



# DORCHESTER TOWN COUNCIL

Council Offices, 19 North Square, Dorchester, Dorset. DT1 1JF  
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**Dennis Holmes, Town Clerk**

9th January, 2013

Dear Sir or Madam,

**A MEETING of the MANAGEMENT COMMITTEE will be held in the COUNCIL CHAMBER, MUNICIPAL BUILDINGS, DORCHESTER on TUESDAY, 15th JANUARY, 2013 commencing at 7.00pm.**

I hope that it will be convenient for you to attend.

Yours faithfully,

Town Clerk

## **Public Rights to Speak**

If any member of the public wishes to speak at this meeting they may be allowed to do so at the discretion of the Chair. It would be helpful if anyone who wishes to address the Committee made their desire known to the Chair before the meeting starts: anyone allowed to speak will be expected to confine their comments to the matter in hand and to be as brief as is reasonably possible.

## **Declaration of Interests**

Members are reminded that the Code of Conduct requires Members to declare any interest which they have in any matter under discussion. If the interest is regarded as a Personal Interest the Member may remain and take part in the consideration of the item but if the interest is a Prejudicial Interest the Member must withdraw from the Chamber during the consideration of it.

## **AGENDA**

1. **APOLOGIES FOR ABSENCE**
2. **MINUTES**

To read, confirm and sign the Minutes of the Meeting of the Committee held on 13th November, 2012 (adopted by Council on 27th November, 2012).

3. **MINUTES OF COMMUNITY ACTIVITIES PANEL**

To receive and consider the Minutes of a meeting of the Community Activities Panel to be held on 11th January, 2013 (copy to be tabled).

4. **MANAGEMENT ARRANGEMENTS**

To receive the updated works programme for parks, gardens and open spaces (copy enclosed).

5. **2013-2014 ESTIMATES**

To consider the Committee's estimates for 2013-2014 (copy enclosed).

6. **REVIEW OF CHARGES**

(a) **Recreation Facilities**

To consider revised charges for recreation facilities (existing and proposed charges enclosed).

(b) **Municipal Buildings**

To consider revised charges for the Municipal Buildings (existing and proposed charges enclosed).

(c) **Borough Gardens House and Weymouth Avenue Pavilion**

To consider revised charges for the Borough Gardens House and Weymouth Avenue Pavilion (existing and proposed charges enclosed).

(d) **Cemetery Fees**

To consider revised charges for Dorchester, Fordington and Poundbury Cemeteries (existing and proposed charges enclosed).

7. **DORCHESTER ARTS CENTRE – JOINT PROMOTION**

The Committee will be reminded that at its last meeting it was agreed that further consideration would be given to the possible joint promotion of 'The Dorchester Hare' on receipt of further details about the project. Additional information has been received and is enclosed.

8. **VISITING MARKETS**

To consider correspondence received from the President of the Dorchester Chamber of Commerce, Industry and Tourism seeking the Council's view on the option of holding foreign markets on The Walks (correspondence enclosed).

9. **BOUNDARY WALL BETWEEN SOUTH WALKS AND NEW DISTRICT COUNCIL OFFICES**

To consider a request from West Dorset District Council that, at its expense, the small boundary wall and its foundations between the new Council Offices and South Walks be removed so that there is one grassed verge instead of two. In respect of its future maintenance it will be suggested that Town Council staff cut the grass and recharge the District Council based on a price per square metre multiplied by the number of cuts.

10. **BOROUGH GARDENS – TABLE TENNIS**

To consider a request from a member of the public for a free access outside table tennis table to be located in the Borough Gardens to be placed on the grassed area between the outside gym and the kiosk (table tennis details enclosed).

11. **BOROUGH GARDENS BANDSTAND – PERMANENT PA SYSTEM**

To consider a report by the Deputy Town Clerk (enclosed).

12. **BYELAWS, DOGS (FOULING OF LAND ACT) 1996 AND THE CLEAN NEIGHBOURHOODS AND ENVIRONMENT ACT 2005**

At the request of a Member to receive a report on the various Byelaws and Regulations in respect of dog fouling on Council owned land (enclosed).

13. **ADVERTISING BANNERS**

To consider a report by the Deputy Town Clerk (enclosed).

14. **CEMETERY MATTERS**

(a) **Exclusive Right of Burial**

To note the grants of Exclusive Rights of Burial issued since the last meeting of the Committee (copy enclosed).

(b) **Interments and Burial of Ashes**

To receive a report (copy enclosed) listing the dates and times of interments, burials of ashes and uses of the South Chapel at Dorchester Cemetery since the last meeting of the Committee.

(c) **Headstones and Inscriptions**

To confirm the action taken by the Town Clerk in approving applications for the design of headstones and inscriptions received since the last meeting of the Committee. The Register of Memorials will be available to view at the meeting.

15. **MONITORING REPORT**

To consider the Municipal Buildings, Weymouth Avenue Pavilion and Borough Gardens House monitoring report (enclosed).

16. **INFORMATION REPORTS**

To deal with any questions arising from the Information Reports (copies enclosed).

17. **PAID INVOICES**

To inspect the cheque list and supporting vouchers in respect of payments made since the last meeting of the Committee (direct debit and copy expenditure transactions lists enclosed).

18. **URGENT ITEMS**

To consider any other items that the Chairman or Town Clerk decides are urgent.

19. **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

To resolve “That in view of the fact that publicity would be prejudicial to the public interest by reason of the confidential nature of the following matters the public and representatives of the press be excluded from this meeting during their discussion”.

20. **MAINTENANCE OF THE CEMETERIES**

To consider a report by the Compliance Manager (enclosed).

21. **CONSIDERATION OF TENDERS - MUNICIPAL BUILDINGS EXTERNAL STONWORK REPAIRS**

To consider the results of the tender process for the Municipal Buildings external stonework repairs (tender report to be tabled).