

DORCHESTER TOWN COUNCIL

MANAGEMENT COMMITTEE

12th JANUARY, 2010

At a Meeting of the Management Committee held on 12th January, 2010:

PRESENT Councillors D.J. Barrett, A.J. Canning (Chairman), L.E. Heath, E.S. Jones, F.E. Kent-Ledger, A.J. Lyall, P.G. Mann, R.B. Potter and M.E. Rennie.

APOLOGIES for absence were received from The Mayor (Councillor S.C. Hosford) and Councillors C.S. Biggs, A. Harries and T. James.

47. **MINUTES**

The Minutes of the Meeting of the Committee held on 10th November, 2009, adopted by Council on 24th November, 2009, were taken as read and were confirmed and signed by the Chairman as a correct record.

48. **COMMUNITY ACTIVITIES PANEL**

The Committee considered the Minutes of the Meeting of the Community Activities Panel held on 17th November, 2009 (for Minutes see Appendix I). The Committee expressed concern regarding the Dorchester-Bayeux Society's policy of only allowing people to go on twinning visits if they had been members of the Society for more than nine months. Members felt that this was not inclusive, would not help the Society attract new members and could possibly have a detrimental effect on grant applications due to the apparent lack of inclusivity.

It was reported that a new Mayor of Holbæk had been elected.

Members noted that the Seattle football team was still to visit Dorchester in March 2010 and although there was not going to be a civic reception, as the team was not representing one of Dorchester's twin towns, there was to be a reception hosted by Dorchester Town Football Club.

It was

RESOLVED

- (1) That the Minutes be approved so far as this Committee is concerned.
- (2) That the Dorchester-Bayeux Society be informed of this Committee's view that the policy of only allowing people to go on twinning visits if they had been members of the Society for more than nine months was not inclusive, would not help the Society attract new members and could possibly have a detrimental effect on grant applications due to the apparent lack of inclusivity.

49. **MANAGEMENT ARRANGEMENTS**

(a) **Winter Ground Works Programme**

The Committee had before it the schedule of work for the Outdoor Services Team. Members expressed their thanks to staff for their hard work in gritting pavements and streets during the recent cold spell.

It was also reported that the roundabout at Sandringham Sports Centre was very hard to spin round.

It was

RESOLVED

That the schedule of work for the Outdoor Services Team be noted.

(b) **Tree Planting Request**

Members considered correspondence from Dorchester and Weymouth Greenpeace who wanted to supply and plant an apple tree to be twinned with an apple tree on the site of the proposed third runway for Heathrow. The tree would be planted on the grass verge adjacent to Frome Terrace Allotments and would have a plaque explaining the twinning.

It was

RESOLVED

That no objection be raised to the planting of an apple tree to be twinned with an apple tree on the site of the proposed third runway for Heathrow on the grass verge adjacent to Frome Terrace Allotments, subject to the wording of the proposed plaque accompanying the tree being approved by the Chairman and Vice-Chairman of the Committee.

50. **ESTIMATES 2010-11**

The Committee considered draft Estimates and Earmarked Reserves for 2010-11 in respect of Allotments, Parks, Gardens and Open Spaces, Buildings and Cultural Activities and Twinning which had been prepared in accordance with current guidance taking account of relevant accounting principles.

The representative of the Council's Financial Service Provider responded to Members' detailed questions on the Estimates and agreed to write to them after the meeting to give a detailed explanation of the figures related to Allotments refuse tipping and Cultural Activities grants and event sponsorship. In considering the estimates it was agreed that they be amended so as to remove the £6,000 special item provisionally allocated for surfacing the car park and access track at Louds Mill Allotments. Members also considered the options available for delivering a youth festival in 2010 and agreed that the £5,000 allocated in the Estimates should be reduced to £2,000.

In respect of Cultural Activities Events Marketing and Promotion Members agreed that the usefulness of the summer events leaflet be reviewed following the 2010 summer events programme.

One Member expressed concern regarding the changes in levels of income and expenditure since 2003-04 and proposed that a group be established to examine those changes in detail. Following discussion the Member agreed to withdraw his proposal and seek clarification with officers outside the meeting.

It was

RECOMMENDED

That the draft Estimates for 2010-11 as now submitted, incorporating the amendments set out above, be approved so far as this Committee is concerned.

51. **YOUTH FESTIVAL – 2010**

Arising from the consideration of the 2010-11 draft Estimates and as a matter of urgency the Deputy Town Clerk reported that Dorchester Youth Extra had approached the Council to say that it was very keen to run a further youth festival – Anonymous 10, in July 2010. The organisation appreciated that the infrastructure would not be available at this time as it would be during the August Bank Holiday and that they would therefore need to provide this. Members felt that the Council should support this proposal and not run an additional festival in August and the £5,000 allocated in the Estimates could therefore be reduced to £2,000 to reflect the fact that Youth Extra would apply for grants to cover the costs involved. The Committee indicated that it would give some financial support to the festival on receipt of an application to the Arts Panel in due course. Members requested that Dorchester Youth Extra be informed of the Council's wish for Dorchester's twin towns to be invited to send appropriate young performers to the festival.

It was

RESOLVED

- (1) That the Council supports the arrangements set out above for Dorchester Youth Extra to run a further youth festival – Anonymous 10, in July 2010 and that the Council does not therefore run an additional festival in August.
- (2) That Dorchester Youth Extra be invited to submit an application for financial support to the Arts Panel.

52. **REVIEW OF CHARGES**

(a) **Recreation Facilities**

The Committee considered revised charges for recreation facilities and, following discussion, it was

RESOLVED

That the various charges for the use of recreation facilities be increased as set out at Appendix II with effect from 1st April, 2010.

(b) **Municipal Buildings**

Members considered proposals for revised charges for the hire of the Municipal Buildings and, following discussion, it was

RESOLVED

That charges for the hire of the Municipal Buildings be increased as set out in Appendix III with effect from 1st April, 2010.

(c) **Borough Gardens House and Weymouth Avenue Pavilion**

Members considered proposals for revised charges for the hire of the Borough Gardens House Community Room and Weymouth Avenue Pavilion and it was

RESOLVED

That charges for the hire of the Borough Gardens House Community Room and Weymouth Avenue Pavilion be increased as set out in Appendix IV with effect from 1st April, 2010.

(d) **The Gardens Bowling Club**

The Committee considered the charge to be made for the use of the Borough Gardens House Community Room by The Gardens Bowling Club and it was

RESOLVED

That The Gardens Bowling Club be charged £300 for the 2010 season in respect of the use of the Borough Gardens House Community Room.

53. **THE GREAT FIELD**

(a) **Youth Facilities**

The Deputy Town Clerk informed the Committee that following the receipt of information suggesting that funding was remaining in the Dorset Youth Opportunity Fund

in the present financial year a meeting had been arranged with the Duchy of Cornwall and other interested parties to endeavour to put together a grant application for older children's play equipment at the Great Field including (but not restricted to) sports arena equipment and an outdoor gym equipment, all of which had previously been suggested by this Council and had been ranked highly on surveys undertaken of young people at Poundbury. A further meeting had been arranged for 13th January, 2010 with a view to submitting a grant application by the deadline of 22nd January, 2010. If the application was successful a further consultation would be undertaken to include the Poundbury Residents Association and Youth Group.

It was

RESOLVED

That the action taken to date be supported.

(Councillor D.J. Barrett declared personal interests in respect of the above matter as he was a member of the Poundbury Youth Forum.)

(b) Sports Pitches

Members were reminded that, following a request from this Committee, the Duchy of Cornwall had carried out a number of improvements to the sports pitches at the Great Field which included stone picking and verti-draining and this had improved the drainage and playing surfaces considerably. The Committee gave initial consideration to formally adopting the sports pitches and the surrounding completed areas following the installation of the play equipment. Members agreed the principle of adopting the land but still had concerns regarding the amount of stone present on the pitches and proposed that a site visit be held to include the Vice-Chairman of the Committee, officers and representatives from cricket and football with a report back to the next meeting.

It was

RESOLVED

- (1) That the principle of adopting the sports pitches and surrounding completed areas be supported.
- (2) That a report be presented to the next meeting of the Committee following a site visit to assess the amount of stone present on the pitches.

54. ALLOTMENTS

The Committee was informed of an exchange of correspondence with Oliver Letwin MP regarding the provision of allotments in Dorchester. The correspondence had concluded with Mr. Letwin suggesting that Kingston Maurward College should be approached with a view to some of its land being used for allotment purposes.

Members felt that it was important, particularly from an environmental view point, for allotments to be provided close to the area of need so that it was not necessary

for people to have to drive to them and they therefore did not wish to pursue this proposal.

Members did however express a desire to press the Duchy of Cornwall to identify some suitable land for allotments and suggested that the area presently set aside for a waste transfer station at Poundbury might be suitable.

It was

RESOLVED

That Oliver Letwin MP be thanked for his interest and suggestion but be informed that the Council does not wish to pursue it at the present time for the reasons set out above.

55. **WEYMOUTH AVENUE RECREATION GROUND – BALL CATCH NET SYSTEM**

Further to Minute 32 the Committee had before it examples of the different types of ball catch net system presently available. Members felt that a six metre high steel mesh type would be the most appropriate and requested that the cost of this be established for consideration at the next meeting of the Committee.

It was

RESOLVED

That the cost of installing a six metre high steel mesh ball catch system be established for consideration at the next meeting of the Committee.

56. **PROPOSED NEW GAS GOVERNOR KIOSK AT WEYMOUTH AVENUE RECREATION GROUND**

The Committee was reminded that it had previously refused permission for a new gas governor kiosk to be located on the Weymouth Avenue Recreation Ground as it would have been visible from the road and the Sports Pavilion. Southern Gas Networks had since tried to find an alternative location for the kiosk without success. Following a site visit Southern Gas Networks had now requested permission to locate the kiosk towards the south-east corner of the Recreation Ground behind the cricket nets where it would not be so obtrusive.

The Duchy of Cornwall, as freeholder of the land, had given its approval to the location subject to it approving the design of the external envelope.

It was

RESOLVED

That this Committee raises no objection to the siting of a gas governor kiosk in the south-east corner of Weymouth Avenue Recreation Ground behind the cricket nets as proposed.

57. **MONITORING REPORTS**

The Committee received the monitoring reports for the Weymouth Avenue Pavilion, Borough Gardens Community Room and the Municipal Buildings which included additional detail regarding forthcoming projects, scheduled maintenance and urgent repairs.

It was

RESOLVED

That the Weymouth Avenue Pavilion, Borough Gardens Community Room and Municipal Buildings Monitoring Reports be received.

58. **INFORMATION REPORTS**

The Committee considered the various reports which had been submitted for information and it was

RESOLVED

That the various information reports be noted.

59. **PAID INVOICES**

The Committee inspected the cheque list and supporting vouchers in respect of payments made between 1st November, 2009 and 31st December, 2009 totalling £216,546.03 (net) together with direct debits for the same period totalling £62,080.94 (net).

It was

RESOLVED

That the cheque transactions and direct debit payments lists be approved and signed accordingly.

Chairman

DORCHESTER TOWN COUNCIL

COMMUNITY ACTIVITIES PANEL

17th NOVEMBER, 2009

At a Meeting of the Community Activities Panel held on 17th November, 2009:

PRESENT The Mayor (Councillor S.C. Hosford) and Councillors V. Black, A. Harries, P.G. Mann and M.E. Rennie (Chairman).

In attendance:

Mr. C. & Mrs. P. Louden – Dorchester-Bayeux Society

Mr. J.H. Antell– Dorchester-Lübbecke Society

Mr. D.G. Maggs and Mrs. R. Gameson – Dorchester-Holbæk Society

APOLOGIES for absence were received from Councillor F.E. Kent-Ledger, Mr. B. Bates, Dorchester-Bayeux Society and Mr. P. Basford, Dorchester Youth Football Club.

5. **DORCHESTER-BAYEUX SOCIETY**

The Chairman of the Dorchester-Bayeux Society referred to the successful visit to Bayeux from 11th to 14th September, 2009 to celebrate the 50th Anniversary of the twinning. The Mayor also referred to the visit as a visit by a civic delegation had coincided with the visit by the Society.

The Mayor informed the Panel that discussions had taken place with Bayeux councillors who were extremely anxious that every effort must be made to encourage young people to become involved in visiting our twin towns.

The Chairman of the Society informed the Panel that their share of the Blackler Travel Fellowship money had been spent part-funding a child from a Dorchester school on an exchange visit to Bayeux.

The Chairman then referred to the Bayeux-Dorchester Comité visit in September, 2010 which they hoped the Council would be able to support by way of a twinning grant, an application for which had been submitted.

The Chairman of the Panel referred to a rumour which she had heard suggesting that the Society would no longer be willing to take people on twinning visits if they had been members of the Society for less than nine months. The Chairman of the Society confirmed that this was the case and had been decided by the Society's Committee.

The Panel expressed its concerns that this action was not in the spirit of twinning which sought to ensure inclusivity.

6. **DORCHESTER-LÜBBECKE SOCIETY**

The Chairman of the Society reported that two social events were to be held in January, 2010 which included the Society's annual dinner.

The President of the Society reported that the speaker at the Society's Annual General Meeting had been very informative and had spoken on professional exchange visits. He reported that he had accompanied the United Church on their 25th Anniversary exchange visit to Lübbecke in October, which had included eight students from the Thomas Hardy School flute choir. The party had consisted of 36 people, a third of whom were under the age of eighteen. The Mayor informed the Panel that she had enjoyed a very informative visit to Lübbecke, which had coincided with the visit by the United Church. She had met the new Mayor of Lübbecke who had indicated that he looked forward to visiting Dorchester.

The Panel noted that the Dorchester Choral Society and the Lübbecke Kantorei would be exchanging in 2011.

7. **DORCHESTER-HOLBÆK SOCIETY**

The Chairman reported on the activities of the Society since the last meeting of the Panel which included fundraising for the visit next summer of the Holbæk families and their annual dinner in January which the Mayor and Escort had agreed to attend.

The Panel noted a letter from the Chairman of the Society requesting a grant for the visit.

Following discussion it was

RECOMMENDED

That all grant applications be considered at the next meeting of the Panel.

8. **FOOTBALL TEAM FROM LÜBBECKE – 30th APRIL to 3rd MAY, 2010**

The Panel noted that a communication had been received from Lübbecke indicating that they would visit Dorchester over the May Day bank holiday weekend to participate in the Dorchester Town Youth Football Tournament. The Panel also noted that in the past any young people who could not be accommodated with families and the accompanying adults had stayed in the Weymouth Avenue Pavilion. This would not be possible on this occasion as Dorchester would be hosting Dorset County Cricket Club that same weekend. The Clerk informed the Panel that she had reserved the meeting room at the Borough Gardens for the accommodation of the balance of the visitors from Lübbecke but pointed out that this was not ideal as it was not equipped with showers.

Following discussion it was

RECOMMENDED

- (1) That the Clerk be requested to make enquires of Dorchester Town Football Club and the Rugby Club as to the possible hiring of their facilities for the young people together with the vacant IPL building at Poundbury.

- (2) That the Chairman and Vice-Chairman have detailed discussions with representatives from Dorchester Town Youth Football Club nearer the date of the visit.
- (3) That an invitation be sent to the Mayor of Lübbecke to visit Dorchester at this time.

9. **DORCHESTER YOUTH FESTIVAL**

The Deputy Town Clerk was attending the meeting following a suggestion that invitations should be sent to twin towns inviting them to send young people to perform at the Dorchester Youth Festival in August 2010.

Following discussion it was

RECOMMENDED

That an invitation should be sent to the three twin towns inviting them to send appropriate young performers to the Youth Festival.

10. **FOOTBALL TEAM FROM SEATTLE – MARCH, 2010**

The Panel noted that the Mayor had received a request from a football team from Seattle to visit Dorchester in March, 2010.

It was

RECOMMENDED

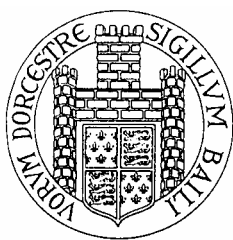
That no further action be taken by this Panel as it is Council policy not to be involved when an organisation is not representing one of Dorchester's twin towns.

11. **4th BATTALION THE RIFLES – EXERCISING FREEDOM – JUNE, 2010**

The Panel noted that a communication had been received from the Secretary of The Rifles intimating that the 4th Battalion would be exercising their Freedom on a Wednesday in June, 2010.

12. **ARMED FORCES DAY – 3rd JULY, 2010**

The Panel received a report from the Deputy Town Clerk indicating that Dorchester's Armed Forces Day would be on 3rd July, 2010 in line with Government policy and that it was proposed to co-ordinate the Council's commemoration with those organised by the veterans associations.



DORCHESTER TOWN COUNCIL

PARKS, GARDENS & OPEN SPACES

CHARGES FOR RECREATIONAL FACILITIES

April 2010 – March 2011

<u>TENNIS</u>	Per Court per hour	£5.20
	Per Court per hour prior to 12 Noon Monday - Friday (except Bank Holidays)	£4.00

<u>BOWLS</u>	Per Person - 21 ends	£4.50
	Per Person - per hour	£3.00
	Season Ticket (including locker)	£47.00
	Season Ticket (excluding locker)	£41.00
	Matches - per rink	£11.50
	Lockers - per season	£7.50

The prices above are inclusive of VAT at 17.5%

<u>FOOTBALL</u>	Weymouth Avenue Recreation Ground -	- with showers	£34.95
	Senior Pitch	- Junior use	£24.95
	Weymouth Avenue Junior Pitch		£21.15
	Weymouth Avenue Mini Pitch		£9.15
	Sandringham Sports Centre	- Senior Pitch	£34.95
		- Junior Pitch	£21.15
	Sandringham / Hardy's Pitch (Mini Pitches 1 & 2)		£9.15
	King's Road Playing Field		£13.10
	<u>CRICKET</u>	Evening Matches (6.30p.m. start)	£34.95
		Afternoon Matches (2.00p.m. - 6.00p.m.)	- Adult use
- Under 18 use			£24.95
Artificial wicket (maximum of 2 hours)		£9.15	
All Day Matches (11.00a.m. - 6.00p.m. or 1.00p.m. - 8.00p.m.)		£60.00	
Sunday Matches (2.00p.m. - 6.00p.m)		£60.00	

The prices above are exclusive of VAT

With effect from 1st April, 2010.

TENNIS COURT CHARGES

Charges from 1st April, 2010

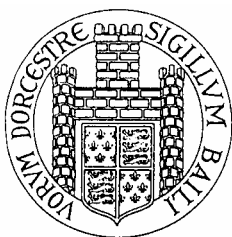
Tennis Court Charges

Standard Charge	£5.20
Morning	£4.00
Concessionary rate	£3.10 (only applicable if all players are concessionary rate payers if they are not then charges above apply)

Season Tickets

	<u>Adult</u>	<u>Concessionary</u>
Six monthly season ticket	£43.00	£26.00
Twelve monthly season ticket	£68.80	£40.00

Inclusive of VAT at 17.5%



DORCHESTER TOWN COUNCIL

MUNICIPAL BUILDINGS CHARGES

1st APRIL, 2010 until 31st MARCH, 2011

Session Times are based on 8.00a.m - 1.00p.m, 1.00p.m - 5.00p.m and 5.00p.m - 11.00p.m

All prices are exclusive of VAT. A deposit and Performing Right Society Copyright Fee may also be payable. Prices include heating, lighting, public address system, light use of the kitchen and crockery, piano (if booking the Corn Exchange) and a duty caretaker throughout your event.

These charges EXCLUDE Bank Holidays, Christmas Eve and New Years Eve hire which are 'by negotiation'.

◆ Voluntary or Charitable Organisations

	<i>Session Rate</i>	<i>Hours after 11pm</i>	<i>Hourly Rate</i>
Corn Exchange - Weekday	£76.00	£23.00	£32.00
- Weekend	£95.00	£31.00	£40.00
Dressing Rooms	£29.75		£13.35
(When other functions are on)	£14.85		£13.35
Corn Exchange Kitchen	Full use £31.25		£15.00
	Part Use £18.00		£15.00
Town Hall	£40.00	£23.00	£18.00
Magistrates Room	£29.75	£17.50	£13.35
Council Chamber	£40.00	£23.00	£18.00



DORCHESTER TOWN COUNCIL

MUNICIPAL BUILDINGS CHARGES

1st APRIL, 2010 until 31st MARCH, 2011

Session Times are based on 8.00a.m - 1.00p.m, 1.00p.m - 5.00p.m and 5.00p.m - 11.00p.m

All prices are exclusive of VAT., a deposit and Performing Right Society Copyright Fee may be applicable. Prices include heating, lighting, public address system, light use of the kitchen and crockery, piano (if booking the Corn Exchange) and a duty caretaker throughout your event.

These charges EXCLUDE Bank Holidays, Christmas Eve and New Years Eve hire which are 'by negotiation'.

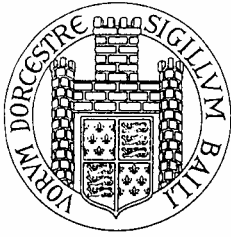
◆ **Other Non Commercial or Private Events**

	<i>Session Rate</i>	<i>Hours after 11pm</i>	<i>Hourly Rate</i>
Corn Exchange - Weekday	£101.00	£25.50	£32.50
- Weekend	£121.00	£31.00	£41.00
Dressing Rooms	£38.00		£16.00
(When other functions are on)	£25.50		£16.00
Corn Exchange Kitchen	Full use £31.00		£15.00
	Part Use £18.00		£15.00
Town Hall	£50.00	£28.75	£20.00
Magistrates Room	£38.00	£19.00	£16.00
Council Chamber	£50.00	£28.75	£20.00

◆ **Civil Weddings/Civil Partnerships**

<i>Town Hall/Corn Exchange</i>		
	Monday - Thursday	£145
	Friday - Saturday	£200

<i>Council Chamber</i>		
	Monday - Thursday	£121
	Friday - Saturday	£180



DORCHESTER TOWN COUNCIL

MUNICIPAL BUILDINGS CHARGES

1st APRIL, 2010 until 31st MARCH, 2011

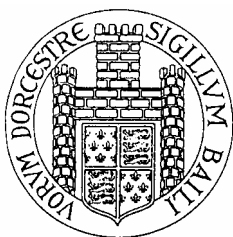
Session Times are based on 8.00a.m - 1.00p.m, 1.00p.m - 5.00p.m and 5.00p.m - 11.00p.m

All prices are exclusive of VAT., a deposit and Performing Right Society Copyright Fee may be applicable. Prices include heating, lighting, public address system, light use of the kitchen and crockery, piano (if booking the Corn Exchange) and a duty caretaker throughout your event.

These charges EXCLUDE Bank Holidays, Christmas Eve and New Years Eve hire which are 'by negotiation'.

◆ **Commercial**

	<i>Session Rate</i>	<i>Hours after 11pm</i>	<i>Hourly Rate</i>
Corn Exchange - Weekday	£127.50	£41.00	£55.00
- Weekend	£158.00	£52.50	£70.00
Dressing Rooms	£49.00		£20.50
(When other functions are on)	£37.00)		£20.50
Corn Exchange Kitchen	Full use £32.00		£15.50
	Part Use £19.00		£15.50
Town Hall	£70.00	£41.00	£31.00
Magistrates Room	£49.00	£30.00	£20.50
Council Chamber	£70.00	£41.00	£31.00



DORCHESTER TOWN COUNCIL

BOROUGH GARDENS HOUSE AND WEYMOUTH AVENUE PAVILION CHARGES

1st APRIL, 2010 until 31st MARCH, 2011

Session Times are based on 8.00a.m – 1.00p.m, 1.00p.m – 5.00p.m and 5.00p.m – 11.00p.m

All prices are exclusive of VAT. A deposit and Performing Right Society Copyright Fee may also be payable. Prices include heating, lighting and light use of the kitchen.

These charges EXCLUDE Bank Holidays, Christmas Eve and New Years Eve hire which are by negotiation.

◆ Voluntary or Charitable Organisations

	<i>Session Rate</i>	<i>Hours after 11pm</i>	<i>Hourly Rate</i>
Borough Gardens House	£35.00	£20.00	£16.00
Weymouth Avenue Pavilion	£29.75	£17.50	£13.35

◆ Other Non Commercial or Private Events

	<i>Session Rate</i>	<i>Hours after 11pm</i>	<i>Hourly Rate</i>
Borough Gardens House	£44.00	£24.00	£18.00
Weymouth Avenue Pavilion	£38.00	£19.00	£16.00

◆ Commercial

	<i>Session Rate</i>	<i>Hours after 11pm</i>	<i>Hourly Rate</i>
Borough Gardens House	£60.00	£35.00	£25.00
Weymouth Avenue Pavilion	£49.00	£30.00	£20.50