



DORCHESTER TOWN COUNCIL

Council Offices, 19 North Square, Dorchester, Dorset. DT1 1JF
Telephone: (01305) 266861 Fax: (01305) 266085

Dennis Holmes, Town Clerk

8th July, 2009

Dear Sir or Madam,

A MEETING of the MANAGEMENT COMMITTEE will be held in the COUNCIL CHAMBER, MUNICIPAL BUILDINGS, DORCHESTER on TUESDAY 14th JULY, 2009 commencing at 7.00pm.

I hope that it will be convenient for you to attend.

Yours faithfully,

Town Clerk

Public Rights to Speak

If any member of the public wishes to speak at this meeting they may be allowed to do so at the discretion of the Chair. It would be helpful if anyone who wishes to address the Committee made their desire known to the Chair before the meeting starts: anyone allowed to speak will be expected to confine their comments to the matter in hand and to be as brief as is reasonably possible.

Declaration of Interests

Members are reminded that the Code of Conduct requires Members to declare any interest which they have in any matter under discussion. If the interest is regarded as a Personal Interest the Member may remain and take part in the consideration of the item but if the interest is a Prejudicial Interest the Member must withdraw from the Chamber during the consideration of it.

AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **MINUTES**

To read, confirm and sign the Minutes of the Meeting of the Committee held on 5th May, 2009 (adopted by Council on 19th May, 2009).

3. **PANELS**

(a) **Grants Panel – 12th May and 14th July, 2009**

To receive and consider the Minutes of the Grants Panel held on 12th May, 2009 (copy enclosed) and an oral report of the meeting to be held on 14th July, 2009.

(b) **Property Management and Maintenance Panel – 13th and 27th May, 2009**

To receive and consider the Minutes of the Property Management and Maintenance Panel held on 13th and 27th May, 2009 (copies enclosed).

(c) **Community Activities Panel – 28th May, 2009**

To receive and consider the Minutes of the Community Activities Panel held on 28th May, 2009 (copy enclosed).

4. **HIGHWAY TREES**

To review the operation of the Highway Tree Partnership following its return to the Dorset County Council.

5. **MANAGEMENT ARRANGEMENTS**

To receive the updated works programme for parks, gardens and open spaces (enclosed).

6. **ANNUAL REPORT 2008/09**

Members will be advised that the 2008/09 Annual Report has been published, as required, by 30th June 2009 following its approval from the working group consisting of the Chairmen and Vice Chairmen of the Management, Policy and Planning and Environment Committees.

7. **PANELS 2009/10**

(a) To appoint Members to Panels for 2009/10. Members preferences and membership of the 2008/09 Panels is enclosed.

(b) To appoint Chairmen and Vice Chairmen to Panels for 2009/10.

8. **LAND ADJACENT TO WEST WALKS / TENNIS COURTS**

Members will be requested to formally approve the transfer of the tennis court land and the land adjacent to the courts and West Walks from West Dorset District Council to the Town Council on completion of the improvements to the area as previously stipulated by the Committee.

The Committee will also be asked to consider correspondence received by Councillor Trevor Jones (attached) regarding the need for a system of lighting in the area.

9. **PROPOSED UNDERGROUND ELECTRICITY CABLE – SYWARD CLOSE PLAY AREA**

The Committee will be asked to approve an easement to Scottish and Southern Energy along the line of the fence at Syward Close Play Area so as to allow the laying of an underground electricity cable. Scottish and Southern Energy to pay the Council's legal costs and a one off additional payment of £250 (a plan showing the route of the cable is enclosed).

10. **SUMMER EVENTS**

The Committee to receive an update in regard to the following:-

- (a) Anonymous 09 - Dorchester Youth Festival.
- (b) New leaflet to promote summer events.

11. **MONITORING REPORTS**

To consider the Municipal Buildings, Weymouth Avenue Pavilion and Borough Gardens House monitoring reports (enclosed).

12. **INFORMATION REPORTS**

To deal with any questions arising from the Information Reports (copies enclosed).

13. **PAID INVOICES**

To inspect the cheque list and supporting vouchers in respect of payments made since the last meeting of the Committee (direct debit and copy expenditure transactions lists enclosed).

14. **URGENT ITEMS**

To consider any other items that the Chairman or Town Clerk decides are urgent.

15. **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

To resolve "That in view of the fact that publicity would be prejudicial to the public interest by reason of the confidential nature of the following matters the public and representatives of the press be excluded from this meeting during their discussion".

16. **SELECT TENDER LIST – MUNICIPAL BUILDINGS LIFT**

To consider the proposed select tender list for the installation of the lift in the Municipal Buildings (proposed select list attached).

17. **DORCHESTER BOROUGH GARDENS**

The Deputy Town Clerk to report.

(NOTE – These matters are recommended for consideration with the press and public excluded as there is a commercial interest to those involved and embargoed information.)