



Dorchester Town Council

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You are summoned to the Annual Meeting of the Dorchester Town Council in the Corn Exchange, Municipal Buildings, Dorchester on Monday 23 May 2016 at 7.00pm, to conduct the following business: -

- 1. Apologies**
- 2. To elect the Town Mayor of Dorchester for the period to the next Annual Meeting of the Council**
A proposal will be made that Councillor Tim Harries be elected.

If there are no other nominations the motion will be put to the meeting.

The newly elected Town Mayor will make the Declaration of Acceptance of Office, be invested with the Mayor's Robe and Chain, and will then take the chair.
- 3. To elect the Deputy Mayor of Dorchester for the period to the next Annual Meeting of the Council**
A proposal will be made that Councillor Robin Potter be elected.
- 4. To propose a vote of thanks to the retiring Mayor and Mayoress for their services during the past year**
A proposal will be made that the best thanks be accorded to the retiring Mayor Robin Potter and retiring Mayoress Val Potter.
- 5. To appoint the Mayor's Chaplain for the period to the next Annual Meeting of the Council**
The new Mayor will appoint the Reverend Canon Thomas Woodhouse as Mayor's Chaplain.
- 6. To adjourn the Meeting until 7.00pm on Tuesday 24 May 2016.**

Town Clerk
18 May 2016

Additional Information for guests

1. At 7.00pm John Hallett, Mace Bearer, will invite guests to stand for the arrival of the Mayor.
2. The Mayoral party, led by Mace Bearers (John Hallett and Karen Armitage) will enter the Corn Exchange, followed by the retiring Mayor and Mayoress, the Town Clerk, the incoming Mayor and Mayoress, long serving Councillors in purple robes of the historic Borough's Aldermen, and then all other Councillors in black robes. The party will be completed by the Reverend Canon Thomas Woodhouse, the new Mayor's Scout (Millie Bugler-Despoirre), and the Town Beadle (Howard Payton).
3. After the proposal to elect the new Mayor has been carried, at the same time that Councillor Tim Harries is invested with the robe and chain by the retiring mayor, the new Mayoress, Mrs Anita Harries, will be invested with a badge and chain by the retiring Mayoress.
4. After making his Declaration of Acceptance of Office the new Mayor will make a speech.
5. After the proposal of thanks to the retiring Mayor has been carried, the new Mayor will present the Past Mayor badge to Robin Potter, and the new Mayoress will present a Past Mayoress badge to Val Potter.
6. The retiring Mayor Robin Potter will then address the meeting.
7. The new Mayor Tim Harries will appoint the Reverend Canon Thomas Woodhouse as his chaplain for his year of office.
8. At the adjournment of the meeting John Hallett, Mace Bearer, will invite those present to stand while the Mayor's party leaves the Corn Exchange.
9. Guests are invited to join the Mayor at a Reception after the meeting, with a welcome drink on arrival and a light buffet. It can take some time for the Mayor to receive all guests, and for your comfort we ask that you stay seated in the Corn Exchange until called by our members of staff.
10. When meeting the Mayor at the entrance to the Reception in the Town Hall please bear in mind that there are likely to be many more people waiting patiently in a queue behind you. There will be plenty of opportunity later during the course of the Reception to talk to the Mayor.
11. If you need assistance to access the Town Hall on the first floor please advise a member of staff, who will arrange the use of the lift.
12. The Bar will be open downstairs until 9.00pm.