

DORCHESTER TOWN COUNCIL

MANAGEMENT COMMITTEE

9th JULY, 2013

At a Meeting of the Management Committee held on 9th July, 2013:

PRESENT The Mayor (Councillor E.S. Jones) and Councillors K.E. Armitage (Vice-Chairman – in the Chair), D.J. Barrett, C.S. Biggs, A.J. Canning, E.S. Jones, F.E. Kent-Ledger, T. Loakes, A.J. Lyall, M.E. Rennie and D. Taylor.

In attendance:
Councillor G.M. Jones.

APOLOGIES for absence were received from and Councillors S. Hosford, T. James, and R.B. Potter.

1. **MINUTES**

The Minutes of the Meeting of the Committee held on 7th May, 2013, adopted by Council on 21st May, 2013, were taken as read and were confirmed and signed by the Chairman as a correct record.

2. **PANEL MINUTES**

(a) **Arts Panel**

The Committee considered the Minutes of the Arts Panel held on 18th June, 2013 (for Minutes see Appendix I).

The Committee also considered further correspondence from Promote Dorchester which gave additional information regarding its request for a grant towards the 2013 Summer Saturday Live events. It was reported that the Dorchester Chamber of Commerce, Industry and Tourism had agreed a grant of £700 towards the programme on the condition that the events operated from the area around Barclays Bank/Goulds. Members felt that the Council could facilitate the programme by installing an electric point in that area.

It was

RESOLVED

- (1) That the Minutes be approved so far as this Committee is concerned.
- (2) That a grant not be awarded to Promote Dorchester in respect of its proposed Summer Saturday Live programme 2013 but the Council install an electric point in the area of Barclays Bank/Goulds to facilitate the programme.

(a) Community Activities Panel

The Committee considered the Minutes of the Community Activities Panel held on 9th July, 2013 (for Minutes see Appendix II). The Chairman of the Panel informed Members that times were subject to change and that it was still not known exactly how many Civic guests would be coming from Lübbecke.

It was also reported that a Community Activities Panel would be held later in the year with voluntary organisations to discuss the various Dorchester community events that the Council might be able to help facilitate.

It was

RESOLVED

That the Minutes be approved so far as this Committee is concerned.

3. MANAGEMENT ARRANGEMENTS

The Committee was circulated with the schedule of work for the Outdoor Services Team.

Members were updated regarding some anti-social behaviour occurring in the Borough Gardens which had resulted in the Bowling Green area being closed to the public. The Police had been involved significantly but there were still ongoing problems. Members felt that it was important for the Bowling Green area to be opened in readiness for the school summer holidays. It was suggested that CCTV might help and that the possibility of this be investigated. It was noted that the Police had already had discussions with Thomas Hardye School but it was felt that it would also be worthwhile for the Town Clerk to discuss the situation with the School.

It was reported that the slide at Salisbury Field had recently been painted but it appeared not to be to the normal standard.

The Committee also considered whether to undertake a further graffiti workshop on the other side of the kickwall at Sandringham Sports Centre towards the end of the summer at an approximate cost of £600. Members supported the proposal and requested that the targets be made more obvious to help younger children.

It was

RESOLVED

- (1) That the schedule of work for the Outdoor Services Team be noted.
- (2) That a further graffiti project be held at Sandringham Sports centre kickwall towards the end of the summer to be funded from the Cultural Activities budget.

4. **PANELS 2013-14**

(a) **Membership of Panels – 2013-14**

The Committee considered the allocation of Members to Panels following the receipt of Councillors' individual preferences.

It was

RESOLVED

That the following Members be appointed by this Committee to Panels for the 2013-14 Council Year and up to the July 2014 full Council meeting:

Arts

Councillors C. Biggs, T. James, F.E. Kent-Ledger and A.J. Lyall.

Borough Gardens

Councillors K.E. Armitage, A.J. Canning, R.B. Potter and D. Taylor.

Community Activities

Councillors S.C. Hosford, T. James, F.E. Kent-Ledger and M.E. Rennie.

Grants

Councillors C.S. Biggs, F.E. Kent-Ledger, M.E. Rennie and D. Taylor.

Outdoor Services

Councillors D.J. Barrett, A.J. Canning, T. Loakes and R.B. Potter.

Property Management and Maintenance

Councillors C.S. Biggs, S.C. Hosford, F.E. Kent-Ledger and A.J. Lyall.

Resources

Councillors S.C. Hosford and R.B. Potter.

(b) **Appointment of Chairmen and Vice-Chairmen**

Members considered the appointments of Chairmen and Vice-Chairmen to those Panels that were responsible to the Management Committee. Members agreed not to appoint Vice-Chairmen at this stage in respect of the Arts, Borough Gardens, Grants and Property Management and Maintenance Panels.

It was

RESOLVED

That the following Chairmen and Vice-Chairmen of the Panels stated be elected for the 2013-14 Council year and up to the July 2014 full Council meeting:

Arts

Chairman – Councillor A.J. Lyall

Borough Gardens

Chairman – Councillor K.E. Armitage

Community Activities

Chairman – Councillor M.E. Rennie

Vice Chairman – Councillor S.C. Hosford

Grants

Chairman – Councillor C.S. Biggs

Outdoor Services

Chairman – Councillor R.B. Potter

Vice Chairman – Councillor T. Loakes

Property Management & Maintenance

Chairman – Councillor A.J. Lyall

5. DURNOVARIA COMMUNITY HALL

The Committee considered correspondence from Durnovaria Silver Band asking whether the Council would be willing to make a grant or a loan towards the cost of the band purchasing the old Fordington Methodist Church.

Members felt that Durnovaria Community Hall was a good name for the building. The Committee was supportive of the proposal but felt that it would be appropriate to see the Band's Business Plan so as to enable full consideration of the request.

It was

RESOLVED

- (1) That the Durnovaria Silver Band be informed that the Council is supportive of the proposed name for the building.
- (2) That Durnovaria Silver Band be requested to provide a Business Plan so as to enable the Committee to give full consideration to the request for funding.

(Councillor D.J. Barrett declared an interest in respect of this matter and left the meeting during its consideration.)

6. **FUTURE MAINTENANCE ARRANGEMENTS FOR FORDINGTON FIELDS AND MAX GATE ROUNDABOUTS**

Further to Minute No. 82 Members were informed that the Mayor, the Chairman of the Committee and the Deputy Town Clerk had now met with the officer from Dorset County Council responsible for the roundabout sponsorship initiative. The officer had stated that he was content for the Town Council to continue maintaining the roundabouts at its own expense and that if this was agreed the sponsorship signs would be amended to read 'In Partnership with Dorchester Town Council'.

If the Council did not wish to continue maintaining the roundabouts then the Dorset County Council would maintain them but the roundabout sign would not be amended to say in partnership with the Town Council.

Members felt that it was important for the roundabout to continue to be kept in good condition and agreed that the Council should continue maintaining them.

It was

RESOLVED

That the Council continue to maintain the roundabouts and Dorset County Council be requested to amend the sponsorship signs to say 'In Partnership with Dorchester Town Council' as soon as possible.

7. **DORCHESTER BOWLS CLUB**

The Committee was informed that the Dorchester Bowls Club was considering establishing a new Thursday night Business League comprising of twelve local business teams. The Club was proposing to call the new league the 'Dorchester Town Council Business League' in recognition of its association with the Council. The Club would like the Council to provide a one off trophy/shield which could be presented to the winner of the league each year.

It was

RESOLVED

- (1) That the new 'Dorchester Town Council Business League' be supported and the Council provide a one off trophy/shield for the winner of the league each year.
- (2) That the Mayor be invited to present the trophy to the winner of the league every year.

8. **CEMETERY MATTERS**

(a) **Exclusive Right of Burial**

The Committee had before it a report which detailed the Grants of Exclusive Right

of Burial for grave spaces in Dorchester, Poundbury and Fordington Cemeteries since the last meeting of the Committee and it was

RESOLVED

That the report on the Grants of Exclusive Right of Burial for grave spaces in Dorchester, Poundbury and Fordington Cemeteries since the last meeting of the Committee be noted.

(b) Interments and Burial of Ashes

Members considered a report which listed the dates and times of interments and burials of ashes together with South Chapel usage at Dorchester Cemetery since the last meeting of the Committee and it was

RESOLVED

That the report listing the dates and times of interments and burials of ashes together with South Chapel usage since the last meeting of the Committee be noted.

(c) Headstones and Inscriptions

The Committee received and noted applications for the design of headstones and inscriptions and it was

RESOLVED

That the action of the Town Clerk in approving designs numbered 3964 to 3978 be confirmed and the Register of Memorials be signed by the Chairman as a correct record.

9. **MONITORING REPORTS**

The Committee received the monitoring reports for the Weymouth Avenue Pavilion, Borough Gardens Community Room and the Municipal Buildings which included additional detail regarding forthcoming projects, scheduled maintenance and urgent repairs.

It was

RESOLVED

That the Weymouth Avenue Pavilion, Borough Gardens Community Room and Municipal Buildings Monitoring Reports be received.

10. **INFORMATION REPORTS**

The Committee considered the various reports which had been submitted for information. Members noted that Minutes were now being provided in respect of the Dorchester Youth & Community Centre. It was also noted that the Arts Panel would look at alternative options for the Borough Gardens PA now that Listed Building Consent had been refused for permanent speakers on the Bandstand.

RESOLVED

That the various information reports be noted.

11. **PAID INVOICES**

The Committee inspected the cheque list and supporting vouchers in respect of payments made between 1st May, 2013 and 30th June, 2013 totalling £241,488.61 (net) together with direct debits for the same period totalling £68,090.99 (net).

It was

RESOLVED

That the cheque transactions and direct debit payments lists be approved and signed accordingly.

12. **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

It was

RESOLVED

That in view of the fact that publicity would be prejudicial to the public interest by reason of the confidential nature of the following matter the public and representatives of the press be excluded from this meeting during its discussion.

13. **CORN EXCHANGE CLOCK TOWER**

The Committee had before it a report on the work required to the Corn Exchange Clock Tower so as to ensure that it remained structurally sound for the foreseeable future.

It was

RESOLVED

- (1) That a system of cathodic protection be installed in the Corn Exchange Clock Tower at an estimated cost of £16,500 plus an ongoing maintenance charge of approximately £1,500 for the first two years followed by £500 per year thereafter.

- (2) That the works be carried out as soon as possible to be funded from the Municipal Buildings Repairs and Renewals Reserve.
- (3) That a plan to rebuild the Municipal Buildings Repairs and Renewals Reserve, in anticipation of longer term costs, be prepared in time for the 2014/15 budget.

14. **EMERGENCY CALL OUT ARRANGEMENTS**

Members considered a report which proposed new emergency out of hours call out arrangements for Council properties. The Committee felt that emergency call outs should be dealt with by appropriately trained personnel rather than Town Council staff and agreed that a Security Company should be contracted to undertake these duties. It was noted that the cost of such an arrangement would be approximately £1,300 per year more than the present arrangement.

It was

RESOLVED

- (1) That a Security Company be contracted to undertake the Council's out of hours emergency call outs as from 1st October, 2013.
- (2) That the additional cost be built into future years budgets with the additional cost for the remainder of this financial year, approximately £650, being funded from maintenance budgets.
- (3) That Policy Committee be requested to consider the funding implications for 2014-15 onwards.

15. **PUTTING GREEN – BOROUGH GARDENS**

The Committee considered a report on a proposal from Rethink, the charity that operated the Gardens Kiosk, to run the putting green on behalf of the Council. Members felt that it would be beneficial to have an outlet operating from the putting green end of the Gardens but that further discussions should be held with Rethink prior to any decision being made.

Members also requested that West Dorset District Council be contacted in respect of the balance of funding required to construct a permanent mini golf facility on the old Bowling Green.

It was

RESOLVED

That the Chairman and Vice Chairman of the Committee meet with Rethink to discuss the proposal and the existing arrangement for the Gardens refreshment kiosk.

Chairman

DORCHESTER TOWN COUNCIL

ARTS PANEL

18th JUNE, 2013

At a Meeting of the Arts Panel held on 18th June, 2013:

PRESENT The Mayor (Councillor E.S. Jones) and Councillors V.J. Allan and A.J. Lyall (Chairman).

APOLOGIES for absence were received from Councillors C.S. Biggs and T. James.

1. **DORCHESTER ARTS – JOINT PROMOTIONS**

The Panel considered correspondence from Dorchester Arts which proposed Treasure Island by Mind the Gap as a joint promotion with the Council. The show was a fun family event to be held on 6th December, 2013 in the Corn Exchange. Members felt that the production would be very popular and were pleased that Dorchester Arts was now putting forward events that would be well attended.

It was

RECOMMENDED

That the Council contribute £1,000 towards Mind the Gap's production of Treasure Island as a joint promotion between Dorchester Arts and the Town Council.

2. **ANONYMOUS - 2013**

Members had before them correspondence from Dorchester Youth Extra requesting some additional funding towards the 2013 Anonymous Youth Festival. It was noted that the Council had already provided a grant of £1,000 towards Anonymous 2013 although this was half the grant that had previously been given for this event. Members noted that the Council also provided all of the infrastructure for the event. The Panel felt that the budget was ambitious in the current financial climate and that for future years it might be necessary to reduce the overall cost. Members agreed that an additional grant of £330 should be awarded this year.

It was

RECOMMENDED

That an additional grant of £330 be made towards the cost of Anonymous 2013.

3. **PROMOTE DORCHESTER**

As an urgent matter the Panel was circulated with correspondence from Promote Dorchester which requested the Council to support the Summer Saturday Live music series for 2013.

It was noted that the programme would be similar to 2012 with musical entertainment being provided between July and September from the grassed area next to the Cenotaph.

Members felt that with the financial pressures being faced by the Council it would not be possible to support the programme this year. The Panel suggested that it would be worthwhile for Promote Dorchester to apply to Dorchester BID and the Dorchester Chamber of Commerce, Industry and Tourism for a grant toward the summer programme.

It was

RECOMMENDED

That a grant not be awarded to Promote Dorchester in respect of its proposed Summer Saturday Live programme 2013.

DORCHESTER TOWN COUNCIL

COMMUNITY ACTIVITIES PANEL

9th JULY, 2013

At a Meeting of the Community Activities Panel held on 9th July, 2013:

PRESENT The Mayor (Councillor E.S. Jones) and Councillor M.E. Rennie.

In attendance:

Mr A Thorpe – Dorchester Bayeux Society.

APOLOGIES for absence were received from Councillors T. James, A.J. Lyall and P.G. Mann.

7. **40TH ANNIVERSARY OF TWINNING WITH LÜBBECKE**

The Panel noted that a civic delegation from Lübbecke would be visiting Dorchester from Friday, 30th August until Monday, 2nd September to celebrate the 40th Twinning Anniversary. It was reported that at present, exact numbers of the party were unknown but further information would be forthcoming after the 18th July 2013.

Members considered a draft programme of events for the weekend which included visits to Swanage and a Civic Reception in the Municipal Buildings on the evening of Saturday, 31st July.

The delegation had also been invited to attend a church service at the United Church on Sunday, 1st September and it was proposed that this be followed by lunch and a visit to the Sculpture Park at Pallington Lakes with free time in the evening. The civic party would spend the day in Dorchester on the Monday if they were not departing that day.

It was

RECOMMENDED

That the suggested programme be agreed so far as this Panel is concerned.

8. **GRANT REQUEST**

As a matter of urgency Members considered correspondence from the United Church, Dorchester requesting a grant of £250 towards the costs of the weekend for guests from the Lübbecke Churches Exchange on Tuesday, 2nd September.

It was

RECOMMENDED

That the request be acceded to.