Planning and Environment and Policy Committees.

45. **MONITORING REPORTS**

The Committee received the monitoring reports for the Weymouth Avenue Pavilion, Borough Gardens Community Room and the Municipal Buildings which included additional detail regarding forthcoming projects, scheduled maintenance and urgent repairs and it was

**RESOLVED**

That the Weymouth Avenue Pavilion, Borough Gardens Community Room and Municipal Buildings Monitoring Reports be received.

46. **INFORMATION REPORTS**

The Committee considered the various reports which had been submitted for information and it was

**RESOLVED**

That the various information reports be noted.

47. **PAID INVOICES**

The Committee inspected the cheque list and supporting vouchers in respect of payments made between 1st November, 2008 and 31st December, 2008 totalling £172,723.66 (net) together with direct debits for the same period totalling £71,353 (net). Also reported was a direct debit payment totalling £200 which had been omitted from the September 2008 list of direct debits presented to the last meeting of the Committee.

It was

**RESOLVED**

That the cheque transactions and direct debit payments lists be approved and signed accordingly.

48. **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

It was

**RESOLVED**

That in view of the fact that publicity would be prejudicial to the public interest by reason of the confidential nature of the following matters the public and representatives of the press be excluded from this meeting during their discussion.

49. **MUNICIPAL BUILDINGS HIRE CHARGES**

The Committee had before it a report by the Deputy Town Clerk on the discounts received by regular weekly hirers of the Municipal Buildings. Members considered whether to continue the discount, whether to reduce it or whether to discontinue it completely.

Following consideration it was

**RESOLVED**

That the regular weekly hirers discount continue as at present but that it be reviewed again in twelve months time.

50. **PROPOSED GAS GOVERNOR KIOSK – WEYMOUTH AVENUE RECREATION GROUND**

The Committee considered correspondence from Southern Gas Networks regarding the possibility of locating a new gas governor kiosk in Weymouth Avenue Recreation Ground. Members felt that a great deal of work had been undertaken at the Recreation Ground to improve its appearance and that the proposed siting of this kiosk would be detrimental. It was noted that if the kiosk was sited at the railway side of the Ground a new pipe would need to be laid which would be difficult with the services already in the ground and the fact that a six metre easement would also be required.

Members felt that approval should not be given to siting a gas governor kiosk on Weymouth Avenue Recreation Ground but that the Council work with Southern Gas Networks to help identify a suitable site in the area. The highway verge and Sawmills site were suggested as possible alternatives.

It was

**RESOLVED**

- (1) That Southern Gas Networks be informed that this Council does not agree to leasing the company an area of land at Weymouth Avenue Recreation Ground for the siting of a Gas Governor Kiosk.

- (2) That the Council work with Southern Gas Networks to try and find a suitable alternative site.

51. **DORCHESTER ARTS REVIEW**

The Committee considered the Dorchester Arts Review final executive summary which had recently been produced. Members felt that the outcomes of the review should be reflected in the Council's Service Level Agreement with the Arts Centre and that the Council's Arts Panel should consider this and the full report and recommendations in detail.

With regard to engaging the youth in the arts, which was also an aspiration of this Council, it was felt that there could be an opportunity to run a youth event at Maumbury Rings the day before the Council's August Bank Holiday Monday music event. Members agreed that this would be an excellent opportunity. It was also felt that for future years the event could possibly be expanded to include young people from the Council's twin towns. Members agreed to set aside some funding for such an event and noted that grant aid was also likely to be available.

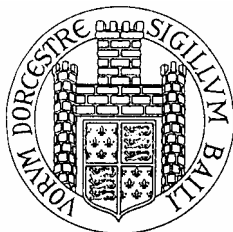
With regard to the future of the Arts in Dorchester the Committee felt that there was a need for a clear cultural policy/strategy as well as leadership and that this Council was in a good position to be involved in this work.

It was

**RESOLVED**

- (1) That the results of the Dorchester Arts Review be considered in detail by the Council's Arts Panel.
- (2) That £1,000 be set aside in the 2009-10 estimates for a youth event at Maumbury Rings on Sunday, 30th August, 2009.

Chairman



# DORCHESTER TOWN COUNCIL

## PARKS, GARDENS & OPEN SPACES

### CHARGES FOR RECREATIONAL FACILITIES

April 2009 – March 2010

<b><u>TENNIS</u></b>	Per Court per hour		£5.00	
	Per Court per hour prior to 12 Noon Monday - Friday (except Bank Holidays)		£3.80	
<b><u>BOWLS</u></b>	Per Person - 21 ends		£4.30	
	Per Person - per hour		£2.90	
	Season Ticket (including locker)		£45.00	
	Season Ticket (excluding locker)		£39.00	
	Matches - per rink		£11.00	
	Lockers - per season		£7.00	
<b><u>FOOTBALL</u></b>	Weymouth Avenue Recreation Ground -	- with showers	£39.20	
	Senior Pitch	- Junior use	£28.00	
		<b>Weymouth Avenue Junior Pitch</b>	£23.75	
		<b>Weymouth Avenue Mini Pitch</b>	£10.25	
		<b>Sandringham Sports Centre</b>	- Senior Pitch	£39.20
			- Junior Pitch	£23.75
		Sandringham / Hardye's Pitch (Mini Pitches 1 & 2)		£10.25
		King's Road Playing Field		£14.70
	<b><u>CRICKET</u></b>	Evening Matches (6.30p.m. start)		£39.20
		Afternoon Matches (2.00p.m. - 6.00p.m.)	- Adult use	£45.00
		- Under 18 use	£28.00	
		Artificial wicket (maximum of 2 hours)		£10.25
		All Day Matches (11.00a.m. - 6.00p.m. or 1.00p.m. - 8.00p.m.)		£67.60
		Sunday Matches (2.00p.m. - 6.00p.m)		£67.60

All the above charges include Value Added Tax at the prevailing rate of 15%.

With effect from 1st April, 2009.

## TENNIS COURT CHARGES

From 1st April, 2009

### Tennis Court Charges

Standard Charge	£5.00
Morning	£3.80
Concessionary rate	£3.00 (only applicable if all players are concessionary rate payers if they are not then charges above apply)

### Season Tickets

	<u>Adult</u>	<u>Concessionary</u>
Six monthly season ticket	£41.00	£24.80
Twelve monthly season ticket	£65.60	£39.00

### NOTE

A season ticket to allow sessions of no more than two hours at a time during busy periods.

**A season ticket may only be used in conjunction with one other player.**

A season ticket cannot be used if you are being paid to coach or teach tennis.

### Concessionary Rate Scheme

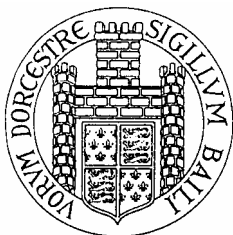
#### Eligibility

Anyone over the age of 55  
Anyone under the age of 16  
Students  
Disabled  
Unemployed

#### Proof of Eligibility

Over 55 – Visual  
Under 16 – Visual  
Students – Production of student card  
Disabled – Apply to the office for a pass  
Unemployed – Payment benefit book

*Inclusive of VAT at 15%*



# DORCHESTER TOWN COUNCIL

## MUNICIPAL BUILDINGS CHARGES

**1st APRIL, 2009 until 31st MARCH, 2010**

*Session Times are based on 8.00a.m - 1.00p.m, 1.00p.m - 5.00p.m and 5.00p.m - 11.00p.m*

All prices are exclusive of VAT. A deposit and Performing Right Society Copyright Fee may also be payable. Prices include heating, lighting, public address system, light use of the kitchen and crockery, piano (if booking the Corn Exchange) and a duty caretaker throughout your event.

These charges EXCLUDE Bank Holidays, Christmas Eve and New Years Eve hire which are by negotiation.

### ◆ Voluntary or Charitable Organisations

	<i>Session Rate</i>	<i>Hours after 11pm</i>	<i>Hourly Rate</i>
<b>Corn Exchange - Weekday</b>	£74.00	£22.50	£31.00
<b>- Weekend</b>	£93.00	£30.00	£39.00
<b>Dressing Rooms</b>	£29.00		£13.00
<b>(When other functions are on)</b>	£14.50		£13.00
<b>Corn Exchange Kitchen</b>	Full use £30.50		£14.50
	Part Use £17.50		£14.50
<b>Town Hall</b>	£39.00	£22.50	£17.50
<b>Magistrates Room</b>	£29.00	£17.00	£13.00
<b>Council Chamber</b>	£39.00	£22.50	£17.50



# DORCHESTER TOWN COUNCIL

## MUNICIPAL BUILDINGS CHARGES

**1st APRIL, 2009 until 31st MARCH, 2010**

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All prices are exclusive of VAT., a deposit and Performing Right Society Copyright Fee may be applicable. Prices include heating, lighting, public address system, light use of the kitchen and crockery, piano (if booking the Corn Exchange) and a duty caretaker throughout your event.

These charges EXCLUDE Bank Holidays, Christmas Eve and New Years Eve hire which are by negotiation.

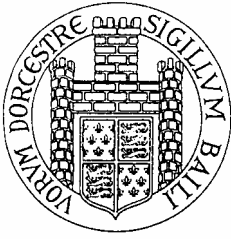
◆ **Other Non Commercial or Private Events**

	<i>Session Rate</i>	<i>Hours after 11pm</i>	<i>Hourly Rate</i>
<b>Corn Exchange - Weekday</b>	£99.00	£25.00	£31.50
<b>- Weekend</b>	£118.00	£30.00	£40.00
<b>Dressing Rooms</b>	£37.00		£15.50
<b>(When other functions are on)</b>	£25.00		£15.50
<b>Corn Exchange Kitchen</b>	Full use £30.50		£14.50
	Part Use £17.50		£14.50
<b>Town Hall</b>	£48.50	£28.00	£19.50
<b>Magistrates Room</b>	£37.00	£18.50	£15.50
<b>Council Chamber</b>	£48.50	£28.00	£19.50

◆ **Civil Weddings/Civil Partnerships**

<b><i>Town Hall/Corn Exchange</i></b>		
	Monday - Thursday	£140.00
	Friday - Saturday	£195.00

<b><i>Council Chamber</i></b>		
	Monday - Thursday	£118.00
	Friday - Saturday	£175.00



# DORCHESTER TOWN COUNCIL

## MUNICIPAL BUILDINGS CHARGES

1st APRIL, 2009 until 31st MARCH, 2010

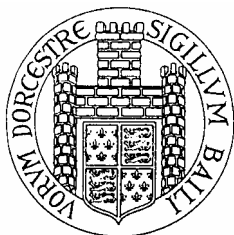
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All prices are exclusive of VAT., a deposit and Performing Right Society Copyright Fee may be applicable. Prices include heating, lighting, public address system, light use of the kitchen and crockery, piano (if booking the Corn Exchange) and a duty caretaker throughout your event.

These charges EXCLUDE Bank Holidays, Christmas Eve and New Years Eve hire which are by negotiation.

◆ **Commercial**

	<i>Session Rate</i>	<i>Hours after 11pm</i>	<i>Hourly Rate</i>
<b>Corn Exchange - Weekday</b>	£124.50	£40.00	£53.50
<b>- Weekend</b>	£154.00	£51.00	£68.00
<b>Dressing Rooms</b>	£48.00		£20.00
<b>(When other functions are on)</b>	£36.00		£20.00
<b>Corn Exchange Kitchen</b>	Full use £31.50		£15.00
	Part Use £18.00		£15.00
<b>Town Hall</b>	£68.00	£40.00	£30.00
<b>Magistrates Room</b>	£48.00	£29.00	£20.00
<b>Council Chamber</b>	£68.00	£40.00	£30.00



# DORCHESTER TOWN COUNCIL

## BOROUGH GARDENS HOUSE AND WEYMOUTH AVENUE PAVILION CHARGES

1st APRIL, 2009 until 31st MARCH, 2010

*Session Times are based on 8.00a.m - 1.00p.m, 1.00p.m - 5.00p.m and 5.00p.m - 11.00p.m*

All prices are exclusive of VAT. A deposit and Performing Right Society Copyright Fee may also be payable. Prices include heating, lighting and light use of the kitchen.

These charges EXCLUDE Bank Holidays, Christmas Eve and New Year's Eve hire which are by negotiation.

### ◆ Voluntary or Charitable Organisations

	<i>Session Rate</i>	<i>Hours after 11pm</i>	<i>Hourly Rate</i>
<b>Borough Gardens House</b>	£29.00	£17.00	£13.00
<b>Weymouth Avenue Pavilion</b>	£29.00	£17.00	£13.00

### ◆ Other Non Commercial or Private Events

	<i>Session Rate</i>	<i>Hours after 11pm</i>	<i>Hourly Rate</i>
<b>Borough Gardens House</b>	£37.00	£18.50	£15.50
<b>Weymouth Avenue Pavilion</b>	£37.00	£18.50	£15.50

### ◆ Commercial

	<i>Session Rate</i>	<i>Hours after 11pm</i>	<i>Hourly Rate</i>
<b>Borough Gardens House</b>	£48.00	£29.00	£20.00
<b>Weymouth Avenue Pavilion</b>	£48.00	£29.00	£20.00