

# **DORCHESTER TOWN COUNCIL**

## **MANAGEMENT COMMITTEE**

**11th JANUARY, 2011**

At a Meeting of the Management Committee held on 11th January, 2011:

**PRESENT** The Mayor (Councillor L.M. Phillips) and Councillors C.S. Biggs, A.J. Canning (Chairman), A. Harries, L.E. Heath, E.S. Jones, F.E. Kent-Ledger, A.J. Lyall, P.G. Mann, R.B. Potter and M.E. Rennie.

In attendance:  
Councillor R.M. Biggs.

**APOLOGIES** for absence were received from Councillors D.J. Barrett and T. James.

44. **MINUTES**

The Minutes of the Meeting of the Committee held on 9th November, 2010, adopted by Council on 23rd November, 2010, were taken as read and were confirmed and signed by the Chairman as a correct record.

45. **MINUTES OF MANAGEMENT PANELS**

(a) **Risk Management Panel – 11th November, 2010**

The Committee considered the Minutes of the Meeting of the Risk Management Panel held on 11th November, 2010 (for Minutes see Appendix I) and it was

**RESOLVED**

That the Minutes be approved so far as this Committee is concerned.

(b) **Community Activities Panel – 8th December, 2010**

The Committee considered the Minutes of the Communities Activities Panel held on 8th December, 2010 (for Minutes see Appendix II). The Chairman of the Panel explained to Members why it had been necessary to exercise delegated powers, that she had discussed the issue with the Chairman of the Policy Committee, that all Members had been invited to attend the Panel meeting, that the decision was in accordance with the Council's agreed Performance and Policy Plan, that other options such as street parties had been considered in detail but that this proposal had been decided upon. She felt the event would be a marvellous opportunity for the people of Dorchester to come together to celebrate the Royal Wedding.

The Vice-Chairman of the Policy Committee felt that it was important to celebrate this event but that the cost of the proposal was too high given the current economic climate. He felt that the matter should not have been agreed under delegated powers by a Panel and that it had not been possible to call the decision in due to the timescale required for this to happen.

A number of Members expressed concern regarding the cost of the event. A number of other Members however felt that the event would be a memorable community occasion and that the Council should lead the town in the celebration. It was felt that the event was potentially too large for either the Corn Exchange or the Borough Gardens. Members felt that it might be necessary to consider stewarding the event.

It was reported that a separate event was being planned at the Great Field and Members felt that it was vitally important for there only to be one major public celebration in the town.

It was noted that Churches Together in Dorchester had been offered use of the staging on the Sunday for a community service. At present there was no event planned for the Saturday.

The Chairman summarised that the decision to hold the event and to use delegated powers had been made in good faith and in accordance with the Council's rules and that it was now up to the Council to ensure that the event was a great success and it was

## **RESOLVED**

- (1) That the Minutes be approved so far as this Committee is concerned.
- (2) That the Poundbury Residents Association be written to as a matter of urgency requesting that they do not organise a separate celebration but that they join with the event planned for Maumbury Rings.

### (c) Arts Panel – 8th December, 2010

The Committee considered the Minutes of the Arts Panel held on 8th December, 2010 (for Minutes see Appendix III).

Members were pleased to note that the Arts Centre was planning to arrange for a pantomime in the Corn Exchange over the 2011 Christmas period. The Committee asked that the Arts Centre be requested to give regular updates on how these arrangements were progressing.

It was

## **RESOLVED**

That the Minutes be approved so far as this Committee is concerned.

## 46. **MANAGEMENT ARRANGEMENTS**

### (a) Works Programme for Parks Gardens and Open Spaces

The Committee had before it the schedule of work for the Outdoor Services Team. The Compliance Manager confirmed that the installation of the new zip wire at King's

Road Playing Field was planned as the next job. Members expressed their thanks to staff for their work in gritting in the town during the bad weather prior to Christmas.

It was

**RESOLVED**

That the schedule of work for the Outdoor Services Team be noted.

(b) Trees in South Walks and Salisbury Walk

Members had before them a report by the Compliance Manager on the increasing problem with the tree disease Phytophthora (bleeding canker) in the Horse Chestnut trees along South Walks and Salisbury Walk which had now reached a situation where expert opinion indicated that the majority of the mature trees along those Walks could die within the next ten years.

The Committee was advised that replanting dead Horse Chestnut trees with the same species meant that the new trees would not reach maturity before they too died of the same disease. To maintain a disease-free avenue that would allow new trees to grow to maturity would require planting replacement trees of a different species which were resistant to Phytophthora. Several options were available, the most suitable being the London Plane. This was a quick growing tree which could exist in the harshest of conditions and was impressive to look at once established. It was noted that the trees planted into the tarmac along Weymouth Avenue were of this species.

Members felt that it was important to ensure an avenue that would grow to maturity and agreed that any replacement trees that required to be planted along South Walks and Salisbury Walk should be London Plane trees.

The Committee also noted that the trees would have a better chance of reaching full maturity and staying healthy if the width of the Walks was reduced slightly so as to allow a larger amount of soil for the tree roots. Members felt that a fully costed plan should be prepared to allow for this, showing crossing points and trees to be planted etc. It was also felt that this plan should be offered for public consultation. It was noted that the cost of replanting dead trees alone could be significant.

It was

**RESOLVED**

- (1) That any Horse Chestnut trees that require felling along South Walks and Salisbury Walk be replanted with London Plane trees.
- (2) That a fully costed plan showing the proposals for replacing trees and associated works in South Walks and Salisbury Walk be prepared for the Committee's consideration prior to public consultation.

- (3) That the attention of the Policy Committee be drawn to the possible financial implications of the work required to replant trees and associated works in South Walks and Salisbury Walk.

47. **ESTIMATES 2011-12**

The Committee considered draft Estimates and Earmarked Reserves for 2011-12 in respect of Allotments, Parks Gardens and Open Spaces, Buildings and Cultural Activities, Cemeteries and Twinning which had been prepared in accordance with current guidance taking account of relevant accounting principles.

Representatives of the Council's Financial Service Provider responded to Members' detailed questions on the Estimates and agreed to write to the Vice-Chairman of the Policy Committee in respect of electric and gas consumption in Council buildings and to the Chairman of the Arts Panel giving a breakdown of the actual expenditure in 2010-11 in respect of the budget line 'Maumbury Rings Events'.

It was noted that in 2012 it was the twentieth anniversary of the Council's twinning with Holbæk. Indications were that Holbæk would not be setting aside funding for this event although no formal confirmation of this had been received. Members requested that clarification be sought from Holbæk in regard to this matter.

It was

**RECOMMENDED**

That the draft Estimates for 2011-12 as now submitted be approved so far as this Committee is concerned.

48. **REVIEW OF CHARGES**

(a) **Recreation Facilities**

The Committee considered revised charges for recreation facilities and, following discussion, it was

**RESOLVED**

That the various charges for the use of recreation facilities be as set out at Appendix IV with effect from 1st April, 2011.

(b) **Municipal Buildings**

Members considered proposals for revised charges for the hire of the Municipal Buildings and, following discussion, it was

## **RESOLVED**

That charges for the hire of the Municipal Buildings be as set out in Appendix V with effect from 1st April, 2011.

### (c) Borough Gardens House and Weymouth Avenue Pavilion

Members considered proposals for revised charges for the hire of the Borough Gardens House Community Room and Weymouth Avenue Pavilion and it was

## **RESOLVED**

That charges for the hire of the Borough Gardens House Community Room and Weymouth Avenue Pavilion be as set out in Appendix VI with effect from 1st April, 2011.

### (d) Cemetery Fees

The Committee considered the various charges in respect of Dorchester, Fordington and Poundbury Cemeteries and it was

## **RESOLVED**

That the charges in respect of Dorchester, Fordington and Poundbury Cemeteries be as set out in Appendix VII with effect from 1st April, 2011.

## 49. **WEYMOUTH AVENUE RECREATION GROUND – BALL CATCH NET**

Further to Risk Management Panel Minute 1 (2010-11) the Committee gave further consideration to the risk associated with footballs being kicked over the roadside fence and into the road at Weymouth Avenue. Members were reminded that the estimated cost of installing a six metre high steel mesh ball catch system would be approximately £32,375.

It was noted that a maximum of forty three matches would take place on the adult pitch this season. Members also noted that the football teams hiring the pitch were required to have public liability insurance so any claims for footballs going over the fence and damaging a person or vehicle would be dealt with through those insurance policies rather than the Council's.

Members acknowledged the risk but felt that the cost of a steel mesh ball catch system was too high and that the risk should be managed through insurances. In arriving at this conclusion the Committee felt that the Risk Management Panel should look at the level of public liability insurance required by the Council of the various users of the Council's services so as to ensure that it was at the appropriate level with a report back to the Committee in due course.

It was

**RESOLVED**

- (1) That no action be taken at present but that the situation be monitored for the remainder of the 2010-11 football season.
- (2) That the Risk Management Panel be asked to consider the level of public liability insurance required by the Council of the various users of the Council's services so as to ensure that it is at the appropriate level with a report back to the Committee in due course.

50. **MONITORING REPORTS**

The Committee received the monitoring reports for the Weymouth Avenue Pavilion, Borough Gardens Community Room and the Municipal Buildings which included additional detail regarding forthcoming projects, scheduled maintenance and urgent repairs.

Members noted that some events had been cancelled due to heavy snow and requested that a report setting out a policy in regard to cancellations due to bad weather be prepared for the next meeting of the Committee.

It was

**RESOLVED**

- (1) That the Weymouth Avenue Pavilion, Borough Gardens Community Room and Municipal Buildings Monitoring Reports be received.
- (2) That a report setting out a policy in regard to cancellations due to bad weather be prepared for consideration at the next meeting of the Committee.

51. **INFORMATION REPORTS**

The Committee considered the various reports which had been submitted for information and it was

**RESOLVED**

That the various information reports be noted.

52. **PAID INVOICES**

The Committee inspected the cheque list and supporting vouchers in respect of payments made between 1st November, 2010 and 31st December, 2010 totalling

£212,851.29 (net) together with direct debits for the same period totalling £62,779.86 (net).

It was

**RESOLVED**

That the cheque transactions and direct debit payments lists be approved and signed accordingly.

53. **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

It was

**RESOLVED**

That in view of the fact that publicity would be prejudicial to the public interest by reason of the confidential nature of the following matters the public and representatives of the press be excluded from this meeting during their discussion.

54. **THE MUNICIPAL BUILDINGS**

The Committee considered correspondence from existing hirers which expressed concern regarding a new regular hirer of the Corn Exchange. One Member informed the Committee of a similar situation that he was aware of in Taunton which had resulted in the local dance classes having to close down: if the same thing happened in Dorchester this would mean a reduced choice of activity for residents and reduced income to the Council. Members had great sympathy with the existing hirers but felt that it was not possible to restrict competition or refuse bookings for this reason. Members also felt that if the booking was refused it was likely that the hirer would go elsewhere in Dorchester.

The Committee agreed that the new hirer should pay the commercial booking rate in line with other similar hirers.

It was

**RESOLVED**

That the Committee records its sympathy for the concerns expressed but is unable to refuse bookings from the new hirer.

55. **ALLOTMENT LAND**

Further to Minute 43 (2010-11) the Committee had before it a detailed report by the Compliance Manager on the suitability and costs associated with developing the site which had been offered for allotment purposes by the Duchy of Cornwall. In considering the matter it was noted that the Duchy of Cornwall had confirmed that it would not consider releasing the land to the south of Castle Park for allotment use.

It was noted that the site would cater for approximately one hundred half size allotment plots and the minimum cost to establish the site would be £29,186, excluding staff time.

Members felt that the cost of establishing the site was expensive, that the site was outside the town boundary so the vast majority of users would need to drive and that parking would be limited: for these reasons the Committee agreed that the offer from the Duchy of Cornwall should not be accepted.

In considering the matter Members were reminded of the Dorchester Garden Share project and requested that it be promoted again in the next edition of Dorchester News.

It was

**RESOLVED**

- (1) That the offer of land for allotment purposes from the Duchy of Cornwall be declined for the reasons set out above.
- (2) That the Dorchester Garden Share project be promoted in the next edition of Dorchester News.

Chairman



**DORCHESTER TOWN COUNCIL**

**RISK MANAGEMENT PANEL**

**11th NOVEMBER, 2010**

At a Meeting of the Risk Management Panel held on Monday, 11th November, 2010:

**PRESENT** The Mayor (Councillor L.M. Phillips) and Councillors M.A. Allwood, R.M. Biggs (Chairman) and L.E. Heath.

1. **STRATEGIC AND OPERATIONAL RISK REGISTERS**

The Panel reviewed the strategic and operational risk registers which identified the risks faced by the Council and updated the actions required. A number of new risks were identified and scored accordingly. In respect of those risks scored at '1' it was agreed that these should be removed from the registers. Members also felt that there should be a single 'Fire' risk on the strategic register which would require all the Council's buildings to have completed and reviewed Fire Risk Assessments.

Members also considered and scored the new risks faced by the Council in respect of the administration of the cemetery function which was to be transferred to the Council in April, 2011. The Panel felt that the risk associated with a significant increase in the cemetery rates should be included on the register.

As requested by the Management Committee the Panel scored the risk associated with the issue of footballs being kicked over the roadside fence and into the road at Weymouth Avenue Recreation Ground. The outcome of the scoring process was a score of '12' which was classified within the Council's scheme as high risk.

In considering the registers Members felt that it would be beneficial to have a new opportunities section included within the register which would set out opportunities for savings with targets which could then be monitored through the risk management process.

It was

**RECOMMENDED**

- (1) That the strategic and operational risk registers, as amended, be approved.
- (2) That a new 'opportunities for savings' section be included within the register.
- (3) That Management Committee be informed of the risk associated with footballs going over the fence at Weymouth Avenue Recreation Ground.
- (4) That the identified and scored risks associated with the Council taking on the

administration of the burial function be added to the risk register.

2. **BUSINESS CONTINUITY PLAN**

The Panel considered the draft Business Continuity Plan and agreed that it should be amended to include sections on media management and critical functions and also to add to the contact list details of key suppliers, key customers, utility companies, emergency service and the Council's bankers.

Once the Plan was complete it should be circulated to all Members and staff with additional copies located in easily accessible locations. The Town Clerk and Deputy Town Clerk also to keep a Plan at their home addresses.

It was

**RECOMMENDED**

That the draft Business Continuity Plan be amended as set out above.

3. **OBJECTIVES 2011-12**

Members considered Panel Objectives for 2011-12 and beyond. Members agreed the following objectives:

- To finalise the Council's Business Continuity Plan;
- To provide training for Members following the Council elections in 2011;
- To amend the Risk Register to include a new opportunities section which would set out opportunities for savings with targets which could then be monitored through the risk management process.

It was

**RECOMMENDED**

That the above objectives for 2011-12 be approved.

**DORCHESTER TOWN COUNCIL**

**COMMUNITY ACTIVITIES PANEL**

**8th DECEMBER, 2010**

At a Meeting of the Community Activities Panel held on 8th December, 2010.

**PRESENT** The Mayor (Councillor L.M. Phillips) and Councillors F.E. Kent-Ledger, P.G. Mann and M.E. Rennie (Chairman).

**APOLOGIES** for absence were received from Councillors A. Harries and S.C. Hosford.

3. **MARRIAGE OF HRH PRINCE WILLIAM AND MISS C. MIDDLETON – 29th APRIL, 2011**

The Panel considered how to mark the celebration of the marriage of HRH Prince William of Wales and Kate Middleton on Friday, 29th April, 2011. The Panel noted that as the timing of the ceremony was yet to be announced, it would not be possible to finalise the details of the event.

The Town Clerk suggested that Maumbury Rings be used to show the television broadcast of the wedding on a large screen television, followed by a 'Last Night of the Proms' musical performance. The Dorset County Orchestra had signified their willingness to perform for a fee of £500.00. A stage, toilets and Union Jack flags together with other ancillary items would need to be acquired for the day. In response to a question, the Town Clerk confirmed that the Borough Gardens would not be a suitable location as the lorry containing the screen would not be able to access the Gardens due to its size.

In accordance with the delegated powers granted at Standing Order 50 it was

**RESOLVED**

- (1) That the Town Clerk be authorised to proceed with all the necessary arrangements to hold a televised broadcast in Maumbury Rings and that a budget provision of £7,000 be made.
- (2) That every effort be made to secure the services of a lead singer to accompany the Dorset County Orchestra.
- (3) That bar and catering concessions be secured for the event.
- (4) That the Action Van be engaged to entertain children and that Dorchester Youth Extra be invited to take part in the event, possibly by

supplying and manning climbing and painting walls.

- (5) That the Town Clerk be requested to approach Churches Together in Dorchester offering them the use of the staging on Sunday, 1st May, 2011.
- (6) That full press coverage be given to the event early in 2011.

## **DORCHESTER TOWN COUNCIL**

### **ARTS PANEL**

**8th DECEMBER, 2010**

At a Meeting of the Arts Panel held on 8th December, 2010:

**PRESENT** The Mayor (Councillor L.M. Phillips) and Councillors T. James, A.J. Lyall (Chairman) and P.G. Mann.

In attendance: S. Hayden and C. Huxley – Dorchester Arts Centre

**APOLOGIES** for absence were received from Councillors C.M. Hebditch and E.S. Jones.

#### **7. DORCHESTER ARTS CENTRE JOINT PROMOTIONS**

The Panel welcomed the Dorchester Arts Centre representatives to the meeting. The Chairman reminded those attending the meeting that the Council contributed to four events a year, normally held in the Corn Exchange, which were promoted as joint promotions between the Arts Centre and the Town Council. Each joint promotion received a grant of £1,000 up to a maximum of four joint promotions and a total grant of £4,000. The joint promotions were to be agreed between the Arts Centre and the Town Council in advance.

Members agreed that the Arts Centre should arrange to meet with the Panel earlier in future, prior to the arts programme being set, so as to allow for a full discussion on the events being proposed as joint promotions.

The representatives from the Arts Centre were then informed of the Council's funding decisions in respect of the Arts for 2011-12 and beyond. It was noted that the Council's core funding to the Arts Centre would continue unchanged but that there would be a reduction in the amount available for joint promotions which would be a maximum of £3,000 rather than the present £4,000. Also, £2,750 per year would be placed in an earmarked reserve for the Dorchester Festival and this amount would not be increased if the Arts Centre decided to undertake an annual festival. It was also noted that the Service Level Agreement with the Arts Centre would now be revised accordingly but would be for a period of one year at a time so as to allow the Council to review the funding annually.

The Arts Centre representatives informed that Panel that there would not be an Arts Festival in 2011 but that there would be one on the second May Bank Holiday in 2012.

The representatives from the Arts Centre then informed the Panel of the joint promotions proposed for the remainder of 2010-11 which included the Christmas Night Festive Celebration, Lantern Making for the Dorchester Christmas Cracker, Tavizava Dance and Orpheus and other Greek Myths. Members agreed that these events should be promoted as joint promotions with the Town Council with the funding for each event being paid after the event had taken place.

Members reiterated their wish to see a pantomime in the Corn Exchange as one of the joint promotions in 2011-12. Representatives from the Arts Centre agreed that that this would be possible if suitable dates were available in the Corn Exchange diary.

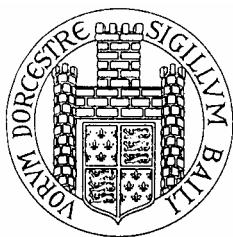
In response to a question representatives from the Arts Centre informed the Panel of the arts outreach work undertaken with children and children with disabilities, they also informed Members of the Arts Centre's other community based activities and projects. Members felt that it was important that the community felt that it owned, and was a part of the arts programme in the town and the Arts Centre needed to build on the good community work it had undertaken by establishing an audience for events in the Corn Exchange.

Representatives from the Arts Centre agreed to ensure that minutes of its meetings were sent to the Council Offices in future.

It was

### **RECOMMENDED**

- (1) That the joint promotions set out above be supported with £1,000 being paid to the Arts Centre following the event and on receipt of an invoice.
- (2) That a pantomime be held in the Corn Exchange as part of the 2011-12 joint promotions programme.
- (3) That, in future years, the Arts Centre representatives arrange to meet with the Arts Panel earlier in the year to discuss and agree the joint promotions.



# DORCHESTER TOWN COUNCIL

## PARKS, GARDENS & OPEN SPACES

### CHARGES FOR RECREATIONAL FACILITIES

April 2011 – March 2012

<b><u>TENNIS</u></b>	Per Court per hour	£5.50
	Per Court per hour prior to 12 Noon Monday - Friday (except Bank Holidays)	£4.20
	Concessionary Per Court per hour	£3.30
	Adult Season Ticket – six month	£45.25
	Adult Season Ticket – twelve month	£72.40
	Concessionary Season Ticket – six month	£27.40
	Concessionary Season Ticket – twelve month	£42.10

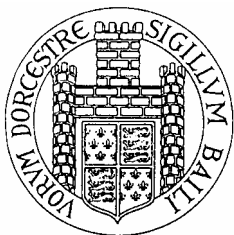
*The prices above are inclusive of VAT at 20%*

<b><u>FOOTBALL</u></b>	Weymouth Avenue Recreation Ground -	- with showers	£36.00
	Senior Pitch	- Junior use	£25.70
	<b>Weymouth Avenue Junior Pitch</b>		£21.80
	<b>Weymouth Avenue Mini Pitch</b>		£9.40
	<b>Sandringham Sports Centre</b>	- Senior Pitch	£36.00
		- Junior Pitch	£21.80
	Sandringham / Hardye's Pitch (Mini Pitches 1 & 2)		£9.40
	King's Road Playing Field and The Great Field Junior Pitches		£13.50

<b><u>CRICKET</u></b>	Evening Matches (6.30p.m. start)		£36.00
	Afternoon Matches (2.00p.m. - 6.00p.m.)	- Adult use	£41.30
		- Under 18 use	£25.70
	Artificial wicket (maximum of 2 hours)		£9.40
	All Day Matches (11.00a.m. - 6.00p.m. or 1.00p.m. - 8.00p.m.)		£61.80
	Sunday Matches (2.00p.m. - 6.00p.m)		£61.80

*The prices above are exclusive of VAT*

With effect from 1st April, 2011.



# DORCHESTER TOWN COUNCIL

## MUNICIPAL BUILDINGS CHARGES

1st APRIL, 2011 until 31st MARCH, 2012

*Session Times are based on 8.00a.m - 1.00p.m, 1.00p.m - 5.00p.m and 5.00p.m - 11.00p.m*

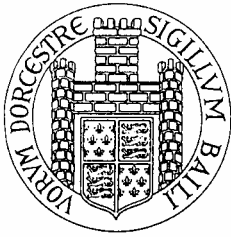
All prices are exclusive of VAT. A deposit and Performing Right Society Copyright Fee may also be payable. Prices include heating, lighting, public address system, light use of the kitchen and crockery, piano (if booking the Corn Exchange) and a duty caretaker throughout your event.

These charges EXCLUDE Bank Holidays, Christmas Eve and New Years Eve hire which are 'by negotiation'.

### ◆ Voluntary or Charitable Organisations

	<i>Session Rate</i>	<i>Hours after 11pm</i>	<i>Hourly Rate</i>
<b>Corn Exchange - Weekday</b>	£78.25	£23.70	£33.00
<b>- Weekend</b>	£97.85	£32.00	£41.20
<b>Dressing Rooms</b>	£30.65		£13.75
<b>(When other functions are on)</b>	£15.30		£13.75
<b>Corn Exchange Kitchen</b>	Full use £32.20		£15.50
	Part Use £18.50		£15.50
<b>Town Hall</b>	£41.20	£23.70	£18.50
<b>Magistrates Room</b>	£30.75	£18.00	£13.75
<b>Council Chamber</b>	£41.20	£23.70	£18.50





# DORCHESTER TOWN COUNCIL

## MUNICIPAL BUILDINGS CHARGES

**1st APRIL, 2011 until 31st MARCH, 2012**

*Session Times are based on 8.00a.m - 1.00p.m, 1.00p.m - 5.00p.m and 5.00p.m - 11.00p.m*

All prices are exclusive of VAT., a deposit and Performing Right Society Copyright Fee may be applicable. Prices include heating, lighting, public address system, light use of the kitchen and crockery, piano (if booking the Corn Exchange) and a duty caretaker throughout your event.

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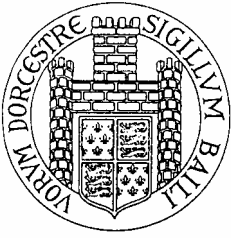
◆ **Other Non Commercial or Private Events**

	<i>Session Rate</i>	<i>Hours after 11pm</i>	<i>Hourly Rate</i>
<b>Corn Exchange - Weekday</b>	£104.00	£26.30	£33.50
<b>- Weekend</b>	£124.70	£32.00	£42.30
<b>Dressing Rooms</b>	£39.20		£16.50
<b>(When other functions are on)</b>	£26.30		£16.50
<b>Corn Exchange Kitchen</b>	Full use £32.00		£15.50
	Part Use £18.50		£15.50
<b>Town Hall</b>	£51.50	£29.60	£20.60
<b>Magistrates Room</b>	£39.20	£19.60	£16.50
<b>Council Chamber</b>	£51.50	£29.60	£20.60

◆ **Civil Weddings/Civil Partnerships**

<b><i>Town Hall/Corn Exchange</i></b>		
	Monday - Thursday	£150
	Friday - Saturday	£206

<b><i>Council Chamber</i></b>		
	Monday - Thursday	£125
	Friday - Saturday	£185



# DORCHESTER TOWN COUNCIL

## MUNICIPAL BUILDINGS CHARGES

1st APRIL, 2011 until 31st MARCH, 2012

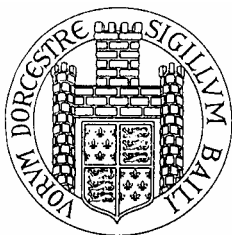
*Session Times are based on 8.00a.m - 1.00p.m, 1.00p.m - 5.00p.m and 5.00p.m - 11.00p.m*

All prices are exclusive of VAT., a deposit and Performing Right Society Copyright Fee may be applicable. Prices include heating, lighting, public address system, light use of the kitchen and crockery, piano (if booking the Corn Exchange) and a duty caretaker throughout your event.

These charges EXCLUDE Bank Holidays, Christmas Eve and New Years Eve hire which are 'by negotiation'.

◆ **Commercial**

	<i>Session Rate</i>	<i>Hours after 11pm</i>	<i>Hourly Rate</i>
<b>Corn Exchange - Weekday</b>	£131.30	£42.30	£56.70
<b>- Weekend</b>	£162.75	£54.00	£72.10
<b>Dressing Rooms</b>	£50.50		£21.20
<b>(When other functions are on)</b>	£38.10		£21.20
<b>Corn Exchange Kitchen</b>	Full use £33.00		£16.00
	Part Use £19.60		£16.00
<b>Town Hall</b>	£72.10	£42.30	£32.00
<b>Magistrates Room</b>	£50.60	£30.90	£21.20
<b>Council Chamber</b>	£72.10	£42.30	£32.00



# DORCHESTER TOWN COUNCIL

## BOROUGH GARDENS HOUSE AND WEYMOUTH AVENUE PAVILION CHARGES

1st APRIL, 2011 until 31st MARCH, 2012

*Session Times are based on 8.00a.m – 1.00p.m, 1.00p.m – 5.00p.m and 5.00p.m – 11.00p.m*

All prices are exclusive of VAT. A deposit and Performing Right Society Copyright Fee may also be payable. Prices include heating, lighting and light use of the kitchen.

These charges EXCLUDE Bank Holidays, Christmas Eve and New Years Eve hire which are by negotiation.

### ◆ Voluntary or Charitable Organisations

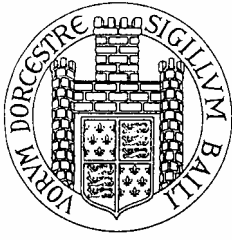
	<i>Session Rate</i>	<i>Hours after 11pm</i>	<i>Hourly Rate</i>
<b>Borough Gardens House</b>	£36.20	£20.60	£16.50
<b>Weymouth Avenue Pavilion</b>	£30.75	£18.00	£13.75

### ◆ Other Non Commercial or Private Events

	<i>Session Rate</i>	<i>Hours after 11pm</i>	<i>Hourly Rate</i>
<b>Borough Gardens House</b>	£45.50	£24.80	£18.60
<b>Weymouth Avenue Pavilion</b>	£39.20	£19.60	£16.50

### ◆ Commercial

	<i>Session Rate</i>	<i>Hours after 11pm</i>	<i>Hourly Rate</i>
<b>Borough Gardens House</b>	£61.80	£36.20	£25.80
<b>Weymouth Avenue Pavilion</b>	£50.60	£30.90	£21.20



# DORCHESTER TOWN COUNCIL

## Dorchester, Fordington and Poundbury Cemeteries

### FEES, PAYMENTS AND SUMS WITH EFFECT FROM 1st APRIL, 2011

#### INTERMENTS

##### A For the interment of the body of:

- |   |         |
|---|---------|
| a) a stillborn child or a child whose age at the time of death did not exceed 2 years (for the Green Burial Area at Poundbury an additional £10 will be charged)  | £60.00  |
| b) a child whose age at the time of death exceeded 2 years but did not exceed 12 years (for the Green Burial Area at Poundbury an additional £10 will be charged) | £129.00 |
| c) a person whose age at the time of death exceeded 12 years (for the Green Burial Area at Poundbury an additional £10 will be charged)                           | £271.00 |
| d) for the interment of a casket of ashes (for the Green Burial Area at Poundbury an additional £10 will be charged)  | £91.00  |

##### B Graves in respect of which an exclusive right of burial granted:

- |  |        |
|--|--------|
| For an interment over the depth of 1.8 metres, an additional charge of - for each 30cm dug (graves at Poundbury Cemetery will be dug to 2.7 metres for which no additional charge be made) | £47.00 |
|--|--------|

#### SCATTERING OF ASHES

- |   |        |
|---|--------|
| a) Scattering of ashes under turf on a grave        | £49.00 |
| b) Scattering of ashes in the Garden of Remembrance | £17.00 |
| c) Dispersal of ashes in the pit at Poundbury       | £49.00 |

#### EXCLUSIVE RIGHTS OF BURIAL IN EARTHEN GRAVES

For the grant of an exclusive right of burial for 100 years in an earthen grave:

- |   |         |
|---|---------|
| a) 2.7 metres by 1.2 metres (3.0 metres by 1.5 metres at Poundbury) | £432.00 |
| b) Ashes and children's plots (where available)                     | £139.00 |

**USE OF SOUTH CHAPEL, DORCHESTER CEMETERY** £97.00

#### SEARCH FEES

- |                                       |           |
|---------------------------------------|-----------|
| For the first thirty minutes          | No Charge |
| For the first hour or part thereafter | £23.00    |
| For each subsequent hour or part      | £19.00    |

## Casket type coffins

Double fees will be charged for casket type coffins.

## Stillborn children

Single fees will be charged for the interment and grave digging for stillborn children regardless of whether either parent is a resident of the area administered by the Committee.

## Non-residents

The fees, payments and sums settled and fixed in the foregoing charges will be doubled where the person to be interred, or the person to whom the right is granted is, or was immediately before death, not an inhabitant or parishioner of those parts of the parishes of Dorchester or Winterborne Herrington within the area for which Dorchester Joint Burial Committee acts, excepting that any person who has resided within the area administered by the Joint Committee within the previous **ten** years or was a resident of that area for at least **twenty-five** years will be subject to the charges set out.

## MONUMENTS, GRAVESTONES, TABLETS AND MONUMENTAL INSCRIPTIONS

Single fees apply to all fees for memorials

For the right to erect or place:

- |  |         |
|--|---------|
| a) a headstone, footstone or a monument in any other form on a grave -   |         |
| - where the exclusive right of burial has been granted   | £109.00 |
| - where the exclusive right of burial has not been granted (not available at Poundbury)  | £139.00 |
| b) a flat stone at Dorchester or Fordington not exceeding 1.8 metres by 0.9 metres which must not project above ground level – (not permitted in the Lawn Area at Poundbury)                       |         |
| - where the exclusive right of burial has been granted   | £139.00 |
| - where the exclusive right of burial has not been granted   | £190.00 |
| c) a flat stone at Poundbury not exceeding 2.075 metres by 0.875 metres (only available where the exclusive right of burial has been granted and in the traditional area)                          | £172.00 |
| d) a tablet measuring 25 centimetres by 20 centimetres in the North Chapel of Dorchester Cemetery or on the wall in Dorchester Cemetery  | £74.00  |
| e) a flat stone not exceeding 30 centimetres by 30 centimetres which must not project above ground level in the Garden of Remembrance at Fordington Cemetery                                       | £74.00  |
| f) an inscription, after the first, on a gravestone, tablet or other memorial (for each deceased)  | £39.00  |
| N.B. For this fee an additional inscription is defined as an inscription added to an <b>existing</b> memorial. Any additional stones are defined as a new memorial                                 |         |
| g) a flat stone at Dorchester or Fordington not exceeding 90 centimetres by 60 centimetres which must not project above ground level -   |         |
| - where the exclusive right of burial has been granted   | £74.00  |
| - where the exclusive right of burial has not been granted   | £99.00  |
| h) a memorial at Poundbury not exceeding 60 centimetres by 60 centimetres by 60 centimetres (only available where the exclusive right of burial has been granted and in the cremation section)     | £74.00  |
| i) children's memorials not exceeding 60 centimetres by 60 centimetres by 60 centimetres (only available where the exclusive right of burial has been granted in the children's area at Poundbury) | £74.00  |
| j) brass or bronze plaques 15.8 centimetres by 10 centimetres (only available at Poundbury)  | £74.00  |