



# DORCHESTER TOWN COUNCIL

Council Offices, 19 North Square, Dorchester, Dorset. DT1 1JF  
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**Dennis Holmes, Town Clerk**

4th November, 2009

Dear Sir or Madam,

**A MEETING of the MANAGEMENT COMMITTEE will be held in the COUNCIL CHAMBER, MUNICIPAL BUILDINGS, DORCHESTER on TUESDAY 10th NOVEMBER, 2009 commencing at 7.00pm.**

I hope that it will be convenient for you to attend.

Yours faithfully,

Town Clerk

### **Public Rights to Speak**

If any member of the public wishes to speak at this meeting they may be allowed to do so at the discretion of the Chair. It would be helpful if anyone who wishes to address the Committee made their desire known to the Chair before the meeting starts: anyone allowed to speak will be expected to confine their comments to the matter in hand and to be as brief as is reasonably possible.

### **Declaration of Interests**

Members are reminded that the Code of Conduct requires Members to declare any interest which they have in any matter under discussion. If the interest is regarded as a Personal Interest the Member may remain and take part in the consideration of the item but if the interest is a Prejudicial Interest the Member must withdraw from the Chamber during the consideration of it.

## **AGENDA**

1. **APOLOGIES FOR ABSENCE**
2. **MINUTES**

To read, confirm and sign the Minutes of the Meeting of the Committee held on 15th September, 2009 (adopted by Council on 29th September, 2009).

3. **MINUTES OF MANAGEMENT PANELS**

(a) **Arts Panel**

To receive and consider the Minutes of the Arts Panel held on 6th October, 2009 (copy enclosed).

(b) **Borough Gardens Panel**

To receive and consider the Minutes of the Borough Gardens Panel held on 7th October, 2009 (copy enclosed).

(c) **Recreational Activities Panel**

To receive and consider the Minutes of the Recreational Activities Panel held on 12th October, 2009 (copy enclosed).

(d) **Property Management and Maintenance Panel**

To receive and consider the Minutes of the Property Management and Maintenance Panel held on 3rd November, 2009 (copy enclosed).

(e) **Risk Management Panel**

To receive and consider the Minutes of the Risk Management Panel held on 4th November, 2009 (copy to be circulated).

(f) **Grants Panel**

To receive an oral report on a meeting of the Grants Panel to be held on 10th November, 2009.

4. **MANAGEMENT ARRANGEMENTS**

To receive the updated works programme for parks, gardens and open spaces (enclosed).

5. **WEYMOUTH AVENUE RECREATION GROUND – BALL CATCH NET SYSTEM**

The Committee will be informed that since the mature trees next to the Recreation Ground fence along Weymouth Avenue were removed and replaced with new specimens there has been an issue with footballs being kicked over the fence into the road creating a health and safety hazard.

Members will be asked to give consideration to installing (subject to receipt of the appropriate consents) a six metre high ball catch net system along the fence line at a cost of £5,500.

6. **BOROUGH GARDENS BANDSTAND – CIVIL WEDDINGS**

To consider a report by the Deputy Town Clerk (copy enclosed).

7. **BOROUGH GARDENS BOWLING GREEN**

To consider a report by the Deputy Town Clerk (copy enclosed).

8. **ALLOTMENT CHARGES**

To consider the 2010 allotment charges. Current and proposed charges for 2010 are enclosed.

9. **PUBLICITY FOR TOWN COUNCIL EVENTS**

To consider a report by the Deputy Town Clerk (copy enclosed).

10. **FORDINGTON GREEN**

Members will be asked to give further consideration to the problem of people parking on Fordington Green.

11. **SALISBURY FIELD ENTRANCE**

The Committee will be asked to give consideration as to what remedial work can be undertaken to repair the damage to the entrance caused by the number of vehicles entering Salisbury Field.

Members will be reminded that the actual entrance way is not in the ownership of the Town Council.

12. **COLLITON WALK**

The Committee will be asked to give consideration to the possible installation of a key bollard in Colliton Walk with the aim of preventing unauthorised parking on the Walk.

Members will be informed that the Town Council has granted a right of access to 1 Colliton Walk.

13. **MONITORING REPORTS**

To consider the Municipal Buildings, Weymouth Avenue Pavilion and Borough Gardens House monitoring reports (enclosed).

14. **USE OF THE MAGISTRATES ROOM BY COMMUNITY ORGANISATIONS**

To consider a report by the Deputy Town Clerk (copy enclosed).

15. **DRAFT PERFORMANCE AND POLICY PLAN 2009/10**

To consider the draft Performance and Policy Plan 2009/10 (enclosed).

16. **INFORMATION REPORTS**

To deal with any questions arising from the Information Reports (copies enclosed).

17. **PAID INVOICES**

To inspect the cheque list and supporting vouchers in respect of payments made since the last meeting of the Committee (direct debit and copy expenditure transactions lists enclosed).

18. **URGENT ITEMS**

To consider any other items that the Chairman or Town Clerk decides are urgent.

19. **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

To resolve “That in view of the fact that publicity would be prejudicial to the public interest by reason of the confidential nature of the following matters the public and representatives of the press be excluded from this meeting during their discussion”.

20. **MUNICIPAL BUILDINGS LIFT**

To consider the recommendation of John Stark & Crickmay Partnership in regard to appointing a contractor to carry out the building works associated with the installation of a lift in the Municipal Buildings (correspondence enclosed).

Members will be informed that this sum does not include the cost of the lift itself which is being contracted separately at a cost of approximately £43,000 plus VAT.